



## COMMISSIONERS

**Council Members Representing the City of Placerville**  
Patty Borelli, Michael Saragosa, Dennis Thomas  
**Supervisors Representing the County of El Dorado**  
Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

**Contact the EDCTC:** 2828 Easy Street, Placerville, CA, 530.642.5260 [www.edctc.org](http://www.edctc.org)

*To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Commission is not actively meeting, such as during Closed Session or break periods.*

*A translator will be available in Spanish, or in another language as determined to be necessary, if a request is made two full days in advance of the meeting. Un traductor del idioma español estará disponible.*

*The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the Executive Assistant if you require accommodation at 530.642.5260 or email [jrice@edctc.org](mailto:jrice@edctc.org).*

**NOTE: Members of the public may address any item on the agenda during consideration of that item. Your comments will be limited to no more than three minutes.**

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## AGENDA

Regular Meeting

**Thursday, March 7, 2019, 2:00 PM**

*(or immediately following the Transit meeting, if after 2:00)*

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### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, determine matters to be added to, or removed from, the Consent Calendar.

### **CONSENT CALENDAR**

- 1.** MINUTES FOR THE FEBRUARY 7, 2019 COMMISSION MEETING (RICE)  
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 7, 2019 Commission meeting.
- 2.** JANUARY 2019 CHECK REGISTER (THOMPSON)  
REQUESTED ACTION: Receive and file the January 2019 Check Register.
- 3.** OVERALL WORK PROGRAM BUDGET VS ACTUAL COMPARISON FISCAL YEAR 2018/2019 JULY-DECEMBER REPORT (THOMPSON)  
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2018/2019 July-December Report.
- 4.** TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS DE-PROGRAMMING (THOMPSON)  
REQUESTED ACTION: Rescind EDCTC Resolution 18/19.08 to deprogram \$171,821 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle funds which

were programmed to El Dorado County as matching funds for a Regional Active Transportation Program application through Sacramento Area Council of Governments.

- 5.** LETTER OF SUPPORT: APPOINTING CELIA McADAM TO THE CALIFORNIA TRANSPORTATION COMMISSION (DELORIA)  
REQUESTED ACTION: Authorize the Chair to sign a letter of recommendation for the appointment of Celia McAdam to the California Transportation Commission.

### **OPEN FORUM**

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

### **BUSINESS ITEMS**

- 6.** PROFESSIONAL SERVICES AGREEMENT: FISCAL AND COMPLIANCE AUDIT SERVICES (THOMPSON)  
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with Richardson & Company, LLP for fiscal and compliance audit services for a term of five years.
- 7.** DRAFT FISCAL YEAR 2019/2020 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES (THOMPSON)  
REQUESTED ACTION: Authorize staff to release the Draft Overall Work Program and Budget to Caltrans for circulation, review, and comment.
- 8.** CONGESTION MITIGATION AND AIR QUALITY FUNDS PROGRAMMING 2019 CALL FOR PROJECTS (BARTON)  
REQUESTED ACTION: Adopt Resolution 18/19.14 programming \$4,758,557 in CMAQ funding to projects and programs to be completed or administered by Sacramento Area Council of Governments (SACOG), City of Placerville and El Dorado County Community Development Services – Department of Transportation
- 9.** CONSIDER SUPPORT FOR ASSEMBLY BILL 1413 (GLORIA) (DELORIA)  
REQUESTED ACTION: Consider adopting Resolution 18/19.15 in support for the passage of Assembly Bill 1413 (Gloria).

### **EXECUTIVE DIRECTOR'S REPORT**

### **CALTRANS – COMMISSIONER COMMENTS**

### **ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on April 4, 2019 at 330 Fairlane, Placerville, California.

## CONSENT CALENDAR

### STAFF REPORT

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION  
**SUBJECT:** MINUTES FOR THE FEBRUARY 7, 2019 COMMISSION MEETING

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REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 7, 2019 Commission meeting.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachment: February 7, 2019 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Michael Saragosa, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Woodrow Deloria, Executive Director

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## **DRAFT ACTION MINUTES**

Regular Meeting, Thursday, February 7, 2019, 2:00 PM

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### CALL TO ORDER

In the absence of a Chair and Vice Chair, the Executive Director called the meeting to order at 2:10 PM.

### COMMISSIONER ATTENDANCE

PRESENT: Commissioners Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, and Veerkamp.  
ABSENT: None

### CEREMONIAL MATTERS

Director Deloria called for nominations for Chair for the annual term. Commissioner Saragosa nominated Commissioner Borelli for Chair. The nomination was seconded by Commissioner Thomas which carried unanimously.

Director Deloria called for nominations for Vice Chair for the annual term. Commissioner Hidahl nominated Commissioner Frentzen. Commissioner Veerkamp seconded the motion which carried unanimously.

Chair Borelli took her seat and led the Pledge of Allegiance.

### ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Borelli asked if there were any questions or comments on Consent Calendar items, and there were none.

**ACTION: Vice Chair Frentzen made a motion to adopt the agenda and approve or adopt all items on the Consent Calendar 1-3 below. Commissioner Hidahl seconded the motion which carried as follows:**

**MOTION/SECOND: Frentzen/Hidahl**

**AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp**

**ABSTAIN: None**

**NOES: None**

**ABSENT: None**

### CONSENT CALENDAR

1. MINUTES FOR THE DECEMBER 6, 2018 COMMISSION MEETING  
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Action Minutes for the December 6, 2018 Commission meeting.
2. NOVEMBER-DECEMBER 2018 CHECK REGISTER  
REQUESTED ACTION: Receive and file the November-December 2018 Check Register.

3. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS  
REQUESTED ACTION: None. This item is for information only.

OPEN FORUM

There were no public comments.

BUSINESS ITEMS

4. CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS  
Designate a voting delegate to represent EDCTC on the California Association of Councils of Governments Governing Council. The Commission may choose to reaffirm Commissioner Borelli or select a new representative.

There were no public comments.

**ACTION: Vice Chair Frentzen nominated Commissioner Veerkamp to be the CALCOG representative. Commissioner Hidahl seconded the motion which carried as follows:**

**MOTION/SECOND: Frentzen/Hidahl**  
**AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: None**

5. FREEWAY SERVICE PATROL QUARTERLY REPORT  
REQUESTED ACTION: None. This item was for information only.

There were no public comments.

6. FISCAL YEAR 2018/2019 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES AMENDMENT 2  
REQUESTED ACTION: Adopt Resolution 18/19.12, approving the Fiscal Year 2018/2019 Overall Work Program, Budget, and Goals and Objectives Amendment #2.

There were no public comments.

**ACTION: Commissioner Hidahl made a motion to adopt the Resolution as requested. Commissioner Saragosa seconded the motion which carried as follows:**

**MOTION/SECOND: Hidahl/Saragosa**  
**AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: None**

7. URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING  
REQUESTED ACTION: Adopt Resolution 18/19.13 approving the following Urban Surface Transportation Block Grant Program programming action:

- Program \$168,500 in Urban STBGP funds to the Silva Valley-Harvard Way Improvement Project—Americans with Disabilities Act Improvements.

There were no public comments.

**ACTION: Commissioner Hidahl made a motion to adopt the Resolution as requested. Vice Chair Frentzen seconded the motion which carried as follows:**

**MOTION/SECOND: Hidahl/Frentzen**

**AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp**

**ABSTAIN: None**

**NOES: None**

**ABSENT: None**

INFORMATION ITEM

8. FEBRUARY 2019 PROJECT MONITORING REPORT

REQUESTED ACTION: None. This item was for information only.

Public comments were received from Gregory Burr and Dale McGill.

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 4:10 PM.

The next regular meeting is scheduled for 2:00 PM on March 7, 2018 at 330 Fairlane, Placerville, California.

**CONSENT CALENDAR**

**STAFF REPORT**

**DATE: MARCH 7, 2019**  
**TO: EL DORADO COUNTY TRANSPORTATION COMMISSION**  
**FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER**  
**SUBJECT: JANUARY 2019 CHECK REGISTER**

**REQUESTED ACTION**

Receive and file the January 2019 Check Register (Attachment A).

**BACKGROUND AND DISCUSSION**

The attached check listing includes fourteen payments that merit further explanation:

- Check # 8402 – Fehr & Peers* ..... \$4,125.32
- Check # 8424 – Fehr & Peers* ..... \$715.72  
 November and December professional services for the SB 743 Implementation Plans, Work Element 201. The contract with Fehr & Peers was approved at the March 1, 2018 EDCTC meeting.
- Check # 8403 – LSC Transportation Consultants, Inc.*..... \$4,805.06
- Check # 8417 – LSC Transportation Consultants, Inc.*..... \$9,609.23  
 November and December professional services for the El Dorado County Short & Long Range Transit Plan, Work Element 226. This contract was approved at the September 6, 2018 EDCTC meeting.
- Check # 8403 – LSC Transportation Consultants, Inc.*..... \$450.00
- Check # 8417 – LSC Transportation Consultants, Inc.*..... \$337.50  
 November and December professional services for the Triennial Performance Audit, Work Element 120. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8407 – Fehr & Peers* ..... \$25,382.04
- Check # 8424 – Fehr & Peers* ..... \$4,801.99  
 September through December professional services for the County Line Multi-Modal Transit Center Study, Work Element 229. The contract with Fehr & Peers was approved at the November 2, 2017 EDCTC meeting.
- Check # 8409 – AIM Consulting, Inc* ..... \$1,196.32  
 December professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8412 – Extreme Towing*..... \$7,509.15  
 December professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.
- Check # 8413 – GHD Inc.*..... \$12,184.80
- Check # 8425 – GHD Inc.*..... \$9,082.12  
 November and December professional services for the Coloma Sustainable Community Mobility Plan, Work Element 232. The contract with GHD Inc. was approved at the June 7, 2018 EDCTC meeting.

*Check # 8418 – Richardson & Company LLP* ..... \$6,264.00  
Remaining balance for professional services related to the FY 2017/18 annual fiscal audit for EDCTC and El Dorado County Transit Authority including the Transportation Development Act Local Transportation Funds. This contract was approved at the March 6, 2014 EDCTC meeting.

*Check # 8420 – Alta Planning & Design*..... \$4,508.50  
December professional services for the El Dorado County and City of Placerville Active Transportation Plans, Work Element 231. This contract was approved at the June 7, 2018 EDCTC meeting.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachment A: January 2019 Check Register



**El Dorado County Transportation Commission**  
**Check Register**  
**January 2019**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
01/02/2019	8399	AT&T	132.83	December 2018 Office Phones
01/02/2019	8400	Berkshire Hathaway HomeState Companies	1,389.20	2019 Workers Comp Insurance
01/02/2019	8401	Carbon Copy	48.75	December 2018 Copy Machine Maintenance
01/02/2019	8402	Fehr & Peers	4,125.32	* November 2018 SB743 Implementation Plans
01/02/2019	8403	LSC Transportation Consultants, Inc	4,805.06	* November 2018 Short & Long Range Transit Plan
01/02/2019	8403	LSC Transportation Consultants, Inc	450.00	* November 2018 Triennial Performance Audit
01/02/2019	8404	Mountain Democrat	22.50	Public Notice Fiscal Audits RFP 12/21/18
01/02/2019	8405	Rimrock Water Company	31.87	November 2018 Water
01/02/2019	ACH	ICMA 457	1,636.53	Employee 457 Contributions
01/02/2019	EFT	Ameritas Life Insurance Corp.	543.00	January 2019 Dental & Vision Premiums
01/02/2019	EFT	Benefit Coordinators Corporation	208.46	January 2019 Life/Disability Premiums
01/02/2019	EFT	CalPERS Health	5,930.32	January 2019 Health Premiums
01/02/2019	EFT	CalPERS Retirement System	2,977.69	January 2019 Contrib #1
01/02/2019	EFT	De Lage Landen Financial Services	193.05	December 2018 Copy Machine Lease
01/02/2019	EFT	National Access LD	32.54	December 2018 Long Distance
01/03/2019	8406	California Surveying and Drafting Supply	379.67	Plotter Repair 11/8/18
01/03/2019	8407	Fehr & Peers	25,382.04	* Sep, Oct and Nov 2018 County Line Transit Center Study
01/03/2019	8408	Hangtown Fire Control	129.36	Replace 2 Fire Extinguishers
01/14/2019	8409	AIM Consulting, Inc.	1,196.32	* December 2018 US 50/Placerville Public Engagement
01/14/2019	8410	Century Building Maintenance	450.00	December 2018 Building Maintenance
01/14/2019	8411	EDC Chamber of Commerce	299.70	2019 Membership Dues
01/14/2019	8412	Extreme Towing	7,509.15	* December 2018 Freeway Service Patrol
01/14/2019	8413	GHD Inc.	12,184.80	* December 2018 Coloma Sustainable Comm Mobility Plan
01/14/2019	8414	JS West Propane Gas	92.56	December 2018
01/14/2019	8415	Sierra Office Supply & Printing	81.20	December 2018 Office Supplies
01/16/2019	ACH	ICMA 457	1,636.53	Employee 457 Contributions
01/16/2019	EFT	CalPERS Retirement System	3,021.55	January 2019 Contrib #2
01/18/2019	8416	Gold Trail Grange #452	160.00	Room Rental for Coloma SAC and Public Meetings
01/18/2019	8417	LSC Transportation Consultants, Inc	9,609.23	* December 2018 Short & Long Range Transit Plan
01/18/2019	8417	LSC Transportation Consultants, Inc	337.50	* December 2018 Triennial Performance Audit
01/18/2019	8418	Richardson & Company, LLP	6,264.00	* FY 2017/18 Audits
01/18/2019	8419	RTS IT, Inc.	69.71	Watchguard Firebox T15 Security Annual Renewal
01/18/2019	EFT	Cardmember Service - Visa JB	621.96	2019 CA Transp Planning Conference
01/18/2019	EFT	Cardmember Service - Visa JR	184.36	Dec 2018 Office Exp
01/18/2019	EFT	Cardmember Service - Visa KB	118.35	CalChamber online Harassment Prevention Training
01/18/2019	EFT	Cardmember Services-Visa WD	71.50	SACOG/RCTF/Caltrans Meetings
01/18/2019	EFT	PG&E	226.94	December 2018 Utilities
01/18/2019	EFT	QuickBooks Payroll Service	8.00	December 2018 Payroll Fee
01/23/2019	EFT	Umpqua Bank	2.50	ACH Fee 12/5 & 12/19
01/28/2019	8420	Alta Planning & Design	4,508.50	* December 2018 Active Transportation Plans
01/28/2019	8421	AT&T	131.34	January 2019 Office Phones
01/28/2019	8422	Cal.net	64.92	February 2019 Internet Service Provider
01/28/2019	8423	Carbon Copy	15.88	January 2019 Copy Machine Maintenance
01/28/2019	8424	Fehr & Peers	4,801.99	* Dec 2018 County Line Transit Center Study
01/28/2019	8424	Fehr & Peers	715.72	* December 2018 SB743 Implementation Plans
01/28/2019	8425	GHD Inc.	9,082.12	* November 2018 Coloma Sustainable Comm Mobility Plan
01/28/2019	8426	Rimrock Water Company	31.87	December 2018 Water
01/28/2019	8427	RTS IT, Inc.	552.50	February 2019 ITCare Silver Service Plan
01/28/2019	8428	Steele Building Offices	4,517.00	February 2019 Office Rent
01/28/2019	EFT	De Lage Landen Financial Services	193.05	January 2019 Copy Machine Lease
01/28/2019	EFT	National Access LD	32.54	January 2019 Long Distance
01/30/2019	ACH	ICMA 457	1,636.53	Employee 457 Contributions
01/30/2019	EFT	CalPERS Retirement System	3,021.55	January 2019 Contrib #3
		Total	<u>121,869.56</u>	

## CONSENT CALENDAR

### STAFF REPORT

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER  
**SUBJECT:** OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2018/2019 JULY-DECEMBER REPORT

### REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2018/2019 July-December Report (Attachment A).

### BACKGROUND

This budget vs. actual comparison is for July 1-December 31 of fiscal year 2018/2019. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

### DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission's total funds on hand, disbursements, and receipts for FY 2018/2019 are provided in the table below.

#### Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2018	\$1,469,124
Receipts	\$861,425
Disbursements	\$1,424,141
Public Funds Money Market and Checking Account Balances at December 31, 2018	\$906,408

Approved for Agenda:

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 Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2018/2019 July-December

**EL DORADO COUNTY TRANSPORTATION COMMISSION  
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-DECEMBER**

	WE 50		WE 100		WE 110		WE 120		WE 125		WE 130	
	Indirect Costs		Overall Work Program Administration & Implementation		Intergovernmental Coordination		Transportation Development Act & Transit Administration		Airport Land Use Commission		Freeway Service Patrol	
	Budget 50	Actual 50	Budget 100	Actual 100	Budget 110	Actual 110	Budget 120	Actual 120	Budget 125	Actual 125	Budget 130	Actual 130
<b>Income</b>												
Local Transportation Funds (LTF)			-	-	-	-	90,703.88	33,890.38	15,138.42	4,293.24		
Transit Matching Funds - County Line Transit Center Study												
Rural Planning Assistance (RPA)			63,928.87	18,711.10	143,288.80	68,805.30	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants												
STIP Planning, Programing & Monitoring (PPM)			-	-	-	-	-	-	-	-	-	-
Surface Transp Block Grant Prog (STBGP)			-	-	-	-	-	-	-	-	-	-
Airport Land Use Commission Fees												
FTA 5304												
FHWA-State Planning & Research												
SB1 Sustainable Communities												
Freeway Service Patrol											178,081.36	83,435.80
Misc Income/EDH CSD/El Dorado County		6,410.57								-		
<b>Total Income</b>	-	6,410.57	63,928.87	18,711.10	143,288.80	68,805.30	90,703.88	33,890.38	15,138.42	4,293.24	178,081.36	83,435.80
<b>Expense</b>												
Permanent Employees/Benefits	168,427.10	90,565.34	38,235.09	11,190.85	83,070.75	39,143.67	25,958.75	11,507.92	6,063.67	2,567.73	25,467.42	12,242.02
Temporary Employee	-	-										
Building Lease & Utilities	65,010.96	36,423.42										
Office Expense	39,174.00	14,462.07	-	-	4,395.00	3,357.08	75.00	80.82	-	-	1,500.00	512.50
Professional Services	35,644.00	12,525.48	-	-	-	-	47,226.00	14,568.30	5,000.00	-	134,000.00	62,454.64
Indirect Cost Allocation	(351,883.57)	(154,341.18)	25,693.78	7,520.25	55,823.05	26,304.55	17,444.13	7,733.34	4,074.75	1,725.51	17,113.94	8,226.64
Indirect Costs Carryover from Prior Year		53,426.53										
Interest-Indirect Credit		(9,800.00)										
<b>Total Expense</b>	(0.98)	(364.87)	63,928.87	18,711.10	143,288.80	68,805.30	90,703.88	33,890.38	15,138.42	4,293.24	178,081.36	83,435.80
Current Year Retention							87.50					
Prior Year Retention												
<b>OWP Budget vs. Actual Expenses</b>			<b>29.3%</b>		<b>48.0%</b>		<b>37.5%</b>		<b>28.4%</b>		<b>46.9%</b>	

**EL DORADO COUNTY TRANSPORTATION COMMISSION  
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-DECEMBER**

	WE 200		WE 201		WE 221		WE 226		WE 229		WE 231	
	Regional Transportation Plan		SB 743 Implementation Plans		Transit Planning		Western El Dorado County Short & Long Range Transit Plan		County Line Multi-Modal Transit Center Study		County & City Active Transportation Plans	
	Budget 200	Actual 200	Budget 201	Actual 201	Budget 221	Actual 221	Budget 226	Actual 226	Budget 229	Actual 229	Budget 231	Actual 231
<b>Income</b>												
Local Transportation Funds (LTF)	99,360.91	99,360.91	-	-	29,956.77	13,943.96	19,434.00	2,743.27	7,898.53	3,454.41	5,000.00	-
Transit Matching Funds - County Line Transit Center Study							-	-	8,972.26	3,923.93	-	-
Rural Planning Assistance (RPA)	57,400.62	42,755.30	4,856.77	2,023.87	-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants	5,208.98	5,208.98	34,039.59	13,276.01								
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-					-	-
Surface Transp Block Grant Prog (STBGP)	52,646.84	-	31,469.46	11,866.10	-	-	-	-	-	-	11,404.20	5,146.21
Airport Land Use Commission Fees												
FTA 5304							150,000.00	21,173.57	59,815.10	26,159.56		
FHWA-State Planning & Research												
SBI Sustainable Communities											95,508.03	29,150.73
Freeway Service Patrol												
Misc Income/EDH CSD/El Dorado County											10,000.00	2,913.59
<b>Total Income</b>	<b>214,617.35</b>	<b>147,325.19</b>	<b>70,365.82</b>	<b>27,165.98</b>	<b>29,956.77</b>	<b>13,943.96</b>	<b>169,434.00</b>	<b>23,916.84</b>	<b>76,685.89</b>	<b>33,537.90</b>	<b>121,912.23</b>	<b>37,210.53</b>
<b>Expense</b>												
Permanent Employees/Benefits	65,703.84	28,582.10	1,426.32	788.90	17,916.80	8,312.97	11,593.33	4,680.80	1,994.93	996.57	13,105.44	7,751.53
Temporary Employee												
Building Lease & Utilities												
Office Expense	400.00	175.01	-	-	-	44.68	50.00	-	-	135.97	-	25.62
Professional Services	104,360.91	99,360.91	67,981.00	25,846.94		-	150,000.00	16,090.54	73,350.37	31,735.66	100,000.00	24,224.35
Indirect Cost Allocation	44,152.60	19,207.17	958.50	530.14	12,039.97	5,586.31	7,790.67	3,145.50	1,340.59	669.70	8,806.79	5,209.03
Indirect Costs Carryover from Prior Year												
Interest-Indirect Credit												
<b>Total Expense</b>	<b>214,617.35</b>	<b>147,325.19</b>	<b>70,365.82</b>	<b>27,165.98</b>	<b>29,956.77</b>	<b>13,943.96</b>	<b>169,434.00</b>	<b>23,916.84</b>	<b>76,685.89</b>	<b>33,537.90</b>	<b>121,912.23</b>	<b>37,210.53</b>
Current Year Retention		-		2,871.88				1,787.84		3,526.18		2,691.59
Prior Year Retention		-		-								
<b>OWP Budget vs. Actual Expenses</b>		<b>68.6%</b>		<b>42.7%</b>		<b>46.5%</b>		<b>15.2%</b>		<b>48.3%</b>		<b>32.7%</b>

**EL DORADO COUNTY TRANSPORTATION COMMISSION  
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-DECEMBER**

	WE 232		WE 254		WE 261		WE 300		WE 310		WE 330	
	Coloma Sustainable Community Mobility Plan		US 50/Placerville Hot Spot Study Public Engagement		El Dorado Hills Business Park Community Transportation Plan		State & Federal Programming		Transportation Project Delivery & Oversight		Active & Alternative Transportation Programs	
	Budget 232	Actual 232	Budget 254	Actual 254	Budget 261	Actual 261	Budget 300	Actual 300	Budget 310	Actual 310	Budget 330	Actual 330
<b>Income</b>												
Local Transportation Funds (LTF)	-	-	-	-	-	-	35,566.01	11,839.34	49,657.29	26,745.65	8,035.77	7,990.74
Transit Matching Funds - County Line Transit Center Study												
Rural Planning Assistance (RPA)	-	-			-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants			45,000.00	4,809.23								
STIP Planning, Programing & Monitoring (PPM)	-	-			-	-	51,415.21	33,915.21	22,838.96	11,419.48	-	-
Surface Transp Block Grant Prog (STBGP)	22,254.96	7,914.43	-	-	18,000.00	272.57	-	-	-	-	57,567.27	21,091.37
Airport Land Use Commission Fees												
FTA 5304												
FHWA-State Planning & Research					144,000.00	2,180.55						
SBI Sustainable Communities	126,129.49	44,848.42										
Freeway Service Patrol												
Misc Income/EDH CSD/El Dorado County					18,000.00	272.57					2,500.00	839.54
<b>Total Income</b>	<b>148,384.45</b>	<b>52,762.85</b>	<b>45,000.00</b>	<b>4,809.23</b>	<b>180,000.00</b>	<b>2,725.69</b>	<b>86,981.22</b>	<b>45,754.55</b>	<b>72,496.25</b>	<b>38,165.13</b>	<b>68,103.04</b>	<b>29,921.65</b>
<b>Expense</b>												
Permanent Employees/Benefits	10,995.52	5,138.83	2,960.54	2,160.83	17,912.75	1,630.20	50,676.76	27,365.17	42,462.01	22,220.12	38,728.02	17,695.06
Temporary Employee												
Building Lease & Utilities												
Office Expense	-	292.32	50.00	-	50.00	-	2,250.00	-	1,500.00	1,013.09	350.00	335.50
Professional Services	130,000.00	43,878.40	40,000.00	1,196.32	150,000.00	-	-	-	-	-	3,000.00	-
Indirect Cost Allocation	7,388.93	3,453.30	1,989.46	1,452.08	12,037.25	1,095.49	34,054.46	18,389.38	28,534.24	14,931.92	26,025.02	11,891.09
Indirect Costs Carryover from Prior Year												
Interest-Indirect Credit												
<b>Total Expense</b>	<b>148,384.45</b>	<b>52,762.85</b>	<b>45,000.00</b>	<b>4,809.23</b>	<b>180,000.00</b>	<b>2,725.69</b>	<b>86,981.22</b>	<b>45,754.55</b>	<b>72,496.25</b>	<b>38,165.13</b>	<b>68,103.04</b>	<b>29,921.65</b>
Current Year Retention		4,875.38		132.92		-						
Prior Year Retention												
<b>OWP Budget vs. Actual Expenses</b>	<b>38.8%</b>		<b>11.0%</b>		<b>1.5%</b>		<b>52.6%</b>		<b>52.6%</b>		<b>43.9%</b>	

**EL DORADO COUNTY TRANSPORTATION COMMISSION  
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-DECEMBER**

	WE 400		WE 410						
	Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total	
	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual	
<b>Income</b>									
Local Transportation Funds (LTF)	-	-	65,609.33	23,114.89	3,000.00	1,516.16	429,360.91	228,892.95	
Transit Matching Funds - County Line Transit Center Study							8,972.26	3,923.93	
Rural Planning Assistance (RPA)	67,524.94	30,044.48	-	-	-	-	337,000.00	162,340.05	
Rural Planning Assistance (RPA) Grants							84,248.57	23,294.22	
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-	74,254.17	45,334.69	
Surface Transp Block Grant Prog (STBGP)	-	-	-	-	-	-	193,342.73	46,290.68	
Airport Land Use Commission Fees							-	-	
FTA 5304							209,815.10	47,333.13	
FHWA-State Planning & Research							144,000.00	2,180.55	
SB1 Sustainable Communities							221,637.52	73,999.15	
Freeway Service Patrol							178,081.36	83,435.80	
Misc Income/EDH CSD/El Dorado County							30,500.00	10,436.27	
<b>Total Income</b>	<b>67,524.94</b>	<b>30,044.48</b>	<b>65,609.33</b>	<b>23,114.89</b>	<b>3,000.00</b>	<b>1,516.16</b>	<b>1,911,212.62</b>	<b>727,461.42</b>	
							-	0.00	
<b>Expense</b>									
Permanent Employees/Benefits	40,326.07	17,955.17	29,042.76	7,744.02	-	-	692,067.87	320,239.80	
Temporary Employee							-	0.00	
Building Lease & Utilities							65,010.96	36,423.42	
Office Expense	100.00	23.44	13,050.00	9,766.96	3,000.00	1,516.16	65,944.00	31,741.22	
Professional Services		-	4,000.00	400.00		-	1,044,562.28	332,281.54	
Indirect Cost Allocation	27,098.87	12,065.87	19,516.57	5,203.91		-	(0.00)	(0.00)	
Indirect Costs Carryover from Prior Year							53,426.53	-	
Interest-Indirect Credit							(9,800.00)	0.00	
<b>Total Expense</b>	<b>67,524.94</b>	<b>30,044.48</b>	<b>65,609.33</b>	<b>23,114.89</b>	<b>3,000.00</b>	<b>1,516.16</b>	<b>1,911,211.64</b>	<b>720,685.98</b>	
Current Year Retention				-				15,973.29	
Prior Year Retention									
<b>OWP Budget vs. Actual Expenses</b>	<b>44.5%</b>		<b>35.2%</b>		<b>50.5%</b>		<b>38.5%</b>		
								<b>50% of FY Complete</b>	

**CONSENT CALENDAR****STAFF REPORT**

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER  
**SUBJECT:** TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND  
PEDESTRIAN AND BICYCLE FUNDS DE-PROGRAMMING

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**REQUESTED ACTION**

Rescind EDCTC Resolution 18/19.08 (Attachment A) to deprogram \$171,821 in Transportation Development Act (TDA) Local Transportation Fund (LTF), Pedestrian and Bicycle funds which were programmed to El Dorado County as matching funds for a Regional Active Transportation Program (ATP) application through Sacramento Area Council of Governments (SACOG).

**BACKGROUND**

In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining LTF, after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles.

In accordance with TDA Statute 99234(a), claims for facilities provided for the exclusive use of pedestrians and bicycles shall be filed according to the rules and regulations adopted by the transportation planning agency.

**DISCUSSION**

On September 6, 2018, El Dorado County Transportation Commission programmed \$171,821 in TDA to the Golden Center Drive/Forni Road Pedestrian and Bicycle Improvements Project to provide matching funds for an application for statewide ATP funds. The Sacramento Area Council of Governments (SACOG) did not award the ATP funding to the Golden Center Drive/Forni Road project.

Consequently, the TDA/LTF Pedestrian and Bicycle funds programmed to the Golden Center/Forni Road project as matching grant funds must be returned to the EDCTC TDA/LTF Pedestrian and Bicycle fund.

If the Resolution is rescinded deprogramming \$171,821 in TDA Pedestrian/Bicycle Funds, the new balance in Fiscal Year 2018/19 will be \$266,999 which will be available for future programming.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 18/19.08



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, John Clerici, Wendy Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Michael Ranalli, Brian Veerkamp

## RESOLUTION 18/19.08

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE PROGRAMMING OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS TO EL DORADO COUNTY COMMUNITY DEVELOPMENT SERVICES DEPARTMENT OF TRANSPORTATION

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

**WHEREAS**, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

**WHEREAS**, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines and for use of TDA/LTF Pedestrian and Bicycle Funds; and

**WHEREAS**, El Dorado County Community Development Services, Department of Transportation (DOT) will submit an application for Regional Active Transportation Program (ATP) funds to the Sacramento Area Council of Governments for the Golden Center Drive/Forni Road Pedestrian and Bicycle Improvements Project; and

**WHEREAS**, DOT has requested \$171,821 in TDA/LTF Pedestrian and Bicycle Funds to serve as match for their Regional ATP application to SACOG; and

**WHEREAS**, In the event the Regional ATP application for the Golden Center Drive/Forni Road Pedestrian and Bicycle Improvements Project is not awarded, the TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the programming of \$171,821 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Golden Center Drive/Forni Road Pedestrian and Bicycle Improvements Project.

**BE IT FURTHER RESOLVED**, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

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**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on September 6, 2018, by the following vote:

AYES: Acuna, Borelli, Frentzen, Ranalli

NOES: None

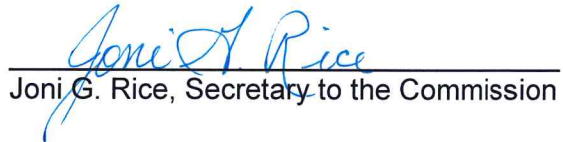
ABSTAIN: None

ABSENT: Clerici, Hidahl, Thomas, Veerkamp



Michael Ranalli, Chairperson

Attest:



Joni G. Rice, Secretary to the Commission

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**CONSENT CALENDAR****STAFF REPORT**

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
**SUBJECT:** LETTER OF SUPPORT: APPOINTING CELIA MCADAM  
TO THE CALIFORNIA TRANSPORTATION COMMISSION

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**REQUESTED ACTION**

Authorize the Chair to sign a letter of recommendation for the appointment of Celia McAdam to the California Transportation Commission.

**BACKGROUND**

The California Transportation Commission (CTC) was established in 1978 by Assembly Bill 402 out of a growing concern for a single, unified California transportation policy. The CTC replaced and assumed the responsibilities of four independent bodies: the California Highway Commission, the State Transportation Board, the State Aeronautics Board, and the California Toll Bridge Authority.

The California Transportation Commission consists of 11 members appointed by the Governor, all appointed to staggered 4-year terms; and 2 non-voting ex-officio members, 1 from the State Senate and 1 from the State Assembly.

The CTC is responsible for the programming and allocating of funds for the construction of highway, passenger rail, and transit improvements throughout California. The CTC also advises and assists the Secretary of Business, Transportation, Housing, and the Legislature in formulating and evaluating state policies and plans for California's transportation programs. The CTC is also an active participant in the initiation and development of State and Federal legislation that seeks to secure financial stability for the State's transportation needs.

**DISCUSSION**

For nearly 30 years, Celia McAdam has been a leader in transportation planning/delivery and civic engagement throughout the Sacramento Region and all of Northern California. Celia's dedication to planning and implementing projects has improved mobility and the quality of life not only in Placer County, where she served as Executive Director of the Placer County Transportation Planning Agency (PCTPA), but throughout the rural communities of California.

Under the leadership of Ms. McAdam, PCTPA received many accolades including Agency of the Year in 2007. Through creative and thoughtful planning, she successfully secured the funding to deliver the monumental Lincoln Bypass and began work on the regionally significant Placer Parkway project. Her vast knowledge in transportation and strong connection to the suburban and rural foothill communities will be a great asset for the CTC. She will no doubt continue to be a pragmatic voice and consensus builder who will stand up for rural transportation needs across the State.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) Draft Letter of Recommendation



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Michael Saragosa, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp  
Woodrow Deloria, Executive Director

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March 7, 2019

Appointments Secretary  
Governor's Office – Appointments Unit  
State Capitol, Suite 1173  
Sacramento, CA 95814

SUBJECT: Celia McAdam, FAICP CTP (Application Database #74725)

Dear Secretary:

I am writing to recommend Celia McAdam for an appointment to the California Transportation Commission. Her long history of developing coalitions, consensus building, and successful project delivery amongst diverse interest groups around the programming and funding of progressive multi-modal transportation systems, particularly in conservative rural/suburban areas, would make her a stellar candidate on its own; however, Celia brings far more to the table. Her unparalleled leadership in transportation planning and programming is felt throughout the Sacramento Region and beyond.

For nearly 30 years, Celia has been a pragmatic leader, consensus builder, and advocate for infrastructure improvements and economic development in the Sacramento Valley and all of Northern California. She has a deep understanding of transportation policy, as well as importance of long-term investments in all modes of transportation: highways, rail, transit, bikeways, pedestrian facilities, and airports to the quality of life, quality of the environment, and the economic vitality of the State.

Celia has been in the trenches, planning and implementing programs and projects that improve mobility in ways that help California achieve 2030 greenhouse gas targets. As a former Planning Commissioner for the City of Chico and City of West Sacramento, Celia worked with the community to influence policies and outcomes that have tied together land use, housing, transportation, and air quality for the betterment of all. Celia has also served as Moderator of the Statewide Regional Transportation Planning Agencies Group and the California Rural Counties Task Force. Under her leadership the Sacramento Area Council of Governments recognized the Placer County Transportation Planning Agency as "Agency of the Year in 2007." She successfully delivered the monumental Lincoln Bypass and started important preliminary work on the extensive Placer Parkway project.

Key to Celia's success is the fact that, on both a personal and professional level, she is known to be a sincere leader, a proven consensus builder, and transportation expert that is worthy of the Governor's support. I encourage you to give her application every consideration.

If you would like additional information about Ms. McAdam, please feel free to call me at (530) 642-5260 or email me at [borelli@cityofplacerville.org](mailto:borelli@cityofplacerville.org).

Sincerely,

Patty Borelli, Chairperson  
El Dorado County Transportation Commission

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**BUSINESS ITEM****STAFF REPORT**

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER  
**SUBJECT:** PROFESSIONAL SERVICES AGREEMENT:  
FISCAL AND COMPLIANCE AUDIT SERVICES

---

**REQUESTED ACTION**

Authorize the Executive Director to enter into a professional services agreement with Richardson & Company, LLP for fiscal and compliance audit services for a term of five years.

**BACKGROUND**

In accordance with Transportation Development Act (TDA) Statutes, EDCTC contracts with an independent fiscal auditor to ensure audits of all TDA claimants in the EDCTC area are conducted. The required audit reports under TDA include:

- El Dorado County Transportation Commission – All funds including TDA
  - Local Transportation Funds - TDA funds
  - State Transit Assistance Funds - TDA funds
  - State of Good Repair Funds - TDA funds
- El Dorado County Transit Authority (EDCTA) – All funds including TDA
- City of Placerville – TDA funds
- County of El Dorado – TDA funds

**DISCUSSION**

EDCTC staff issued a Request for Proposals (RFP) for Fiscal and Compliance Audit Services on December 19, 2018. The RFP was distributed to CPA firms and made available online via the EDCTC website and Facebook page. Public notice of the RFP was published on December 21, 2018 in the Mountain Democrat. One proposal from Richardson & Company, LLP was received by the February 8, 2019 deadline.

Based upon the review of the proposal and previous experience, staff recommends Richardson & Company, LLP for this contract. Richardson & Company, LLP has extensive experience auditing government, transit, and TDA funding.

Richardson & Company, LLP was the previous auditor for EDCTC and EDCTA. Assembly Bill 1345 added section 12410.6.(b) to Government Code regarding auditor rotation requirements of public accounting firms providing audit services to local agencies. Commencing with the FY 2013/14 fiscal year, a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local agency for six consecutive fiscal years. Ingrid Shepline of Richardson & Company, LLP has been the lead audit partner since FY 2013/14. Brian Nash of Richardson & Company, LLP will be the lead audit partner for the FY 2019/20 audit.

The annual not-to-exceed amount for this contract is as follows:

FY 2018/19	\$30,900
FY 2019/20	\$31,500
FY 2020/21	\$32,300
FY 2021/22	\$33,100
FY 2022/23	\$34,100

The single audit required for El Dorado County Transit Authority is included in the cost. A single audit for EDCTC, if required, will be provided at an additional cost. Funding for the fiscal and compliance audit services is included in the FY 2019/20 Draft Overall Work Program and Budget.

Copies of the RFP and the proposal received are available for review at the EDCTC office.

Approved for Agenda:

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Woodrow Deloria, Executive Director

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**BUSINESS ITEM****STAFF REPORT**

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER  
**SUBJECT:** DRAFT FISCAL YEAR 2019/2020 OVERALL WORK PROGRAM, BUDGET,  
AND GOALS AND OBJECTIVES

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**REQUESTED ACTION**

Authorize staff to release the Draft Overall Work Program and Budget (OWP) to Caltrans for circulation, review, and comment.

**BACKGROUND**

The Overall Work Program (OWP) and Budget is the primary management tool for EDCTC and contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with the California Department of Transportation (Caltrans) guidance for Regional Transportation Planning Agencies and has been reviewed by the Technical Advisory Committee. It is expected that the draft OWP will undergo continued refinement as staff receives comments from the Commission and Caltrans.

**DISCUSSION**

The work elements in the OWP include on-going operations and grant funded projects. The total Draft FY 2019/2020 OWP and Budget is \$1,745,591.

The Final OWP and Budget will be reviewed in detail with the Chair and Vice Chair in May and presented for adoption at the June 2019 Commission meeting.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachment A: Draft FY 2019/2020 Overall Work Program, Budget, and Goals and Objectives

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**BUSINESS ITEM****STAFF REPORT**

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** CONGESTION MITIGATION AND AIR QUALITY FUNDS PROGRAMMING  
2019 CALL FOR PROJECTS

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**REQUESTED ACTION**

Adopt Resolution 18/19.14 programming \$4,758,557 in CMAQ funding to projects and programs to be completed or administered by Sacramento Area Council of Governments (SACOG), City of Placerville, and El Dorado County Community Development Services – Department of Transportation (Attachment A).

**BACKGROUND**

As the Regional Transportation Planning Agency (RTPA) charged with programming federal and state transportation funding for the west slope of El Dorado County, EDCTC is responsible for the programming of Federal CMAQ funds to projects or programs. The CMAQ program supports transportation projects or programs that demonstrate proven air quality emission reduction benefits by reducing congestion or vehicle emissions through transit services, congestion management or active transportation. In accordance with Federal Guidelines, programming of CMAQ funds must consider quantitative data that demonstrate a project's emission reduction benefits.

EDCTC staff estimated future available funding levels and requested approval of the release of a competitive Call for Projects for CMAQ funding. With the Commission's approval of the application process, selection criteria, and appropriate selection committee agencies in December of 2018, the Call for Projects for \$4,758,557 in CMAQ funding was made available. The transportation funding application and information packet were posted on the EDCTC web page and distributed to EDCTC agency partners and jurisdictions. Eligible applicants include El Dorado County, the City of Placerville, El Dorado County Transit Authority, Caltrans, SACOG, and the Air Quality Management Districts in the region.

EDCTC received nine applications for CMAQ funding by the February 6, 2019 deadline. The nine applications requested a total of \$5,193,043 from an available \$4,758,557 in EDCTC CMAQ funds. Seven of the potential projects included a request to utilize Toll Credits as match for the Federal CMAQ funding. The use of Toll Credits removes the burden of providing local matching funds from the applicant but reduces the available EDCTC CMAQ capacity. Additionally, two projects submitted by El Dorado County Community Development Services – Department of Transportation included a secondary option to consider fully funding the two projects through construction, in the event they scored well. The total request for CMAQ funds, including the two additional options to fully fund all County projects combined with Toll Credits as match was \$8,894,100.

**DISCUSSION**

The project selection process for the 2019 Call for Projects is outlined below.

On February 20, 2019, a selection committee consisting of members from EDCTC, El Dorado County Air Quality Management District, and Tahoe Transportation District met to review and score the project applications. All of the potential projects were determined to be eligible for CMAQ funding as presented. In accordance with Commission direction, the criteria listed below were utilized for the evaluation and scoring of project applications by the selection committee members:

1. Project meets the requirements of the funding source
2. Project Need/Benefit
3. Cost Effectiveness
4. Project Readiness
5. Demonstrated Ability to Deliver a Federally Funded Project
6. Community Support/Multi-Jurisdictional Projects
7. Inclusion in Local/Regional Plan

The selection committee members completed a thorough review and discussion of each application and the projects were ranked in conjunction with the aforementioned selection criteria. Attachment B summarizes all project applications and provides information about each potential project including; project rank, project sponsor, project name, project summary, selection committee total score, CMAQ funding amount requested, prior CMAQ funding awarded to the project, total project cost, project evaluation category, cost effectiveness of CMAQ funds, emission reduction benefits, and a sum of all requested funds; including Toll Credits.

Based upon the selection committee's review, EDCTC staff recommends that the following projects be programmed with CMAQ funding, as displayed in Table 1 below:

<b>TABLE 1 – 2019 CMAQ Programming Recommendations</b>			
<b>Selection Committee Ranking</b>	<b>Project Sponsor</b>	<b>Project Name/Description</b>	<b>Programming Amount</b>
1	SMAQMD	Regional Transportation Control Measure - Spare the Air	\$226,200
2	SACOG	Regional Transportation Control Measure - Transportation Demand Management	\$376,251
3	El Dorado County - Community Development Services - Department of Transportation	El Dorado Trail – Class I Multi-Use Path Missouri Flat Road to El Dorado	\$500,000
4	City of Placerville	Upper Broadway Bicycle Lanes and Pedestrian Connection Project	\$1,062,360
5	City of Placerville	Placerville Drive Complete Streets/Bicycle and Pedestrian Facilities Project	\$680,303
6	City of Placerville	Placerville Station Phase II "Park-N-Bus"	\$645,000
7	El Dorado County - Community Development Services - Department of Transportation	Pollock Pines - Pony Express Trail Bicycle and Pedestrian Improvements	\$510,000
8	El Dorado County - Community Development Services - Department of Transportation	El Dorado Trail Class I Multi Use Path Extension East; Halcon Road to Carson Road Interchange	\$326,239
9	El Dorado County - Community Development Services - Department of Transportation	Ponderosa Road Bicycle and Pedestrian Improvements	\$469,000
<b>TOTAL RECOMMENDED FOR PROGRAMMING</b>			<b>\$4,758,557</b>
<b>Remaining Available CMAQ Funds</b>			<b>\$0</b>

The programming of the nine projects listed in Table 1 provides funding for two regional programs including six years of the Sacramento Regional Spare the Air Program and three years of the SACOG Regional Transportation Demand Program. Three projects will proceed to construction this year, including the El Dorado Trail Missouri Flat to El Dorado segment, the Upper Broadway Bike Lanes and Pedestrian



Connection Project, and the Placerville Station Phase 2 project. The remaining projects receive funding for preliminary engineering, which will prepare a suite of construction ready projects to be well positioned to capture future funding opportunities.

The recommended programming in Table 1 provides 51% of the requested funds for the Placerville Drive Complete Streets/Bicycle and Pedestrian Facilities Project. The City of Placerville had requested \$1,323,810 to fully fund Preliminary Engineering (PE) efforts on Placerville Drive, which would combine with \$1,100,000 in CMAQ previously programmed to the project in 2016. The City awarded a PE contract to a consulting firm in July of 2018 and the project kicked off with monthly meetings taking place this year. The City has indicated that fully funding PE is not urgent at this time due to previously programmed funding that is supporting the initial phases of work. City staff supports the proposed strategy which allows each of the projects proposed in this Call for Projects to receive funding.

The members of the EDCTC Technical Advisory Committee (TAC) discussed the recommended CMAQ programming outlined in Table 1 at their meeting on February 25, 2019. The members of the TAC support the staff recommended programming of CMAQ funds.

In the event that projects experience cost-savings, any unutilized CMAQ funds will be de-obligated and returned to EDCTC for reprogramming in a future Call for Projects.

Complete CMAQ project applications and selection committee rankings are available for review upon request at the EDCTC office.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 18/19.14 2019 CMAQ Programming  
B) 2019 EDCTC CMAQ Call for Projects – Summary of Requested Funds



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Michael Saragosa, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

## RESOLUTION 18/19.14

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING CONGESTION MITIGATION AND AIR QUALITY PROGRAMMING: 2019 CALL FOR PROJECTS

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Congestion Mitigation and Air Quality (CMAQ) funds; and

**WHEREAS**, the goal of the CMAQ program is to fund transportation projects or programs that improve air quality and relieve or reduce congestion; and

**WHEREAS**, EDCTC received estimated apportionment levels for El Dorado County’s share of CMAQ funding through Fiscal Year 2021/22; and

**WHEREAS**, EDCTC released a Call For Projects on December 6, 2018 and received applications for CMAQ funding from the El Dorado County Community Development Agency, the City of Placerville, the Sacramento Metropolitan Air Quality Management District (SMAQMD), and Sacramento Area Council of Governments (SACOG); and

**WHEREAS**, project applications were evaluated, scored and ranked by an approved subcommittee in accordance with criteria approved by the EDCTC Board in conjunction with the release of the Call for Projects in December 2018; and

**WHEREAS**, All of the selected CMAQ projects provide a quantifiable reduction in emissions and/or congestion relief and have been determined eligible for the use of CMAQ funding and; and

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the programming of \$4,758,557 in CMAQ funds as follows:

Project Sponsor	Project Title	CMAQ Funding Level
SMAQMD	Regional Transportation Control Measure - Spare the Air	\$226,200
SACOG	Regional Transportation Control Measure - Transportation Demand Management	\$376,251
El Dorado County - Community Development Services - Department of Transportation	El Dorado Trail – Class I Multi-Use Path Missouri Flat Road to El Dorado	\$500,000
City of Placerville	Upper Broadway Bicycle Lanes and Pedestrian Connection Project	\$1,062,360

<b>Project Sponsor</b>	<b>Project Title</b>	<b>CMAQ Funding Level</b>
City of Placerville	Placerville Drive Complete Streets/Bicycle and Pedestrian Facilities Project	\$680,303
City of Placerville	Placerville Station Phase II "Park-N-Bus"	\$645,000
El Dorado County - Community Development Services - Department of Transportation	Pollock Pines - Pony Express Trail Bicycle and Pedestrian Improvements	\$510,000
El Dorado County - Community Development Services - Department of Transportation	El Dorado Trail Class I Multi Use Path Extension East; Halcon Road to Carson Road Interchange	\$326,239
El Dorado County - Community Development Services - Department of Transportation	Ponderosa Road Bicycle and Pedestrian Improvements	\$469,000
<b>Total</b>		<b>\$4,758,557</b>

**BE IT FURTHER RESOLVED**, that the projects shall be submitted to SACOG for amendment into the MTIP, as applicable. In the event that projects experience cost-savings, any unutilized CMAQ funds will be de-obligated and returned to EDCTC for reprogramming in a future Call for Projects.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on March 7, 2019, by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Patty Borelli, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission

2019 EDCTC CMAQ CALL FOR PROJECTS - SUMMARY OF REQUESTED FUNDS														
Project Rank	Project Sponsor	Project Name	Project Summary	Selection Committee Total Score (378 possible points)	CMAQ Funds Requested	Prior CMAQ Programmed to Project	Total Project Cost	Project Evaluation Category	Cost Effectiveness of CMAQ Funds - Per Pound	Emission Reduction Benefits: Pounds Per Year <i>Reduced</i>				Total Amount Requested (includes Toll Credits)
										ROG	NOX	PM	Total	
1	SMAQMD	Regional Transportation Control Measure - Spare the Air Program	Spare the Air is a regional educational program designed to urge drivers to voluntarily reduce their driving on days when air pollution is approaching unhealthy levels, while keeping the public informed about the daily air quality forecast and the health effects caused by air pollution.	315	\$226,200	N/A	\$4,066,416	TDM Program Evaluation	\$0.11	218623	130,890	17,348	366,860	\$226,200
2	SACOG	Regional Transportation Control Measure - Transportation Demand Management	Support for the Regional Transportation Demand Management program that aims to reduce car trips by encouraging the use of all transportation modes in the system. The TDM program includes a variety of programs, services and outreach efforts that help people learn about transportation options. Regional TDM services include the Sac Region 511 website, the May is Bike Month campaign, vanpool subsidies, and other promotional campaigns and incentives that encourage people to ride public transit, bicycle, carpool, vanpool, and/or telework.	307	\$337,500	N/A	\$3,000,000	TDM Program Evaluation	\$0.35	41,726	36,225	16,445	94,395	\$376,215
3	El Dorado County - Community Development Agency - Transportation Division	El Dorado Trail - Missouri Flat Road to El Dorado	Supports construction of a Class I Bike Path segment of the El Dorado Trail between Missouri Flat Road and El Dorado.	298	\$442,650	\$760,000	\$4,894,960	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$967.65	23	14	7	44	\$500,000
4	City of Placerville	Upper Broadway Bicycle Lanes and Pedestrian Connection Project	Along Broadway between Schnell School Road and Jacquier Road/Point View Drive: Construct Class II bike lanes along eastbound Broadway and Class III bike route along westbound Broadway, with minor signing and striping to connect to the El Dorado Trail at each end, and strategically located sidewalks, additional pedestrian improvements, and select transit facilities.	275	\$1,062,360	\$575,000	\$5,025,000	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$4,093.00	9	6	2	17	\$1,062,360
5	City of Placerville	Placerville Drive Complete Streets/Bicycle and Pedestrian Facilities Project	Along Placerville Drive from west of the US 50 Undercrossing to Green Valley Road: construct bicycle facilities and sidewalks; on the west side of Green Valley Road from Placerville Drive to Mallard Lane: construct sidewalk. (Both Class II bike lanes and Class IV bikeways will be evaluated during the preliminary engineering phase.	274	\$1,323,810	\$1,100,000	\$12,323,000	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$2,841.00	21	11	5	37	\$1,323,810
6	City of Placerville	Placerville Station Phase II "Park - N-Bus"	The project will expand the existing Placerville Station facility and provide for parking spaces for approximately 60 additional vehicles. The project includes improvements to Mosquito Road and bicycle and pedestrian improvements including approximately 800 linear feet of a Class I Bike Path, bike racks and lockers.	271	\$645,000	N/A	\$720,000	Vanpools and Shuttles	\$190.00	14	8	4	27	\$645,000
7	El Dorado County - Community Development Services - Department of Transportation	Pollock Pines - Pony Express Trail Bicycle and Pedestrian Improvements	Project includes the addition of approximately 4600 linear feet of new and reconstructed pedestrian path, installation of 1.7 miles of Class II bike lanes, new signing and striping for existing mid-block crossings, 8 new solar powered flashing beacons and new and/or upgraded pedestrian ramps.	266	\$451,500	N/A	\$1,775,763	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$1,411.00	182	145	72	399	\$645,000
7	El Dorado County - Community Development Services - Department of Transportation	Pollock Pines - Pony Express Trail Bicycle and Pedestrian Improvements - Option 2	Project includes the addition of approximately 4600 linear feet of new and reconstructed pedestrian path, installation of 1.7 miles of Class II bike lanes, new signing and striping for existing mid-block crossings, 8 new solar powered flashing beacons and new and/or upgraded pedestrian ramps.	N/A			\$1,775,763	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$4,913.00	8	4	1	13	\$510,000
8	El Dorado County - Community Development Agency - Transportation Division	El Dorado Trail Class I Multi Use Path Extension East: Halcon Road to Carson Road Interchange	Preliminary design, environmental, right of way for construction of an extension of the El Dorado Trail Class I Bike Path from its current terminus at Halcon Road to the proposed undercrossing at US Highway 50 and Ponderosa Road.	232	\$288,818	N/A	\$2,000,864	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$1,444.00	6	3	1	11	\$1,775,763
9	El Dorado County - Community Development Services - Department of Transportation	Ponderosa Road Bicycle and Pedestrian Improvements	Preliminary design, environmental, right of way for construction of .72 miles of Class II bike lanes on both sides of Ponderosa Road and .36 miles of sidewalk on the east side of Ponderosa Road.	228	\$415,205	N/A	\$1,709,513	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$1,354.00	3	2	1	5	\$326,239
9	El Dorado County - Community Development Services - Department of Transportation	Ponderosa Road Bicycle and Pedestrian Improvements - Option 2	Preliminary design, environmental, right of way and construction of .72 miles of Class II bike lanes on both sides of Ponderosa Road and .36 miles of sidewalk on the east side of Ponderosa Road.	N/A			\$1,709,513	Bicycle Facilities Ridesharing and Pedestrian Facilities	\$4,935.00	5	3	1	9	\$469,000
										6	3	0	9	\$1,709,513
										8	4	1	14	
<b>Total CMAQ Funds Requested</b>													<b>\$8,924,100</b>	

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**BUSINESS ITEM****STAFF REPORT**

**DATE:** MARCH 7, 2019  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
**SUBJECT:** CONSIDER SUPPORT FOR ASSEMBLY BILL 1413 (Gloria)

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**REQUESTED ACTION**

Consider adopting Resolution 18/19.15 (Attachment A) in support for the passage of Assembly Bill 1413 (Gloria) to allow for sub-districting for transportation sales tax measures.

**BACKGROUND**

The California Transactions and Use Tax Law allows Cities and Counties to pursue transportation sales tax measures through the electoral process to levy revenue to maintain and expand transportation infrastructure. Current statute allows a city or county to pursue a sales tax measure that applies only to the entire geographic jurisdiction of that city or county. In order to pass a transportation sales tax measure, the measure must pass by a two-thirds majority of all voters within the entire jurisdiction. The law does not currently allow a city or county the option to identify sub-districts for which to pursue transportation sales tax measures.

**DISCUSSION**

On January 16, Placer County Transportation Planning Agency (PCTPA) Executive Director Mike Luken requested that this agenda item and requested action be agendaized for the EDCTC to consider support for Assembly Bill 1413 (Gloria).

Assembly Bill 1413 (Gloria), if approved, will allow Cities and Counties to designate sub-districts within their respective jurisdictions for which to pursue transportation sales tax measures that apply only to the geography of that sub-district. This would allow sub-districts, within a given city or county, the option to leverage sales tax revenue to support the transportation needs of that given sub-district. Passage of a sub-district sales tax measure would still require a two-thirds majority voter approval. However, it would only require two-thirds of the voters within a given sub-district to approve passage of the measure.

A resolution has been drafted for consideration should EDCTC decide to support Assembly Bill 1413 (Gloria). Should EDCTC decide not to support Assembly Bill 1413 (Gloria), no action is necessary.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) Resolution 18/19.15 in support for Assembly Bill 1413 (Gloria)



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**Councilmembers Representing City of Placerville:** Patty Borelli, Michael Saragosa, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

**RESOLUTION 18/19.15**

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION  
SUPPORTING ASSEMBLY BILL 1413 (Gloria)**

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

**WHEREAS**, California’s cities, counties, transit operators, transportation agencies, and Tribal Governments need a dedicated transportation funding source to plan for, maintain, and operate the statewide transportation system; and

**WHEREAS**, the California State Constitution allows a County or City to place transportation sales tax measures on their respective ballots; and

**WHEREAS**, California law requires a two-thirds majority voter approval of the entire City or County to pass the proposed transportation sales tax measure; and

**WHEREAS**, current law does not allow for a City or County to delineate sub-districts within their jurisdiction for which to pursue and apply transportation sales tax measures; and

**WHEREAS**, Assembly Bill 1413 (Gloria) would allow a City or County to establish sub-districts for which transportation sales tax measures could be pursued through the electoral process.

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission does hereby support Assembly Bill 1413 (Gloria) to provide additional flexibility to Cities and Counties that may wish to establish transportation sales tax districts to collect revenue necessary to support transportation infrastructure improvements and expansion.

**PASSED AND ADOPTED**, by the El Dorado County Transportation Commission’s governing body at the regular meeting held on March 7, 2019, by the following vote:

Vote Pending

Attest:

\_\_\_\_\_  
Patty Borelli, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission