



## COMMISSIONERS

### Council Members Representing the City of Placerville

Patty Borelli, Kara Taylor, Dennis Thomas

### Supervisors Representing the County of El Dorado

Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 [www.edctc.org](http://www.edctc.org)

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## AGENDA

Regular Meeting

**Thursday, August 6, 2020, 2:00 PM**

*(or immediately following the Transit meeting, if after 2:00)*

### IMPORTANT NOTICE:

Those that would like to observe or listen to the meeting may access it either on a computer or by phone. If you are using a computer or mobile device with video, you can make a comment by using the “raise your hand” option. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Note that your comments must pertain to the subject at hand and are limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

You may email written comments to [jrice@edctc.org](mailto:jrice@edctc.org) **prior** to the meeting which will be forwarded to the Board. They may or may not be read at the meeting on your behalf.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. Monday, August 3 to the Secretary to the Commission [jrice@edctc.org](mailto:jrice@edctc.org). Your comment will be placed into the record and forwarded to the Commissioners.

The meeting will begin 15 minutes early. If you need assistance before 2:00, please call the Secretary to the Commission 642.5260.

### [This is your Meeting Link](#)

Webinar ID: 881 4195 6873

Passcode: 479604

Phone: 1-669-900-6833

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## CALL TO ORDER AND PLEDGE OF ALLEGIANCE

## ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

**CONSENT CALENDAR**

- 1. MINUTES FOR THE JUNE 4, 2020 COMMISSION MEETING (RICE)**  
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the June 4, 2020 Commission meeting.
- 2. MAY-JUNE 2020 CHECK REGISTER (THOMPSON)**  
REQUESTED ACTION: Receive and file the May-June 2020 Check Register.
- 3. CONFLICT OF INTEREST CODE BIENNIAL REVIEW (RICE)**  
REQUESTED ACTION: Review and approve the EDCTC Conflict of Interest Code and direct the Executive Assistant to submit it to the Code Reviewing Body as per Government Code §87306.5.
- 4. FREEWAY SERVICE PATROL FUNDING AGREEMENT (DELORIA)**  
REQUESTED ACTION: Adopt Resolution 20/21.01 approving an agreement between the El Dorado County Transportation Commission and the Sacramento Transportation Authority for EDCTC to reimburse STA for Freeway Service Patrol administrative services in the amounts listed in the resolution.
- 5. AMEND EDCTC PERSONNEL POLICIES AND PROCEDURES MANUAL (DELORIA)**  
REQUESTED ACTION: Approve amendments to the EDCTC Personnel Policies and Procedures.

**OPEN FORUM**

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

**BUSINESS ITEMS**

- 6. FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES AMENDMENT 1 (THOMPSON)**  
REQUESTED ACTION: Adopt Resolution 20/21.02 approving the Fiscal Year 2020/2021 Overall Work Program, Budget, and Goals and Objectives, Amendment #1.
- 7. SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2020/2021 FUNDING ALLOCATION PROJECT LIST (BOLSTER)**  
REQUESTED ACTION: Adopt Resolution 20/21.03 allocating Senate Bill 1 State of Good Repair 2020/2021 funds to the El Dorado County Transportation Commission.
- 8. URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING (DELORIA)**  
REQUESTED ACTION: Adopt Resolution 20/21.04 approving the programming of \$13,000 in Urban STBGP funds to the Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements.
- 9. MISSOURI FLAT OVERCROSSING CMAQ REPROGRAMMING AND TDA/LTF ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING (BARTON)**  
REQUESTED ACTION: Approve Resolution 20/21.05 and Resolution 20/21.06, reprogramming Congestion Mitigation and Air Quality (CMAQ) funding and programming Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the El Dorado County Department of Transportation's (DOT) Missouri Flat Road Bicycle and Pedestrian Overcrossing Project as follows (Attachments A and B):
  1. Re-program \$400,000 in Congestion Mitigation and Air Quality (CMAQ) cost savings from the Missouri Flat Road to Oriental Road El Dorado Trail segment to the Missouri Flat Overcrossing Project

2. Program \$190,000 in Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the Missouri Flat Overcrossing Project

**10. PONDEROSA ROAD BICYCLE AND PEDESTRIAN IMPROVEMENTS CMAQ REPROGRAMMING AND TDA/LTF ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING (BARTON)**

REQUESTED ACTION: Approve Resolution 20/21.07 and Resolution 20/21.08 reprogramming Congestion Mitigation and Air Quality (CMAQ) funding and programming Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the El Dorado County Department of Transportation's (DOT) Ponderosa Road Bicycle and Pedestrian Improvements Project as follows (Attachments A and B):

1. Re-program \$150,000 in Congestion Mitigation and Air Quality (CMAQ) cost savings from the Preliminary Engineering and Right-of-Way Phase to the Construction Phase
2. Program \$80,000 in Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the Ponderosa Road Bicycle and Pedestrian Improvements Project

**11. PONY EXPRESS TRAIL BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT CMAQ REPROGRAMMING AND TDA/LTF ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDS REPROGRAMMING (BARTON)**

REQUESTED ACTION: Approve Resolution 20/21.09, and Resolution 20/21.10, reprogramming Congestion Mitigation and Air Quality (CMAQ) funding and programming Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the El Dorado County Department of Transportation's (DOT) Pony Express Trail Bicycle and Pedestrian Improvements Project as follows (Attachments A and B):

1. Reprogram \$100,000 in Congestion Mitigation and Air Quality (CMAQ) cost savings from the Preliminary Engineering and Right-of-Way Phases to the Construction Phase
2. Program \$80,000 in Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the Pony Express Trail Bicycle and Pedestrian Improvements Project

**12. DRAFT ACTION ELEMENT: 2020-2040 REGIONAL TRANSPORTATION PLAN (BARTON)**

REQUESTED ACTION: Approve the El Dorado County Regional Transportation Plan 2020-2040 *DRAFT* Action Element, which includes: Chapter 6, Integrated Land Use, Air Quality, and Transportation Planning; Chapter 7, Sustainability; Chapter 8, Highways Streets and Interregional Roadways; Chapter 9, Transit; Chapter 10; Aviation; Chapter 11; Active Transportation; Chapter 12, Transportation Systems Management.

## **EXECUTIVE DIRECTOR'S REPORT**

## **CALTRANS – COMMISSIONER COMMENTS**

## **ADJOURNMENT**

NOTE: The next regular meeting is scheduled for 2:00 PM on September 3, 2020; an online meeting.

## CONSENT CALENDAR

### STAFF REPORT

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION  
**SUBJECT:** MINUTES FOR THE JUNE 4, 2020 COMMISSION MEETING

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REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the June 4, 2020 Commission meeting.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachment: June 4, 2020 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas  
**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp  
 Woodrow Deloria, Executive Director

**ACTION MINUTES**

Regular Meeting, **Thursday, June 4, 2020, 2:00 PM**

**IMPORTANT NOTICE:**

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Frentzen called the meeting to order at 2:31 PM and led the Pledge of Allegiance

ATTENDANCE: Chair Frentzen, Commissioners Borelli, Hidahl, Parlin, Thomas, Veerkamp, and Caltrans Ex Officio Alex Fong. ABSENT: Vice Chair Taylor

ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Frentzen asked if there were any questions or comments on Consent Calendar items; there were none.

**ACTION: Commissioner Borelli made a motion to adopt the agenda and to approve or adopt items 1-3 on the Consent Calendar. The motion was seconded by Commissioner Hidahl which carried as follows:**

- MOTION/SECOND: Borelli/Hidahl**
- AYES: Borelli, Frentzen, Hidahl, Parlin, Thomas, Veerkamp**
- ABSTAIN: None**
- NOES: None**
- ABSENT: Vice Chair Taylor**

CONSENT CALENDAR

1. MINUTES FOR THE MAY 7, 2020 COMMISSION MEETING  
 REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the May 7, 2020 Commission meeting.
2. APRIL 2020 CHECK REGISTER  
 REQUESTED ACTION: Receive and file the April 2020 Check Register.
3. SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2019/20 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENTS BETWEEN EDCTC AND THE CITY OF PLACERVILLE AND EDCTC AND EL DORADO COUNTY
  1. Adopt Resolution 19/20.17 approving the Surface Transportation Block Grant Program FY 2019/20 Exchange Apportionment and Allocation.

2. Authorize the Executive Director to sign the 2019/20 Exchange Recipient Agreement between EDCTC and the City of Placerville.
3. Authorize the Executive Director to sign the 2019/20 Exchange Recipient Agreement between EDCTC and El Dorado County.

#### OPEN FORUM

There were no public comments.

#### BUSINESS ITEMS

4. FISCAL YEAR 2020/2021 FINAL OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES  
REQUESTED ACTION: Adopt Resolution 19/20.18 approving the fiscal Year 2020/2021 Final Overall Work Program, Budget, and Goals and Objectives.

**ACTION: Commissioner Veerkamp made a motion to adopt Resolution 19/20.18. The motion was seconded by Commissioner Hidahl which carried as follows:**

**MOTION/SECOND: Veerkamp/Hidahl**

**AYES: Borelli, Frentzen, Hidahl, Parlin, Thomas, Veerkamp**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Vice Chair Taylor**

#### EXECUTIVE DIRECTOR'S REPORT

#### CALTRANS – COMMISSIONER COMMENTS

#### ADJOURNMENT

The meeting was adjourned at 3:03 PM.

NOTE: There is no meeting scheduled for July. The next regular meeting is scheduled for 2:00 PM on August 6, 2020 at either 330 Fairlane, Placerville or a web meeting; to be determined.

**CONSENT CALENDAR**

**STAFF REPORT**

**DATE: AUGUST 6, 2020**  
**TO: EL DORADO COUNTY TRANSPORTATION COMMISSION**  
**FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER**  
**SUBJECT: MAY THROUGH JUNE 2020 CHECK REGISTER**

**REQUESTED ACTION**

Receive and file the May through June 2020 Check Register (Attachment A).

**BACKGROUND AND DISCUSSION**

The attached check listing includes nine payments that merit further explanation:

- Fehr & Peers* ..... \$2,051.21
- Fehr & Peers* ..... \$6,488.09  
 March - April professional services for the El Dorado County Travel Demand Model Update for compliance with Senate Bill 743, Work Element 202. This contract was approved at the November 7, 2019 EDCTC meeting.
- Fehr & Peers* ..... \$5,672.68
- Fehr & Peers* ..... \$5,945.82  
 April - May professional services for the El Dorado Hills Business Park Community Transportation Plan, Work Element 261. This contract was approved at the April 4, 2019 EDCTC meeting.
- AIM Consulting, Inc* ..... \$4,752.52  
 April professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Extreme Towing*..... \$11,483.59
- Extreme Towing*..... \$10,418.10  
 April - May professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.
- City of Placerville* ..... \$200,000.00  
 Payment of the FY 2019/20 Surface Transportation Block Grant Program (STBGP) Exchange funding to the City of Placerville based on the formulaic distribution. The payment for the Schnell School Road Overlay was approved at the June 4, 2020 meeting by Resolution 19/20.17.
- El Dorado County Department of Transportation* ..... \$587,111.00  
 Payment of the FY 2019/20 Surface Transportation Block Grant Program (STBGP) Exchange funding to El Dorado County DOT based on the formulaic distribution. The payment for the Green Valley Road Indian Creek and Mound Springs Bridge projects was approved at the June 4, 2020 meeting by Resolution 19/20.17.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: May-June 2020 Check Register

**El Dorado County Transportation Commission  
Check Register  
May-June 2020**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
05/01/2020	EFT	Benefit Coordinators Corporation	213.29	May 2020 Life/Disability Premiums
05/04/2020	EFT	Ameritas Life Insurance Corp.	568.52	May 2020 Dental and Vision Premiums
05/04/2020	EFT	CalPERS Health	6,626.85	May 2020 Health Premiums
05/04/2020	EFT	National Access LD	32.53	April 2020 Long Distance
05/06/2020	EFT	CalPERS Retirement System	3,329.12	May 2020 Contribution #1
05/18/2020	Bill Payer	AT&T	146.29	April 2020 Office Phones
05/18/2020	Bill Payer	Cardmember Service - Visa JB	15.16	Domain Name Renewal eldoradobikemap.org
05/18/2020	Bill Payer	Cardmember Service - Visa JR	116.55	April 2020 Office Exp
05/18/2020	Bill Payer	Cardmember Services-Visa WD	50.00	April Charges
05/20/2020	EFT	CalPERS Retirement System	3,329.12	May 2020 Contribution #2
05/20/2020	EFT	Umpqua Bank	203.27	April Analyzed Checking Fee
05/21/2020	ACH	Fehr & Peers	2,051.21	* March 2020 EDC Travel Demand Model Update
05/21/2020	Bill Payer	Century Building Maintenance	450.00	April 2020 Building Maintenance
05/21/2020	Bill Payer	Extreme Towing	11,483.59	* April 2020 Freeway Service Patrol
05/21/2020	Bill Payer	JS West Propane Gas	46.81	April 2020 Propane
05/21/2020	Bill Payer	RTS IT, Inc.	2,853.04	Two Computer Replacements
05/21/2020	Bill Payer	Sierra Office Supply & Printing	27.31	April 2020 Office Supplies
05/21/2020	EFT	De Lage Landen Financial Services	203.78	April 2020 Copy Machine Lease Payment
05/26/2020	EFT	QuickBooks Payroll Service	8.00	April 2020 Payroll Fee
05/27/2020	Bill Payer	AIM Consulting, Inc.	4,752.52	* April 2020 Hot Spot Study Placerville Public Engagement
05/27/2020	Bill Payer	Cal.net	64.92	June 2020 Internet Service Provider
05/27/2020	Bill Payer	RTS IT, Inc.	552.50	June 2020 ITCare Silver Service Plan
05/27/2020	Bill Payer	Steele Building Offices	4,517.00	June 2020 Office Rent
05/27/2020	EFT	Berkshire Hathaway HomeState Companies	73.00	Workers Comp 2019 Final Payment
05/27/2020	EFT	National Access LD	32.53	May 2020 Long Distance
05/27/2020	EFT	PG&E	249.98	May 2020 Utilities
06/01/2020	ACH	Fehr & Peers	6,488.09	* April 2020 EDC Travel Demand Model Update
06/01/2020	Bill Payer	AT&T	131.78	May 2020 Office Phones
06/01/2020	EFT	Ameritas Life Insurance Corp.	568.52	June 2020 Dental and Vision Premiums
06/01/2020	EFT	Benefit Coordinators Corporation	213.29	June 2020 Life/Disability Premiums
06/01/2020	EFT	CalPERS Health	6,626.85	June 2020 Health Premiums
06/03/2020	EFT	CalPERS Retirement System	3,329.12	June 2020 Contribution #1
06/05/2020	ACH	Fehr & Peers	5,672.68	* April 2020 EDC Business Park Transp Plan
06/15/2020	EFT	Cardmember Service - Visa JR	550.90	May 2020 Office Exp
06/15/2020	EFT	Cardmember Services-Visa WD	138.35	May Charges
06/15/2020	EFT	De Lage Landen Financial Services	203.78	May 2020 Copy Machine Lease Payment
06/17/2020	EFT	CalPERS Retirement System	3,329.12	June 2020 Contribution #2
06/17/2020	Bill Payer	Century Building Maintenance	450.00	May 2020 Building Maintenance
06/17/2020	Bill Payer	Extreme Towing	10,418.10	* May 2020 Freeway Service Patrol
06/17/2020	ACH	City of Placerville 1	200,000.00	* 2019/20 STBGP Exchange approved by EDCTC on June 4, 2020
06/17/2020	ACH	El Dorado County Dept of Transportation	587,111.00	* 2019/20 STBGP Exchange approved by EDCTC on June 4, 2020
06/22/2020	Bill Payer	Carbon Copy	84.55	March-May Copy Machine Maintenance
06/22/2020	EFT	PG&E	370.17	May 2020 Utilities
06/22/2020	ACH	Fehr & Peers	5,945.82	* May 2020 EDC Business Park Transp Plan
06/22/2020	Bill Payer	Buchalter	1,400.00	December 2019 Closed Session
06/22/2020	Bill Payer	ISU - Atwood Insurance Agency	5,312.50	Directors & Officers Ins Renewal
06/22/2020	Bill Payer	RTS IT, Inc.	431.92	Battery Backup for Server
06/22/2020	Bill Payer	Trailhead Labs, Inc.	3,000.00	El Dorado County Online Bicycle Opportunities Map
06/26/2020	Bill Payer	AT&T	132.60	June 2020 Office Phones
06/26/2020	Bill Payer	Sierra Office Supply & Printing	27.31	May 2020 Office Supplies
06/22/2020	EFT	CalPERS Fiscal Services Division	288.00	FY 2019/20 1959 Survivor Benefits
06/22/2020	EFT	Department of the Treasury	58.68	ACH item
06/23/2020	EFT	Umpqua Bank	149.49	May Analyzed Checking Fee
06/25/2020	EFT	QuickBooks Payroll Service	8.00	May 2020 Payroll Fee
06/26/2020	EFT	National Access LD	32.53	June 2020 Long Distance
06/30/2020	EFT	CalPERS Retirement System	3,329.12	June 2020 Contribution #3
		Total	<u>887,799.16</u>	



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**CONSENT CALENDAR**

**STAFF REPORT**

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JONI RICE, EXECUTIVE ASSISTANT  
**SUBJECT:** CONFLICT OF INTEREST CODE BIENNIAL REVIEW

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**REQUESTED ACTION**

Review and approve the EDCTC Conflict of Interest Code (Attachment A) and direct the Executive Assistant to submit it to the Code Reviewing Body as per Government Code §87306.5 by the October 1 deadline.

**BACKGROUND**

Government Code §87306.5 requires that each local agency review its Conflict of Interest Code and submit a written statement to that effect to the Code Reviewing Body every even-numbered year. The Code Reviewing Body for the EDCTC is the El Dorado County Board of Supervisors.

No changes to the adopted Conflict of Interest Code have occurred or are recommended.

**DISCUSSION**

The current EDCTC Conflict of Interest Code states that designated employees who must file statements of economic interest, also referred to as "Fair Political Practices Commission Form 700," includes: Commissioners, Alternates, Legal Counsel, the Executive Director, Senior Transportation Planners, Associate Transportation Planner, Administrative Services Officer, and Specialized Consultants, as determined by the Executive Director.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachment A: EDCTC Conflict of Interest Code

**EL DORADO COUNTY TRANSPORTATION COMMISSION  
CONFLICT OF INTEREST CODE**

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practice Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the El Dorado County Transportation Commission (“Commission”).

Designated employees shall file statements of economic interests with the Commission who will make the statements available for public inspection and reproduction (Gov. Code Section 81008). Statements for all designated employees will be retained by the Commission.

**EL DORADO COUNTY TRANSPORTATION COMMISSION  
CONFLICT OF INTEREST CODE  
APPENDIX A**

**Designated Employee Positions**

The following employees are designated employees under the Conflict of Interest Code for the El Dorado County Transportation Commission:

<u>Designated Employees</u>	<u>Disclosure Categories</u>
Commissioners	All
Legal Counsel	All
Executive Director	All
Senior Transportation Planner	All
Associate Transportation Planner	All
Administrative Services Officer	3

Specialized Consultant: the Special Consultants employed by the Commission in a decision-making capacity shall make such disclosure as the Executive Director shall determine, if any, is required by any particular consultant of any particular task order of employment.

**Disclosure Categories**

**Disclosure Category 1**

Persons in this category shall disclose all interests in real property which are located in whole or in part within El Dorado County.

**Disclosure Category 2**

Persons in this Category shall disclose all investments, business positions, and sources of income, including gifts, loans, and travel payments, if the businesses or sources of income are located in whole or in part within El Dorado County.

**Disclosure Category 3**

Persons in this Category shall disclose all investments, business positions, and sources of income, including gifts, loans, and travel payments, if the businesses or sources of income are of a type that contracts with the Commission to provide services, supplies, materials, leased facilities, machinery, or equipment.

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**CONSENT CALENDAR****STAFF REPORT**

**DATE: AUGUST 6, 2020**  
**TO: EL DORADO COUNTY TRANSPORTATION COMMISSION**  
**FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR**  
**SUBJECT: FREEWAY SERVICE PATROL FUNDING AGREEMENT**

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**REQUESTED ACTION**

Adopt Resolution 20/21.01 (Attachment A) approving an agreement between the El Dorado County Transportation Commission (EDCTC) and the Sacramento Transportation Authority (STA) (Attachment B) for EDCTC to reimburse STA for Freeway Service Patrol administrative services in the amounts listed in the Resolution.

**BACKGROUND**

The El Dorado County Transportation Commission continues to implement the Freeway Service Patrol (FSP) on US 50 in El Dorado County. FSP began on December 13, 2010 and now operates from 6:00 AM to 8:30 AM and from 4:00 PM to 7:00 PM Monday through Friday. FSP is a congestion relief program which provides emergency tow and other services to the travelling public on US 50 from the El Dorado/Sacramento County line extending eastward to Greenstone Road. FSP is funded by the Capital Valley Regional Service Authority for Freeways and Expressways and the Caltrans FSP program. No local funds are required to provide FSP service in El Dorado County. The Sacramento Transportation Authority (STA) maintains the database and radio communications contracts for the Sacramento FSP region, including Placer and El Dorado Counties. This ensures one unified database is maintained and is consistent across the region. This data is used by Caltrans and local agencies to evaluate and adjust FSP programs as needed. Furthermore, the radio communications system is based on the Sacramento trunk line system and is administered by the STA for FSP purposes. The previous agreement between STA and EDCTC expired June 30, 2020 and therefore needs to be renewed to continue FSP services.

**DISCUSSION**

EDCTC has been an active partner with STA since the inception of the El Dorado County FSP service. The attached Resolution will provide the necessary agreement and framework for EDCTC to reimburse STA for the administrative functions included in the database management and radio communications. Under this agreement, EDCTC will reimburse STA at a rate of \$315 annually per radio (currently two radios) for expenses incurred for the radio communication administration. Additionally, the agreement will require EDCTC to reimburse STA annually for the hosting, licensing, and administration of the FSP tracking mobile device application and database. The total annual reimbursement shall not exceed \$4,000 annually. The proposed costs are funded solely through FSP revenue, no additional or local revenue is needed to support these costs.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.01  
B) Freeway Service Patrol STA EDCTC Funding Agreement



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

**RESOLUTION 20/21.01**

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION  
APPROVING AN AGREEMENT BETWEEN THE EL DORADO COUNTY TRANSPORTATION  
COMMISSION AND SACRAMENTO TRANSPORTATION AUTHORITY**

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, EDCTC was created as a local area planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(c) identifies EDCTC as the designated Regional Transportation Planning Agency for El Dorado County, exclusive of the Lake Tahoe Basin;

**WHEREAS**, the Sacramento Transportation Authority (STA), a California local transportation authority, exists under the authority of Section 180000 et seq. of the California Public Utilities Code; and

**WHEREAS**, STA administers the SacMetro Freeway Service Patrol (FSP) program in coordination with the California Highway Patrol and the California Department of Transportation, per Chapter 15 of the California Streets and Highways Code; and

**WHEREAS**, EDCTC, administers the El Dorado County Freeway Service Patrol program in coordination with the California Highway Patrol and the California Department of Transportation, per Chapter 15 of the California Streets and Highways Code; and

**WHEREAS**, STA and EDCTC desire to coordinate the communication and reporting components of the SacMetro FSP program and the El Dorado County FSP program; and

**WHEREAS**, EDCTC will reimburse STA for data management and radio communications administration and database licensing and hosting fees annually per active radio and active mobile data device for a not to exceed amount of \$4,000 annually for a term of service beginning July 1, 2020 to June 30, 2023; and

**WHEREAS**, this Agreement shall automatically renew each July 1, unless STA or EDCTC provides written notice to the other of its intent to terminate this Agreement not less than 30 days before the end of the current fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission hereby approves the agreement between EDCTC and STA.

**PASSED AND APPROVED** by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020 by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission

**SACRAMENTO TRANSPORTATION AUTHORITY**  
and  
**EL DORADO COUNTY TRANSPORTATION COMMISSION**

**AGREEMENT**

**SUBJECT: EL DORADO COUNTY FREEWAY SERVICE PATROL PROGRAM**

This Agreement is made and entered into as of this first day of July, 2020, by and between the Sacramento Transportation Authority, with offices in Sacramento, California (hereinafter called "STA") and El Dorado County Transportation Commission, with offices in Placerville, California (hereinafter called "EDCTC").

**RECITALS**

**WHEREAS**, STA, a California local transportation authority, exists under the authority of Section 180000 et seq. of the California Public Utilities Code;

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, EDCTC was created as a local area planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin;

**WHEREAS**, California Government Code Section 29532.1(c) identifies EDCTC as the designated Regional Transportation Planning Agency for El Dorado County, exclusive of the Lake Tahoe Basin;

**WHEREAS**, STA administers the SacMetro Freeway Service Patrol (FSP) program in coordination with the California Highway Patrol and the California Department of Transportation, per Chapter 15 of the California Streets & Highways Code;

**WHEREAS**, EDCTC, administers the El Dorado County Freeway Service Patrol program in coordination with the California Highway Patrol and the California Department of Transportation, per Chapter 15 of the California Streets & Highways Code;

**WHEREAS**, STA is a member of the Sacramento Regional Radio Communications System ("SRRCS" or "System") per the SRRCS Licensing Agreement dated July 1, 2010 for use of the backbone communication system;

**WHEREAS**, STA and EDCTC desires to coordinate the communication and reporting components of the SacMetro FSP program and the El Dorado County FSP program;

**NOW, THEREFORE**, for the consideration hereinafter stated, the parties agree as follows:

**1.0 SCOPE OF SERVICES**

- a) Pursuant to its licensing agreement with the SRRCS STA will allow EDCTC to program two (2) two-way radios into the System's FSP talk-group.
- b) Per its agreement with AppNexio, STA will provide EDCTC access to FSP Tracker Application for tracking and collection of Motorist Assist records and Motorist Survey Responses for documenting FSP operator activities and performance.

**2.0 TERM OF SERVICES**

- a) The term of services shall be from July 1, 2020 to June 30, 2023.

**3.0 PAYMENT**

For services satisfactorily provided hereunder, EDCTC agrees to compensate STA as follows:

- a) Annual fee per active radio during the current fiscal year to account for the EDCTC FSP program's share of the costs for operations of the SRRCS;
- b) Maintenance costs per active radio on the System during the current fiscal year to account for EDCTC FSP program's radio maintenance.
- c) Annual fee per active mobile device registered with the FSP Tracking Application for licensing and data hosting related to Motorist Assist and Motorist Response data collection and reporting.
- d) The total annual reimbursement to STA by EDCTC shall not exceed \$ 4000 under the terms of this agreement.

STA shall provide a detailed annual invoice to EDCTC within 30 days of each fiscal year, June 30 for services provided between July 1 and June 30. Said invoice shall include a complete breakdown of service provided under the terms of this agreement. Once agreed upon by both EDCTC and STA, payment shall be transmitted to STA within 30 calendar days following receipt of an invoice. Errors in billing will be resolved by EDCTC and STA within 10 working days of receipt of an invoice.

**4.0 TERMINATION**

Either party may terminate this Agreement without cause with 60 days written notice. Upon receipt of a notice to terminate, the parties shall discontinue all related activities.

**5.0 NOTIFICATION**

All notices hereunder and communications regarding interpretation of the terms of this Agreement or changes thereto shall be affected by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

Sacramento Transportation Authority  
801 12<sup>th</sup> Street, 5<sup>th</sup> Floor  
Sacramento, CA 95814  
ATTN: Jennifer Doll

El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, California 95667  
ATTN: Woodrow Deloria

**6.0 INDEMNIFICATION**

EDCTC shall indemnify, defend, and hold harmless STA, its Board of Directors, officers, agents, employees and volunteers (collectively the "STA Indemnitees") from and against any and all claims, demands, actions, losses, liabilities, damages, and costs, including reasonable attorneys' fees (the "Losses"), arising out of or resulting from the performance of this Agreement, regardless of whether caused in part by a party indemnified hereunder. Notwithstanding the foregoing this indemnification will not extend to Losses caused by the sole, active negligence or willful misconduct of STA Indemnitees.

STA shall indemnify, defend, and hold harmless EDCTC, its Commission, officers, agents, employees and volunteers (collectively the "EDCTC Indemnitees"), from and against any and all claims,

demands, actions, losses, liabilities, damages, and costs including reasonable attorney’s fees (the “Losses”) arising out of or resulting from claims brought by AppNexio or in connection with activities arising out of the SRRCS Licensing Agreement, regardless of whether caused in part by a party indemnified hereunder. Notwithstanding the foregoing this indemnification will not extend to Losses caused by the sole, active negligence or willful misconduct of EDCTC Indemnitees.

**7.0 MISCELLANEOUS**

- a) Entire Agreement; Amendment. This Agreement constitutes the entire agreement between the Parties and supersedes any and all other agreements, either oral or in writing between the parties hereto regarding the subject matter contained herein. This Agreement may only be amended, modified and changed by an instrument in writing signed by all of the Parties.
- b) Venue. The terms and provisions of this Agreement shall be interpreted in accordance with the laws of the State of California. In connection with any legal proceedings under this Agreement, the Parties hereto mutually consent to the jurisdiction of the courts of the State of California having jurisdiction for El Dorado County, California and agree that the venue for any such legal proceedings shall be in El Dorado County.
- c) Assignment. Neither party may assign this Agreement to a third party without the express prior written consent of the other party.

**IN WITNESS WHEREOF**, the parties hereto have caused these presents to be executed on the date shown below, but effective on the date hereinabove written.

**SACRAMENTO TRANSPORTATION  
AUTHORITY**

**EL DORADO COUNTY  
TRANSPORTATION COMMISSION**

\_\_\_\_\_  
Will Kempton  
Executive Director

\_\_\_\_\_  
Woodrow E. Deloria  
Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## CONSENT CALENDAR

### STAFF REPORT

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
**SUBJECT:** AMEND EDCTC PERSONNEL POLICIES AND PROCEDURES MANUAL

### REQUESTED ACTION

Approve amendments to the EDCTC Personnel Policies and Procedures Manual.

### BACKGROUND

The purpose of the EDCTC Personnel Policies and Procedures Manual is to provide fair and systematic procedures for the administration of all matters affecting the status and activities of EDCTC employees. At the time of hire and with each amendment of the Personnel Policies and Procedures Manual, employees sign an acknowledgement form which states that it is their responsibility to read and comply with the policies contained in the manual. The Personnel Manual was last amended on December 7, 2017.

The primary update to the Personnel Manual was to add a Telework Policy due to COVID-19 and future Public Safety Power Shutoff days. A summary of the changes is provided in the table below. The addition begins on page 15 of the Manual.

### DISCUSSION

Major changes proposed to the manual are listed below:

Manual Reference #	Summary of Revisions
5.16	Added Telework Policy
	Table of Contents numbering changed to accommodate addition of Telework Policy

Approved for Agenda:

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Woodrow Deloria, Executive Director

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**BUSINESS ITEM****STAFF REPORT**

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER  
**SUBJECT:** FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET,  
AND GOALS AND OBJECTIVES, AMENDMENT #1

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**REQUESTED ACTION**

Adopt Resolution 20/21.02 (Attachment A), approving the Fiscal Year (FY) 2020/2021 Overall Work Program, Budget, and Goals and Objectives, Amendment #1 (Attachment B).

**BACKGROUND**

The Overall Work Program (OWP) and Budget is the work plan for EDCTC and contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information.

**DISCUSSION**

The Draft OWP was presented at the March 5, 2020 Commission meeting and the Final OWP was approved at the June 4, 2020 Commission meeting. EDCTC staff applied for two FY 2020/2021 Caltrans Sustainable Transportation Planning Grants and was successful in the award of both grants.

Amendment #1 adds the following grant funded projects to the OWP and Budget:

- Work Element 228 – El Dorado County Transit Authority Zero Emission Bus (ZEB) Fleet Conversion Plan
  - This project will create a Zero Emission Bus Rollout Plan for the El Dorado County Transit Authority to comply with a 100% ZEB fleet by 2040. The plan is required to be submitted to the California Air Resources Board by July 2023 per the Innovative Clean Transit Regulation.
- Work Element 253 – US 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan
  - This project will conduct system user analysis, identify, and assess innovative pricing and investment strategies for the US 50 Corridor. This project will also perform data collection and develop traffic management strategies to prepare an access control action plan for pilot project deployment along US 50 within the City of Placerville.

The total amount of Amendment #1 is \$2,042,078.77 which is an increase of 26% from the Final OWP and Budget due to the two new grants awarded to EDCTC. The total amount of the grant funding is \$365,040.00. These are multi-year grants but the entire amount is included in the current year budget so the funds can be encumbered by Caltrans.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.02  
B) FY 2020/2021 Overall Work Program, Budget, and Goals and Objectives,  
Amendment #1 (*provided under separate cover*)



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

## RESOLUTION 20/21.02

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT #1

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

**WHEREAS**, the Fiscal Year (FY) 2020/2021 Overall Work Program, Budget and Goals and Objectives (OWP) is the primary management tool for the El Dorado County Transportation Commission, identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the El Dorado County Transportation Commission and Caltrans; and

**WHEREAS**, the Draft OWP was presented at the March 5, 2020 Commission meeting; and

**WHEREAS**, the Final OWP was approved at the June 4, 2020 Commission meeting; and

**WHEREAS**, EDCTC was awarded two FY 2020/2021 Sustainable Transportation Planning Grants and an Amendment is required to add the grants to the OWP in order to encumber the funding.

**NOW, THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission hereby approves the FY 2020/2021 Overall Work Program, Budget, Goals and Objectives, Amendment #1 with a total budget of \$2,042,079.

**PASSED AND APPROVED** by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020 by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission

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**BUSINESS ITEM****STAFF REPORT**

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DAN BOLSTER, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2020/2021 FUNDING ALLOCATION PROJECT LIST

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**REQUESTED ACTION**

Adopt Resolution 20/21.03 (Attachment A) allocating Senate Bill 1 State of Good Repair 2020/2021 Funds to the El Dorado County Transportation Commission.

**BACKGROUND**

On April 28, 2017 Governor Brown signed Senate Bill (SB) 1 (Chapter 5, Statutes of 2017), known as the Road Repair and Accountability Act of 2017. Senate Bill 1 will provide approximately \$54 billion in new transportation funding over the next ten years to repair highways, bridges, and local roads, to make strategic investments in congested, commute, and freight corridors, and to improve transit service. Senate Bill 1 includes the State of Good Repair (SGR) Program which is an investment in public transit that provides approximately \$105 million annually to the State Transit Assistance Account. The goal of the State of Good Repair Program is to provide funding for capital assistance to rehabilitate and modernize California's existing local transit systems.

The SGR Program is funded from a portion of a new Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. A portion of the fee is transferred to the State Controller's Office (SCO) for the SGR program. The SCO allocates SGR funds under the State Transit Assistance Program formula to eligible agencies pursuant to Public Utilities Code (PUC) Section 99312.1. Half of the funds are allocated according to population under PUC Section 99313 and half are allocated according to transit operator revenues under PUC Section 99314.

Each year the SCO publishes estimated fiscal year SGR funding levels per PUC 99313 and 99314 according to population and farebox revenues. Per PUC Section 99312.2(c), the only entities eligible to receive direct allocations from the SCO under Sections 99313 and 99314 shall be transportation planning agencies, county transportation commissions, and the San Diego Metropolitan Transit Development Board. EDCTC, as a transportation planning agency and transportation commission, is eligible to receive direct allocations from the SCO under Sections 99313 and 99314. As a bus transit operator El Dorado County Transit Authority is an eligible sub-recipient.

EDCTC as the recipient agency must submit a list of proposed SGR projects to Caltrans prior to receiving an apportionment of SGR funds in a given fiscal year. Each project proposal must include the project's description and location, a proposed schedule for the project's completion, the estimated useful life of the improvement, and the sub-recipient. Caltrans reviews the project list to ensure it meets the requirements of the SGR Program and then provides the SCO with a list of eligible recipients with approved project lists. The SCO issues and releases PUC Sections 99313 and 99314 payments to the eligible recipient's County Treasurer's Office on a quarterly basis. Each county is expected to sub-allocate the funding pursuant to PUC 99314 to the applicable transit operator according to the amounts provided by the SCO and instructions provided by EDCTC.

## **DISCUSSION**

On January 31, 2020, the State Controller's Office provided the following estimate of the amount of SGR funds available to be allocated to EDCTC in FY 2020/2021:

- PUC 99313: \$236,701
- PUC 99314: \$16,680
- Total Allocation: \$253,381

Pursuant to PUC 99312.19d0(1), prior to receiving an apportionment of the SGR monies from the SCO for FY 2020/2021, EDCTC must submit to Caltrans a list of projects proposed to be funded with the SGR funds. The SGR Program project list must be submitted to Caltrans by September 1, 2020 for EDCTC to be eligible to receive FY 2020/2021 SGR funding. The project list shall include the following:

- A cover letter on agency letterhead with the original signature of the Executive Director authorizing and approving the list of projects for funding.
- A signed and dated board resolution authorizing the list of projects for SGR funding commitment.
- A proposed list of projects to utilize at a minimum the estimated amount of funding available to the agency for the upcoming fiscal year.

The proposed list of projects must include the following information:

1. Project Title
2. Proposed Project Description
3. Proposed Project Schedule
4. Project Location
5. Estimated Project Cost by Fiscal Year
6. Estimated Useful Life of the Improvement
7. Description of Projected Benefit Outcome

EDCTC, in consultation with El Dorado County Transit Authority, identified the following two projects to be funded with FY 2020/2021 SGR funds:

Project Title	Project Description	Project Start Date	Project Completion	2020-21 SGR Costs 99313	2020-21 SGR Costs 99314
Repair and Rehabilitation	Fleet Repair and Rehabilitation	07/01/2020	06/30/2021	\$236,701	\$16,680
Vehicle Replacement	Local Fixed Route Bus Replacement	01/01/2021	01/01/2023	\$0	\$0

While El Dorado County Transit Authority plans to expend all of the FY 2020/2021 SGR funds on the Repair and Rehabilitation project, the Local Fixed Route Bus Replacement project is included on the project list to provide flexibility expending the SGR funds if necessary. Pending the EDCTC Board's approval of the proposed SGR list of projects, EDCTC staff will coordinate with El Dorado County Transit Authority staff to complete Caltrans' Project List Template and submit it with the signed cover letter and signed and dated EDCTC Board Resolution to Caltrans by September 1, 2020.

Approved for Agenda:

\_\_\_\_\_  
Woodrow Deloria, Executive Director

Attachments A: EDCTC Resolution 20/21.03



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Appointed by the Placerville City Council:** Patty Borelli, Kara Taylor, Dennis Thomas

**Appointed by the El Dorado County Supervisors:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

## RESOLUTION 20/21.03

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2020/2021 STATE OF GOOD REPAIR LIST OF PROJECTS

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

**WHEREAS**, on April 28, 2017 Governor Brown signed Senate Bill (SB) 1(Chapter 5 Statues of 2017), known as the Road Repair and Accountability Act of 2017; and

**WHEREAS**, SB 1 includes the State of Good Repair (SGR) Program which is an investment in public transit that provides approximately \$105 million annually to the State Transit Assistance Account; and

**WHEREAS**, EDCTC as the Eligible Recipient is responsible to receive, allocate, sub-allocate, administer, and report on SGR funds; and

**WHEREAS**, the SGR Program Guidelines require EDCTC to submit to the California Department of Transportation by September 1, 2020 a list of all projects proposed to be funded with the Fiscal Year 2020/21 SGR apportionment made available to the region per Public Utilities Code 99313 and 99314; and

**WHEREAS**, EDCTC consulted with the sole transit operator in the EDCTC region, the El Dorado County Transit Authority, to identify two projects, *Repair and Rehabilitation* and *Vehicle Replacement* to comprise the list of proposed projects to be funded with the Fiscal Year 2020/21 apportionment made available to the region per PUC 99313 and 99314; and

**WHEREAS**, EDCTC determined that the *Repair and Rehabilitation* and *Vehicle Replacement* projects are consistent with the 2015-2035 El Dorado County Regional Transportation Plan, the SGR Program Guidelines, and are eligible SGR Program projects.

**NOW, THEREFORE, BE IT RESOLVED**, the El Dorado County Transportation Commission authorizes *Repair and Rehabilitation* and *Vehicle Replacement* as the list of projects for funding with Fiscal Year 2020/21 SGR apportionment made available to the region per Public Utilities Code 99313 and 99314.

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT**, the EDCTC Executive Director will submit to the California Department of Transportation by September 1, 2020 the authorized list of projects to be funded with the Fiscal Year 2020/21 SGR apportionment made available to the region per Public Utilities Code 99313 and 99314.

**PASSED AND ADOPTED**, by the El Dorado County Transportation Commission's governing body at the regular meeting held on August 6, 2020, by the following vote:

Vote Pending

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission

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**BUSINESS ITEM****STAFF REPORT**

**DATE: AUGUST 6, 2020**  
**TO: EL DORADO COUNTY TRANSPORTATION COMMISSION**  
**FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR**  
**SUBJECT: URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING**

---

**REQUESTED ACTION**

Adopt Resolution 20/21.04 (Attachment A) approving the programming of \$13,000 in Urban STBGP funds to the Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements.

**BACKGROUND**

As the Regional Transportation Planning Agency (RTPA) charged with programming federal and state transportation funding for the west slope of El Dorado County, EDCTC is responsible for the programming of Urban STBGP funds to projects or programs in our jurisdiction. Urban STBGP funds are reimbursable federal aid funds, subject to all the requirements of Title 23, United States Code. Eligible costs include program planning, preliminary engineering (including environmental studies), right-of-way acquisition, capital costs, and construction costs associated with an eligible activity. Urban STBGP funds can only be utilized in the portion of El Dorado County that is located within the Sacramento Urbanized area, consistent with US Census data. Attachment B are maps of the Sacramento Urbanized area of El Dorado County.

**DISCUSSION**

On July 16, 2020 the El Dorado County Community Development Services Department of Transportation requested Urban STBGP funding to be programmed by EDCTC to support the delivery of the Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements. The original scope of the project did not include drainage facilities at locations that experienced severe erosion and flooding during the winter of 2018/2019. The project was advertised in June of 2020. The bid came in higher than the programmed funds. El Dorado County Department of Transportation estimates additional \$13,000 to complete the depicted scope of work. The requested programming of \$13,000 in Urban STBGP programming will provide funding to fully fund the project and allow for the County to award the contract to begin work.

Any unutilized Urban STBGP funds remaining at the completion of the proposed project will return to EDCTC for future programming.

The current unprogrammed balance available in Fiscal Year 2019/2020 of \$3,403,029 will be reduced to \$3,390,029 as a result of this programming action. The current estimated balance available out to Fiscal Year 2023/2024 of \$6,853,153 will be reduced to \$6,840,153 as a result of this programming action.

The EDCTC Urban STBGP Fund Spreadsheet in Attachment C shows the programming history and available future funds.

Approved for Agenda:

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Woodrow Deloria, Executive Director





2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

**RESOLUTION 19/20.04**

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION  
APPROVING PROJECT TO BE FUNDED WITH  
URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FUNDS**

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Urban Surface Transportation Block Grant Program (Urban STBGP) funds; and

**WHEREAS**, on July 16, 2020 El Dorado County Community Development Services Department of Transportation submitted a request to EDCTC to consider the programming of Urban STBGP funding to one project within the Sacramento Urbanized Area of El Dorado County that conform with the funding requirements therein; and

**WHEREAS**, El Dorado County Department of Transportation determined the estimated amount to complete the project included in the request to be \$13,000; and

**WHEREAS**, as of August 6, 2020 the available Urban STBGP fund balance is \$3,403,029 in Fiscal Year 2019/2020; and

**WHEREAS**, this project submitted for consideration for programming has been determined to be Urban STBGP Eligible; and

**WHEREAS**, any Urban STBGP funds remaining at the completion of the programmed project will be returned to EDCTC for re-programming to an Urban STBGP Eligible project.

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the programming of \$13,000 in Urban STBGP funds as follows:

Project Sponsor	Project Title	Urban STBGP Funding Requested
El Dorado County Community Development Services Department of Transportation	Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements	<b>\$13,000</b>

**BE IT FURTHER RESOLVED**, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program.

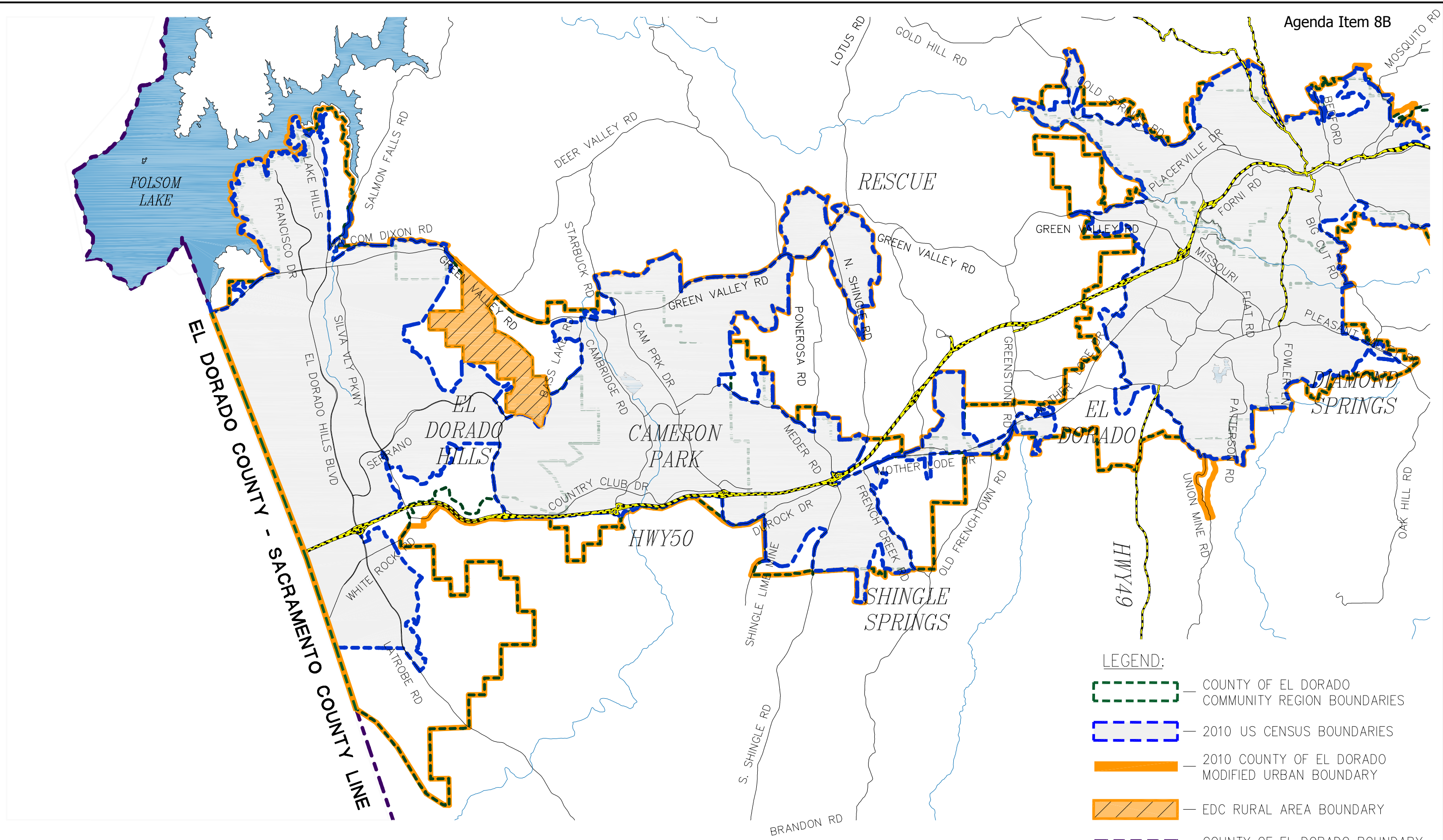
**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020 by the following vote:

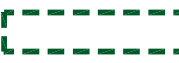


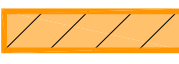

Vote Pending

Attest:

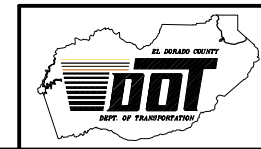
\_\_\_\_\_  
Shiva Frentzen, Chairperson

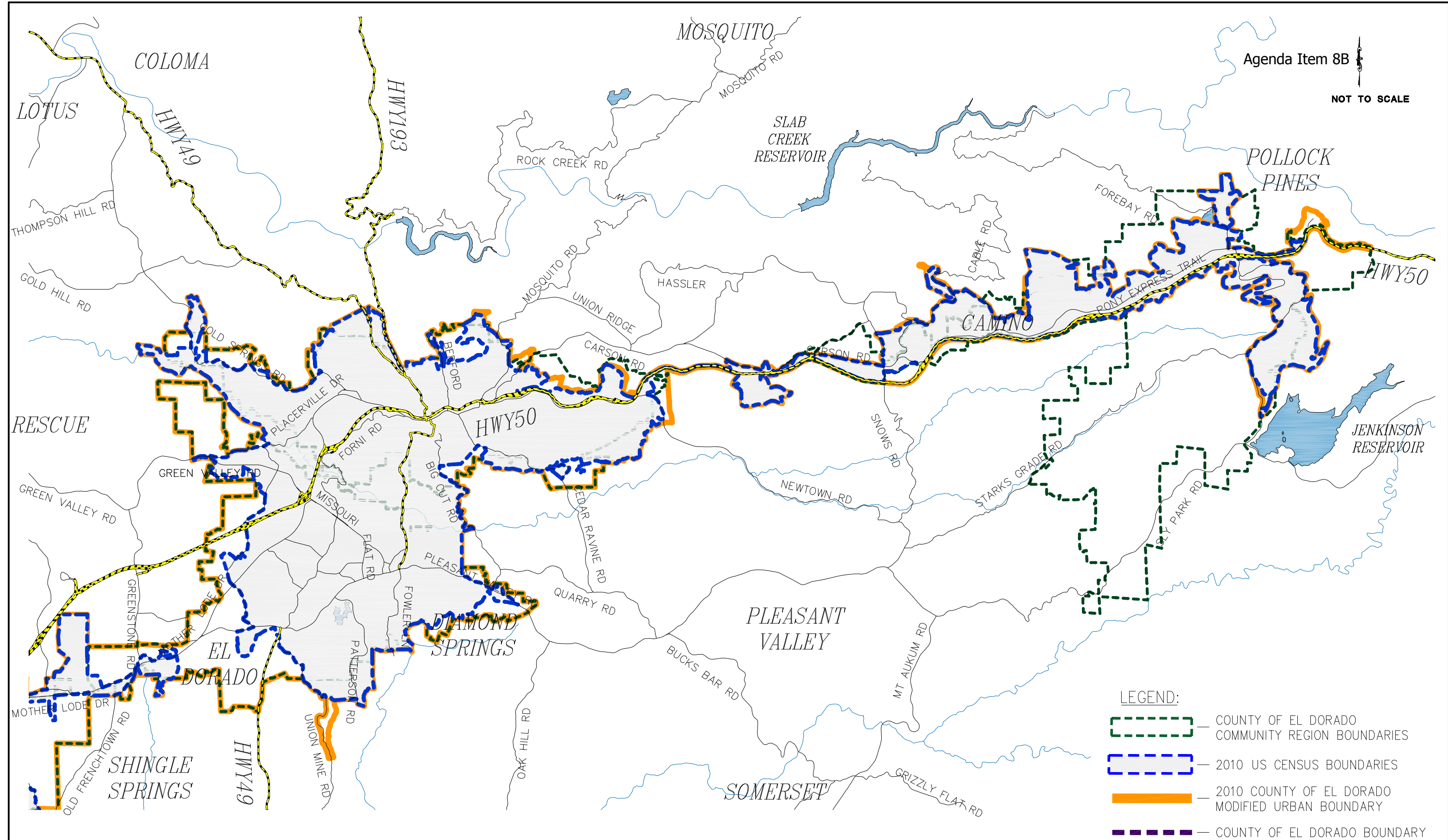
\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission



- LEGEND:**
-  COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
  -  2010 US CENSUS BOUNDARIES
  -  2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
  -  EDC RURAL AREA BOUNDARY
  -  COUNTY OF EL DORADO BOUNDARY

**2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B**

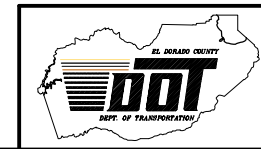




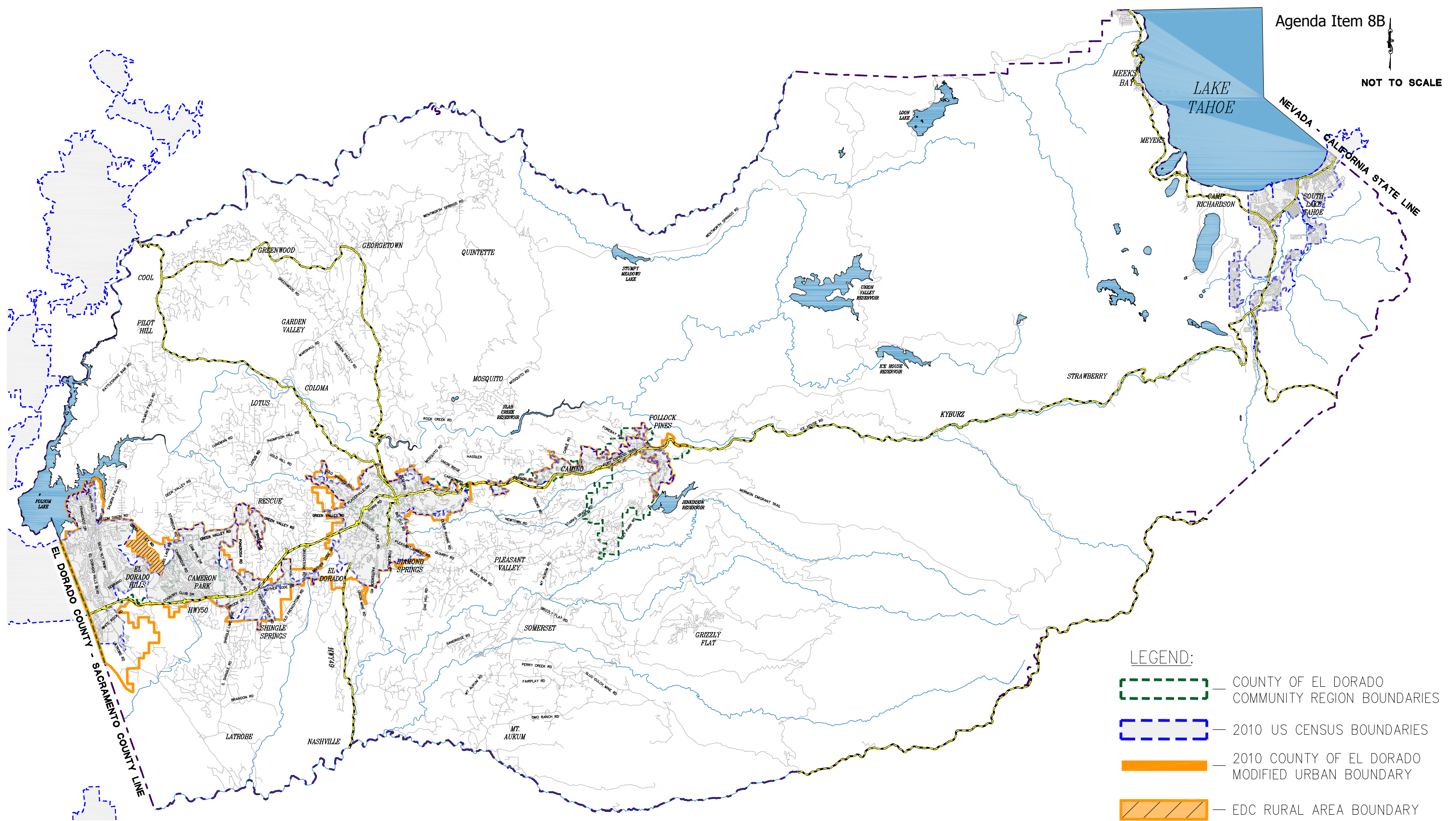
**LEGEND:**

- COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
- 2010 US CENSUS BOUNDARIES
- 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
- COUNTY OF EL DORADO BOUNDARY

## 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B

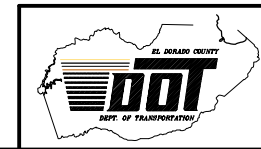


NOT TO SCALE



- LEGEND:**
- COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
  - 2010 US CENSUS BOUNDARIES
  - 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
  - EDC RURAL AREA BOUNDARY
  - COUNTY OF EL DORADO BOUNDARY

# 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B



Urban STBGP Funds

Updated: June 16, 2020

REVENUES		02/03 - 04/05	05/06 - 06/07	07/08 - 08/09	09/10 - 10/11	11/12 - 12/13	13/14 - 14/15	15/16	16/17	17/18	18/19	19/20	20/21 21/22	22/23 23/24	TOTAL	
FY 2002/03		159,434													159,434	
FY 2003/04		209,353													209,353	
FY 2004/05		196,412													196,412	
FY 2005/06			184,419												184,419	
FY 2006/07			201,353												201,353	
FY 2007/08				210,945											210,945	
FY 2008/09				214,516											214,516	
FY 2009/10					235,934										235,934	
FY 2010/11					249,078										249,078	
FY 2011/12						232,971									232,971	
FY 2012/13						751,825									751,825	
FY 2013/14							702,096								702,096	
FY 2014/15							702,096								702,096	
FY 2015/16								735,499							735,499	
FY 2016/17									763,719						763,719	
FY 2017/18										796,800					796,800	
FY 2018/19											830,511				830,511	Estimate per Caltrans Final STBGP 10/18/19
FY 2019/20												860,274			860,274	Estimate per Caltrans website12/12/17
FY 2020/21													862,531	862,531	1,725,062	Estimate per Caltrans 6/8/20
FY 2021/22													862,531	862,531	1,725,062	Estimate per Caltrans 6/8/20
															-	
<b>TOTAL REVENUES</b>		<b>565,199</b>	<b>385,772</b>	<b>425,461</b>	<b>485,012</b>	<b>984,796</b>	<b>1,404,192</b>	<b>735,499</b>	<b>763,719</b>	<b>796,800</b>	<b>830,511</b>	<b>860,274</b>	<b>1,725,062</b>	<b>1,725,062</b>	<b>11,687,359</b>	
ACTUAL EXPENDITURES		02/03 - 04/05	05/06 - 06/07	07/08 - 08/09	09/10 - 10/11	11/12 - 12/13	13/14 - 14/15	15/16	16/17	17/18	18/19	19/20	20/21 21/22	22/23 23/24	TOTAL	EDCTC Resolution
<b>Recipient</b>	<b>Project:</b>															
SACOG	1% Administrative Fee	2,100	4,130												6,230	
SACOG	Elk Grove-Rancho Cordova-El Dorado County Connector Study Contribution	100,000													100,000	9/1/05 - Resolution 05/06.02
EDC DOT	El Dorado Hills Blvd Roadway Surface Treatment			317,900											317,900	9/1/05 - Resolution 05/06.02
EDC DOT	EDH Blvd. Roadway Surface Trtmt (Overlay) -SAVINGS			(121,991)											(121,991)	5/1/08 - Resolution 07/08.23
EDC CDA TD	Francisco Drive Overlay						125,613								125,613	6/28/12 - Resolution 11/12.35
EDC CDA TD	Francisco Drive Right Turn Pocket						302,964								302,964	6/28/12 - Resolution 11/12.35 Resolutions 13/14.02 13/14.13 13/14.22
EDC CDA TD	Bass Lake Road-Sierra Ridge Road to Parkdale Lane						808,858								808,858	12/4/14 - Resolution 14/15.12
<b>TOTAL ACTUAL EXPENDITURES</b>		<b>102,100</b>	<b>4,130</b>	<b>195,909</b>	<b>-</b>	<b>-</b>	<b>1,237,435</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,539,574</b>	
PROGRAMMED EXPENDITURES		02/03 - 04/05	05/06 - 06/07	07/08 - 08/09	09/10 - 10/11	11/12 - 12/13	13/14 - 14/15	15/16	16/17	17/18	18/19	19/20	20/21 21/22	22/23 23/24	TOTAL	EDCTC Resolution
EDC CDA TD	Silva Valley Parkway/Harvard Way Intersection Impr								290,347						290,347	8/4/16 - Resolution 16/17.04
EDC CDA TD	Active Mobility Operations and Safety Enhancements								328,500						328,500	12/1/16 - Resolution 16/17.07
EDC CDA TD	Silva Valley Pkwy Slurry Seal and Striping Improvements								100,000						100,000	12/1/16 - Resolution 16/17.07
EDC CDA TD	US 50 Ponderosa Rd/South Shingle Rd Interchange Improvements								100,000						100,000	12/1/16 - Resolution 16/17.07
EDC CDA TD	El Dorado Hills Blvd Overlay, ADA and Bicycle/Ped Impr-Design								384,285						384,285	2/2/17 - Resolution 16/17.09
City of Placerville	Western Placerville Interchanges Phase 2-Roadway								272,000						272,000	5/4/17 - Resolution 16/17.15
EDC DOT	Francisco Drive ADA Improvement Project									350,000					350,000	11/2/17 - Resolution 17/18.05
EDC DOT	US Highway 50 Camino Safety Project									2,525,500					2,525,500	2/1/18 - Resolution 17/18.11- match for pending LPP grant
EDC DOT	US Highway 50 Camino Safety Project									(2,525,500)					(2,525,500)	6/7/18 - Resolution 17/18.11- rescinded reso - grant not awarded
EDC DOT	US Highway 50 Camino Safety Project									950,000					950,000	6/7/18 - Resolution 17/18.26 ROW
EDC DOT	Silva Valley/Harvard Way Intersection ADA Improvements										168,500				168,500	2/7/19 - Resolution 18/19.13
EDC DOT	Silva Valley Pkwy Bikeway Harvard Way to Green Valley Rd Drainage Improvements										351,000				351,000	5/2/19 - Resolution 18/19.22
<b>TOTAL PROGRAMMED</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,475,132</b>	<b>1,300,000</b>	<b>519,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,294,632</b>	
<b>BALANCE</b>		<b>463,099</b>	<b>844,741</b>	<b>1,074,293</b>	<b>1,559,305</b>	<b>2,544,101</b>	<b>2,710,858</b>	<b>3,446,357</b>	<b>2,734,944</b>	<b>2,231,744</b>	<b>2,542,755</b>	<b>3,403,029</b>	<b>5,128,091</b>	<b>6,853,153</b>	<b>6,853,153</b>	<b>Estimated Unprogrammed Balance</b>

- Attachments:
- A) EDCTC Resolution 20/21.04
  - B) Urban STBGP Area Map
  - C) EDCTC Urban STBGP Fund Spreadsheet

**BUSINESS ITEM****STAFF REPORT**

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** MISSOURI FLAT OVERCROSSING CMAQ REPROGRAMMING AND TDA/LTF  
ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING

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**REQUESTED ACTION**

Approve Resolution 20/21.05 and Resolution 20/21.06, reprogramming Congestion Mitigation and Air Quality (CMAQ) funding and programming Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the El Dorado County Department of Transportation's (DOT) Missouri Flat Road Bicycle and Pedestrian Overcrossing Project as follows (Attachments A and B):

1. Re-program \$400,000 in Congestion Mitigation and Air Quality (CMAQ) cost savings from the Missouri Flat Road to Oriental Road El Dorado Trail segment to the Missouri Flat Overcrossing Project
2. Program \$190,000 in Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the Missouri Flat Overcrossing Project

**BACKGROUND**

In July of 2014, EDCTC programmed \$760,000 in CMAQ funds to complete the environmental and design phases of the El Dorado Trail Class I multi-use trail segment between Missouri Flat Road and El Dorado. Once the design and environmental phases were complete, the County and EDCTC pursued State Active Transportation Program (ATP) funds for construction of the trail. In 2017, the project was awarded \$3,419,000 in ATP funding and in March 2019, EDCTC augmented those funds by programming an additional \$500,000 in CMAQ to fully fund the construction phase of the project. Construction of that segment was completed in late 2019.

EDCTC first programmed \$508,000 in CMAQ funding to the Missouri Flat Road bicycle and pedestrian overcrossing project in August of 2014. The CMAQ funds were programmed for completion of the environmental and design phases which were completed in conjunction with the El Dorado Trail Missouri Flat Road to El Dorado segment. The County and EDCTC have pursued construction funding for the overcrossing through the submittal of three previously unsuccessful ATP funding applications in 2016, 2017, and 2018.

**DISCUSSION**

On July 13, 2020, EDCTC received a request from El Dorado County DOT to reprogram \$400,000 in CMAQ funds from the El Dorado Trail – Missouri Flat Road to El Dorado segment, to the Missouri Flat Bicycle and Pedestrian Overcrossing project (Attachment C). El Dorado County DOT has successfully completed construction on the El Dorado Trail segment and \$400,000 in CMAQ remains as cost savings. Typically, any CMAQ cost savings would return to EDCTC for distribution in a future competitive Call for Projects. Consistent with the County's strategy to pursue project delivery of the Missouri Flat Overcrossing project as a second phase of construction for this El Dorado Trail segment, the County has requested to reprogram the \$400,000 in CMAQ funds to the overcrossing project to further support their ATP Cycle 5 application. Projects with additional contributions in funding receive additional points in the competitive ATP by demonstrating "leveraging" of other fund types.



To further support the leveraging component of the county’s ATP application for the Missouri Flat Overcrossing, the County has requested an additional \$190,000 in TDA/LTF Pedestrian and Bicycle funds (Attachment D). The additional funds will also proportionately reduce the requested amount of ATP funds, improving the competitiveness of the application. A breakdown of the requested programming actions to support this ATP funding application is listed below:

AMOUNT	FUND SOURCE
\$400,000	CMAQ Reprogrammed from El Dorado Trail Segment to Missouri Flat Overcrossing
\$190,000	TDA LTF Pedestrian and Bicycle Funds Programming
<u>\$4,540,000</u>	Cycle 5 ATP Funding Request
Total Construction Phase    \$5,130,000	

The requested CMAQ reprogramming action is consistent with the guidelines for the use of CMAQ funds and DOT has submitted a revised quantitative air quality analysis to EDCTC, consistent with CMAQ guidelines (Attachment E). In the event that this project was submitted for consideration in the last competitive CMAQ programming round awarded in March 2019, EDCTC’s analysis concluded that the project would have had a very similar ranking as the El Dorado Trail segment awarded due to its air quality benefits, proximity and connectivity supporting active transportation trips along the El Dorado Trail in the Diamond Springs area.

The project is consistent with the EDCTC adopted guidelines for use of LTF/TDA Pedestrian/Bicycle Funds as matching funds for active transportation projects (Attachment F). EDCTC’s current programmable balance of LTF/TDA Pedestrian/Bicycle funding is \$359,165.

In the event that the project is not awarded ATP grant funding, the reprogrammed CMAQ funds and LTF/TDA Pedestrian/Bicycle Funds will return to EDCTC for re-programming at another date.

Approved for Agenda:

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Woodrow Deloria, Executive Director

- Attachments:
- A) Resolution 20/21.05 CMAQ Reprogramming
  - B) Resolution 20/21.06 TDA/LTF Pedestrian and Bicycle Funds Programming
  - C) CMAQ Reprogramming Request Letter
  - D) TDA/LTF Pedestrian and Bicycle Funds Request Letter
  - E) Revised CMAQ Cost Effectiveness Calculations
  - F) EDCTC Guidelines for TDA/LTF Pedestrian and Bicycle Funds



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

## RESOLUTION 20/21.05

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING CONGESTION MITIGATION AND AIR QUALITY REPROGRAMMING TO THE MISSOURI FLAT BICYCLE AND PEDESTRIAN OVERCROSSING

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Congestion Mitigation and Air Quality (CMAQ) funds; and

**WHEREAS**, the goal of the CMAQ program is to fund transportation projects or programs that improve air quality and relieve or reduce congestion; and

**WHEREAS**, In March of 2019, EDCTC programmed \$500,000 in CMAQ funds to fully fund construction of the El Dorado Trail Class I multi-use trail segment between Missouri Flat Road and El Dorado; and

**WHEREAS**, El Dorado County DOT has successfully completed construction on the El Dorado Trail Class I multi-use trail segment between Missouri Flat Road and El Dorado and \$400,000 in CMAQ remains as cost savings; and

**WHEREAS**, consistent with the county's strategy to pursue project delivery of the Missouri Flat Overcrossing project as a second phase of construction for this El Dorado Trail segment, the County has requested to reprogram the \$400,000 in CMAQ funds to the overcrossing project to support their ATP Cycle 5 application; and

**WHEREAS**, the project provides a quantifiable reduction in emissions and/or congestion relief and has been determined eligible for the use of CMAQ funding; and

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the reprogramming of \$400,000 in CMAQ funds from the El Dorado Trail, Missouri Flat to El Dorado segment to the Missouri Flat Overcrossing project to support Cycle 5 State and Regional Active Transportation Program applications; and

**BE IT FURTHER RESOLVED**, that the projects shall be submitted to SACOG for amendment into the MTIP, as applicable. In the event that the Active Transportation Program applications are not awarded funding, any unutilized CMAQ funds will be de-obligated and returned to EDCTC for reprogramming in a future Call for Projects.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020 by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

**RESOLUTION 20/21.06**

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION  
APPROVING THE PROGRAMMING OF TRANSPORTATION DEVELOPMENT ACT LOCAL  
TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS TO THE MISSOURI FLAT  
BICYCLE AND PEDESTRIAN OVERCROSSING**

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

**WHEREAS**, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

**WHEREAS**, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for use of TDA/LTF Pedestrian and Bicycle Funds; and

**WHEREAS**, the El Dorado County Department of Transportation (DOT) is pursuing construction funding for the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project; and

**WHEREAS**, DOT has requested \$190,000 in TDA/LTF Pedestrian and Bicycle Funds to support their Cycle 5 grant application through the State and Regional Active Transportation Program; and

**WHEREAS**, in the event the project is not awarded Active Transportation Program funding, the remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the programming of \$190,000 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project.

**BE IT FURTHER RESOLVED**, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020, by the following vote:

Vote Pending

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission



Agenda Item 9C

**EL DORADO COUNTY**  
**DEPARTMENT OF TRANSPORTATION**  
<http://www.edcgov.us/DOT/>

**PLACERVILLE OFFICES:**

**MAIN OFFICE:**

2850 Fairlane Court, Placerville, CA 95667  
(530) 621-5900 / (530) 626-0387 Fax

**CONSTRUCTION & MAINTENANCE:**

2441 Headington Road, Placerville, CA 95667  
(530) 642-4909 / (530) 642-0508 Fax

**LAKE TAHOE OFFICES:**

**ENGINEERING:**

924 B Emerald Bay Road, South Lake Tahoe, CA 96150  
(530) 573-7900 / (530) 541-7049 Fax

**MAINTENANCE:**

1121 Shakori Drive, South Lake Tahoe, CA 96150  
(530) 573-3180 / (530) 577-8402 Fax

July 13, 2020

Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667

**RE: CMAQ Fund Savings Reprogramming Request for El Dorado Trail Project**

Dear Mr. Deloria,

The purpose of this letter is to respectfully request the reprogramming of \$400,000 of CMAQ fund savings from Phase 1 to Phase 2 of the El Dorado Trail Extension – Missouri Flat Road to the Town of El Dorado and Missouri Flat Road Bike/Pedestrian Overcrossing Project.

The El Dorado Trail Extension – Missouri Flat Road to the Town of El Dorado and Missouri Flat Road Bike/Pedestrian Overcrossing Project's CEQA IS/MND was approved on December 19, 2017 as one project, with the potential of two construction phases depending on funding availability. After the construction completion of the project's first phase, El Dorado Trail Extension, Transportation is ready to advertise for bids and construct the next phase, the Pedestrian Overcrossing (POC). The El Dorado Trail – Missouri Flat Road Bike/Pedestrian Overcrossing Project is listed in the Transportation Capital Improvement Program as project number 97015/36109002.

The El Dorado County Department of Transportation's (Transportation) El Dorado Trail Extension – Missouri Flat Road to the Town of El Dorado Project was recommended to be programmed with \$500,000 of CMAQ funds by the El Dorado County Transportation Commission (EDCTC) at the March 7, 2019 meeting. The Project was successfully completed under budget with \$400,000 savings remaining in CMAQ funds. The remaining CMAQ funds are currently obligated to cover the estimated Advance Construction (AC) costs, but were not authorized for construction on the recently completed trail.

The POC is the next phase of the project and is necessary to improve air quality and relieve or reduce congestion. The POC will also provide significant safety improvements for the bicycle and pedestrian traffic crossing Missouri Flat Road at the El Dorado Trail. Since the El Dorado Trail extension to the Town of El Dorado was completed, the trail has become extremely popular.

Approximately 18,000 bicycle and pedestrian trips were counted on the El Dorado Trail during the month of May 2020.

Transportation intends to submit grant applications for the upcoming cycles of the State and SACOG Active Transportation Program (ATP). The Construction phase of the POC is currently estimated at \$5,130,000. The requested CMAQ funding is intended to be used as leverage and reducing the dollar amount to be requested in the ATP applications. Transportation believes this will increase our potential for award in the ATP application competition.

Thank you for your assistance and consideration in programming CMAQ funding for the Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or [matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us).

Sincerely,



Matthew Smeltzer  
Deputy Director, Engineering

County of El Dorado  
Department of Transportation  
2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5912  
[matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us)

Attached: EDCTC Fund Request Form

cc: Rafael Martinez, Director  
Becky Morton, Chief Fiscal Officer  
Jerry Barton, Sr Planner EDCTC



DEPARTMENT OF TRANSPORTATION

<http://www.edcgov.us/DOT/>

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**MAINTENANCE:**

1121 Shakori Drive, South Lake Tahoe, CA 96150  
(530) 573-3180 / (530) 577-8402 Fax

July, 13, 2020

Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667

**RE: Programming Request for Transportation Development Act (TDA)  
Local Transportation Fund Article 3 Pedestrian and Bicycle Funding for the  
El Dorado Trail – Missouri Flat Road Bike/Pedestrian Overcrossing**

Dear Mr. Deloria,

The purpose of this letter is to respectfully request that the El Dorado County Transportation Commission (EDCTC) program \$190,000 in TDA Local Transportation Fund Article 3 Pedestrian and Bicycle funds for the El Dorado Trail – Missouri Flat Road Bike/Pedestrian Overcrossing (Project). The total Project costs are identified as \$5,130,000 and the requested TDA funds will be used for leveraging in the upcoming cycles of the State and SACOG Active Transportation Program (ATP).

The Project is consistent with EDCTC's rules and regulations for the use of TDA Article 3 Pedestrian and Bicycle Funding. The requested funding will be used for the construction phase cost of the pedestrian and bicycle improvements within the Project limits.

After the construction completion of the El Dorado Trail Extension – Missouri Flat Road to the Town of El Dorado Project, Transportation is ready to advertise for bids and construct the next project phase, the Pedestrian Overcrossing (POC). The El Dorado Trail – Missouri Flat Road Bike/Pedestrian Overcrossing Project is listed in the Transportation Capital Improvement Program as project number 97015/36109002.

The POC is the next phase of the project and is necessary to improve air quality and relieve or reduce congestion. The POC will also provide significant safety improvements for the bicycle and pedestrian traffic crossing Missouri Flat Road at the El Dorado Trail. Since the El Dorado Trail extension to the Town of El Dorado was completed, the trail has become extremely popular. Approximately 18,000 bicycle and pedestrian trips were counted on the El Dorado Trail during the month of May 2020.

Transportation intends to submit grant applications for the upcoming cycles of the State and SACOG Active Transportation Program (ATP). The Construction phase of the POC is currently estimated at \$4,600,000. The requested TDA funding is intended to be used as leverage and reducing the dollar amount to be requested in the ATP applications. Transportation believes this will increase our potential for award in the ATP application competition.

Thank you for your assistance and consideration in programming TDA Local Transportation Fund Article 3 Pedestrian and Bicycle funding for the Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or [matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us).

Sincerely,



Matthew Smeltzer  
Deputy Director, Engineering

County of El Dorado  
Department of Transportation  
2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5912  
[matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us)

Attached: EDCTC Fund Request Form

cc: Rafael Martinez, Director  
Becky Morton, Chief Fiscal Officer  
Jerry Barton, Sr Planner EDCTC

## BICYCLE FACILITIES

**County:** El Dorado (SACOG)  
**Federal Number:**  
**Approval Date:**  
**Caltrans DIST-EA:** 03  
**Short Description:** El Dorado Trail - Pedestrian Overcrossing

**Project Scope:** 0.28 mile Class 1 Facility over Missouri Flat Road

**Project Sponsor:** El Dorado County                      **Private Agency:** No

**CMAQ Funding:** \$993,000    **Annual Auto Trips Reduced:** 41,584  
**Local Match:** \$4,137,000    **Annual Auto VMT Reduced:** 11,644

**Capital Recovery Factor:** 0.07  
**Project Analysis Period:** 20 years

**Days (D):** 365 days of use/year  
**Average Daily Traffic (ADT):** 25,893 trips per day  
**Adjustment (A) on ADT:** 0.0014

**Credit (C) for  
Activity Centers near project:** 0.0030

<i>EMISSION</i>	<b>Auto Trip End Factor</b>	<b>Auto VMT Factor</b>
<b>FACTORS:</b>	<b>ROG :</b> 0.216 <i>grams per trip</i>	0.084 <i>grams per mile</i>
	<b>NO<sub>x</sub> :</b> 0.088	0.067
	<b>PM<sub>2.5</sub> :</b> 0.002	0.053

<i>EMISSION</i>	<b>Pounds per Year</b>	<b>Kilograms per Day</b>
<b>REDUCTIONS:</b>	<b>ROG:</b> 22	0.03
	<b>NO<sub>x</sub>:</b> 10	0.01
	<b>PM<sub>2.5</sub>:</b> 2	0.00
	<b>Total:</b> 33	<b>0.04</b>

**COST-EFFECTIVENESS OF:**

**CMAQ Funds:** \$2,006.77 per pound \$4,013,542 per ton  
**All Funding Sources:** \$10,367.31 per pound \$20,734,612 per ton



# RIDESHARING AND PEDESTRIAN FACILITIES

**County:** El Dorado (SACOG)  
**Federal Number:**  
**Approval Date:**  
**Caltrans DIST-EA:** 03  
**Short Description:** El Dorado Trail - Pedestrian Overcrossing

**Project Scope:** 0.28 mile Class 1 Facility over Missouri Flat Road

**Project Sponsor:** El Dorado County

**Private Agency:** No

<b>CMAQ Funding:</b>	\$993,000	
<b>Local Match:</b>	\$4,822,000	
<b>Capital Recovery Factor:</b>	0.07	
<b>Project Analysis Period:</b>	20	years
<b>Auto Trips Eliminated (T):</b>	500	trips (one-way) per week
<b>Length of auto trips eliminated (L):</b>	0.28	miles in one direction of trip
<b>Weeks of operation per year (W):</b>	52	weeks
<b>Adjustment (A) for auto access trips to transit, vanpools and carpools:</b>	1.00	adjustment factor
<b>Annual Auto Trips Reduced:</b>	26,000	annual trips
<b>Annual Auto VMT Reduced:</b>	7,280	annual miles
<b>EMISSION FACTORS:</b>	<b>Auto Trip End Factors</b>	<b>Auto VMT Factors</b>
	<b>ROG :</b> 0.216 <i>grams per trip</i>	0.084 <i>grams per mile</i>
	<b>NOx :</b> 0.088	0.067
	<b>PM2.5 :</b> 0.002	0.053
<b>EMISSION REDUCTIONS:</b>	<b>Pounds per Year</b>	<b>Kilograms per Day</b>
	<b>ROG:</b> 14	0.02
	<b>NOx:</b> 6	0.01
	<b>PM2.5:</b> 1	0.00
	<b>Total:</b> 21	0.03

**COST-EFFECTIVENESS OF:**

<b>CMAQ Funds:</b> \$3,209.61 per pound	\$6,419,221 per ton
<b>All Funding Sources:</b> \$16,581.37 per pound	\$33,162,745 per ton



## **GUIDELINES FOR ADMINISTRATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING**

**ADOPTED JUNE 2014**

### **TDA STATUTE**

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the amount made available to the City and County, five percent thereof may be expended to supplement moneys from other sources to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for Pedestrian and Bicycle Facilities as follows:
  - (a) Claims for facilities provided for the exclusive use of pedestrians and bicycles or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.
  - (b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle safety education programs.
  - (c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
  - (d) The money may be allocated without respect to Section 99231 and shall not be included in determining the apportionments to a city or county for purposes of Sections 99233.7 to 99233.9, inclusive.
  - (e) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park-and-ride lots, and transit terminals where other funds are unavailable.
  - (f) Notwithstanding any other provision of this section, a planning agency established in Title 7.1 (commencing with Section 66500) of the Government Code may allocate the money to the Association of Bay Area Governments for activities required by Chapter 11 (commencing with Section 5850) of Division 5 of the Public Resources Code.
  - (g) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.
  - (h) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.

- (i) Up to 20 percent of the amount available each year to a city or county pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.

**EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING, IN PRIORITY ORDER**

1. Projects shall be:
  - Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
  - Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3.
  - A. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle, pedestrian facilities or signage.
  - B. Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.
4. The funding may be used to for minor bicycle and pedestrian projects as follows:
  - For installation of bicycle racks or lockers
  - For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
  - For crosswalk striping, pedestrian refuges, minor bicycle lane striping
  - For maintenance of existing bicycle or pedestrian facilities
5. The funding may be used to supplement moneys from other sources to fund bicycle safety education programs.

**BUSINESS ITEM****STAFF REPORT**

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** PONDEROSA ROAD BICYCLE AND PEDESTRIAN IMPROVEMENTS CMAQ REPROGRAMMING AND TDA/LTF ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING

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**REQUESTED ACTION**

Approve Resolution 20/21.07 and Resolution 20/21.08 reprogramming Congestion Mitigation and Air Quality (CMAQ) funding and programming Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the El Dorado County Department of Transportation's (DOT) Ponderosa Road Bicycle and Pedestrian Improvements Project as follows (Attachments A and B):

1. Re-program \$150,000 in Congestion Mitigation and Air Quality (CMAQ) cost savings from the Preliminary Engineering and Right-of-Way Phase to the Construction Phase
2. Program \$80,000 in Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the Ponderosa Road Bicycle and Pedestrian Improvements Project

**BACKGROUND**

In March of 2019, EDCTC programmed \$469,000 in Congestion Mitigation and Air Quality (CMAQ) Funds to the Ponderosa Road Bicycle and Pedestrian Improvements Project to complete the environmental, preliminary design, and right-of-way phases of a project to construct .72 miles of Class II bike lanes on both sides of Ponderosa Road and .36 miles of sidewalk on the east side of Ponderosa Road. The project's CEQA and NEPA compliance were approved in late 2019 and the design and right-of-way phases are complete.

DOT anticipates completion of the Class II Bike Lanes component of the project in conjunction with an overlay project on Ponderosa Road. The sidewalk components of the project remain and the estimated cost for construction is estimated at \$1,100,000.

**DISCUSSION**

On July 17, 2020, EDCTC received a request from El Dorado County DOT to reprogram \$150,000 in CMAQ cost-savings from the Preliminary Engineering and Right-of-Way phase of the Ponderosa Road Bicycle and Pedestrian Improvements Project to the construction phase (Attachment C). Typically, any CMAQ cost savings would return to EDCTC for distribution in a future competitive Call for Projects. However, this project is not complete, and moving the funding between phases will support the County's efforts to obtain construction funding through the Active Transportation Program. Moving funding between phases does not change the project's competitiveness, air quality benefits, or consistency within the CMAQ program guidelines.

On July 17, 2020, EDCTC also received a request from El Dorado County DOT to program \$80,000 LTF/TDA Pedestrian/Bicycle funding to further support requests for construction funding through the State and Regional Active Transportation Programs (Attachment D). The \$80,000 will serve to enhance the grant applications leveraging component and help to reduce the requested amount of ATP funds, improving the competitiveness of the grant applications. A breakdown of the requested programming actions to support this ATP funding application is listed below:

AMOUNT	FUND SOURCE
\$150,000	CMAQ Reprogrammed from PE and ROW Phases to Construction
\$80,000	TDA LTF Pedestrian and Bicycle Funds Programming
<u>\$870,000</u>	Cycle 5 ATP Funding Request
Total Construction Phase \$1,100,000	

The project is consistent with the EDCTC adopted guidelines for use of LTF/TDA Pedestrian/Bicycle Funds as matching funds for active transportation projects (Attachment E). EDCTC's current programmable balance of LTF/TDA Pedestrian/Bicycle funding is \$359,165.

In the event that the project is not awarded ATP grant funding, the programmed LTF/TDA Pedestrian/Bicycle Funds will return to EDCTC for re-programming at another date.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) Resolution 20/21.07 CMAQ Reprogramming  
 B) Resolution 20/21.08 TDA/LTF Pedestrian and Bicycle Funds Programming  
 C) CMAQ Reprogramming Request Letter  
 D) TDA/LTF Pedestrian and Bicycle Funds Request Letter  
 E) EDCTC Guidelines for TDA/LTF Pedestrian and Bicycle Funds



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

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## RESOLUTION 20/21.07

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING CONGESTION MITIGATION AND AIR QUALITY REPROGRAMMING FOR THE PONDEROSA ROAD BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Congestion Mitigation and Air Quality (CMAQ) funds; and

**WHEREAS**, the goal of the CMAQ program is to fund transportation projects or programs that improve air quality and relieve or reduce congestion; and

**WHEREAS**, In March of 2019, EDCTC programmed \$469,000 in Congestion Mitigation and Air Quality (CMAQ) Funds to the Ponderosa Road Bicycle and Pedestrian Improvements Project to complete the environmental, preliminary design, and right of way phases of a project to construct .72 miles of Class II bike lanes on both sides of Ponderosa Road and .36 miles of sidewalk on the east side of Ponderosa Road; and

**WHEREAS**, the environmental, preliminary design, and right of way phases are nearly complete on the Ponderosa Road Bicycle and Pedestrian Improvements Project; and

**WHEREAS**, El Dorado County Department of Transportation (DOT) anticipates completion of the Class II bike lanes component of the project in conjunction with an overlay on Ponderosa Road resulting in cost savings; and

**WHEREAS**, DOT anticipates a cost savings of \$150,000 and has requested to reprogram those funds to the construction phase of the Ponderosa Road Bicycle and Pedestrian Improvements Project to support Cycle 5 State and Regional Active Transportation Program applications; and

**WHEREAS**, the project provides a quantifiable reduction in emissions and/or congestion relief and has been determined eligible for the use of CMAQ funding; and

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the reprogramming of \$150,000 in CMAQ funds from the preliminary engineering and right-of-way phase to the construction phase of the Ponderosa Road Bicycle and Pedestrian Improvements Project to support Cycle 5 State and Regional Active Transportation Program applications; and

**BE IT FURTHER RESOLVED**, that the projects shall be submitted to SACOG for amendment into the MTIP, as applicable. In the event that the Active Transportation Program applications are not awarded funding, any unutilized CMAQ funds will be de-obligated and returned to EDCTC for reprogramming in a future Call for Projects.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020 by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

**RESOLUTION 20/21.08**

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION  
APPROVING THE PROGRAMMING OF TRANSPORTATION DEVELOPMENT ACT LOCAL  
TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS FOR THE PONDEROSA  
ROAD BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT**

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

**WHEREAS**, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

**WHEREAS**, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for use of TDA/LTF Pedestrian and Bicycle Funds; and

**WHEREAS**, The El Dorado County Department of Transportation (DOT) is pursuing construction funding for the Ponderosa Road Bicycle and Pedestrian Improvements Project; and

**WHEREAS**, DOT has requested \$80,000 in TDA/LTF Pedestrian and Bicycle Funds to support their Cycle 5 grant application through the State and Regional the Active Transportation Program; and

**WHEREAS**, In the event the project is not awarded Active Transportation Program funding, the remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the programming of \$80,000 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Ponderosa Road Bicycle and Pedestrian Improvements Project.

**BE IT FURTHER RESOLVED**, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020, by the following vote:

Vote Pending

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission





# EL DORADO COUNTY Agenda Item 10C

## DEPARTMENT OF TRANSPORTATION

<http://www.edcgov.us/DOT/>

**PLACERVILLE OFFICES:**

**MAIN OFFICE:**

2850 Fairlane Court, Placerville, CA 95667  
(530) 621-5900 / (530) 626-0387 Fax

**CONSTRUCTION & MAINTENANCE:**

2441 Headington Road, Placerville, CA 95667  
(530) 642-4909 / (530) 642-0508 Fax

**LAKE TAHOE OFFICES:**

**ENGINEERING:**

924 B Emerald Bay Road, South Lake Tahoe, CA 96150  
(530) 573-7900 / (530) 541-7049 Fax

**MAINTENANCE:**

1121 Shakori Drive, South Lake Tahoe, CA 96150  
(530) 573-3180 / (530) 577-8402 Fax

July 16, 2020

Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667

**RE: CMAQ Fund Savings Reprogramming Request for  
Ponderosa Road (Class II and Sidewalk)**

Dear Mr. Deloria,

The purpose of this letter is to respectfully request the reprogramming of \$150,000 of anticipated CMAQ fund savings from the Preliminary Engineering (PE) and Right of Way (ROW) phases of the Ponderosa Road (Class II and Sidewalk) Project (Project) to the Construction phase. The El Dorado County Department of Transportation's (Transportation) Project was recommended to be programmed with \$469,000 of CMAQ funds by the El Dorado County Transportation Commission (EDCTC) at the March 7, 2019 meeting for the PE and ROW phases. The Project's CEQA and NEPA compliance was approved in late 2019 as one project from Foxwood Lane to Ponderosa High School, with potential to be completed in two phases. The Project has completed draft plans for all construction and right of way along with cost estimate. Through creative solutions the PE and ROW Phases are estimated to come in \$150,000 under budget.

The Project is listed in the 2020 Transportation Capital Improvement Program as project number 97018/36109009. A two phase construction was contemplated for the project. Plans for the Class II bicycle lanes were completed early as a proposed first phase and a savings opportunity was discovered. In 2020 the Transportation Maintenance Unit programmed a surface treatment on Ponderosa Road near the Project area with Road Fund revenue to be completed by 2021. It was found feasible for Transportation to complete the Class II bike lanes as an added part of the upcoming surface treatment contracted and force account work.

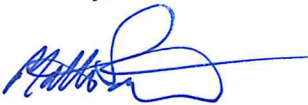
The sidewalk is the next phase of the project and is necessary to improve air quality and relieve or reduce congestion. The sidewalk will also provide significant safety and needed ADA improvements for the pedestrian traffic traveling along Ponderosa Road from Foxwood Lane to Ponderosa High School.

Transportation intends to submit grant applications for the upcoming cycles of the State and SACOG Active Transportation Program (ATP). The Construction phase of the Project is currently

estimated at \$1,241,000. The anticipated completion of the Class II bike lanes has potential to reduce that cost estimate to approximately \$1,100,000 for the sidewalk. The requested \$150,000 of CMAQ funding is intended to be used as leverage funds and reducing the dollar amount to be requested in the ATP applications. The anticipated completion of the first phase of construction, Class II bike lanes, is also intended to be used as leveraging cost toward the ATP grant. Transportation believes this will increase our potential for award in the ATP application competition.

Thank you for your assistance and consideration in programming CMAQ funding for the Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or [matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us).

Sincerely,



Matthew Smeltzer  
Deputy Director, Engineering

County of El Dorado  
Department of Transportation  
2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5912  
[matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us)

Attached: EDCTC Fund Request Form

cc: Rafael Martinez, Director  
Becky Morton, Chief Fiscal Officer  
Jerry Barton, Sr Planner EDCTC



# EL DORADO COUNTY Agenda Item 10D

## DEPARTMENT OF TRANSPORTATION

<http://www.edcgov.us/DOT/>

**PLACERVILLE OFFICES:**

**MAIN OFFICE:**

2850 Fairlane Court, Placerville, CA 95667  
(530) 621-5900 / (530) 626-0387 Fax

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(530) 573-7900 / (530) 541-7049 Fax

**MAINTENANCE:**

1121 Shakori Drive, South Lake Tahoe, CA 96150  
(530) 573-3180 / (530) 577-8402 Fax

July 17, 2020

Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667

**RE: Programming Request for Transportation Development Act (TDA)  
Local Transportation Fund Article 3 Pedestrian and Bicycle Funding for the  
Ponderosa Road (Class II and Sidewalk)**

Dear Mr. Deloria,

The purpose of this letter is to respectfully request that the El Dorado County Transportation Commission (EDCTC) program \$80,000 in TDA Local Transportation Fund Article 3 Pedestrian and Bicycle funds for the Ponderosa Road (Class II and Sidewalk) Project (Project) to the Construction phase. The total Project construction costs are identified as \$1,241,000 and the requested TDA funds will be used for leveraging in the upcoming cycles of the State and SACOG Active Transportation Program (ATP).

The Project is consistent with EDCTC's rules and regulations for the use of TDA Article 3 Pedestrian and Bicycle Funding. The requested funding will be used for the construction phase cost of the pedestrian and bicycle improvements within the Project limits.

The Project is listed in the 2020 Transportation Capital Improvement Program as project number 97018/36109009. A two phase construction was contemplated for the project. Plans for the Class II bicycle lanes were completed early as a proposed first phase and a savings opportunity was discovered. In 2020 the Transportation Maintenance Unit programmed a surface treatment on Ponderosa Road near the Project area with Road Fund revenue. It was found feasible for Transportation to complete the Class II bike lanes as an added part of the upcoming surface treatment contracted and force account work.

The sidewalk is the next phase of the project and is necessary to improve air quality and relieve or reduce congestion. The sidewalk will also provide significant safety and needed ADA improvements for the pedestrian traffic traveling along Ponderosa Road from Foxwood Lane to Ponderosa High School.

Transportation intends to submit grant applications for the upcoming cycles of the State and SACOG Active Transportation Program (ATP). The Construction phase of the Project is currently estimated at \$1,241,000. The anticipated completion of the Class II bike lanes has potential to reduce that cost estimate to approximately \$1,100,000 for the sidewalk. The requested \$80,000 of TDA funding is intended to be used as leverage funds and reducing the dollar amount to be requested in the ATP applications. The anticipated completion of the first phase of construction, Class II bike lanes, is also intended to be used as leveraging cost toward the ATP grant. Transportation believes this will increase our potential for award in the ATP application competition.

Thank you for your assistance and consideration in programming TDA funding for the Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or [matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us).

Sincerely,



Matthew Smeltzer  
Deputy Director, Engineering

County of El Dorado  
Department of Transportation  
2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5912  
[matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us)

Attached: EDCTC Fund Request Form

cc: Rafael Martinez, Director  
Becky Morton, Chief Fiscal Officer  
Jerry Barton, Sr Planner EDCTC



## **GUIDELINES FOR ADMINISTRATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING**

**ADOPTED JUNE 2014**

### **TDA STATUTE**

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the amount made available to the City and County, five percent thereof may be expended to supplement moneys from other sources to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for Pedestrian and Bicycle Facilities as follows:
  - (a) Claims for facilities provided for the exclusive use of pedestrians and bicycles or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.
  - (b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle safety education programs.
  - (c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
  - (d) The money may be allocated without respect to Section 99231 and shall not be included in determining the apportionments to a city or county for purposes of Sections 99233.7 to 99233.9, inclusive.
  - (e) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park-and-ride lots, and transit terminals where other funds are unavailable.
  - (f) Notwithstanding any other provision of this section, a planning agency established in Title 7.1 (commencing with Section 66500) of the Government Code may allocate the money to the Association of Bay Area Governments for activities required by Chapter 11 (commencing with Section 5850) of Division 5 of the Public Resources Code.
  - (g) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.
  - (h) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.
  - (i) Up to 20 percent of the amount available each year to a city or county pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.

**EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING, IN PRIORITY ORDER**

1. Projects shall be:
  - Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
  - Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3.
  - A. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle, pedestrian facilities or signage.
  - B. Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.
4. The funding may be used to for minor bicycle and pedestrian projects as follows:
  - For installation of bicycle racks or lockers
  - For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
  - For crosswalk striping, pedestrian refuges, minor bicycle lane striping
  - For maintenance of existing bicycle or pedestrian facilities
5. The funding may be used to supplement moneys from other sources to fund bicycle safety education programs.

**BUSINESS ITEM****STAFF REPORT**

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** PONY EXPRESS TRAIL BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT  
CMAQ REPROGRAMMING AND TDA/LTF ARTICLE 3 PEDESTRIAN AND  
BICYCLE FUNDS REPROGRAMMING

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**REQUESTED ACTION**

Approve Resolution 20/21.09, and Resolution 20/21.10, reprogramming Congestion Mitigation and Air Quality (CMAQ) funding and programming Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 3 Pedestrian and Bicycle Funding to the El Dorado County Department of Transportation's (DOT) Pony Express Trail Bicycle and Pedestrian Improvements Project as follows (Attachments A and B):

1. Reprogram \$100,000 in Congestion Mitigation and Air Quality cost savings from the Preliminary Engineering and Right-of-Way Phases to the Construction Phase
2. Program \$80,000 in Transportation Development Act Local Transportation Fund Article 3 Pedestrian and Bicycle Funding to the Pony Express Trail Bicycle and Pedestrian Improvements Project

**BACKGROUND**

In March of 2019, EDCTC programmed \$510,000 in Congestion Mitigation and Air Quality Funds to the Pony Express Trail Bicycle and Pedestrian Improvements Project to complete the environmental, preliminary design, and right-of-way phases of a project to improve and construct pedestrian paths, crossings, and bike lanes along Pony Express Trail Road between Sanders Drive and Sly Park Road. Design and right of way are nearly complete on the project and DOT anticipates completion of the Class II Bike Lanes component of the project in conjunction with an overlay project on Pony Express Trail. The pathway components of the project remain and the estimated cost for construction is estimated at \$1,150,000.

**DISCUSSION**

On July 17, 2020, EDCTC received a request from El Dorado County DOT to reprogram \$100,000 in CMAQ cost-savings from the Preliminary Engineering and Right-of-Way phase of the Pony Express Trail Bicycle and Pedestrian Improvements Project to the construction phase (Attachment C). Typically, any CMAQ cost savings would return to EDCTC for distribution in a future competitive Call for Projects. However, this project is not complete, and moving the funding between phases will support the County's efforts to obtain construction funding through the Active Transportation Program. Moving funding between phases does not change the project's competitiveness, air quality benefits, or consistency within the CMAQ program guidelines.

On July 17, 2020, EDCTC also received a request from El Dorado County DOT to program \$80,000 LTF/TDA Pedestrian/Bicycle funding to further support requests for construction funding through the State and Regional Active Transportation Programs (Attachment D). The \$80,000 will serve to enhance the grant applications leveraging component and help to reduce the requested amount of ATP funds, improving the competitiveness of the grant applications. A breakdown of the requested programming actions to support this ATP funding application is listed below:

AMOUNT	FUND SOURCE
\$100,000	CMAQ Reprogrammed from PE and ROW Phases to Construction
\$80,000	TDA LTF Pedestrian and Bicycle Funds Programming
<u>\$970,000</u>	Cycle 5 ATP Funding Request
Total Construction Phase \$1,150,000	

The project is consistent with the EDCTC adopted guidelines for use of LTF/TDA Pedestrian/Bicycle Funds as matching funds for active transportation projects (Attachment E). EDCTC's current programmable balance of LTF/TDA Pedestrian/Bicycle funding is \$359,165.

In the event that the project is not awarded ATP grant funding, the programmed LTF/TDA Pedestrian/Bicycle Funds will return to EDCTC for re-programming at another date.

Approved for Agenda:

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Woodrow Deloria, Executive Director

Attachments: A) Resolution 20/21.09 CMAQ Reprogramming  
 B) Resolution 20/21.10 TDA/LTF Pedestrian and Bicycle Funds Programming  
 C) CMAQ Reprogramming Request Letter  
 D) TDA/LTF Pedestrian and Bicycle Funds Request Letter  
 E) EDCTC Guidelines for TDA/LTF Pedestrian and Bicycle Funds





2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas

**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

## RESOLUTION 20/21.09

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING CONGESTION MITIGATION AND AIR QUALITY REPROGRAMMING FOR THE PONY EXPRESS TRAIL BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Congestion Mitigation and Air Quality (CMAQ) funds; and

**WHEREAS**, the goal of the CMAQ program is to fund transportation projects or programs that improve air quality and relieve or reduce congestion; and

**WHEREAS**, In March of 2019, EDCTC programmed \$510,000 in Congestion Mitigation and Air Quality (CMAQ) Funds to the Pony Express Trail Bicycle and Pedestrian Improvements Project to complete the environmental, preliminary design, and right-of-way phases of a project to improve and construct pedestrian paths, crossings, and Class II bike lanes along Pony Express Trail Road between Sanders Drive and Sly Park Road; and

**WHEREAS**, the environmental, preliminary design, and right-of-way phases are nearly complete on the project Pony Express Trail Bicycle and Pedestrian Improvements Project; and

**WHEREAS**, El Dorado County Department of Transportation (DOT) anticipates completion of the Class II bike lanes component of the project in conjunction with an overlay project on Pony Express Trail resulting in cost savings; and

**WHEREAS**, DOT anticipates a cost savings of \$100,000 and has requested to reprogram those funds to the construction phase of the project to support Cycle 5 State and Regional Active Transportation Program applications; and

**WHEREAS**, the project provides a quantifiable reduction in emissions and/or congestion relief and has been determined eligible for the use of CMAQ funding; and

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the reprogramming of \$100,000 in CMAQ funds from the preliminary engineering and right-of-way phase to the construction phase of the Pony Express Trail Bicycle and Pedestrian Improvements Project to support Cycle 5 State and Regional Active Transportation Program applications; and

**BE IT FURTHER RESOLVED**, that the projects shall be submitted to SACOG for amendment into the MTIP, as applicable. In the event that the Active Transportation Program applications are not awarded funding, any unutilized CMAQ funds will be de-obligated and returned to EDCTC for reprogramming in a future Call for Projects.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020 by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Councilmembers Representing City of Placerville:** Patty Borelli, Kara Taylor, Dennis Thomas  
**Supervisors Representing El Dorado County:** Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

**RESOLUTION 20/21.10**

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION  
APPROVING THE PROGRAMMING OF TRANSPORTATION DEVELOPMENT ACT LOCAL  
TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS FOR THE PONY  
EXPRESS TRAIL BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT**

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

**WHEREAS**, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

**WHEREAS**, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for use of TDA/LTF Pedestrian and Bicycle Funds; and

**WHEREAS**, The El Dorado County Department of Transportation (DOT) is pursuing construction funding for the Pony Express Trail Bicycle and Pedestrian Improvements Project; and

**WHEREAS**, DOT has requested \$80,000 in TDA/LTF Pedestrian and Bicycle Funds to support their Cycle 5 grant application through the State and Regional the Active Transportation Program; and

**WHEREAS**, In the event the project is not awarded Active Transportation Program funding, the remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

**NOW THEREFORE, BE IT RESOLVED**, that the El Dorado County Transportation Commission approves the programming of \$80,000 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Pony Express Trail Bicycle and Pedestrian Improvements Project.

**BE IT FURTHER RESOLVED**, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

**PASSED AND APPROVED**, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 6, 2020, by the following vote:

Vote Pending

Attest:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

\_\_\_\_\_  
Joni G. Rice, Secretary to the Commission



Agenda Item 11C

**EL DORADO COUNTY**  
**DEPARTMENT OF TRANSPORTATION**  
<http://www.edcgov.us/DOT/>

**PLACERVILLE OFFICES:**

**MAIN OFFICE:**

2850 Fairlane Court, Placerville, CA 95667  
(530) 621-5900 / (530) 626-0387 Fax

**CONSTRUCTION & MAINTENANCE:**

2441 Headington Road, Placerville, CA 95667  
(530) 642-4909 / (530) 642-0508 Fax

**LAKE TAHOE OFFICES:**

**ENGINEERING:**

924 B Emerald Bay Road, South Lake Tahoe, CA 96150  
(530) 573-7900 / (530) 541-7049 Fax

**MAINTENANCE:**

1121 Shakori Drive, South Lake Tahoe, CA 96150  
(530) 573-3180 / (530) 577-8402 Fax

July 16, 2020

Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667

**RE: CMAQ Fund Savings Reprogramming Request for  
Pony Express (Class II and Sidewalk)**

Dear Mr. Deloria,

The purpose of this letter is to respectfully request the reprogramming of \$100,000 of anticipated CMAQ fund savings from the Preliminary Engineering (PE) and Right of Way (ROW) phases of the Pony Express (Class II and Sidewalk) Project (Project) to the Construction phase. The El Dorado County Department of Transportation's (Transportation) Project was recommended to be programmed with \$510,000 of CMAQ funds by the El Dorado County Transportation Commission (EDCTC) at the March 7, 2019 meeting for the PE and ROW phases. The Project's CEQA and NEPA compliance was approved in late 2019 as one project from Sanders Drive to Sly Park Road, with potential to be completed in two phases. The Project has completed draft plans for all construction and right of way along with cost estimate. Through creative solutions the PE and ROW Phases are estimated to come in \$100,000 under budget.

The Project is listed in the 2020 Transportation Capital Improvement Program as project number 97019/36109010. A two phase construction was contemplated for the project. Plans for the Class II bicycle lanes were completed early as a proposed first phase and a savings opportunity was discovered. In 2020 the Transportation Maintenance Unit programmed a surface treatment on Pony Express Trail near the Project area with Road Fund revenue. It was found feasible for Transportation to complete the Class II bike lanes as an added part of the upcoming surface treatment contracted and force account work.

The sidewalk is the next phase of the project and is necessary to improve air quality and relieve or reduce congestion. The sidewalk will also provide significant safety and needed ADA improvements for the pedestrian traffic traveling along Pony Express Trail from Sanders Drive to Sly Park Road.

Transportation intends to submit grant applications for the upcoming cycles of the State and SACOG Active Transportation Program (ATP). The Construction phase of the Project is currently

estimated at \$1,266,000. The anticipated completion of the Class II bike lanes has potential to reduce that cost estimate to approximately \$1,150,000 for the sidewalk. The requested \$100,000 of CMAQ funding is intended to be used as leverage funds and reducing the dollar amount to be requested in the ATP applications. The anticipated completion of the first phase of construction, Class II bike lanes, is also intended to be used as leveraging cost toward the ATP grant. Transportation believes this will increase our potential for award in the ATP application competition.

Thank you for your assistance and consideration in programming CMAQ funding for the Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or [matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us).

Sincerely,



Matthew Smeltzer  
Deputy Director, Engineering

County of El Dorado  
Department of Transportation  
2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5912  
[matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us)

Attached: EDCTC Fund Request Form

cc: Rafael Martinez, Director  
Becky Morton, Chief Fiscal Officer  
Jerry Barton, Sr Planner EDCTC



Agenda Item 11D

**EL DORADO COUNTY**  
**DEPARTMENT OF TRANSPORTATION**  
<http://www.edcgov.us/DOT/>

**PLACERVILLE OFFICES:**

**MAIN OFFICE:**  
2850 Fairlane Court, Placerville, CA 95667  
(530) 621-5900 / (530) 626-0387 Fax

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**MAINTENANCE:**  
1121 Shakori Drive, South Lake Tahoe, CA 96150  
(530) 573-3180 / (530) 577-8402 Fax

July 17, 2020

Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667

**RE: Programming Request for Transportation Development Act (TDA)  
Local Transportation Fund Article 3 Pedestrian and Bicycle Funding for the  
Pony Express (Class II and Sidewalk)**

Dear Mr. Deloria,

The purpose of this letter is to respectfully request that the El Dorado County Transportation Commission (EDCTC) program \$80,000 in TDA Local Transportation Fund Article 3 Pedestrian and Bicycle funds for the Pony Express (Class II and Sidewalk) Project (Project) to the Construction phase. The total Project construction costs are identified as \$1,266,000 and the requested TDA funds will be used for leveraging in the upcoming cycles of the State and SACOG Active Transportation Program (ATP).

The Project is consistent with EDCTC's rules and regulations for the use of TDA Article 3 Pedestrian and Bicycle Funding. The requested funding will be used for the construction phase cost of the pedestrian and bicycle improvements within the Project limits.

The Project is listed in the 2020 Transportation Capital Improvement Program as project number 97019/36109010. A two phase construction was contemplated for the project. Plans for the Class II bicycle lanes were completed early as a proposed first phase and a savings opportunity was discovered. In 2020 the Transportation Maintenance Unit programmed a surface treatment on Pony Express Trail near the Project area with Road Fund revenue. It was found feasible for Transportation to complete the Class II bike lanes as an added part of the upcoming surface treatment contracted and force account work.

The sidewalk is the next phase of the project and is necessary to improve air quality and relieve or reduce congestion. The sidewalk will also provide significant safety and needed ADA improvements for the pedestrian traffic traveling along Pony Express Trail from Sanders Drive to Sly Park Road.

Transportation intends to submit grant applications for the upcoming cycles of the State and SACOG Active Transportation Program (ATP). The Construction phase of the Project is currently estimated at \$1,266,000. The anticipated completion of the Class II bike lanes has potential to reduce that cost estimate to approximately \$1,150,000 for the sidewalk. The requested \$80,000 of TDA funding is intended to be used as leverage funds and reducing the dollar amount to be requested in the ATP applications. The anticipated completion of the first phase of construction, Class II bike lanes, is also intended to be used as leveraging cost toward the ATP grant. Transportation believes this will increase our potential for award in the ATP application competition.

Thank you for your assistance and consideration in programming TDA funding for the Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or [matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us).

Sincerely,



Matthew Smeltzer  
Deputy Director, Engineering

County of El Dorado  
Department of Transportation  
2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5912  
[matt.smeltzer@edcgov.us](mailto:matt.smeltzer@edcgov.us)

Attached: EDCTC Fund Request Form

cc: Rafael Martinez, Director  
Becky Morton, Chief Fiscal Officer  
Jerry Barton, Sr Planner EDCTC



## **GUIDELINES FOR ADMINISTRATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING**

**ADOPTED JUNE 2014**

### **TDA STATUTE**

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the amount made available to the City and County, five percent thereof may be expended to supplement moneys from other sources to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for Pedestrian and Bicycle Facilities as follows:
  - (a) Claims for facilities provided for the exclusive use of pedestrians and bicycles or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.
  - (b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle safety education programs.
  - (c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
  - (d) The money may be allocated without respect to Section 99231 and shall not be included in determining the apportionments to a city or county for purposes of Sections 99233.7 to 99233.9, inclusive.
  - (e) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park-and-ride lots, and transit terminals where other funds are unavailable.
  - (f) Notwithstanding any other provision of this section, a planning agency established in Title 7.1 (commencing with Section 66500) of the Government Code may allocate the money to the Association of Bay Area Governments for activities required by Chapter 11 (commencing with Section 5850) of Division 5 of the Public Resources Code.
  - (g) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.
  - (h) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.
  - (i) Up to 20 percent of the amount available each year to a city or county pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.



**EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING, IN PRIORITY ORDER**

1. Projects shall be:
  - Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
  - Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3. A. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle, pedestrian facilities or signage.  
  
B. Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.
4. The funding may be used to for minor bicycle and pedestrian projects as follows:
  - For installation of bicycle racks or lockers
  - For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
  - For crosswalk striping, pedestrian refuges, minor bicycle lane striping
  - For maintenance of existing bicycle or pedestrian facilities
5. The funding may be used to supplement moneys from other sources to fund bicycle safety education programs.

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**BUSINESS ITEM****STAFF REPORT**

**DATE:** AUGUST 6, 2020  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** DRAFT ACTION ELEMENT: 2020-2040 REGIONAL TRANSPORTATION PLAN

---

**REQUESTED ACTION**

Approve the El Dorado County Regional Transportation Plan 2020-2040 *DRAFT* Action Element, which includes: Chapter 6, Integrated Land Use, Air Quality, and Transportation Planning; Chapter 7, Sustainability; Chapter 8, Highways Streets and Interregional Roadways; Chapter 9, Transit; Chapter 10; Aviation; Chapter 11; Active Transportation; Chapter 12, Transportation Systems Management.

**BACKGROUND**

State law requires each RTPA to adopt and submit an updated Regional Transportation Plan (RTP) to the California Transportation Commission (CTC) and the Department of Transportation (Caltrans) not less than every five years in non-urban regions. RTPs are developed by RTPAs in cooperation with Caltrans and other stakeholders, including local and regional travelers and users of the transportation system. The purpose of the RTP is to establish regional goals, identify present and future needs, deficiencies and constraints, analyze potential solutions, estimate available funding, and propose investments.

EDCTC staff is currently updating the RTP, with the Final RTP scheduled for adoption in November 2020. The RTP Guidelines (GC Section 65080) state the RTP shall include a Policy Element, an Action Element, and a Financial Element. In short, these three elements complete the following:

- The **Policy Element** presents guidance to decision-makers of the implications, impacts and opportunities that will result from implementation of the RTP, as well as identifies mobility goals, objectives, and policies of the region
- The **Action Element** identifies short- and long-term actions needed to achieve the RTP's objectives and implement the RTP in accordance with the goals, objectives, and policies set forth in the Policy Element
- The **Financial Element** identifies the cost of implementing projects in the RTP within a financially constrained environment

Under the terms of our Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), the RTP 2020-2040 will provide the necessary elements to update the El Dorado County component of the SACOG Metropolitan Transportation Plan.

**DISCUSSION**

EDCTC continues to utilize an RTP Advisory Committee (RTP AC) as a focal point of our public involvement process because of the positive results achieved through the RTP processes conducted in previous updates. The RTP AC was involved in the development of the *Draft* Action Element.

The RTP AC membership was ratified by the EDCTC Board on April 5, 2018. The advisory committee includes diverse representatives from citizen organizations, interest groups and government organizations. The table below documents the public outreach efforts conducted in conjunction with the preparation of the 2020-2040 Regional Transportation Plan thus far:

<b>RTP 2020-2040 Public Outreach Summary</b>		
<b>MEETING</b>	<b>DATE</b>	<b>MEETING TYPE</b>
RTP Kick Off at EDCTC Board Meeting	April 2018	Public Meeting
RTPAC Meeting 1	July 2018	Advisory Committee
RTP South County Presentation	August 2018	Public Meeting
Diamond Springs Advisory Committee Meeting	September 2018	Advisory Committee
Cameron Park Presentation 1	September 2018	Public Meeting
RTPAC Meeting 2	October 2018	Advisory Committee
RTPAC Meeting 3	August 2019	Advisory Committee
Cameron Park Presentation 2	November 2019	Public Meeting
South Shore Transportation Management Association	March 2019	Transportation Management Association
Draft Policy Element Presentation at EDCTC Board Meeting (Draft Policy Element Made Available online)	October 2019	Public Meeting
EIR Notice of Preparation Scoping Meeting	February 2020	Public Meeting

In person meetings to date have been very well attended, with RTP Advisory Committee meetings having close to 30 attendees. Due to COVID-19 Pandemic, EDCTC will be conducting a virtual public outreach process from this point forward. The Draft Action Element Chapters were made available digitally to the RTPAC on July 2, 2020 and EDCTC will be accepting comments on the Draft Policy and Action Element Chapters through August 14, 2020. An enhanced slideshow presentation video has been developed to provide an overview of the RTP and its contents, the Draft Policy Element has been available online since October 2019, and Draft Action Element will be made available online on August 7, 2020. Comments will be accepted on both the Draft Policy Element and Action Element through August 31, 2020. The Financial Element will be presented to the EDCTC Board at the September 3, 2020 meeting.

EDCTC is preparing a program EIR to analyze the environmental impacts of implementing the RTP. The purpose of the program EIR is to enable EDCTC to examine the overall effects of the RTP. The Draft EIR, which will be released in September of 2020, will address environmental impacts associated with the 2020-2040 RTP that are known to EDCTC, were raised during the Notice of Preparation (NOP) process, or raised during preparation of the Draft EIR. The Draft EIR discusses potentially significant impacts associated with aesthetics, agricultural resources, air quality, cultural and tribal resources, greenhouse gas emissions, climate change, and energy, land use and population, transportation and circulation, and wildfire. The EDCTC RTP 2020-2040 Draft EIR will be released for a 45-day public review on Friday September 4, 2020. Final steps to RTP adoption are outlined in the table that follows.

### **Final Steps to RTP 2020-2040 Adoption**

<b>DATE</b>	<b>MILESTONE</b>
August 6, 2020	Draft Action Element Presented to EDCTC Board and Released to Public
August 10, 2020	EDCTC releases online video-enhanced slideshow providing overview of RTP Policy and Action Elements
August 10, 2020	Draft Financial Element provided to RTP Advisory Committee members
August 31, 2020	Draft Policy Element and Action Element Comment Deadline
September 3, 2020	Draft Financial Element presented to EDCTC Board
September 3, 2020	RTP Appendices and Completed RTP Checklist provided to EDCTC Board

**Final Steps to RTP 2020-2040 Adoption (continued)**

<b>DATE</b>	<b>MILESTONE</b>
September 4, 2020	RTP Draft EIR Released for 45-Day Review
October 5, 2020	RTP Draft Financial Element Comment Deadline
October 19, 2020	RTP Draft EIR Comment Deadline
November 5, 2020	Final 2020-2040 RTP and FINAL EIR Adoption

Approved for Agenda:

\_\_\_\_\_  
Woodrow Deloria, Executive Director

Attachments:

1. *Draft* RTP 2020-2040 Chapter 6 – Integrated Land Use, Air Quality, and Transportation Planning
2. *Draft* RTP 2020-2040 Chapter 7 – Sustainability
3. *Draft* RTP 2020-2040 Chapter 8 – Highways Streets and Interregional Roadways
4. *Draft* RTP 2020-2040 Chapter 9 – Transit
5. *Draft* RTP 2020-2040 Chapter 10 – Aviation
6. *Draft* RTP 2020-2040 Chapter 11 – Active Transportation
7. *Draft* RTP 2020-2040 Chapter 12 – Transportation Systems Management