



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough  
Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo  
Woodrow Deloria, Executive Director

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## ACTION MINUTES

Regular Meeting, Thursday, March 7, 2024, 2:00 PM

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### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Thomas called the meeting to order at 2:06 PM and Commissioner Yarbrough led the Pledge of Allegiance.

ATTENDANCE: Chair Thomas, Vice Chair Neau, Commissioners Hidahl, Parlin, Turnboo, Yarbrough, and Caltrans Ex Officio Alex Fong. ABSENT: Commissioner Clerici and South Lake Tahoe Ex Officio Cody Bass.

### ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

**ACTION: Commissioner Parlin made a motion to adopt the agenda and to approve or adopt items 1-5 on the Consent Calendar. The motion was seconded by Commissioner Yarbrough which carried as follows:**

**MOTION/SECOND: Parlin/Yarbrough**

**AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Clerici**

1. MINUTES FOR THE FEBRUARY 1, 2024, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 1, 2024, Commission meeting.

2. JANUARY 2024 CHECK REGISTER

REQUESTED ACTION: Receive and file the January 2024 Check Register.

3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2023/24 REPORT

REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2023/24 July-December Report.

4. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS

REQUESTED ACTION: None. This item is for information only.

5. CAPITAL AREA REGIONAL TOLLING AUTHORITY REPRESENTATIVE

REQUESTED ACTION: Designate the Executive Director as a non-voting delegate to represent El Dorado County Transportation Commission on the Capital Area Regional Tolling Authority until such time that a toll facility is planned for El Dorado County triggering El Dorado County Transportation Commission to designate a Commissioner to serve as a voting member.

OPEN FORUM

There were no public comments received.

BUSINESS ITEMS

6. PROFESSIONAL SERVICES AGREEMENT: FISCAL AND COMPLIANCE AUDIT SERVICES  
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with Richardson & Company, LLP for fiscal and compliance audit services for a term of five years.

There were no public comments received.

**ACTION: Commissioner Hidahl made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:**

**MOTION/SECOND: Hidahl/Turnboo**  
**AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: Clerici**

7. FISCAL YEAR 2023/24 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 3  
REQUESTED ACTION: Adopt Resolution 23/24.11, approving the Fiscal Year 2023/24 Overall Work Program and Budget, Amendment 3.

There were no public comments received.

**ACTION: Vice Chair Neau made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:**

**MOTION/SECOND: Neau/Turnboo**  
**AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: Clerici**

8. DRAFT SACRAMENTO AREA COUNCIL OF GOVERNMENTS AND EL DORADO COUNTY TRANSPORTATION COMMISSION MEMORANDUM OF UNDERSTANDING  
REQUESTED ACTION: Approve the Draft Memorandum of Understanding between Sacramento Area Council of Governments and El Dorado County Transportation Commission.

Public comment was received from Erik Johnson of SACOG.

**ACTION: Commissioner Parlin made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Neau which carried as follows:**

**MOTION/SECOND: Parlin/Neau**  
**AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: Clerici**

9. EL DORADO COUNTY TRANSPORTATION COMMISSION REVISED SURFACE TRANSPORTATION BLOCK GRANT PROGRAM EXCHANGE FUNDING FORMULA-BASED DISTRIBUTION POLICY  
REQUESTED ACTION: By motion, approve the El Dorado County Transportation Commission formula-based distribution policy as outlined in Draft Resolution 23/24.12 for Surface Transportation Block Grant Program Exchange Funding to the El Dorado County Transportation Commission, El Dorado County, and the City of Placerville.

Public comment was received from R. Martinez, El Dorado County Director of Transportation.

**ACTION: Commissioner Yarbrough made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Hidahl which carried as follows:**

**MOTION/SECOND: Yarbrough/Hidahl**  
**AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: Clerici**

10. ESTABLISH TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND DISTRIBUTION POLICY  
REQUESTED ACTION: By motion, approve the El Dorado County Transportation Commission distribution policy for the Transportation Development Act Local Transportation Fund for the El Dorado County Transportation Commission and the El Dorado Transit Authority as outlined in Draft Resolution 23/24.13.

Public comment was received by M. Ocenosak, Certified Public Account with Roberts & Co., Inc.

**ACTION: Commissioner Turnboo made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Neau which carried as follows:**

**MOTION/SECOND: Turnboo/Neau**  
**AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: Clerici**

#### INFORMATION ITEM

11. MARCH 2024 PROJECT MONITORING REPORT  
REQUESTED ACTION: None. This item is for information only.

Public comment was received from M. Smeltzer, El Dorado County Department of Transportation Deputy Director of Engineering.

#### EXECUTIVE DIRECTOR'S REPORT

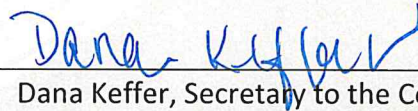
#### SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

#### ADJOURNMENT

The meeting was adjourned at 3:33pm.

The next regular meeting is scheduled for 2:00pm on April 4, 2024, at 330 Fair Lane Placerville, California.

The March 7, 2024, Action Minutes were approved  
by the Commission at the April 4, 2024,  
Commission meeting.



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Dana Keffer, Secretary to the Commission