



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado
Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, October 1, 2020, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

IMPORTANT NOTICE:

Those that would like to observe or listen to the meeting may access it either on a computer or by phone. If you are using a computer or mobile device with video, you can make a comment by using the “raise your hand” option. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Note that your comments must pertain to the subject at hand and are limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. Monday, September 28th to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The meeting will begin 15 minutes early. If you need assistance before 2:00, please call the Secretary to the Commission 642.5260.

[This is your Meeting Link](#)

Webinar ID: 895 3512 4570

Passcode: 584834

Phone: 1-669-900-6833

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE SEPTEMBER 3, 2020 COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the September 3, 2020 Commission meeting.
2. AUGUST 2020 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the August 2020 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2019/2020 REPORT (THOMPSON)
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2019/2020 July-June Report.
4. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2019/2020 STATE OF GOOD REPAIR FUNDS FINAL ALLOCATION AND CLAIM (THOMPSON)
REQUESTED ACTION: Adopt Resolution 20/21.15 to approve the Transportation Development Act Fiscal Year 2019/2020 State of Good Repair Funds Final Allocation and Claim.
5. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2019/2020 ACTUAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS (THOMPSON)
REQUESTED ACTION: Adopt Resolution 20/21.16 approving the Transportation Development Act Fiscal Year 2019/2020 Revised Apportionment and Allocation for State Transit Assistance Funds

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

6. FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT #2 (THOMPSON)
REQUESTED ACTION: Adopt Resolution 20/21.17 approving the Fiscal Year 2020/2021 Overall Work Program, Budget, and Goals and Objectives, Amendment #2.

INFORMATION ITEMS

7. EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION PLAN PROJECT AND PUBLIC OUTREACH UPDATE (BARTON)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT**CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

NOTE: The next regular meeting is scheduled for 2:00 PM on November 5, 2020; an online meeting.

CONSENT CALENDAR

STAFF REPORT

DATE: OCTOBER 1, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE SEPTEMBER 3, 2020 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the September 3, 2020 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: September 3, 2020 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, September 3, 2020, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Taylor called the meeting to order at 2:01 PM and led the Pledge of Allegiance

ATTENDANCE: Vice Chair Taylor, and Commissioners Borelli, Hidahl, Parlin, Thomas, Veerkamp, and Caltrans Ex Officio Alex Fong. **ABSENT:** Chair Frentzen

ADOPTION OF AGENDA AND CONSENT CALENDAR

ACTION: Commissioner Borelli made a motion to adopt the agenda and to approve or adopt items 1-7 on the Consent Calendar. The motion was seconded by Commissioner Hidahl which unanimously carried as follows:

MOTION/SECOND: Borelli/Hidahl
AYES: Borelli, Hidahl, Parlin, Taylor, Thomas, Veerkamp
ABSTAIN: None
NOES: None
ABSENT: Frentzen

CONSENT CALENDAR

1. MINUTES FOR THE AUGUST 6, 2020 COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 6, 2020 Commission meeting.
2. JULY 2020 CHECK REGISTER
REQUESTED ACTION: Receive and file the July 2020 Check Register.
3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/2021 REVISED APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS
REQUESTED ACTION Adopt Resolution 20/21.11 approving the Transportation Development Act Fiscal Year 2020/2021 Revised Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
4. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2020/2021 REVISED TRANSPORTATION DEVELOPMENT ACT CLAIM

REQUESTED ACTION: Adopt Resolution 20/21.12 approving the El Dorado County Transit Authority's Fiscal Year 2020/2021 Revised Transportation Development Act Claim in the amount of \$5,220,368.16.

5. THIRD AMENDMENT TO THE EL DORADO COUNTY REGIONAL SURFACE TRANSPORTATION PROGRAM EXCHANGE RECIPIENT AGREEMENT FOR FISCAL YEAR 2013/14 AND 2014/15 AND FIRST AMENDMENT TO THE EL DORADO COUNTY REGIONAL SURFACE TRANSPORTATION PROGRAM EXCHANGE RECIPIENT AGREEMENTS FOR FISCAL YEAR 2015/16, 2016/17, AND 2017/18

REQUESTED ACTION:

1. Authorize the Executive Director to sign the Third Amendment to the Agreement between the El Dorado County Transportation Commission and El Dorado County for FY 2013/14 and FY 2014/15 Regional Surface Transportation Program (RSTP) Funds
2. Authorize the Executive Director to sign the First Amendment to the Agreement between the El Dorado County Transportation Commission and El Dorado County for FY 2015/16 RSTP Funds
3. Authorize the Executive Director to sign the First Amendment to the Agreement between the El Dorado County Transportation Commission and El Dorado County for FY 2016/17 RSTP/ Surface Transportation Block Grant Program (STBGP) Funds
4. Authorize the Executive Director to sign the First Amendment to the Agreement between the El Dorado County Transportation Commission and El Dorado County for FY 2017/18 RSTP/STBGP Funds

6. SECTION 5311 CARES ACT PHASE 2 PROGRAM OF PROJECTS

REQUESTED ACTION: Adopt Resolution 20/21.13 authorizing the programming of \$1,081,553 in Federal Transit Administration 5311 CARES Act Phase 2 funding for operating assistance for the El Dorado County Transit Authority.

7. SECTION 5311 CARES ACT PHASE 2 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

REQUESTED ACTION:

Adopt Resolution 20/21.14 to:

1. Authorize the El Dorado County Transit Authority (EDCTA) to submit a Federal Transit Administration (FTA) Section 5311 CARES Act Phase 2 grant application stating that:

The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 CARES Act Phase 2 Operating Assistance grant in the amount of \$1,081,553 through Caltrans.

2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.

OPEN FORUM

There were no public comments.

BUSINESS ITEMS

8. EL DORADO COUNTY REGIONAL TRANSPORTATION PLAN 2040 DRAFT FINANCIAL ELEMENT

REQUESTED ACTION: Approve the El Dorado County Regional Transportation Plan, 2040 *DRAFT* Financial Element.

8

ACTION: Commissioner Veerkamp made a motion to approve the RTP Financial Element as requested. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Veerkamp/Borelli

AYES: Borelli, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: Frentzen

INFORMATION ITEMS

9. 2020-2040 REGIONAL TRANSPORTATION PLAN DRAFT ENVIRONMENTAL IMPACT REPORT
REQUESTED ACTION: None. This item is for information only.

10. SEPTEMBER 2020 PROJECT MONITORING REPORT
REQUESTED ACTION: None. This item is for information only

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 2:58 PM.

NOTE: The next regular meeting is scheduled for 2:00 PM on October 1, 2020; an online meeting.

CONSENT CALENDAR

STAFF REPORT

DATE: OCTOBER 1, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: AUGUST 2020 CHECK REGISTER

REQUESTED ACTION

Receive and file the August 2020 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes two payments that merit further explanation:

Extreme Towing..... \$12,580.43
July professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.

AIM Consulting, Inc \$1,099.16
July professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: August 2020 Check Register

**El Dorado County Transportation Commission
Check Register
August 2020**

<u>Date</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
08/03/2020	CALCOG	3,050.00	20/21 Organization Dues
08/03/2020	AT&T	116.18	July 2020 Office Phones
08/03/2020	Carbon Copy	11.92	July 2020 Copy Machine Maintenance/Copies
08/03/2020	Ameritas Life Insurance Corp.	568.52	August 2020 Dental and Vision Premiums
08/03/2020	Benefit Coordinators Corporation	206.34	August 2020 Life/Disability Premiums
08/03/2020	CalPERS Health	6,624.87	August 2020 Health Premiums
08/10/2020	Cardmember Service - Visa JR	672.67	July 2020 Office Exp
08/10/2020	Cardmember Service - Visa KT	267.57	July 2020 Office Exp
08/10/2020	Century Building Maintenance	450.00	July 2020 Building Maintenance
08/10/2020	Extreme Towing	12,580.43	* July 2020 Freeway Service Patrol
08/10/2020	Mountain Democrat	46.30	Job Announcement Executive Assistant
08/10/2020	De Lage Landen Financial Services	203.78	July 2020 Copy Machine Lease Payment
08/12/2020	CalPERS Retirement System	3,485.49	August 2020 Contribution #2
08/20/2020	Umpqua Bank	84.17	July Analyzed Checking Fee
08/24/2020	AIM Consulting, Inc.	1,099.16	* Hot Spot Study Placerville Public Engagement
08/24/2020	Cal.net	64.92	September 2020 Internet Service Provider
08/24/2020	RTS IT, Inc.	552.50	September 2020 ITCare Silver Service Plan
08/24/2020	Steele Building Offices	4,517.00	September 2020 Office Rent
08/24/2020	National Access LD	32.53	August 2020 Long Distance
08/24/2020	PG&E	601.91	August 2020 Utilities
08/24/2020	QuickBooks Payroll Service	8.00	July 2020 Payroll Fee
08/26/2020	CalPERS Retirement System	3,633.85	August 2020 Contribution #2
	Total	<u>38,878.11</u>	

CONSENT CALENDAR

STAFF REPORT

DATE: OCTOBER 1, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2019/2020 REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2019/2020 July-June Report (*Attachment A*).

BACKGROUND

This budget vs. actual comparison is for FY 2019/2020. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the FY by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for FY 2019/2020 are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2019	\$1,566,963
Receipts	\$2,215,419
Disbursements (Includes STBGP pass through payments to City of Placerville and El Dorado County)	\$3,019,978
Public Funds Money Market and Checking Account Balances at June 30, 2020	\$762,404

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2019/2020 July-June

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-JUNE**

	WE 50		WE 100		WE 110		WE 111		WE 120		WE 125		WE 130	
	Indirect Costs		Overall Work Program Administration & Implementation		Intergovernmental Coordination		Rural Counties Task Force		Transportation Development Act & Transit Administration		Airport Land Use Commission		Freeway Service Patrol	
	Budget 50	Actual 50	Budget 100	Actual 100	Budget 110	Actual 110	Budget 111	Actual 111	Budget 120	Actual 120	Budget 125	Actual 125	Budget 130	Actual 130
Income														
Local Transportation Funds (LTF)			-	6,236.44	-	-	-	-	59,972.65	57,272.50	14,977.63	10,349.37		
Transit Matching Funds - County Line Transit Center Study														
Rural Planning Assistance (RPA)			51,516.53	51,516.53	155,003.89	144,204.37	-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants														
STIP Planning, Programing & Monitoring (PPM)			-	-	-	-	-	-	-	-	-	-	-	-
Surface Transp Block Grant Prog (STBGP)			-	-	-	-	-	-	-	-	-	-	-	-
Airport Land Use Commission Fees														
Sustainable Communities FTA 5304														
FHWA-State Planning & Research														
SB1 Sustainable Communities														
State Highway Account (SHA)														
Freeway Service Patrol													180,410.54	174,028.61
Rural Counties Task Force								38,500.00	34,134.15					
Misc Income/EDH CSD/El Dorado County		4,521.72										-		
Total Income	-	4,521.72	51,516.53	57,752.97	155,003.89	144,204.37	38,500.00	34,134.15	59,972.65	57,272.50	14,977.63	10,349.37	180,410.54	174,028.61
Expense														
Permanent Employees/Benefits	180,567.74	205,475.05	33,176.25	37,012.47	96,118.36	90,000.48	21,251.76	20,931.71	26,067.29	24,368.68	6,425.52	6,654.51	25,702.08	22,688.57
Temporary Employee	-	-												
Building Lease & Utilities	65,004.00	64,006.13												
Office Expense	42,613.08	39,214.52	-	-	5,750.00	4,451.63	5,500.00	1,631.38	100.00	37.80	-	16.24	500.00	401.29
Professional Services	21,205.00	18,098.02	-	280.00	-	-	-	-	19,395.00	19,395.00	5,000.00	-	140,000.00	138,396.51
Indirect Cost Allocation	(297,581.95)	(291,334.93)	18,340.28	20,460.50	53,135.53	49,752.26	11,748.24	11,571.06	14,410.36	13,471.02	3,552.11	3,678.62	14,208.46	12,542.24
Indirect Costs Carryover from Prior Year	(4,232.87)													
Interest-Indirect Credit	(7,575.00)													
Total Expense	-	35,458.79	51,516.53	57,752.97	155,003.89	144,204.37	38,500.00	34,134.15	59,972.65	57,272.50	14,977.63	10,349.37	180,410.54	174,028.61
Current Year Retention										-				
Prior Year Retention														
OWP Budget vs. Actual Expenses			112.1%		93.0%		88.7%		95.5%		69.1%		96.5%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-JUNE**

	WE 200		WE 201		WE 202		WE 221		WE 226		WE 229		WE 231	
	Regional Transportation Plan		SB 743 Implementation Plans		El Dorado County Travel Demand Model Update to SB743 Compliance		Transit Planning		Western El Dorado County Short & Long Range Transit Plan		County Line Multi-Modal Transit Center Study		County & City Active Transportation Plans	
	Budget 200	Actual 200	Budget 201	Actual 201	Budget 202	Actual 202	Budget 221	Actual 221	Budget 226	Actual 226	Budget 229	Actual 229	Budget 231	Actual 231
Income														
Local Transportation Funds (LTF)	151,527.57	166,706.68	-	-	-	-	25,161.13	23,343.38	10,016.97	6,993.95	2,930.85	2,359.03	5,000.00	9,104.76
Transit Matching Funds - County Line Transit Center Study									-	-	2,865.19	2,227.67	-	-
Rural Planning Assistance (RPA)	61,298.32	61,298.32	-	-	3,599.93	3,209.75	-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants	1,589.39	1,589.39	6,094.23	3,195.30	32,000.00	28,887.71								
STIP Planning, Programing & Monitoring (PPM)	-	-					-	-					-	-
Surface Transp Block Grant Prog (STBGP)	130,143.91	50,215.74	2,384.23	4,966.54	-	-	-	-	-	-	-	-	4,195.88	4,952.16
Airport Land Use Commission Fees														
Sustainable Communities FTA 5304									60,382.69	53,982.08	19,101.25	14,851.09		
FHWA-State Planning & Research														
SB1 Sustainable Communities													37,254.91	37,254.91
State Highway Account (SHA)														
Freeway Service Patrol														
Rural Counties Task Force														
Misc Income/EDH CSD/El Dorado County													4,177.66	4,177.66
Total Income	344,559.19	279,810.13	8,478.46	8,161.84	35,599.93	32,097.46	25,161.13	23,343.38	70,399.66	60,976.03	24,897.29	19,437.79	50,628.45	55,489.49
Expense														
Permanent Employees/Benefits	85,467.13	84,737.35	320.94	117.02	2,125.13	2,298.00	16,203.57	15,033.09	3,658.49	2,953.26	2,491.80	2,485.01	4,459.29	3,964.34
Temporary Employee														
Building Lease & Utilities														
Office Expense	900.00	126.05	-	-	-	20.50	-	-	300.00	19.14	-	-	-	-
Professional Services	210,944.71	148,103.92	7,980.13	5,980.22	32,300.00	25,657.76	-	-	64,418.71	42,192.46	21,027.99	10,356.19	43,704.00	39,333.66
Indirect Cost Allocation	47,247.35	46,842.81	177.39	64.69	1,174.80	1,270.34	8,957.56	8,310.29	2,022.46	1,632.57	1,377.50	1,373.71	2,465.16	2,191.49
Indirect Costs Carryover from Prior Year														
Interest-Indirect Credit														
Total Expense	344,559.19	279,810.13	8,478.46	6,161.93	35,599.93	29,246.60	25,161.13	23,343.38	70,399.66	46,797.43	24,897.29	14,214.91	50,628.45	45,489.49
Current Year Retention		4,573.24		664.48		2,850.86				4,669.89		1,150.68		4,370.39
Prior Year Retention		-		-		-				9,508.71				5,629.61
OWP Budget vs. Actual Expenses	82.5%		80.5%		90.2%		92.8%		86.6%		61.7%		109.6%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-JUNE**

	WE 232		WE 254		WE 261		WE 300		WE 310		WE 330	
	Coloma Sustainable Community Mobility Plan		US 50/Placerville Hot Spot Study Public Engagement		El Dorado Hills Business Park Community Transportation Plan		State & Federal Programming		Transportation Project Delivery & Oversight		Active & Alternative Transportation Programs	
	Budget 232	Actual 232	Budget 254	Actual 254	Budget 261	Actual 261	Budget 300	Actual 300	Budget 310	Actual 310	Budget 330	Actual 330
Income												
Local Transportation Funds (LTF)	-	-	6,319.05	-	-	-	23,919.55	29,989.03	13,147.32	25,327.86	37,367.65	37,367.65
Transit Matching Funds - County Line Transit Center Study												
Rural Planning Assistance (RPA)	-	-			-		-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants			25,588.42	13,517.55								
STIP Planning, Programing & Monitoring (PPM)	-	-			-		55,000.00	47,000.00	53,472.65	45,472.65	-	-
Surface Transp Block Grant Prog (STBGP)	3,520.78	1,570.48	-	-	16,688.57	6,354.38	-	-	-	-	23,361.88	21,791.06
Airport Land Use Commission Fees												
Sustainable Communities FTA 5304												
FHWA-State Planning & Research					133,507.01	50,835.06						
SB1 Sustainable Communities	14,992.36	4,342.41										
State Highway Account (SHA)			30,000.00	29,606.76								
Freeway Service Patrol												
Rural Counties Task Force												
Misc Income/EDH CSD/El Dorado County					16,688.38	6,354.38					3,500.00	2,910.05
Total Income	18,513.14	5,912.89	61,907.47	43,124.31	166,883.96	63,543.82	78,919.55	76,989.03	66,619.97	70,800.51	64,229.53	62,068.76
Expense												
Permanent Employees/Benefits	663.77	627.50	3,598.30	3,673.29	8,454.97	7,291.36	50,823.60	49,503.71	42,806.16	45,521.05	39,044.98	37,727.26
Temporary Employee												
Building Lease & Utilities												
Office Expense	250.00	235.44	500.00	84.29	1,100.00	82.20	-	119.68	150.00	115.42	600.00	485.86
Professional Services	17,232.41	4,232.75	55,820.00	37,336.13	152,655.00	52,139.59		-	-	-	3,000.00	3,000.00
Indirect Cost Allocation	366.96	346.89	1,989.17	2,030.60	4,673.99	4,030.67	28,095.95	27,365.64	23,663.81	25,164.04	21,584.55	20,855.64
Indirect Costs Carryover from Prior Year												
Interest-Indirect Credit												
Total Expense	18,513.14	5,442.58	61,907.47	43,124.31	166,883.96	63,543.82	78,919.55	76,989.03	66,619.97	70,800.51	64,229.53	62,068.76
Current Year Retention		470.31		1,107.19		5,793.29						
Prior Year Retention												
OWP Budget vs. Actual Expenses	31.9%		71.4%		41.5%		97.6%		106.3%		96.6%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-JUNE**

	WE 400		WE 410					
	Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income								
Local Transportation Funds (LTF)	-	1,373.67	84,204.34	59,550.14	2,400.00	970.25	436,944.71	436,944.71
Transit Matching Funds - County Line Transit Center Study							2,865.19	2,227.67
Rural Planning Assistance (RPA)	65,581.33	65,581.33	-	-	-	-	337,000.00	325,810.30
Rural Planning Assistance (RPA) Grants							65,272.04	47,189.95
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-	108,472.65	92,472.65
Surface Transp Block Grant Prog (STBGP)	-	-	-	-	-	-	180,295.25	89,850.36
Airport Land Use Commission Fees							-	-
Sustainable Communities FTA 5304							79,483.94	68,833.17
FHWA-State Planning & Research							133,507.01	50,835.06
SB1 Sustainable Communities							52,247.27	41,597.32
State Highway Account (SHA)							30,000.00	29,606.76
Freeway Service Patrol							180,410.54	174,028.61
Rural Counties Task Force							38,500.00	34,134.15
Misc Income/EDH CSD/El Dorado County			39,000.00	9,750.00		-	63,366.04	27,713.81
Total Income	65,581.33	66,955.00	123,204.34	69,300.14	2,400.00	970.25	1,708,364.64	1,421,244.53
							-	0.00
Expense								
Permanent Employees/Benefits	42,169.47	43,104.69	27,275.88	28,757.56	-	-	718,872.48	734,925.96
Temporary Employee							-	0.00
Building Lease & Utilities							65,004.00	64,006.13
Office Expense	100.00	22.04	15,850.00	9,740.00	2,400.00	970.25	76,613.08	57,773.73
Professional Services		-	65,000.00	16,251.00		-	859,682.95	560,753.21
Indirect Cost Allocation	23,311.86	23,828.27	15,078.46	14,551.58		-	(0.00)	0.00
Indirect Costs Carryover from Prior Year							(4,232.87)	-
Interest-Indirect Credit							(7,575.00)	0.00
Total Expense	65,581.33	66,955.00	123,204.34	69,300.14	2,400.00	970.25	1,708,364.64	1,417,459.03
Current Year Retention				-				25,650.33
Prior Year Retention								15,138.32
OWP Budget vs. Actual Expenses	102.1%		56.2%		40.4%		85.4%	
	100% of FY Complete							

CONSENT CALENDAR**STAFF REPORT**

DATE: OCTOBER 1, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2019/2020
STATE OF GOOD REPAIR FUNDS FINAL ALLOCATION AND CLAIM

REQUESTED ACTION

Adopt Resolution 20/21.15 (*Attachment A*) to approve the Transportation Development Act Fiscal Year (FY) 2019/2020 State of Good Repair Funds Final Allocation and Claim.

BACKGROUND and DISCUSSION

The Transportation Development Act provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide
2. State Transit Assistance (STA) fund from the statewide sales tax on diesel fuel
3. State of Good Repair (SGR) fund from a portion of the Transportation Improvement Fee created from Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017

The California Department of Tax and Fee Administration (CDTFA), based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The STA and SGR funds are appropriated to the State Controller's Office (SCO). The SCO allocates the tax revenue, by formula, to planning agencies and other selected agencies.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering the Transportation Development Act funds for the Western Slope of El Dorado County. The total allocation for LTF and STA were paid to El Dorado County Transit Authority (EDCTA) during FY 2019/2020.

The SGR is a funding source from a portion of the SB 1 Transportation Improvement Fee. The final amount for FY 2019/2020 is \$249,118.49 plus \$2,754.03 in interest and EDCTA is the only eligible recipient on the Western Slope of El Dorado County. EDCTA's approved 2019/2020 SGR project is Preventative Fleet Maintenance. EDCTA will consider approval of a claim for this project on October 1, 2020 in the amount of \$251,872.52 to be submitted to EDCTC for payment.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.15
B) FY 2019/2020 Final Apportionment – SGR
C) FY 2019/2020 SGR Claim from EDCTA



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 20/21.15

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2019/2020 STATE OF GOOD REPAIR FUNDS FINAL ALLOCATION AND CLAIM

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority (EDCTA) are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, State Transit Assistance (STA) Fund and State of Good Repair (SGR) Fund based on the estimated revenue upon approving said claim; and

WHEREAS, the SGR Fund was established due to funding from Senate Bill (SB) 1, The Road Repair and Accountability Act of 2017; and

WHEREAS, the State Controller's Office issued a report of the estimated revenues for SGR Funds; and

WHEREAS, on August 1, 2019, the EDCTC authorized the EDCTA's Fleet Preventative Maintenance as the primary project and Vehicle Replacement as a backup project to be funded by the Fiscal Year (FY) 2019/2020 SGR Program; and

WHEREAS, the FY 2019/2020 SGR Fund estimated allocation of \$242,799.00 was approved at the EDCTC meeting on June 6, 2019; and

WHEREAS, the State Controller's Office issued the final FY 2019/2020 SGR Fund actual amount of \$249,118.49; and

WHEREAS, interest earned in the SGR Fund for FY 2019/2020 was \$2,754.03; and

WHEREAS, the EDCTA is the only eligible applicant; and

WHEREAS, the EDCTA will consider approval of a claim for Fleet Preventative Maintenance on October 1, 2020 in the amount of \$251,872.52 to be submitted to EDCTC for payment; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the EDCTC.

NOW THEREFORE, BE IT RESOLVED, the SGR Funds are reserved in a designated account by the Auditor's Office until a reimbursement claim from EDCTA has been approved by the Commission.

BE IT FURTHER RESOLVED, that EDCTC shall review the claims as they are received, approve same for the FY 2019/2020 funds available in the SGR Fund, and make the following allocation:

1. **State of Good Repair (SGR)** – To be paid to EDCTA in the amount of \$251,872.52 for Fleet Preventative Maintenance, per Sections 99313 and 99314.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimant in accordance with the above allocations and conditions.

PASSED AND ADOPTED, by the EDCTC at their regular meeting on October 1, 2020 by the following vote:

Attest:

Shiva Frentzen, Chairperson

Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA) STATE OF GOOD REPAIR (SGR) FINDINGS OF APPORTIONMENT
FY 2019/20 FINAL APPORTIONMENT AND ALLOCATION

FY 2019/20 FINAL SGR AVAILABLE FOR ALLOCATION

Final 2019/20 SGR Receipts per State Controller's Office	\$	249,118.49	
Final 2019/20 Interest Earned	\$	2,754.03	
			Total FY 2019/20 balance for apportionment \$ 251,872.52

El Dorado County Transit Authority (PUC 99313 and 99314)

EDCTA for eligible project approved at 8/1/19 EDCTC meeting - Preventative Maintenance	\$	<u>251,872.52</u>	
Public Transportation subtotal	\$	251,872.52	

Subtotal FY 2019/20 claimant allocations \$ 251,872.52

Total FY 2019/20 claimant allocations \$ 251,872.52

<p>SGR – 1 TRANSPORTATION DEVELOPMENT ACT STATE OF GOOD REPAIR PROGRAM CLAIM</p>

To: El Dorado County Transportation Commission
 2828 Easy Street, Suite 1
 Placerville, California 95667-3907
 Attn: Administrative Services Officer

From: Claimant: El Dorado County Transit Authority
 Address: 6565 Commerce Way, Diamond Springs, CA 95619
 Contact: Julie Petersen
 Phone: (530) 642-5383

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the El Dorado County Transportation Commission, that its request for funding be approved as follows:

State of Good Repair:

SGR	Amount	Fiscal Year
Preventative Fleet Maintenance	\$251,872.52	FY 2019/20

EDCTC Date of Approval: _____
 EDCTC Resolution #: _____

CONSENT CALENDAR**STAFF REPORT**

DATE: OCTOBER 1, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2019/2020 ACTUAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS

REQUESTED ACTION

Adopt Resolution 20/21.16 (*Attachment A*) approving the Transportation Development Act Fiscal Year (FY) 2019/2020 Revised Apportionment and Allocation for State Transit Assistance Funds.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance (STA) fund from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) fund from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office allocates the STA tax and the SGR revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarizes the actual amount of STA received for FY 2019/2020.

State Transit Assistance (STA) Funds

The final amount of FY 2019/2020 STA funds received was \$1,532,915.00 and interest earned in the funds was \$756.20. The entire allocation and interest total of \$1,533,671.20 has been paid to El Dorado County Transit Authority in FY 2019/2020.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.16
B) STA Actual Allocation for FY 2019/2020



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 20/21.16

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2019/2020 FINAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority (EDCTA) are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance (STA) Fund and the State of Good Repair (SGR) Fund of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the EDCTC; and

WHEREAS, the State Controller's Office issued a final report of revenues for Fiscal Year (FY) 2019/2020 STA.

NOW THEREFORE, BE IT RESOLVED, that the EDCTC shall approve the FY 2019/2020 actual amount received in the STA fund, and make the following allocations:

1. State Transit Assistance Funds – To the EDCTA for STA in the final amount of \$1,532,915.00 for FY 2019/2020 and interest earned in the fund was \$756.20. The 2019/2020 allocation and earned interest total of \$1,533,671.20 was paid to EDCTA as FY 2019/2020 revenues were received by the County Auditor.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to the EDCTC rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

PASSED AND ADOPTED, by the EDCTC at their regular meeting on October 1, 2020 by the following vote:

Attest:

Shiva Frentzen, Chairperson

Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE TRANSIT ASSISTANCE (STA)
FINDINGS OF APPORTIONMENT

FY 2019/2020 ACTUAL APPORTIONMENT AND ALLOCATION

FY 2019/2020 ACTUAL STA AVAILABLE FOR ALLOCATION

Actual 2019/2020 STA Receipts per State Controller's Office *	\$ 1,532,915.00	
2019/2020 Interest Earned	\$ 756.20	
		Total FY 2019/2020 balance
		<u>\$ 1,533,671.20</u>

El Dorado County Transit Authority (PUC 99313 and 99314)
EDCTA - Continuation of Existing Service

	<u>\$ 1,533,671.20</u>	
Public Transportation subtotal		\$ 1,533,671.20

Subtotal FY 2019/2020 claimant allocations **\$ 1,533,671.20**

Total FY 2019/2020 claimant allocations **\$ 1,533,671.20**

* The actual amount of STA funds collected for the fiscal year were paid to El Dorado County Transit Authority.

BUSINESS ITEM**STAFF REPORT**

DATE: OCTOBER 1, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET,
AND GOALS AND OBJECTIVES, AMENDMENT #2

REQUESTED ACTION

Adopt Resolution 20/21.17 (*Attachment A*), approving the Fiscal Year (FY) 2020/2021 Overall Work Program, Budget, and Goals and Objectives, Amendment #2 (*Attachment B*).

BACKGROUND

The Overall Work Program (OWP) and Budget is the work plan for El Dorado County Transportation Commission (EDCTC) and contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information.

DISCUSSION

The Draft OWP was presented at the March 5, 2020 Commission meeting and the Final OWP was approved at the June 4, 2020 Commission meeting. Amendment #1 was approved at the August 6, 2020 EDCTC meeting to add two grants awarded to EDCTC. Amendment #2 is needed to add the actual grant carry over balances to the OWP. The estimated balances were included in Amendment #1. The actual grant carry over balances were approved by Caltrans and the final amounts are added in this OWP amendment.

Amendment #2 adjusts the professional services contracts and remaining grant balances for the following work elements in the OWP:

- WE 200 Rural Planning Assistance funds
- WE 202 Rural Planning Assistance Grant
- WE 254 Rural Planning Assistance Grant and State Highway Account funds
- WE 261 FHWA State Planning and Research Grant funds

The total amount of Amendment #2 is \$2,002,652.42 which is a decrease of 2% from Amendment #1 to Amendment #2.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.17
B) FY 2020/2021 Overall Work Program, Budget, and Goals and Objectives,
Amendment #2 (*provided under separate cover*)



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 20/21.17

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT #2

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the Fiscal Year (FY) 2020/2021 Overall Work Program, Budget and Goals and Objectives (OWP) is the primary management tool for the El Dorado County Transportation Commission, identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the El Dorado County Transportation Commission and Caltrans; and

WHEREAS, the Draft OWP was presented at the March 5, 2020 Commission meeting; and

WHEREAS, the Final OWP was approved at the June 4, 2020 Commission meeting; and

WHEREAS, Amendment #1 was approved at the August 6, 2020 Commission meeting to add two FY 2020/2021 Sustainable Transportation Planning Grants awarded to EDCTC; and

WHEREAS, the 2019/2020 grant carry over balances were approved by Caltrans and are added to OWP Amendment #2.

NOW, THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission hereby approves the FY 2020/2021 Overall Work Program, Budget, Goals and Objectives, Amendment #2 with a total budget of \$2,002,652.

PASSED AND APPROVED by the El Dorado County Transportation Commission governing body at the regular meeting held on October 1, 2020 by the following vote:

Attest:

Shiva Frentzen, Chairperson

Dana Keffer, Secretary to the Commission

INFORMATION ITEM**STAFF REPORT**

DATE: OCTOBER 1, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION PLAN PROJECT AND PUBLIC OUTREACH UPDATE

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

Beginning in early 2017, the El Dorado Hills (EDH) Business Park Owners Association started pursuing a new vision for the business park to effectively compete for and attract a variety of employment uses and instill a renewed business energy. As a result, the Business Park Owners Association approached the El Dorado County Transportation Commission (EDCTC) expressing a desire to revisit the planning of transportation as it relates to the existing and future uses and economic prosperity of the EDH Business Park. Transportation demand, active mobility, and multi-modal connectivity is central to this planning effort for several reasons, including: the geographic relationship of the business park to the Capital SouthEast Connector project; and the potential for expanded transit services in the EDH area as a result of efforts to locate a regional transit center there; the proximity to a substantial number of homes, businesses, offices, retail, and other activity centers. The EDH Business Park is an area which presents an opportunity to build upon existing infrastructure to further the economic development and prosperity of Western El Dorado County. Increasing employment opportunities in El Dorado County will help to offset the existing jobs-housing imbalance and reduce vehicle miles travelled due to commuter travel to Sacramento and the Bay Area.

In collaboration with El Dorado County's planning and economic development divisions, and with the support of the Business Park Owner's Association, EDCTC prepared a Caltrans Community Based Transportation Planning grant application. In 2018, EDCTC was awarded \$144,000 in Caltrans Community Based Transportation Planning grant funding to develop the EDH Business Park Community Transportation Plan.

DISCUSSION

With the limitations related to the COVID-19 pandemic, the EDCTC and the project team have pivoted to virtual public outreach for the EDH Business Park Community Transportation Plan.

On October 22, from 5:00-6:30pm, EDCTC and the consulting team will be hosting an interactive webinar for the EDH Business Park Community Transportation Plan. In preparation for the workshop, we are producing three informational videos that highlight the following:

- Part 1) The development history and trends of the EDH Business Park
- Part 2) The changing nature of how employers and their employees are choosing to locate
- Part 3) An overview of how the transportation network can support development, growth, or expansion of the business park

Consistent with the scope of work for the grant funded project, the project team is evaluating three high level development scenarios for the business park to be discussed during the interactive webinar. Each scenario is defined by the current and potential uses within the business park and the accompanying transportation infrastructure.

The first scenario presents a status quo, it maintains the current and planned uses in place as a base line. The transportation system is primarily auto dependent with limited connections to other modes of transportation in the surrounding residential and retail developments.

The second scenario lays out a mix of uses within the undeveloped portions of the Business Park by adding housing and small amounts of commercial space supportive of the types of jobs in and around El Dorado Hills. Under this scenario, the transportation network in the business park will be retrofitted to include more bicycle lanes and paths as well as improved walking facilities. This scenario anticipates a reduction in trips by cars by allowing people to walk or bike between their place of employment and residence.

The third scenario is also a mixed-use scenario that adds housing and commercial to the undeveloped parcels in the Business Park, but encourages more intensive research and development, manufacturing, and office uses. The goal of scenario three is to provide a similar number of jobs as accommodated by the baseline scenario one. The more intense mixed land uses will also enable a higher number of people to live closer to their jobs and be able to walk or bike. This scenario would also create additional opportunities and increased ridership for the transit system enhancements planned for El Dorado Hills.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: Slide Deck for Video Parts 1-3
Attachment B: Video Narrative for Parts 1-3

El Dorado Hills Business Park Transportation Plan Part 1: Improving Business Park Competitiveness

Note: Stock video with animated titles

Improving Business Park Competitiveness

El Dorado Hills Business Park Transportation Plan

What is the Transportation Plan?

- Collaborative effort
- Well-connected
- Ties into adjacent communities

Achieving the Vision

- Examine existing conditions
- Establish development goals
- Understand challenges/opportunities
- Multi-modal access and circulation

Purpose of the Plan

Active mobility Transit routes

Develop a strong, multi-modal transportation system

Drives economic growth

Reduce vehicle trips

Develop a strong, multi-modal transportation system

Develop a strong, multi-modal transportation system

Increase employment opportunities

What is the El Dorado Hills Business Park?

Then - 1993 Now - 2020

Employment Paradigm Shift

The old way

Employment Paradigm Shift

The new way

"Older millennials... want the same thing as their younger, city-dwelling cohorts, but with a touch more green and slightly better public schools."
- Business Insider

"Companies, employees, and residents are looking for a dynamic and stimulating environment to live and work, and the suburbs typically aren't that, so they are looking for suburbs that are already that or are repositioning themselves."
- Urban Land Institute

Adapting for Success

Riverwalk Rock Hill, SC

1,000+ acres
Business park, office, retail, and residential

Hacienda Pleasanton, CA

730 acres
Business park, offices, and various types of residential units

Bishop Ranch San Ramon, CA

585 acres
Business park, offices, retail, and residential units

Reestablishing a Vision for El Dorado Hills Business Park

The Vision

Multi-modal transportation Employment Workforce housing

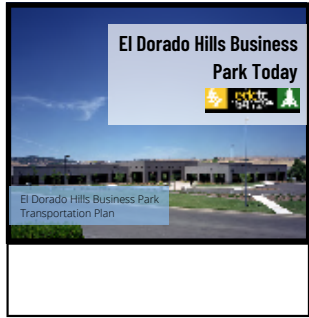
The Vision

Community amenities Reduced vehicle trips Improved air quality

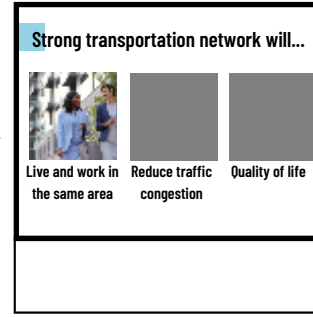
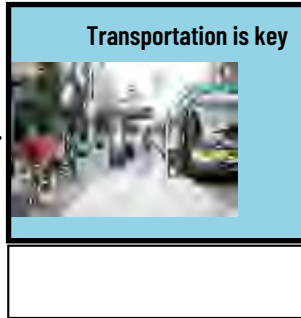
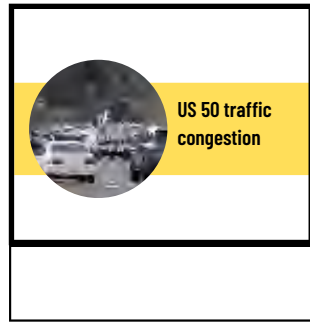
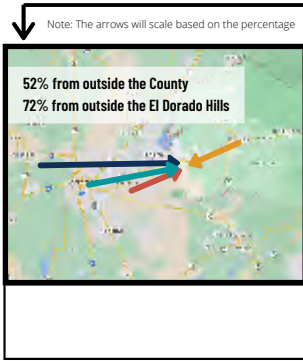
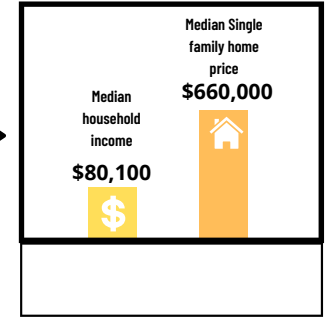
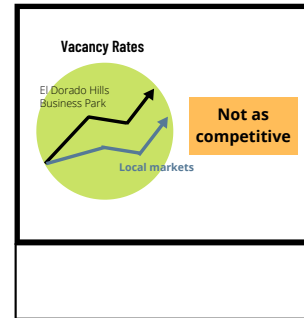
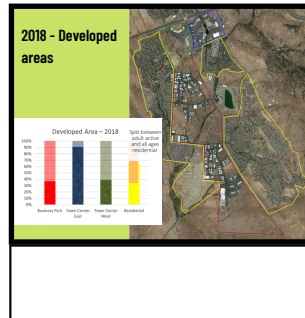
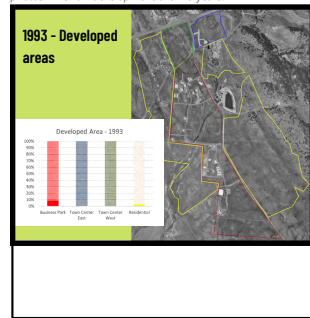
El Dorado Hills Business Park Transportation Plan Part 1: cont.



El Dorado Hills Business Park Transportation Plan Part 2: El Dorado Hills Business Park Today

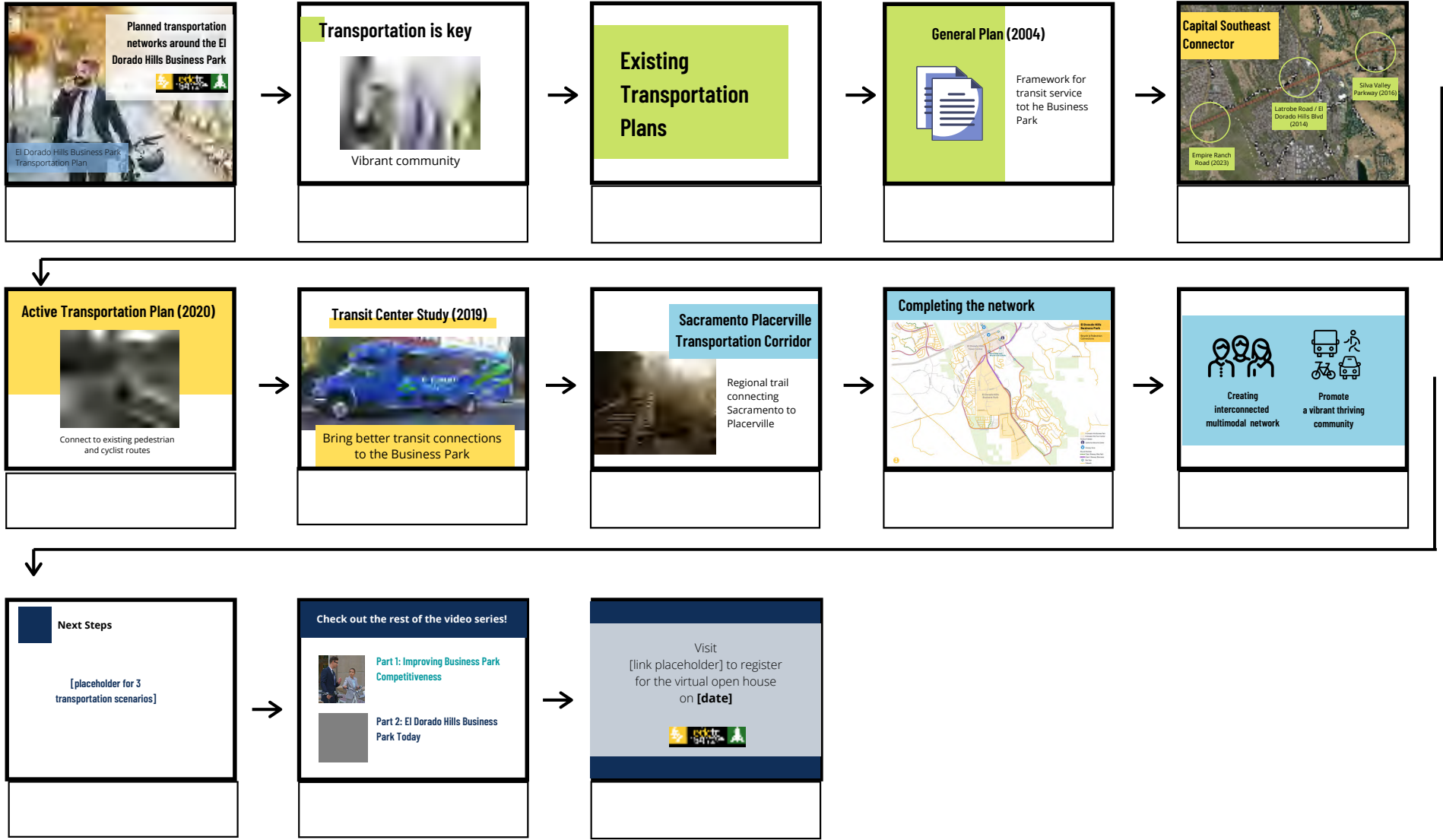


Note: Graph is just a representation. The graphs and aerial photos will show development over 25 years.



Visit [link placeholder] to register for the virtual open house on [date]

El Dorado Hills Business Park Transportation Plan Part 3: Planned Transportation networks around the El Dorado Hills Business Park



Part 1: Improving Business Park Competitiveness

1. Title Slide
2. What is the Transportation Plan?
 - a. El Dorado County Transportation Commission (EDCTC) and the County are collaborating with the business, property owners and the public to develop a plan that will guide the development of a well-connected transportation network through the El Dorado Hills Business Park that ties the area to adjacent residential and commercial areas.
3. Achieving the Vision
 - a. In order to achieve this vision, the project team is examining the existing conditions of the El Dorado Hills Business Park, establishing development goals, understanding the opportunities and challenges with the area, and creating steps to implement multi-modal access and circulation in the Business Park.
4. Purpose of the Plan
 - a. The transportation plan, once completed, will provide a framework for improving active mobility and transit routes throughout the El Dorado Hills Business Park.
 - b. As El Dorado County continues to develop and expand, a strong, multi-modal transportation network is needed to drive economic growth, reduce vehicle trips, and increase employment opportunities in the Business Park.
5. What is the El Dorado Hills Business Park?
 - a. When it was first developed, the El Dorado Hills Business Park was envisioned as the largest single employment Center in Western El Dorado County. El Dorado Hills Business Park currently has a wide spectrum of employment types including commercial, office, and industrial.
 - b. Today, it is becoming clear that the original vision for the Business Park has not been met. Vacancy rates are high, and the market rates are not as competitive as other local markets.
6. Challenges with Employment
 - a. Historically, companies used to decide where they would locate, and their employees would follow.
 - b. In recent years, this has flipped, to where employees (particularly millennials) will decide where they want to live, then find jobs. Companies then usually locate where there is talent.
 - c. Understanding where the workforce wants to live and work will help address some of the issues that we currently face in the El Dorado Hills Business Park.
7. Adapting for Success
 - a. In order to effectively plan a transportation network for the Business Park, we must examine what elements contribute to success in similar business parks.
8. Riverwalk – Rock Hills, SC
9. Hacienda – Pleasanton, CA
10. Bishop Ranch – San Ramon, CA

11. Reestablishing a Vision for El Dorado Hills Business Park
 - a. Now that we have looked at some examples, what might be appropriate, relative to El Dorado County, to help transition El Dorado Hills Business Park to a thriving employment center and community?
12. The Vision
 - a. In some of the successful business parks we studied, a multi-modal transportation network is a key component in attracting and retaining employees. Other important factors, like different housing types and community amenities for the workforce, often ensure a vibrant and thriving community. Finally, facilitating alternative modes of transportation leads to reduced vehicle trips, and ultimately improves our region's air quality.
13. Key Objective
 - a. The overall goal of the Business Park transportation plan is to identify transportation solutions to create an environment that will better serve current and future businesses.
14. Check Out the Rest of the Video Series
 - a. Don't forget to check out the rest of this video series – Part 2 will provide more information about El Dorado Hills Business Park today, and Part 3 looks at possible transportation networks for El Dorado Hills Business Park.
15. Then, register for an upcoming virtual open house on [date] by going to [link]. In this virtual open house, you will be able to provide your feedback on proposed transportation solutions for the Business Park. Thank you for watching, and we cannot wait to hear from you.

Part 2: El Dorado Hills Business Park Today

1. Title Slide
2. Developed Areas Over the Years
 - a. Over the years, El Dorado Hills has experienced development in several areas such as the El Dorado Hills Town Center and residential areas (both active adult and all-ages).
 - b. However, we have not seen the same progression for the Business Park.
3. Market Observations
 - a. Further studies have shown that the El Dorado Hills Business Park is not as competitive when compared to other local markets in the region.
4. Housing Disparity
 - a. Additionally, there seems to be a disparity between housing types, and job types in El Dorado Hills. With the median single-family home price of \$660,000 and a median household income of \$80,100 there is a huge gap between what employees who work in El Dorado Hills can afford to pay, and what housing options are available.

5. Where Are People/Employees Traveling From?
 - a. For this reason, more than half of the employees who work in El Dorado Hills Business Park commute to their jobs from outside of the county, and more than 70% commute from outside the El Dorado Hills community.
 - b. This means more traffic congestion on our roads from commuters, and more greenhouse gas emissions going into the air in our region.
6. Housing Demand Moving East
 - a. Projections show that the demand for housing is beginning to move east towards Cameron Park and Shingle Springs as a result of high traffic congestion.
 - b. Since traffic conditions continue to worsen on US 50 as more people commute to work, a calculated approach to accommodate growth and improve our jobs/housing balance in El Dorado County is desperately needed.
7. How Do We Improve the Situation?
 - a. Transportation is a key factor when planning for the future of El Dorado Hills Business Park. An effective multi-modal network will allow for Business Park employees to live and work in the same area, which will in turn improve traffic conditions on local roads and increase quality of life for our residents.
8. Check Out the Rest of the Video Series
 - a. Don't forget to check out the rest of this video series – Part 1 provides more background information on the Transportation Plan, and Part 3 presents possible transportation networks for El Dorado Hills Business Park.

Also register for an upcoming virtual open house on [date] by going to [link]. In this virtual open house, you will be able to provide your feedback on proposed transportation solutions for the Business Park. Thank you for watching.

Part 3: Planned Transportation Networks Around the El Dorado Hills Business Park

1. Title Slide
2. Options to Improve the Business Park
 - a. Transportation is critical in developing a vibrant and thriving community in the El Dorado Hills Business Park area. However, there has not yet been a focused effort to look at transportation planning in the business park.
3. Existing Transportation Plans
 - a. Let's go over some of these transportation plans and how they play a role in addressing the issues with the El Dorado Hills Business Park.
4. General Plan (2004)
 - a. In 2004, El Dorado County adopted the General Plan, which provides a framework for the circulation of transit services and land use in the Business Park.

5. Capital Southeast Connector
 - a. In 2012 construction for the Capital Southeast Connector project began, which will ultimately create an expressway between Elk Grove and the El Dorado Hills Business Park area.
 - b. The interchanges constructed as a result of this expressway will play a key role in accommodating growth in El Dorado County.
6. Active Transportation Plan
 - a. The recently adopted regional Active Transportation Plan outlines trails and paths for pedestrians and bicyclists. The active transportation facilities that will be proposed in the El Dorado Hills Business Park Transportation Plan will ultimately connect to existing pedestrian and bicycle routes in the area.
7. Transit Center Study
 - a. The 2019 Transit Center study evaluated six locations in the El Dorado Hills area to potentially become the County Line Multi-Modal Transit Center. The study outlined steps toward implementation of a regional mobility hub that would bring better transit connections to areas near the Business Park.
8. Sacramento Placerville Transportation Corridor
 - a. Finally, the Sacramento Placerville Transportation Corridor includes a proposal for a regionally significant trail connecting Placerville to Folsom.
9. Completing the Network
 - a. Many of the previously mentioned projects provide the groundwork for achieving the goal of creating an interconnected and multi-modal transportation network in the El Dorado Hills Business Park.
10. The Transportation Plan will play a key role in achieving the vision of improving jobs housing balance, creating economic opportunities, and promoting a vibrant and thriving community in El Dorado Hills.
11. Check Out the Rest of the Video Series
 - a. Don't forget to check out the rest of this video series – Part 1 provides more background information on the Transportation Plan and Part 2 shares an overview of El Dorado Hills Business Park today.
12. Next Steps
 - a. Introduce scenarios for transportation improvements.
13. Register for an upcoming virtual open house on [date] by going to [link]. In this virtual open house, you will be able to provide your feedback on proposed transportation solutions for the Business Park. Thank you for watching, and we look forward to hearing from you.