



COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing the County of El Dorado

John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

El Dorado County Board of Supervisors' Chambers
330 Fair Lane, Building A, Placerville, CA 95667

Thursday, August 3, 2023, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

Agendas, Supplemental Materials and Minutes of the Commission are available on the internet at:

<https://www.edctc.org>. Public records, related to an agenda item that is distributed less than 72 hours before this meeting, are available for public inspection during normal business hours at the Agency office and will be made available to the public on the Agency website.

PUBLIC PARTICIPATION PROCEDURES:

The EDCTC Meeting will be conducted as an in-person meeting at the location noted above. In addition, a remote teleconference address is listed for the public's convenience and in the event a Commissioner requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f).

Public comment will be open for each agenda item, and citizens may comment virtually through Zoom utilizing the "raise hand" function. If you are participating by phone, please dial *9 to "raise hand". The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Your comments must pertain to the subject at hand and are limited to no more than three minutes. By participating in this meeting, you acknowledge that you are being recorded. Please be advised that if a Commissioner is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Commission reserves the right to conduct the meeting without remote access.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, July 31 to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided with the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

[Webinar Access Link](#)

Webinar ID: 889 1218 5253

Phone: 1-669-219-2599

CALL TO ORDER AND PLEDGE OF ALLEGIANCE**ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR**1. MINUTES FOR THE JUNE 1, 2023, COMMISSION MEETING (KEFFER)**

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the June 1, 2023, Commission meeting.

2. MAY THROUGH JUNE 2023 CHECK REGISTER (THOMPSON)

REQUESTED ACTION: Receive and file the May through June 2023 Check Register.

3. SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2022/23 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENTS BETWEEN EDCTC AND THE CITY OF PLACERVILLE AND EDCTC AND EL DORADO COUNTY (THOMPSON)

REQUESTED ACTION:

1. Adopt Resolution 23/24.01 approving the Surface Transportation Block Grant Program FY 2022/23 Exchange Apportionment and Allocation.
2. Authorize the Executive Director to sign the 2022/23 Exchange Recipient Agreement between El Dorado County Transportation Commission and the City of Placerville.
3. Authorize the Executive Director to sign the 2022/23 Exchange Recipient Agreement between EDCTC and El Dorado County.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS**4. HIGHWAY INFRASTRUCTURE PROGRAM AND TRANSPORTATION DEVELOPMENT ACT BICYCLE PEDESTRIAN FUNDS PROGRAMMING (BARTON)**

REQUESTED ACTION: Adopt Resolution 23/24.02 programming \$130,777 in Federal Highway Infrastructure Program funds and Resolution 23/24.03 programming \$84,223 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle funds to El Dorado County Department of Transportation for Intersection Safety Improvements.

EXECUTIVE DIRECTOR'S REPORT**SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on September 7, 2023, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: AUGUST 3, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE JUNE 1, 2023 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the June 1, 2023 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: June 1, 2023 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, Michael Saragosa
Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, June 1, 2023, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Clerici called the meeting to order at 2:38 PM and led the Pledge of Allegiance.

ATTENDANCE: Chair Clerici, Vice Chair Thomas, Commissioners Hidahl, Neau, Parlin, Saragosa, and Turnboo
Caltrans Ex Officio: Jenna Matsumoto
ABSENT: South Lake Tahoe Ex Officio Bass

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Commissioner Parlin made a motion to adopt the agenda and to approve or adopt items 1-4 on the Consent Calendar. The motion was seconded by Commissioner Neau which carried as follows:

MOTION/SECOND: Parlin/Neau

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

1. MINUTES FOR THE MAY 4, 2023, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the May 4, 2023, Commission meeting.

2. APRIL 2023 CHECK REGISTER

REQUESTED ACTION: Receive and file the April 2023 Check Register.

3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2022/23 REPORT

REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2022/23 July-March Report.

4. FREEWAY SERVICE PATROL FUNDING AGREEMENT

REQUESTED ACTION: Authorize the Executive Director to enter into an agreement between the El Dorado County Transportation Commission and the Sacramento Transportation Authority for the El Dorado County Transportation Commission to reimburse Sacramento Transportation Authority for Freeway Service Patrol administrative services with a not to exceed amount of \$6,000.

OPEN FORUM

There was no public comment.

BUSINESS ITEMS

5. PROFESSIONAL SERVICES AGREEMENT: INFORMATION TECHNOLOGY SUPPORT SERVICES
 REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between EDCTC and RTS IT, Inc. beginning July 1, 2023 through June 30, 2028, for an annual not-to-exceed amount of \$18,000.

There were no public comments received.

ACTION: Vice Chair Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Thomas/Turnboo

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

6. SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2023/24 FUNDING ALLOCATION PROJECT LIST
 REQUESTED ACTION: Adopt Resolution 22/23.25 allocating Senate Bill 1 State of Good Repair 2023/24 Funds to the El Dorado County Transportation Commission.

There were no public comments received.

ACTION: Commissioner Turnboo made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Saragosa which carried as follows:

MOTION/SECOND: Turnboo/Saragosa

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

Commissioner Parlin left the meeting at 2:56pm.

Commissioner Parlin returned to the meeting at 2:57pm.

INFORMATION ITEM

7. GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS, COMMUNITY SAFETY AND RESILIENCY PLAN DRAFT EXISTING CONDITIONS REPORT
 REQUESTED ACTION: None. This item is for information only.

Commissioner Parlin left the meeting at 3:37pm.

Commissioner Parlin returned to the meeting at 3:39pm.

Public comment was received from Kendall Flint of DKS Associates.

EXECUTIVE DIRECTOR'S REPORTSOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 4:04pm.

The next regular meeting is scheduled for 2:00pm on August 3, 2023, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: AUGUST 3, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: MAY THROUGH JUNE 2023 CHECK REGISTER

REQUESTED ACTION

Receive and file the May through June 2023 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes six payments that merit further explanation:

- Extreme Towing*..... \$12,395.21
- Extreme Towing*..... \$13,230.80
April and May 2023 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting
- DKS Associates*..... \$30,299.41
March through April 2023 professional services for the Wildfire Evacuation Preparedness Plan, Work Element 265. The contract was approved at the March 3, 2022, EDCTC meeting.
- DKS Associates*..... \$5,764.85
March through April 2023 public outreach services for the Wildfire Evacuation Preparedness Plan, Work Element 265A. The contract was approved at the March 2, 2023, EDCTC meeting.
- Wood Rodgers*..... \$18,426.71
Release retention for the 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan, Work Element 253. This contract was approved at the December 3, 2020, EDCTC meeting.
- CalPERS CERBT* \$11,468.00
The FY 2022/23 annual contribution to the CalPERS California Employers' Retiree Benefit Trust (CERBT). This trust is for Other Post Employment Benefits (OPEB) or retiree health benefits. The amount is determined by the actuarial valuation less the amount paid for retiree health benefits during the fiscal year.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: May through June 2023 Check Register

El Dorado County Transportation Commission
Check Register
May - June 2023

Date	Name	Payment	Memo
05/01/2023	Ameritas Life Insurance Corp.	529.80	May 2023 Dental
05/01/2023	Ameritas Life Insurance Corp.	78.88	May 2023 Vision
05/01/2023	Benefit Coordinators Corporation	226.92	May 2023 Life/Disability Premiums
05/01/2023	CalPERS Health	8,036.08	May 2023 Health Premiums
05/01/2023	RTS IT, Inc.	738.00	May 2023 ITCare Silver Service Plan
05/01/2023	Airespring	666.52	May 2023 Fiber Optic Internet
05/01/2023	De Lage Landen Financial Services	203.78	May 2023 Copy Machine Lease Payment
05/01/2023	Sloan Sakai Yeung & Wong LLP	2,721.00	March 2023 Legal Services
05/02/2023	Century Building Maintenance	500.00	April 2023 Building Maintenance
05/03/2023	CalPERS Retirement System	3,609.16	May 2023 Contribution #1
05/03/2023	CalPERS Retirement System	410.13	May 2023 PEPRA Contribution #1
05/08/2023	Elan Financial Services - Visa DK	504.20	April ADA Website, Office Phones and Misc Office Expense
05/08/2023	Elan Financial Services - Visa JB	15.16	Domain name renewal eldoradobikemap.org
05/08/2023	Elan Financial Services - Visa KT	61.57	Zoom Meetings and April Office Expenses
05/08/2023	Elan Financial Services - Visa WD	1,100.42	Cap to Cap Expenses
05/15/2023	Extreme Towing	12,395.21	* April 2023 Freeway Service Patrol
05/15/2023	JS West Propane Gas	140.53	April 2023 Propane
05/17/2023	CalPERS Retirement System	3,609.16	May 2023 Contribution #2
05/17/2023	CalPERS Retirement System	410.13	May 2023 PEPRA Contribution #2
05/22/2023	Umpqua Bank	65.87	April 2023 Analyzed Checking Fee
05/24/2023	DKS Associates	5,764.85	* Mar2-Apr30 2023 Public Outreach -WF Evac Preparedness
05/24/2023	DKS Associates	30,299.41	* March-April 2023 Wildfire Evac Preparedness
05/24/2023	PG&E	304.68	04/13/23-05/11/23 Utilities
05/24/2023	Sloan Sakai Yeung & Wong LLP	285.00	April 2023 Legal Services
05/24/2023	Total Compensation Systems, Inc.	1,500.00	GASB 75 Full Valuation 1st Installment
05/24/2023	Wood Rodgers	18,426.71	* US 50 Corridor System User Analysis Release Retention
05/26/2023	Sharon Petersen	4,517.00	June 2023 Office Rent
05/31/2023	CalPERS Retirement System	3,609.16	May 2023 Contribution #3
05/31/2023	CalPERS Retirement System	410.13	May 2023 PEPRA Contribution
06/01/2023	Ameritas Life Insurance Corp.	529.80	June 2023 Dental
06/01/2023	Ameritas Life Insurance Corp.	78.88	June 2023 Vision
06/01/2023	Benefit Coordinators Corporation	226.92	June 2023 Life/Disability Premiums
06/01/2023	CalPERS Health	8,036.08	June 2023 Health Premiums
06/01/2023	RTS IT, Inc.	738.00	June 2023 ITCare Silver Service Plan
06/02/2023	Airespring	666.52	June 2023 Fiber Optic Internet
06/05/2023	CalPERS CERBT	11,468.00	* 6055779069 ADC less Retiree Payments 2022/23
06/05/2023	Century Building Maintenance	500.00	June 2023 Building Maintenance
06/05/2023	De Lage Landen Financial Services	203.78	June 2023 Copy Machine Lease Payment
06/05/2023	JS West Propane Gas	15.64	May 2023 Propane
06/12/2023	Elan Financial Services - Visa DB	27.75	Meeting with SACOG
06/12/2023	Elan Financial Services - Visa DK	459.01	May ADA Website, Office Phones and Misc Office Expense
06/12/2023	Elan Financial Services - Visa KT	133.71	Zoom Meetings and May Office Expenses
06/12/2023	Elan Financial Services - Visa WD	198.02	Cap to Cap Expenses
06/12/2023	Extreme Towing	13,230.80	* May 2023 Freeway Service Patrol
06/12/2023	Roberts & Company, Inc.	75.00	May 2023 Accounting Oversight
06/14/2023	CalPERS Retirement System	3,609.16	June 2023 Contribution #1
06/14/2023	CalPERS Retirement System	410.13	June 2023 PEPRA Contribution #1
06/21/2023	Umpqua Bank	66.48	May 2023 Analyzed Checking Fee
06/21/2023	ISU - Atwood Insurance Agency	5,671.00	Directors & Officers Insurance Renewal
06/28/2023	CalPERS Retirement System	3,609.16	June 2023 Contribution #2
06/28/2023	PG&E	426.49	05/12/23-06/11/23 Utilities
	Total	151,519.79	

CONSENT CALENDAR**STAFF REPORT**

DATE: AUGUST 3, 2023

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER

SUBJECT: SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2022/23 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENTS BETWEEN EDCTC AND THE CITY OF PLACERVILLE AND EDCTC AND EL DORADO COUNTY

REQUESTED ACTION

1. Adopt Resolution 23/24.01 (Attachment A) approving the Surface Transportation Block Grant Program (STBG) FY 2022/23 Exchange Apportionment and Allocation.
2. Authorize the Executive Director to sign the 2022/23 Exchange Recipient Agreement between El Dorado County Transportation Commission (EDCTC) and the City of Placerville (Attachment C).
3. Authorize the Executive Director to sign the 2022/23 Exchange Recipient Agreement between EDCTC and El Dorado County (Attachment D).

BACKGROUND

The Regional Surface Transportation Program (RSTP) now known as the Surface Transportation Block Grant Program (STBG) was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. The State of California allows smaller counties to exchange their apportionment of Federal STBG funds for State Highway Account funds.

DISCUSSION

El Dorado County Transportation Commission (EDCTC) distributes the STBG Exchange funds to the City of Placerville and El Dorado County as part of its responsibilities as the Regional Transportation Planning Agency (RTPA) for the Western Slope of El Dorado County. The funds are allocated according to the formula-based distribution policy approved February 3, 2011, with Resolution 10/11.16 (Attachment E). EDCTC executes agreements between EDCTC and the STBG Exchange recipients to provide contract management and oversight of the program funds.

EDCTC's share is 10% per the formula-based distribution policy. The allocation for FY 2022/23 includes reimbursements from El Dorado County's share based on the following transactions that occurred during the fiscal year.

1. At the December 2, 2022 Commission meeting, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Planning Programming and Monitoring (PPM) in the amount of \$43,704 was programmed to EDCTC and the remainder of the funding, \$874,084, was programmed to the El Dorado Hills Boulevard Interchange (EDC IC) Eastbound on- and off-ramps. After the programming was approved, Caltrans notified EDCTC the PPM funds were included in the total and not in addition to the \$874,084. The entire amount went to the EDH IC project and EDCTC did not receive the PPM funds.
2. In August of 2022, EDCTC prepared an amendment to the 2020 Regional Transportation Plan and an addendum to the Environment Impact Report in order to add the Bass Lake Road at Bridlewood Drive Roundabout project for El Dorado County. EDCTC paid \$4,991 to a professional services firm to prepare the amendment and the addendum.

EDCTC is deducting the amount of the CRRSAA PPM funding and the cost of the professional services contract from the El Dorado County's share of STBG Exchange funding. EDCTC staff reached consensus on this repayment approach with El Dorado County Department of Transportation Director.

The 2022/23 STBG Exchange Apportionment and Allocation includes a set aside of \$100,000 for future consideration by the EDCTC for a project of regional significance. After conversations with the City and County, there is an opportunity to improve wayfinding in the Apple Hill area to help visitors navigate to businesses such as wineries, breweries, and Apple Hill farms. The \$100,000 STBG set aside could be programmed to this or another regionally significant effort as agreed upon by the City of Placerville and El Dorado County and ultimately considered for programming by the EDCTC at a future meeting.

The City of Placerville approved their 2022/23 exchange appropriation of \$200,000 for the Broadway Maintenance Project from Mosquito Road to Schnell School Road on July 11, 2023. El Dorado County approved their 2022/23 exchange appropriation of \$670,721 on June 27, 2023 as a match to the US 50 Camino Area Safety Project, Intersection Safety/Pedestrian Safety Improvements, Intersection Safety/Sight Triangle Improvements, Pleasant Valley Road Safety Improvements, and the Diamond Springs Parkway Phase 1B project.

Approved for Agenda:



Woodrow Deloria, Executive Director

- Attachments: A: EDCTC STBGP Resolution 23/24.01
B: 2022/23 STBGP Exchange Apportionment and Allocation
C: City of Placerville FY 2022/23 STBGP Exchange Recipient Agreement
D: El Dorado County FY 2022/23 STBGP Exchange Recipient Agreement
E: EDCTC Resolution 10/11.16 Regional Surface Transportation Exchange Program



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION NO. 23/24.01

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
FISCAL YEAR 2022/23 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENTS
BETWEEN EDCTC AND THE CITY OF PLACERVILLE AND EDCTC AND EL DORADO COUNTY**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the western slope of El Dorado County; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the El Dorado County Transportation Commission, as the Regional Transportation Planning Agency, distributes the STBGP funds using the formula-based distribution policy adopted on February 3, 2011, after an agreement is executed between EDCTC and the STBGP recipient; and

WHEREAS, The City of Placerville approved their 2022/23 exchange appropriation of \$200,000 for the Broadway Maintenance Project from Mosquito Road to Schnell School Road project at the City Council meeting on July 11, 2023; and

WHEREAS, El Dorado County approved their 2022/23 exchange appropriation of \$670,721 as a match to the Intersection Safety/Pedestrian Safety Improvements in El Dorado and Diamond Springs, the Pleasant Valley Road Safety Improvements, the Intersection Safety/Sight Triangle Improvement, and the US 50/Camino Area Safety Project at the Board of Supervisor’s meeting on June 27, 2023.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission make the following apportionment and allocation of FY 2022/23 STBGP Exchange funds:

- To El Dorado County Transportation Commission in the amount of \$161,963
- To the City of Placerville in the amount of \$200,000
- To El Dorado County in the amount of \$670,721

BE IT FURTHER RESOLVED, the Executive Director is authorized to sign the Agreements between EDCTC and the City of Placerville and EDCTC and El Dorado County.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on August 3, 2023, by the following vote:

Vote Pending

Attest:

John Clerici, Chairperson

Dana Keffer, Secretary to the Commission

SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
(RURAL STBG EXCHANGE)

FY 2022/23 APPORTIONMENT AND ALLOCATION

El Dorado County West Slope STBG FY 2022/23 Allocation 1,132,684.00

Total Balance Available for Apportionment 1,132,684.00

FY 2022/23 ALLOCATIONS

Regional Project 100,000.00
100,000.00

EDCTC Rural STBG Planning and Programming (10% of Rural STBG Exchange Funds) 113,268.00

Reimburse EDCTC for CRRSAA Planning Programming Monitoring (PPM) Funds programmed to the County's Eastbound on- and off-ramps; Latrobe Road and El Dorado Hills Boulevard Improvements approved at EDCTC meeting December 2, 2022 43,704.00

Reimburse EDCTC for Dudek Contract to prepare EIR Addendum and RTP Amendment for the Bass Lake Road at Bridlewood Drive Roundabout Project Approved at EDCTC meeting 9/1/22 4,991.00

Subtotal 161,963.00

**Remaining Balance Available for Formulaic Distribution to:
EDC Department of Transportation and City of Placerville 870,721.00**

City of Placerville - 19.2% (9.6% of Eligible Road Miles x 2) of Available Balance or \$200,000 (whichever is greater)

19.2% of Available Funds =	167,178.43	or Minimum \$200,000
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200,000.00

EDC Department of Transportation - 80.8% of Available Balance or Balance of Remaining Funds 670,721.00

Total City of Placerville & El Dorado County Allocations 870,721.00

Total All Allocations 1,032,684.00

**AGREEMENT BETWEEN THE
EL DORADO COUNTY TRANSPORTATION COMMISSION
AND CITY OF PLACERVILLE FOR FY 2022/23
SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
EXCHANGE FUNDS**

This agreement is made on July 11, 2023 by and between the El Dorado County Transportation Commission, hereinafter referred to as “EDCTC,” and City of Placerville, hereinafter referred to as “STBG Exchange Recipient.”

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, EDCTC has entered into agreement X23-6157(081) with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Surface Transportation Block Grant Program (STBG) apportionment to Caltrans in exchange for fiscal year (FY) 2022/23 nonfederal State Highway Account funds; and

WHEREAS, EDCTC is authorized to use these exchanged funds (hereinafter STBG Exchange Funds) to assist local agencies to promote projects which otherwise qualify for STBG funds; and

WHEREAS, EDCTC is required to execute formal written agreements between EDCTC and STBG Exchange Recipients and provide oversight of the program funds; and

WHEREAS, the FY 2022/23 STBG Exchange funds will be paid to the City of Placerville per the formula based distribution policy adopted by the EDCTC on February 3, 2011 after approval by the El Dorado County Transportation Commission and execution of this agreement; and

WHEREAS, EDCTC is implementing this agreement and Exhibit A to perform contract management and oversight of the STBG Exchange Funds; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The STBG Exchange Recipient agrees to use the funds only for the STBG Exchange eligible project(s) described in Exhibit A.
2. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Agreement, by means of approval by the EDCTC Board of a revised Exhibit A, which shall be designated by a date and number (e.g., “Exhibit A-1 (DATE)”).
3. The STBG Exchange Recipient agrees to mention EDCTC’s role in funding the project in any press release or media event held by the STBG Exchange Recipient at the beginning and completion of the construction phase of the STBG funded project.
4. EDCTC agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other STBG Eligible agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. The STBG Exchange Recipient agrees to submit a status report to EDCTC by April 30 each year with the details of the STBG funding by project on Exhibit A.
6. STBG Exchange Recipient agrees to establish a special account within its Special Gas Tax Fund for the purpose of depositing therein all payments received from EDCTC pursuant to this agreement.
7. The STBG Exchange Recipient agrees to have a City Council approved budget appropriation of the STBG Exchange project(s) within three years of the date of this agreement. The expiration date of these funds will be five years from the date funds were allocated by the EDCTC. Failure to complete the STBG Exchange project(s) within the five years shall allow EDCTC to request repayment from the STBG Exchange Recipient and reprogram such Exchange Funds for other purposes.
8. COST PRINCIPLES
 - A. EDCTC and STBG Exchange Recipient agree to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - B. STBG Exchange Recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) STBG Exchange Recipients shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - C. Any Fund expenditures for costs which STBG Exchange Recipient has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment to EDCTC and Caltrans. The implementation of the Supercircular will cancel 49 CFR Part 18.
9. THIRD PARTY CONTRACTING
 - A. STBG Exchange Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
 - B. STBG Exchange Recipient agrees that any subcontract or agreement entered into by STBG Exchange Recipient using Funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be

allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 12, below.

- C. In addition to the above, the pre-award requirements of third party contractor/ consultants with STBG Exchange Recipient shall be consistent with Local Program Procedures as published by Caltrans.

10. ACCOUNTING SYSTEM

STBG Exchange Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of STBG Exchange Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for project payments.

11. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of STBG Exchange Recipient's contracts with third parties, EDCTC, STBG Exchange Recipient, STBG Exchange Recipient's contractors and subcontractors and Caltrans shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for five years from the date of payment of Funds to STBG Exchange Recipient. Caltrans, the California State Auditor, or any duly authorized representative of Caltrans or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and STBG Exchange Recipient shall furnish copies thereof if requested.

12. TRAVEL AND SUBSISTENCE

Payments to STBG Exchange Recipient for travel and subsistence expenses of STBG Exchange Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State of California Department of Human Resources (Cal HR) rules. If the rates invoiced are in excess of those authorized Cal HR rates, then STBG Exchange Recipient is responsible for the cost difference and any overpayments shall be reimbursed to EDCTC and Caltrans on demand.

13. PROJECT COMPLETION

STBG Exchange Recipient agrees to provide to EDCTC a report summarizing total project costs and milestones for each project using this STBG Exchange funding within sixty (60) days of completion.

14. TERMINATION DATE

This Agreement shall remain in effect for a period of five (5) years from the execution date of this Agreement.

IN WITNESS WHEREOF, EDCTC and STBG Exchange Recipient execute this Agreement as follows:

EL DORADO COUNTY TRANSPORTATION COMMISSION

Woodrow Deloria
Executive Director

Date

STBG Exchange Recipient:
CITY OF PLACERVILLE



Dave Warren
Assistant City Manager/Director
of Finance

Date

07/11/23

EXHIBIT A

FY 2022/23

El Dorado County Transportation Commission
 Agreement # X23-6157 (081)
 Surface Transportation Block Grant Program - Exchange Funds

Allocation to the City of Placerville approved by the Commission on _____: \$200,000

Agency	Commission Approval Date	Fund Expiration Date	Project	Project Cost Estimate
City of Placerville			Broadway Maintenance Project- From Mosquito Road to Schnell School Road (CIP #42003)	\$200,000
			Total	<u>\$200,000</u>

**AGREEMENT BETWEEN THE
EL DORADO COUNTY TRANSPORTATION COMMISSION
AND EL DORADO COUNTY DEPARTMENT OF TRANSPORTATION
FOR FY 2022/23 SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
EXCHANGE FUNDS**

This agreement is made on June 27, 2023 by and between the El Dorado County Transportation Commission, hereinafter referred to as "EDCTC," and El Dorado County Department of Transportation, hereinafter referred to as "STBG Exchange Recipient."

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, EDCTC has entered into agreement X23-6157(081) with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Surface Transportation Block Grant Program (STBG) apportionment to Caltrans in exchange for fiscal year (FY) 2022/23 nonfederal State Highway Account funds; and

WHEREAS, EDCTC is authorized to use these exchanged funds (hereinafter STBG Exchange Funds) to assist local agencies to promote projects which otherwise qualify for STBG funds; and

WHEREAS, EDCTC is required to execute formal written agreements between EDCTC and STBG Exchange Recipients and provide oversight of the program funds; and

WHEREAS, the FY 2022/23 STBG Exchange funds will be paid to El Dorado County Department of Transportation per the formula based distribution policy adopted by EDCTC on February 3, 2011 after approval by the El Dorado County Transportation Commission and execution of this agreement; and

WHEREAS, EDCTC is implementing this agreement and Exhibit A to perform contract management and oversight of the STBG Exchange Funds; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The STBG Exchange Recipient agrees to use the funds only for the STBG Exchange eligible project(s) described in Exhibit A.
2. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Agreement, by means of approval by the EDCTC Board of a revised Exhibit A, which shall be designated by a date and number (e.g., "Exhibit A-1 (DATE)").
3. The STBG Exchange Recipient agrees to mention EDCTC's role in funding the project in any press release or media event held by the STBG Exchange Recipient to promote a STBG funded project.
4. EDCTC agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other STBG Eligible agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the

Streets and Highways Code.

5. The STBG Exchange Recipient agrees to submit a status report to EDCTC by April 30 each year with the details of the STBG funding by project listed on Exhibit A.
6. STBG Exchange Recipient agrees to establish a special account within its Road Fund for the purpose of depositing therein all payments received from EDCTC pursuant to this agreement.
7. The STBG Exchange Recipient agrees to have an approved budget appropriation of the STBG Exchange project(s) within three years. The expiration date of these funds will be five years from the date funds were allocated by the El Dorado County Transportation Commission. Failure to complete the STBG Exchange project(s) within the five years shall allow EDCTC to request repayment from the STBG Exchange Recipient and reprogram such Exchange Funds for other purposes.
8. **COST PRINCIPLES**
 - A. EDCTC and STBG Exchange Recipient agree to comply with Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR, Subtitle A, Chapter II, Part 200 and in particular subpart E, Cost Principles, and appendices V and VII.
 - B. STBG Exchange Recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine whether individual project cost items are allowable and (B) STBG Exchange Recipients shall comply with Federal Administrative Procedures in accordance with 2 CFR 200 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every subrecipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
 - C. Any Fund expenditures for costs which STBG Exchange Recipient has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR 200, Subtitle A, Chapter II, Part 200 and in particular subpart E, Cost Principles, and appendices V and VII are subject to repayment to EDCTC and Caltrans.
9. **THIRD PARTY CONTRACTING**
 - A. STBG Exchange Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
 - B. STBG Exchange Recipient agrees that any subcontract or agreement entered into by STBG Exchange Recipient using Funds received pursuant to this Agreement shall

contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 12, below.

- C. In addition to the above, the pre-award requirements of third party contractor/consultants with STBG Exchange Recipient shall be consistent with Local Program Procedures as published by Caltrans.

10. ACCOUNTING SYSTEM

STBG Exchange Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of STBG Exchange Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for project payments.

11. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of STBG Exchange Recipient's contracts with third parties, EDCTC, STBG Exchange Recipient, STBG Exchange Recipient's contractors and subcontractors and Caltrans shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for five years from the date of payment of Funds to STBG Exchange Recipient. Caltrans, the California State Auditor, or any duly authorized representative of Caltrans or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and STBG Exchange Recipient shall furnish copies thereof if requested.

12. TRAVEL AND SUBSISTENCE

Payments to STBG Exchange Recipient for travel and subsistence expenses of STBG Exchange Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State of California Department of Human Resources (Cal HR) rules. If the rates invoiced are in excess of those authorized Cal HR rates, then STBG Exchange Recipient is responsible for the cost difference and any overpayments shall be reimbursed to EDCTC and Caltrans on demand.

13. PROJECT COMPLETION

STBG Exchange Recipient agrees to provide to EDCTC a report summarizing total project costs and milestones for each project using this STBG Exchange funding within sixty (60) days of completion.

14. TERMINATION DATE

This Agreement shall remain in effect for a period of five (5) years from the execution date of this Agreement.

IN WITNESS WHEREOF, EDCTC and STBG Exchange Recipient execute this Agreement as follows:

EL DORADO COUNTY TRANSPORTATION COMMISSION

Woodrow Deloria
Executive Director

Date

STBG Exchange Recipient:
EL DORADO COUNTY

Wendy Thomas
Wendy Thomas, Chair
El Dorado County Board of Supervisors

6-27-23
Date

EXHIBIT A

FY 2022/23

El Dorado County Transportation Commission
 Agreement # X23-6157 (081)
 Surface Transportation Block Grant Program - Exchange Funds

Allocation to El Dorado County Department of Transportation approved by the
 Commission on _____: \$ 670,721.00

Agency	Commission Approval Date	Fund Expiration Date	Project	Cost Estimate-STBG Share
El Dorado County			36104015 US 50 / Camino Area Safety Project	\$29,000.00
El Dorado County			36105061 Intersection Safety/Pedestrian Safety Improvement	\$4,500.00
El Dorado County			36105062 Intersection Safety/Sight Triangle Improvement	\$3,500.00
El Dorado County			36105072 Pleasant Valley Road Safety Improvements	\$155,000.00
El Dorado County			36105011 Diamond Springs Parkway - Phase 1B	\$478,721.00
Total				<u>\$670,721.00</u>

BUSINESS ITEM

STAFF REPORT

DATE: AUGUST 3, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: HIGHWAY INFRASTRUCTURE PROGRAM AND TRANSPORTATION DEVELOPMENT ACT BICYCLE PEDESTRIAN FUNDS PROGRAMMING

REQUESTED ACTION

Adopt Resolution 23/24.02 programming \$130,777 in Federal Highway Infrastructure Program (HIP) funds (Attachment A) and Resolution 23/24.03 programming \$84,223 in Transportation Development Act (TDA) Local Transportation Fund (LTF) Pedestrian and Bicycle funds (Attachment B) to El Dorado County Department of Transportation for Intersection Safety Improvements.

BACKGROUND

The Federal HIP was created in Section 122 in Division A of the 2010 Consolidated Appropriations Act, which authorized \$650 million with the intent to specifically fund the “restoration, repair, construction, of federal aid eligible roads, bridges, and tunnels.” The Highway Infrastructure Program (HIP) has had four cycles of funding announced by Federal Highway Administration (FHWA), Federal Fiscal Years 2017/18, 2018/19, 2019/20, and 2020/21. HIP funding is distributed by FHWA and further divided by states, which are required to coordinate with the relevant Metropolitan Planning Organizations (MPOs) and/or rural planning organizations as required by the Fixing America’s Surface Transportation (FAST) Act [23 U.S.C. 1101(b)].

In accordance with Transportation Development Act TDA Statute 99233.3, El Dorado County Transportation Commission (EDCTC) has the option to apportion up to two percent of the remaining LTF, after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles. In accordance with TDA Statute 99234(a), claims for facilities provided for the exclusive use of pedestrians and bicycles shall be filed according to the rules and regulations adopted by the transportation planning agency. EDCTC adopted programming guidelines in June 2014 (Attachment C).

DISCUSSION

On July 17, 2023, El Dorado County Department of Transportation (DOT) submitted a funding request letter to EDCTC to fully fund two small Highway Safety Improvement Program (HSIP) projects included in the DOT Capital Improvement Program (Attachment D). The two projects were advertised for construction as a single project, and bids came in higher than expected. These important projects will provide the following safety improvements:

- Construct pedestrian bulb-outs, median refuge, and user-actuated flashing beacons added to the existing uncontrolled mid-block pedestrian crossing at the intersection of Pleasant Valley Road and Oriental Street.
- Construct pedestrian bulb-outs, median refuge, and user-actuated flashing beacons added to the existing uncontrolled mid-block pedestrian crossing just east of the intersection of Pleasant Valley Road and Church Street.
- Construct a new mid-block pedestrian crossing in Diamond Springs at the intersection of Pleasant Valley Road and Racquet Way, including pedestrian bulb-outs, median refuge, and user actuated flashing beacons.

- Cut back the hill and remove several trees at the northwesterly corner of the intersection of Pleasant Valley Road and Cedar Ravine Road to improve sight distance for southbound Cedar Ravine motorists looking to turn east on Pleasant Valley Road.

El Dorado County DOT opened bids for the project on July 6, 2023. The low bid received was \$966,990, which is \$273,340 more than the engineer's estimate of \$723,650. After increasing the contingency and construction management budgets to reflect the low bid received, the project has a shortfall of \$315,000. County staff worked with Caltrans to increase the HSIP funding by \$100,000 and EDCTC has available Federal HIP funds in the amount of \$130,777 plus \$84,223 in TDA/LTF Pedestrian and Bicycle Funds which can be applied toward the pedestrian safety improvements in the project scope. The combined funding contributions from Caltrans and EDCTC will fully fund the project's \$315,000 shortfall. With the approval of the requested programming action, EDCTC will have utilized all available HIP funds and there will be a remaining balance of \$303,360 in TDA/LTF Pedestrian and Bicycle funds.

In the event there are remaining HIP or TDA/LTF Pedestrian and Bicycle Funds after the project is complete, those funds will return to EDCTC for future programming to another eligible project.

Approved for Agenda:



Woodrow Deloria, Executive Director

- Attachments:
- A) EDCTC Resolution 23/24.02
 - B) EDCTC Resolution 23/24.03
 - C) EDCTC Guidelines for Administration of TDA/LTF Article 3 Pedestrian and Bicycle Funding
 - D) Funding Request Letter



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 23/24.02

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION PROGRAMMING HIGHWAY INFRASTRUCTURE PROGRAM FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Highway Infrastructure Program (HIP) funds; and

WHEREAS, on July 17, 2023, the El Dorado County Department of Transportation (DOT) submitted a request to EDCTC to consider the programming of HIP funding to fully fund an intersection safety improvements project on segments of Pleasant Valley Road; and

WHEREAS, El Dorado County DOT has identified a funding shortfall of \$315,000 to construct the project, a combination of fund sources will fully fund construction; and

WHEREAS, as of July 2023, EDCTC's available HIP fund balance is \$130,777; and

WHEREAS, this project submitted for consideration for programming has been determined to be HIP eligible; and

WHEREAS, any HIP funds remaining at the completion of the programmed project will be returned to EDCTC for re-programming to a HIP eligible project.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$130,777 in HIP funds for Intersection Safety Improvements Project (various locations on Pleasant Valley Road).

BE IT FURTHER RESOLVED, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as required.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 3, 2023, by the following vote:

Vote Pending

Attest:

John Clerici, Chairperson

Dana N. Keffer, Secretary to the Commission



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 23/24.03

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION PROGRAMMING TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

WHEREAS, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

WHEREAS, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for use of TDA/LTF Pedestrian and Bicycle Funds; and

WHEREAS, on July 17, 2023 the El Dorado County Department of Transportation (DOT) submitted a request to EDCTC to consider the programming of TDA/LTF Pedestrian Bicycle funding to fully fund an intersection safety improvements project on segments of Pleasant Valley Road; and

WHEREAS, El Dorado County DOT has identified a funding shortfall of \$315,000 to construct the project, a combination of fund sources will fully fund construction; and

WHEREAS, as of July 2023, EDCTC's available Transportation Development Act Local Transportation Fund Pedestrian Bicycle fund balance is \$387,583; and

WHEREAS, pedestrian components of the project have been determined to be eligible for use of Transportation Development Act Local Transportation Fund Pedestrian Bicycle fund; and

WHEREAS, in the event the project does not utilize all of the programmed funding, the remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$84,223 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the intersection safety improvements project at various locations on Pleasant Valley Road.

BE IT FURTHER RESOLVED, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 3, 2023, by the following vote:

Vote Pending

Attest:

John Clerici, Chairperson

Dana N. Keffer, Secretary to the Commission



2828 Easy Street Suite 1 | Placerville CA 95667 | tel: 530.642.5260 | fax: 530.642.5266 | www.edctc.org

GUIDELINES FOR ADMINISTRATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING

ADOPTED JUNE 2014

TDA STATUTE

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the amount made available to the City and County, five percent thereof may be expended to supplement moneys from other sources to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for Pedestrian and Bicycle Facilities as follows:
 - (a) Claims for facilities provided for the exclusive use of pedestrians and bicycles or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.
 - (b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle safety education programs.
 - (c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
 - (d) The money may be allocated without respect to Section 99231 and shall not be included in determining the apportionments to a city or county for purposes of Sections 99233.7 to 99233.9, inclusive.
 - (e) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park-and-ride lots, and transit terminals where other funds are unavailable.
 - (f) Notwithstanding any other provision of this section, a planning agency established in Title 7.1 (commencing with Section 66500) of the Government Code may allocate the money to the Association of Bay Area Governments for activities required by Chapter 11 (commencing with Section 5850) of Division 5 of the Public Resources Code.
 - (g) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.
 - (h) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.
 - (i) Up to 20 percent of the amount available each year to a city or county pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.

EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING, IN PRIORITY ORDER

1. Projects shall be:
 - Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
 - Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3.
 - A. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle, pedestrian facilities or signage.
 - B. Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.
4. The funding may be used to for minor bicycle and pedestrian projects as follows:
 - For installation of bicycle racks or lockers
 - For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
 - For crosswalk striping, pedestrian refuges, minor bicycle lane striping
 - For maintenance of existing bicycle or pedestrian facilities
5. The funding may be used to supplement moneys from other sources to fund bicycle safety education programs.



COMMUNITY DEVELOPMENT SERVICES

DEPARTMENT OF TRANSPORTATION

<http://www.edcgov.us/DOT/>

PLACERVILLE OFFICES:

MAIN OFFICE:
2850 Fairlane Court, Placerville, CA 95667
(530) 621-5941 / (530) 621-2030 Fax

CONSTRUCTION & MAINTENANCE:
2441 Headington Road, Placerville, CA 95667
(530) 642-4909 / (530) 642-0508 Fax

LAKE TAHOE OFFICES:

ENGINEERING:
924 B Emerald Bay Road, South Lake Tahoe, CA 96150
(530) 573-7900 / (530) 541-7049 Fax

MAINTENANCE:
1121 Shakori Drive, South Lake Tahoe, CA 96150
(530) 573-3180 / (530) 577-8402

July 17, 2023

El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667

Attention: Woodrow Deloria, Executive Director

Re: Funding Request to Cover High Bids

Mr. Deloria,

This letter formalizes our recent conversations regarding the El Dorado County Department of Transportation's (Transportation) request that the El Dorado County Transportation Commission (EDCTC) provide additional funding to cover higher than expected bids that were recently received on Transportation's Intersection Safety Improvements Project (Project).

The Project combines two small projects (36105061 and 36105062) in Transportation's Capital Improvement Program. The Project will provide improvements as follows:

1. Pedestrian bulb-outs, median refuge, and user-actuated flashing beacons added to the existing uncontrolled mid-block pedestrian crossing at the intersection of Pleasant Valley Road and Oriental Street;
2. Pedestrian bulb-outs, median refuge, and user-actuated flashing beacons added to the existing uncontrolled mid-block pedestrian crossing just east of the intersection of Pleasant Valley Road and Church Street;
3. A new mid-block pedestrian crossing in Diamond Springs at the intersection of Pleasant Valley Road and Racquet Way. The new pedestrian crossing will include pedestrian bulb-outs, median refuge, and user-actuated flashing beacons.
4. The hill and several trees at the northwesterly corner of the intersection of Pleasant Valley Road and Cedar Ravine Road will be cut back significantly to improve sight distance for northbound Cedar Ravine motorists looking to turn east on Pleasant Valley Road.

Bids for this Project were opened on July 6, 2023. The low bid received was \$966,990, which is \$273,340 more than the engineer's estimate of \$723,650. After increasing the contingency and construction management budgets to reflect the low bid received, the Project has a total shortfall of \$315,000. Caltrans has committed to funding \$100,000 of this shortfall, so Transportation is requesting that EDCTC fund the remaining \$215,000.

The Project is funded by the Highway Safety Improvement Program (53%) and RSTP Advance – EDCTC (47%).

Thank you for your consideration of this request. Please let me know if further information is required.

Sincerely,

John Kahling

Digitally signed by John Kahling
DN: cn=John Kahling, o=El Dorado County
Department of Transportation, ou=Headington
Engineering Unit, email=john.kahling@edcgov.us,
c=US
Date: 2023.07.17 13:58:40 -07'00'

John Kahling, P.E.
Deputy Director of Engineering
El Dorado County Department of Transportation



2828 Easy Street Suite 1 | Placerville CA 95667 | tel: 530.642.5260 | fax: 530.642.5266 | www.edctc.org

<p>Councilmembers Representing City of Placerville Patty Borelli, Vice Chair Mark Acuna Carl Hagen Kathryn Mathews, Executive Director</p>	<p>Supervisors Representing El Dorado County John Knight, Chair Ray Nutting Jack Sweeney</p>
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RESOLUTION 10/11.16

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
 APPROVING THE POLICY FOR FORMULA-BASED DISTRIBUTION OF
 RURAL REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS**

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, Caltrans exchanges Federal RSTP Funds for State Funds for EDCTC as a Rural Regional Transportation Planning Agency; and

WHEREAS, it is the responsibility of the El Dorado County Transportation Commission, in accordance with Caltrans Local Assistance Program Guidance, as the Regional Transportation Planning Agency (RTPA) receiving an apportionment of Rural RSTP funding, to “provide application rules for project listings” in our jurisdiction; and

WHEREAS, EDCTC and partner jurisdictions have developed a method for formula-based distribution of Rural RSTP Funds; as follows;

- To EDCTC for Overall Work Program, including: planning, programming, project monitoring, and grant matching funds, up to a maximum of 10% of available RSTP; and
- To a regional project, as determined by EDCTC jurisdictions, annually, when applicable; and
- To the City of Placerville utilizing 2 times the City’s RSTP Eligible centerline mileage, applied as a percentage to available funds, or \$200,000, whichever is greater; and
- To the El Dorado County Department of Transportation, all remaining funds; and

WHEREAS, the formula shall be applied annually upon EDCTC’s receipt of estimated or actual funding levels for Rural RSTP; and

WHEREAS, the policy shall be reviewed every ten years, or upon incorporation of a new jurisdiction, or at the request of the City of Placerville, El Dorado County, or El Dorado County Transit Authority; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the policy for formula-based distribution of Rural RSTP funding.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on February 3, 2011, by the following vote:

AYES: Acuna, Borelli, Briggs, Hagen, Knight, Nutting, Sweeney
NOES: None
ABSTAIN: None
ABSENT: None



Patty Borelli, Chairperson

Attest:


Joni G. Rice, Secretary to the Commission