



## COMMISSIONERS

**Council Members Representing the City of Placerville**  
John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing the County of El Dorado**  
John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

**Contact the EDCTC:** 2828 Easy Street, Placerville, CA, 530.642.5260 [www.edctc.org](http://www.edctc.org)

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## AGENDA

### Regular Meeting

El Dorado County Board of Supervisors Chambers  
330 Fair Lane, Building A, Placerville, CA 95667

**Thursday, October 3, 2024, 2:00 PM**

*(or immediately following the Transit meeting, if after 2:00)*

### **Agendas, Supplemental Materials and Minutes of the Commission are available on the internet at:**

<https://www.edctc.org>. Public records, related to an agenda item that is distributed less than 72 hours before this meeting, are available for public inspection during normal business hours at the Agency office and will be made available to the public on the Agency website.

### **PUBLIC PARTICIPATION PROCEDURES:**

The EDCTC Meeting will be conducted as an in-person meeting at the location noted above. In addition, a remote teleconference address is listed for the public's convenience and in the event a Commissioner requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f).

Public comment will be open for each agenda item, and citizens may comment virtually through Zoom utilizing the "raise hand" function. If you are participating by phone, please dial \*9 to "raise hand". The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Your comments must pertain to the subject at hand and are limited to no more than three minutes. By participating in this meeting, you acknowledge that you are being recorded. Please be advised that if a Commissioner is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Commission reserves the right to conduct the meeting without remote access.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, September 30, to the Secretary to the Commission [dkeffer@edctc.org](mailto:dkeffer@edctc.org). Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided with the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email [edctc@edctc.org](mailto:edctc@edctc.org).

### **[Webinar Access Link](#)**

Webinar ID: 826 8994 9991

Phone: 1-669-219-2599

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## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

## **ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

## **CONSENT CALENDAR**

- 1. MINUTES FOR THE SEPTEMBER 5, 2024, COMMISSION MEETING (KEFFER)**  
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the September 5, 2024, Commission meeting.
- 2. AUGUST 2024 CHECK REGISTER (THOMPSON)**  
REQUESTED ACTION: Receive and file the August 2024 Check Register.
- 3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 STATE OF GOOD REPAIR FUNDS ACTUAL ALLOCATION AND CLAIM (KEFFER)**  
REQUESTED ACTION: Adopt Resolution 24/25.06 to approve the Transportation Development Act Fiscal Year 2023/24 State of Good Repair Funds Actual Allocation and Claim.
- 4. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 ACTUAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS (KEFFER)**  
REQUESTED ACTION: Adopt Resolution 24/25.07 approving the Transportation Development Act Fiscal Year 2023/24 Actual Apportionment and Allocation for State Transit Assistance Funds.
- 5. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM EL DORADO COUNTY FOR THE EL DORADO TRAIL MISSOURI FLAT ROAD BICYCLE AND PEDESTRIAN OVERCROSSING PROJECT (THOMPSON)**  
REQUESTED ACTION: Adopt Resolution 24/25.08 approving a Transportation Development Act Local Transportation Fund Bicycle and Pedestrian Fund claim from El Dorado County Department of Transportation in the amount of \$90,000.00 for the El Dorado Trail Missouri Flat Road Bicycle and Pedestrian Overcrossing project.

## **OPEN FORUM**

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

## **BUSINESS ITEMS**

- 6. FISCAL YEAR 2024/25 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 1 (THOMPSON)**  
REQUESTED ACTION: Adopt Resolution 24/25.09, approving the Fiscal Year 2024/25 Overall Work Program and Budget, Amendment 1.

## **EXECUTIVE DIRECTOR'S REPORT**

**SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS**

**ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on November 7, 2024 at 330 Fair Lane Placerville, California.

## CONSENT CALENDAR

### STAFF REPORT

**DATE:** OCTOBER 3, 2024  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION  
**SUBJECT:** SEPTEMBER 5, 2024 COMMISSION MEETING

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REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the September 5, 2024 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: September 5, 2024 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarbrough  
**Supervisors Representing El Dorado County:** John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo  
Woodrow Deloria, Executive Director

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## **ACTION MINUTES**

Regular Meeting, Thursday, September 5, 2024, 2:00 PM

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### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Thomas called the meeting to order at 2:00 PM and Commissioner Parlin led the Pledge of Allegiance.

ATTENDANCE: Chair Thomas, Vice Chair Neau, Commissioners Clerici, Hidahl, Parlin, Saragosa, Turnboo, and Caltrans Ex Officio Alex Fong. ABSENT: South Lake Tahoe Ex Officio Cody Bass.

### ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

**ACTION: Commissioner Turnboo made a motion to adopt the agenda and to approve or adopt items 1 through 3 on the Consent Calendar. The motion was seconded by Commissioner Clerici which carried as follows:**

**MOTION/SECOND: Turnboo/Clerici**

**AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo**

**ABSTAIN: None**

**NOES: None**

**ABSENT: None**

1. MINUTES FOR THE AUGUST 1, 2024, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 1, 2024, Commission meeting.

2. JULY 2024 CHECK REGISTER

REQUESTED ACTION: Receive and file the July 2024 Check Register.

3. FIRST AMENDMENT TO THE 2019/20 STBG AGREEMENT WITH THE CITY OF PLACERVILLE

REQUESTED ACTION: Authorize the Executive Director to sign the First Amendment to Agreement between the El Dorado County Transportation Commission and City of Placerville for Fiscal Year 2019/20 Surface Transportation Block Grant Exchange funds.

### OPEN FORUM

Public comment was received by Eileen Crim.

### BUSINESS ITEMS

4. PROFESSIONAL SERVICES AGREEMENT: TRIENNIAL PERFORMANCE AUDIT

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between EL Dorado County Transportation Commission and LSC Transportation

Consultants, Inc., to develop a Triennial Performance Audit for EDCTC and El Dorado County Transit Authority for a not-to-exceed amount of \$27,860.

There were no public comments received.

**ACTION: Commissioner Saragosa made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:**

**MOTION/SECOND: Saragosa/Turnboo**  
**AYES: Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo**  
**ABSTAIN: Clerici**  
**NOES: None**  
**ABSENT: None**

5. EL DORADO COUNTY REGIONAL TRANSPORTATION PLAN 2025-2045 FINANCIAL FORECAST  
REQUESTED ACTION: By motion, approve the El Dorado County Regional Transportation Plan 2025-2045 Financial Forecast Scenario 2.

There were no public comments received.

**ACTION: Commissioner Hidahl made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:**

**MOTION/SECOND: Hidahl/Turnboo**  
**AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: None**

6. FINAL HARVEST SEASON STANDARD OPERATING PROCEDURES  
REQUESTED ACTION: Accept as final the Harvest Season Standard Operating Procedures.

There were no public comments received.

**ACTION: Chair Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Saragosa which carried as follows:**

**MOTION/SECOND: Thomas/Saragosa**  
**AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: None**

#### INFORMATION ITEMS

7. SEPTEMBER 2024 PROJECT MONITORING REPORT  
REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

#### EXECUTIVE DIRECTOR'S REPORT

#### SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:16pm.

The next regular meeting is scheduled for 2:00pm on October 3, 2024, at 330 Fair Lane Placerville, California.

**CONSENT CALENDAR**

**STAFF REPORT**

**DATE:           OCTOBER 3, 2024**  
**TO:             EL DORADO COUNTY TRANSPORTATION COMMISSION**  
**FROM:          DANA KEFFER, ADMINISTRATIVE ANALYST**  
**SUBJECT:      AUGUST 2024 CHECK REGISTER**

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**REQUESTED ACTION**

Receive and file the August 2024 Check Register (Attachment A).

**BACKGROUND AND DISCUSSION**

The attached check listing includes payments that merit further explanation:

*Extreme Towing*..... \$13,842.68

July 2024 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.

*City of Placerville*..... \$300,000.00

Payment of the FY 2023/24 Surface Transportation Block Grant Program (STBG) Exchange funding to the City of Placerville based on formulaic distribution. The payment for the Local Transportation Climate Adaptation Program grant match requirement for the US 50 Trip to Green Congestion Management and Resiliency Strategy and the Smith Flat Road Storm Drain and Paving project was approved at the August 1, 2024, meeting by Resolution 24/25.02.

*El Dorado County Department of Transportation*..... \$560,513.00

Payment of the FY 2023/24 Surface Transportation Block Grant Program (STBG) Exchange funding to El Dorado County DOT based on the formulaic distribution. The payment for the Diamond Springs Parkway – Phase 1B, Green Valley Road at Indian Creek – Bridge Replacement, Green Valley Road at Mound Springs Creek – Bridge Replacement, and the Latrobe West Connector was approved at the August 1, 2024, meeting by Resolution 24/25.02.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: August 2024 Check Register



**El Dorado County Transportation Commission  
Check Register  
August 2024**

<b>Date</b>	<b>Name</b>	<b>Payment</b>	<b>Memo</b>
08/01/2024	Airespring	662.18	August 2024 Fiber optic internet
08/01/2024	Ameritas Life Insurance Corp.	543.00	August 2024 Dental
08/01/2024	Ameritas Life Insurance Corp.	72.20	August 2024 Vision
08/01/2024	Benefit Coordinators Corporation	235.88	August 2024 Life/Disability Premiums
08/01/2024	CalPERS Health	7,939.17	August 2024 Health Premiums
08/01/2024	Century Building Maintenance	500.00	July 2024 Building Maintenance
08/01/2024	De Lage Landen Financial Services	203.78	August 2024 Copy Machine Lease Payment
08/01/2024	RTS IT, Inc.	1,123.50	August 2024 ITCare Silver Service Plan
08/05/2024	Elan Financial Services - Visa DK	833.03	ADA Compliant Website, Office Phones, Office Expenses
08/05/2024	Elan Financial Services - Visa JB	197.96	Flight to August CTC Meeting
08/05/2024	Elan Financial Services - Visa KT	48.37	Zoom and Copy machine maintenanc
08/06/2024	City of Placerville 1	300,000.00	* 2023/24 STBG Exchange Incl LTCAP Match
08/06/2024	El Dorado County Dept of Transportatic	560,513.00	* 2023/24 STBG Exchange
08/07/2024	CalPERS Retirement System	4,405.86	August 2024 Contribution #1
08/07/2024	CalPERS Retirement System	563.87	August 2024 PEPRA Contribution #1
08/14/2024	Rimrock Water Company	71.70	August 2024 Water/Jul-Aug Dispenser
08/19/2024	CalPERS Fiscal Services Division	700.00	2023/24 GASB-68 Reports & Schedules Classic & PEPRA
08/19/2024	Extreme Towing	13,842.68	* July 2024 Freeway Service Patrol
08/19/2024	PG&E	911.19	07/12/24-08/11/24 Utilities
08/20/2024	Umpqua Bank	80.22	July 2024 Analyzed Checking Fee
08/21/2024	CalPERS Retirement System	4,405.86	August 2024 Contribution #2
08/21/2024	CalPERS Retirement System	563.87	August 2024 PEPRA Contribution #2
08/30/2024	Sharon Petersen	4,608.00	September 2024 Office Rent
		<u>903,025.32</u>	
		<u><b>903,025.32</b></u>	

**CONSENT CALENDAR****STAFF REPORT**

**DATE:** OCTOBER 3, 2024  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DANA KEFFER, ADMINISTRATIVE ANALYST  
**SUBJECT:** TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24  
STATE OF GOOD REPAIR FUNDS ACTUAL ALLOCATION AND CLAIM

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**REQUESTED ACTION**

Adopt Resolution 24/25.06 to approve the Transportation Development Act (TDA) Fiscal Year (FY) 2023/24 State of Good Repair (SGR) Funds Actual Allocation and Claim.

**BACKGROUND and DISCUSSION**

The Transportation Development Act provides three funding sources:

1. LTF from a quarter cent of the general sales tax collected statewide
2. STA from the statewide sales tax on diesel fuel
3. SGR fund from a portion of the Transportation Improvement Fee created from Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017

The California Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office appropriates and allocates STA and SGR tax revenue, by formula, to planning agencies and other selected agencies.

The El Dorado County Transportation Commission is the Regional Transportation Planning Agency responsible for apportioning and administering the TDA funds for the Western Slope of El Dorado County.

The SGR is a funding source from a portion of the SB 1 Transportation Improvement Fee. The actual amount received for FY 2023/24 is \$309,544.00 plus \$5,459.80 in interest and El Dorado County Transit Authority (EDCTA) is the only eligible recipient on the Western Slope of El Dorado County. EDCTA's approved 2023/24 SGR project is Repair and Rehabilitation and Vehicle Replacement. EDCTA will consider approval of a claim for this project on October 3, 2024, in the amount of \$315,003.80 to be submitted to the El Dorado County Transportation Commission for payment.

Approved by:



Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 24/25.06  
B) FY 2023/24 Actual Apportionment – SGR  
C) FY 2023/24 SGR Claim from EDCTA



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing El Dorado County:** John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

## RESOLUTION 24/25.06

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 STATE OF GOOD REPAIR FUNDS ACTUAL ALLOCATION AND CLAIM

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

**WHEREAS**, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority (EDCTA) are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

**WHEREAS**, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, State Transit Assistance (STA) fund and State of Good Repair (SGR) fund based on the estimated revenue upon approving said claim; and

**WHEREAS**, the SGR fund was established due to funding from Senate Bill (SB) 1, The Road Repair and Accountability Act of 2017; and

**WHEREAS**, the State Controller's Office issued a report of the estimated revenues for SGR funds; and

**WHEREAS**, on June 1, 2023, the EDCTC authorized Repair and Rehabilitation as the primary project and Vehicle Replacement as a backup project to be funded by the Fiscal Year (FY) 2023/24 SGR Program; and

**WHEREAS**, the FY 2023/24 SGR fund estimated allocation of \$297,741.00 was approved at the EDCTC meeting on May 4, 2023; and

**WHEREAS**, the State Controller's Office issued the FY 2023/24 SGR fund report of the actual amount received of \$309,544.00; and

**WHEREAS**, interest earned in the SGR fund for FY 2023/24 was \$5,459.80; and

**WHEREAS**, the EDCTA is the only eligible applicant; and

**WHEREAS**, the EDCTA will consider approval of a claim for Repair and Rehabilitation on October 3, 2024, in the amount of \$315,003.80 to be submitted to EDCTC for payment; and

**WHEREAS**, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the EDCTC.

**NOW THEREFORE, BE IT RESOLVED**, the SGR funds are reserved in a designated account by the Auditor’s Office until a reimbursement claim from EDCTA has been approved by the Commission.

**BE IT FURTHER RESOLVED**, that EDCTC shall review the claims as they are received, approve same for the FY 2023/24 funds available in the SGR fund, and make the following allocation:

1. **State of Good Repair** – To be paid to El Dorado County Transit Authority in the amount of \$315,003.80 for Repair and Rehabilitation, per Sections 99313 and 99314.

**BE IT FURTHER RESOLVED**, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimant in accordance with the above allocations and conditions.

**PASSED AND ADOPTED**, by the El Dorado County Transportation Commission at their regular meeting on October 3, 2024, by the following vote:

*Vote pending*

Attest:

\_\_\_\_\_  
Wendy Thomas, Chairperson

\_\_\_\_\_  
Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA)  
STATE OF GOOD REPAIR (SGR)  
FINDINGS OF APPORTIONMENT

**FY 2023/24 SGR FINAL AMOUNT**

**FY 2023/24 FINAL SGR AVAILABLE FOR ALLOCATION**

Actual 2023/24 SGR Receipts per State Controller's Office	\$	309,544.00	
Interest Earned	\$	5,459.80	
<b>Total FY 2023/24 balance for apportionment</b>			<b>\$ <u>315,003.80</u></b>

**El Dorado County Transit Authority (PUC 99313 and 99314)**

Eligible project Repair and Rehabilitation was approved at the 6/1/23 EDCTC meeting	\$	<u>315,003.80</u>	
Public Transportation subtotal	\$	315,003.80	

**Subtotal FY 2023/24 claimant allocations \$ 315,003.80**

**Total FY 2023/24 claimant allocations \$ 315,003.80**

**SGR – 1**  
**TRANSPORTATION DEVELOPMENT ACT**  
**STATE OF GOOD REPAIR PROGRAM CLAIM**

To: El Dorado County Transportation Commission  
 2828 Easy Street, Suite 1  
 Placerville, California 95667-3907  
 Attn: Administrative Services Officer

From: Claimant: El Dorado County Transit Authority

Address: 6565 Commerce Way, Diamond Springs, CA 95619

Contact: Julie Petersen

Phone: (530) 642-5383 ext. 206

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the El Dorado County Transportation Commission, that its request for funding be approved as follows:

State of Good Repair:

SGR	Amount	Fiscal Year
Bus Parking Lot Rehab	\$315,003.80	FY 2023/24

EDCTC Date of Approval: \_\_\_\_\_

EDCTC Resolution #: \_\_\_\_\_

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**CONSENT CALENDAR****STAFF REPORT**

**DATE:** OCTOBER 3, 2024  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DANA KEFFER, ADMINISTRATIVE ANALYST  
**SUBJECT:** TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 ACTUAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS

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**REQUESTED ACTION**

Adopt Resolution 24/25.07 approving the Transportation Development Act Fiscal Year (FY) 2023/24 Actual Apportionment and Allocation for State Transit Assistance Funds.

**BACKGROUND and DISCUSSION**

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office (SCO) allocates the STA tax and the State of Good Repair revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarizes the actual amount received for FY 2023/24.

**State Transit Assistance Funds (STA)**

The final actual amount of FY 2023/24 actual STA funds received was \$2,167,653.00 and interest earned in the fund was \$2,909.14. The STA funds were paid to El Dorado County Transit Authority who is the only eligible applicant.

Approved by:



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Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 24/25.07  
B) STA Final Amount for FY 2023/24



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing El Dorado County:** John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

## RESOLUTION 24/25.07

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 FINAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

**WHEREAS**, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

**WHEREAS**, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

**WHEREAS**, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the El Dorado County Transportation Commission; and

**WHEREAS**, the State Controller's Office issued a report of estimated revenues for STA Funds in January 2023 and a revised estimate in August 2023; and

**WHEREAS**, the State Controller's Office issued a final report of revenues for FY 2023/24 STA and the actual amount was \$2,167,653.00.

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission shall approve the FY 2023/24 actual amount received in the STA fund, and make the following allocations:

1. State Transit Assistance Funds – To the El Dorado County Transit Authority (EDCTA) for State Transit Assistance Funds in the final amount of \$2,167,653.00 for FY 2023/24 and interest earned in the fund was \$2,909.14. The total amount is \$2,170,562.14.

**BE IT FURTHER RESOLVED**, the El Dorado County Transportation Commission has requested that approved claims be paid in full, provided the funds are available.

**BE IT FURTHER RESOLVED**, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to the El Dorado County Transportation Commission rules



and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

**BE IT FURTHER RESOLVED**, that the claimants are to be notified by the El Dorado County Transportation Commission of action on their claims.

**PASSED AND ADOPTED**, by the El Dorado County Transportation Commission at their regular meeting on October 3, 2024, by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Wendy Thomas, Chairperson

\_\_\_\_\_  
Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA)  
STATE TRANSIT ASSISTANCE (STA)  
FINDINGS OF APPORTIONMENT

**FY 2023/24 STA FINAL AMOUNT**

**FY 2023/24 FINAL STA**

2023/24 Actual STA Receipts per State Controller's Office 99313 and 99314*	\$ 2,167,653.00
FY 2023/24 Interest	\$ <u>2,909.14</u>

**Total FY 2023/24 balance for apportionment** \$ 2,170,562.14

**El Dorado County Transit Authority (PUC 99313 and 99314)**

EDCTA - Continuation of Existing Service	<u>\$ 2,170,562.14</u>	
Public Transportation subtotal		\$ 2,170,562.14

**Subtotal FY 2023/24 claimant allocations** \$ 2,170,562.14

**Total FY 2023/24 claimant allocations** \$ 2,170,562.14

\* The actual amount of STA funds collected for the fiscal year was paid to El Dorado County Transit Authority.

**CONSENT CALENDAR****STAFF REPORT**

**DATE:** OCTOBER 3, 2024  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** KAREN THOMPSON, FISCAL OFFICER  
**SUBJECT:** TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM EL DORADO COUNTY FOR THE EL DORADO TRAIL MISSOURI FLAT ROAD BICYCLE AND PEDESTRIAN OVERCROSSING PROJECT

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**REQUESTED ACTION**

Adopt Resolution 24/25.08 (Attachment A) approving a Transportation Development Act (TDA) Local Transportation Fund (LTF) Bicycle and Pedestrian Fund claim from El Dorado County Department of Transportation (DOT) in the amount of \$90,000.00 for the El Dorado Trail Missouri Flat Road Bicycle and Pedestrian Overcrossing project (Attachment B).

**BACKGROUND**

In accordance with TDA Statute 99234(a), claims for facilities provided for the exclusive use of bicycles and pedestrians shall be filed according to the rules and regulations adopted by the transportation planning agency. El Dorado County DOT's request meets the criteria of the adopted guidelines.

**DISCUSSION**

On April 7, 2022, the Commission adopted Resolution 21/22.20 (Attachment C), programming \$190,000.00 in TDA/LTF Bicycle and Pedestrian funds to DOT. The El Dorado Trail Missouri Flat Road Bicycle and Pedestrian Overcrossing project includes \$90,000 for plans, specifications and estimates (PS&E) and \$100,000 for construction.

El Dorado County DOT submitted a claim on September 13, 2024, requesting reimbursement of \$90,000.00 for this project.

Payment of the attached claim will be made by the El Dorado County Auditor-Controller's office from the TDA/LTF Bicycle and Pedestrian fund.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 24/25.08  
B) El Dorado County DOT TDA/LTF Bicycle and Pedestrian Claim  
C) EDCTC Resolution 21/22.20



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing El Dorado County:** John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

**RESOLUTION 24/25.08**

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION  
APPROVING A TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND  
BICYCLE AND PEDESTRIAN FUND CLAIM FROM EL DORADO COUNTY**

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

**WHEREAS**, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning funds) for facilities provided for the exclusive use of bicycles and pedestrians; and

**WHEREAS**, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines and a claims process for use of Local Transportation Fund (LTF) Bicycle and Pedestrian Funds; and

**WHEREAS**, EDCTC programmed TDA/LTF Bicycle and Pedestrian Funds on April 7, 2022 in the amount of \$190,000.00 to El Dorado County Department of Transportation (DOT), \$90,000 for plans, specifications and estimates (PS&E) and \$100,000 for construction of the El Dorado Trail Missouri Flat Road Bicycle and Pedestrian Overcrossing Project; and

**WHEREAS**, El Dorado County DOT submitted a reimbursement claim in the amount of \$90,000.00.

**NOW THEREFORE, BE IT RESOLVED**, that EDCTC approved an apportionment of TDA/LTF Bicycle and Pedestrian Funds to El Dorado County DOT and EDCTC approves and authorizes payment to El Dorado County DOT for said project in the amount of \$90,000.00. Payment will be made by the El Dorado County Auditor-Controller's office from the TDA/LTF Bicycle and Pedestrian Fund.

**PASSED AND ADOPTED**, by the El Dorado County Transportation Commission at their regular meeting on October 3, 2024 by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Wendy Thomas, Chairperson

\_\_\_\_\_  
Dana Keffer, Secretary to the Commission

# TDA/LTF MISSOURI FLAT ROAD TRAIL CONNECTION PROJECT FUNDING CLAIM FORM

<b>Date:</b>	06/30/2021 – 06/30/2024
<b>Claimant:</b>	El Dorado County Community Development Agency
<b>Address:</b>	2850 Fairlane Court Placerville, CA 95667
<b>Contact:</b>	LeeAnn Scheuring
<b>Telephone:</b>	530-621-5942
<b>E-mail:</b>	<a href="mailto:Leeann.scheuring@edcgov.us">Leeann.scheuring@edcgov.us</a>

<b>Total Claim Amount:</b>	\$90,000.00
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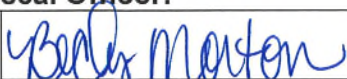
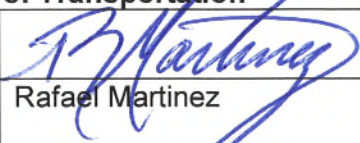
<b>Claimant Authorization to File Claim (copy attached):</b>			
Resolution No.:	132-2021	Approval Date:	10-26-2021

<b>EDCTC Authorization for Programming (copy attached):</b>			
Resolution No.:	21/22.20	Approval Date:	04-07-2022

	Name of Project(s) to be funded with this claim (project summary detail to be attached)	Amount of Reimbursement
1)	Missouri Flat Rd Bicycle and Ped. Overcrossing Project	\$90,000.00

If the undersigned claimant refuses to use funds received hereunder in accordance with the EDCTC guidelines for administration of Transportation Development Act Local Transportation Fund Article 3 pedestrian and bicycle funding, adopted June 2014, the claimant agrees to return the funds back to the EDCTC promptly.

By signing this claim form, I certify that the completed project(s) is/are consistent with the original request, guidelines and programming action taken by EDCTC. Further, the Chief Financial Officer/Director of the claimant agency certifies that the financial information contained herein is reasonable and accurate to the best of his/her knowledge.

<b>Chief Fiscal Officer:</b>		<b>Director of Transportation</b>	
By:		By:	
Name:	Becky Morton	Name:	Rafael Martinez
Title:	Chief Fiscal Officer – El Dorado County	Title:	El Dorado County Director of Transportation
Date:	9/10/24	Date:	8/20/24

<b>EDCTC Use Only:</b>			
Resolution No. Approving Claim:		Date of Approval:	

*LAS*

# TDA/LTF MISSOURI FLAT ROAD TRAIL CONNECTION PROJECT SUMMARY DETAILING ELEMENTS COMPLETED

<b>Date:</b>	06/30/2022 – 06/30/2024
<b>Claimant:</b>	El Dorado County Community Development Agency
<b>Address:</b>	2850 Fairlane Court Placerville, CA 95667
<b>Contact:</b>	LeeAnn Scheuring
<b>Telephone:</b>	530-621-5942
<b>E-mail:</b>	<a href="mailto:Leeann.scheuring@edcgov.us">Leeann.scheuring@edcgov.us</a>

<b>Claimant Authorization to File Claim (copy attached):</b>			
Resolution No.:	132-2021	Approval Date:	10-26-2021

<b>EDCTC Authorization for Programming (copy attached):</b>			
Resolution No.:	21/22.20	Approval Date:	04-07-2022

Preliminary Engineering phase work involved preparing plans, specifications, and estimate for the construction contract. Time billed and charged to the project for this work was performed by the Project Manager/Senior Civil Engineer (Dustin Harrington), Associate Civil Engineer (David Markowski), Assistant(s) in Civil Engineering (Anh Nguyen and Tom Cheney), and Office Engineer (Jen Rimoldi).





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**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas

**Supervisors Representing El Dorado County:** John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

## RESOLUTION 21/22.20

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE PROGRAMMING OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS TO THE MISSOURI FLAT BICYCLE AND PEDESTRIAN OVERCROSSING

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

**WHEREAS**, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

**WHEREAS**, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for use of TDA/LTF Pedestrian and Bicycle Funds; and

**WHEREAS**, the El Dorado County Department of Transportation (DOT) is pursuing construction funding for the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project; and

**WHEREAS**, in 2020 EDCTC programmed \$190,000 in TDA/LTF Pedestrian and Bicycle Funds to the Missouri Flat Road Overcrossing project to support a Cycle 5 grant application through the Active Transportation Program; and

**WHEREAS**, the project was not awarded Cycle 5 Active Transportation Program funding, however, the project remains a high priority and EDCTC and El Dorado County DOT continue to pursue competitive funding opportunities to obtain construction funding for the project; and

**WHEREAS**, the EDCTC is programming \$190,000 in TDA/LTF Pedestrian and Bicycle Funds to the Missouri Flat Road Overcrossing project in order to reduce the construction funding need and support any future competitive funding opportunities; and

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the programming of \$190,000 in TDA/LTF Pedestrian and Bicycle Funds to the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project.

**BE IT FURTHER RESOLVED**, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on April 7, 2022, by the following vote:

AYES: Borelli, Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

NOES: None

ABSTAIN: None

ABSENT: None

Attest:

  
\_\_\_\_\_  
John Hidahl, Chairperson

  
\_\_\_\_\_  
Dana Keffer, Secretary to the Commission



**BUSINESS ITEM**

**STAFF REPORT**

**DATE:** OCTOBER 3, 2024  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** KAREN THOMPSON, FISCAL OFFICER  
**SUBJECT:** FISCAL YEAR 2024/25 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 1

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**REQUESTED ACTION**

Adopt Resolution 24/25.09 (Attachment A), approving the Fiscal Year (FY) 2024/25 Overall Work Program and Budget (OWP), Amendment 1 (Attachment B).

**BACKGROUND**

The OWP is the work plan for El Dorado County Transportation Commission (EDCTC), and it identifies the work activities and budget by Work Element for the upcoming fiscal year.

**DISCUSSION**

The Draft OWP was presented at the February 1, 2024, Commission meeting and the Final OWP document was approved at the May 2, 2024, Commission meeting. Amendment 1 makes the following changes to the OWP and Budget:

1. The approved carry-over balances were added to two grant funded projects; Work Element (WE 263) Next Generation Transportation Investments Strategy and WE 282 US 50 Camino Signage and Wayfinding – Access Mitigation Plan.
2. WE 315 US 50 Trip to Green Congestion Management and Resiliency Strategy was removed because the City of Placerville will administer the grant funding, not EDCTC.
3. Staff time, expenditures and revenues were adjusted between work elements based on changes to the grant funded projects.

The total amount of Amendment 1 to the FY 2024/25 OWP and Budget is \$1,856,143.21.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 24/25.09  
B) FY 2024/25 Overall Work Program and Budget, Amendment 1 (*provided under separate cover*)



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**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing El Dorado County:** John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

## RESOLUTION 24/25.09

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2024/25 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 1

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

**WHEREAS**, the Fiscal Year (FY) 2024/25 Overall Work Program and Budget (OWP) is the primary management tool for the El Dorado County Transportation Commission (EDCTC), which identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the EDCTC and Caltrans; and

**WHEREAS**, the Draft OWP was presented at the February 1, 2024, Commission meeting and the Final OWP was approved at the May 2, 2024, Commission meeting; and

**WHEREAS**, Amendment 1 adds the approved carry-over grant funding to Work Elements 263 and 282, removes Work Element 315, and adjusts staff time, revenue and expenditures between work elements based on the changes to the grant funded projects; and

**WHEREAS**, the EDCTC cafeteria plan budget is \$1,413 per pay period for FY 2024/25.

**NOW, THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission hereby approves Amendment 1 to the FY 2024/25 Overall Work Program and Budget, with a total budget of \$1,856,143.21.

**BE IT FURTHER RESOLVED**, that the Executive Director of EDCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Requests for Proposals for projects included in the Overall Work Program, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with EDCTC's Administrative Operating Procedures.

**PASSED AND APPROVED** by the El Dorado County Transportation Commission governing body at the regular meeting held on October 3, 2024, by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Wendy Thomas, Chairperson

\_\_\_\_\_  
Dana Keffer, Secretary to the Commission