



Fiscal Year 2023/24

**Overall Work Program,  
Budget, and  
Goals and Objectives**

Draft: March 2, 2023

Final: May 4, 2023

Amendment 1: October 5, 2023

Admin Amendment 2: December 21, 2023

Amendment 3: March 7, 2024

**El Dorado County Transportation Commission**  
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**2024**

**Commissioners**



**Wendy Thomas**  
Supervisor appointed by  
El Dorado County



**Jackie Neau**  
Councilmember appointed by  
the City of Placerville



**John Clerici**  
Councilmember appointed by  
the City of Placerville



**John Hidahl**  
Supervisor appointed by  
El Dorado County



**Lori Parlin**  
Supervisor appointed by  
El Dorado County



**George Turnboo**  
Supervisor appointed by  
El Dorado County



**David Yarbrough**  
Councilmember appointed by  
the City of Placerville

**Ex Officio, Non-Voting  
Members**

1. Alex Fong, designated by the Caltrans District 3 Director
2. Cody Bass, representing the City of South Lake Tahoe, elected City Councilmember
3. Scott Robbins, Alternate representing the City of South Lake Tahoe, elected City Councilmember

**Michael Saragosa  
Alternate**

Councilmember appointed by  
the City of Placerville

# TRANSPORTATION COMMISSION COMMITTEES

## POLICY ADVISORY TEAM

The Policy Advisory Team (PAT) provides input to the El Dorado County Transportation Commission (EDCTC) Executive Director and Board on policy-level issues related to financing, land use, and intergovernmental cooperation, which impact the overall ability to plan, fund, and deliver transportation programs and projects. PAT members are responsible for ongoing communication and action taken within their respective organizations regarding coordination with EDCTC adopted policies and programs.

**Tiffany Schmid**..... Chief Administrative Officer El Dorado County  
**Woodrow Deloria** ..... Executive Director, EDCTC  
**Brian James** ..... Executive Director, El Dorado County Transit Authority (EDCTA)  
**Dave Johnston**..... Air Pollution Control Officer, El Dorado County Air Quality Management District  
**Cleve Morris**..... Manager, City of Placerville

## TECHNICAL ADVISORY COMMITTEE

The Technical Advisory Committee (TAC) provides technical guidance in the development of EDCTC's plans, programs, and agenda items.

**Jerry Barton** ..... Senior Transportation Planner, EDCTC  
**Dan Bolster** ..... Senior Transportation Planner, EDCTC  
**Woodrow Deloria** ..... Executive Director, EDCTC  
**Erik Bergren** ..... Planning and Marketing Manager, EDCTA  
**John Kahling**..... Deputy Director Engineering, El Dorado County Department of Transportation  
**Dana Keffer** ..... Administrative Analyst/Secretary to the Commission, EDCTC  
**Jenna Matsumoto** ..... Planner/Liaison, Caltrans District 3  
**Miguel Mendoza** ..... Liaison, Sacramento Area Council of Governments (SACOG)  
**Melissa McConnell**..... Engineer, City of Placerville  
**Zach Oates** ..... Senior Civil Engineer, El Dorado County Department of Transportation  
**Rania Serieh**..... Air Quality Engineer, El Dorado County Air Quality Management District  
**Matt Smeltzer** ..... Deputy Director Engineering, EDC Department of Transportation  
**Berhane Tesfagabr** ..... Project Manager, Caltrans District 3  
**Karen Thompson** ..... Fiscal Officer, EDCTC

## SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

The Social Services Transportation Advisory Council (SSTAC) is a diverse group of people representing the elderly, the physically challenged, and other individuals who are transit dependent, as well as commuters. The Council meets approximately twice a year and as needed to identify possible unmet transit needs that may be reasonable to meet.

Consolidated Transportation Service Agency .....(two positions)  
Potential Transit User .....60 years or older  
Potential Transit User .....Commuter  
Potential Transit User .....Handicapped  
Social Service Provider.....Handicapped (two positions)  
Social Service Provider.....Limited Means  
Social Service Provider.....Seniors (two positions)

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## **ACRONYMS**

Commonly Used Acronyms List

## INTRODUCTION

The Overall Work Program (OWP) is the primary management tool for the El Dorado County Transportation Commission (EDCTC) identifying the activities and a schedule of work for regional transportation planning in El Dorado County, excluding the Lake Tahoe basin. The Tahoe Basin, including the eastern portion of El Dorado County, is within the transportation planning jurisdiction of the Tahoe Regional Planning Agency.

In general, the OWP consists of three types of activities: State-mandated regional transportation planning programs undertaken concurrently throughout the state by the designated Regional Transportation Planning Agencies, discretionary transportation planning programs that are specific to the El Dorado County region and are oriented to solving problems unique to this planning region, and administration to support mandated and discretionary transportation planning programs and oversight of transportation project delivery.

The Fiscal Year 2023/24 OWP is a product of cooperative efforts by EDCTC's planning partners, including the City of Placerville, El Dorado County, El Dorado County Transit Authority (EDCTA), Sacramento Area Council of Governments (SACOG), and Caltrans. EDCTC also coordinates with the Shingle Springs Rancheria Tribal Government – such as in the development and implementation of the Regional Transportation Plan, Work Element (WE) 200. The specific projects and activities included in the OWP are consistent with the policies in the El Dorado County Regional Transportation Plan (RTP) and the priorities for each state and federal grant funding source.

This OWP has a number of important characteristics:

- The work program serves as the basis from which EDCTC executes the primary objective, which is to implement a programming and funding strategy that will address the mobility needs of El Dorado County residents, businesses, and visitors.
- The work plan includes an element of key importance which is the RTP (WE 200), which serves as a roadmap for transportation improvements over a 20-year planning horizon.
- The work program reflects a proactive approach to identifying future transportation projects for all users, across all modes.
- The work program provides an emphasis on project delivery, including State Transportation Improvement Program (STIP), competitive state and federal funding programs, and projects funded with the Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality (CMAQ) funds.
- The work program includes a focus on Active Transportation and Transportation Development Act related planning and programming (Work Elements 120, 310, and 330).
- The work program reflects a multi-modal approach dividing planning resources between transit, highways, rural roadways, aviation, and active transportation modes. (Work Elements 125, 130, 200, and 221).
- The work program reflects a strong commitment to EDCTC's public education and outreach, (WE 400) and Transportation Advocacy Program (WE 410).
- The work program reflects a comprehensive effort to partner with other agencies to develop solutions to transportation issues, and the need to participate in regional, state, and federal discussions regarding planning, funding, and delivering transportation projects: Intergovernmental Coordination (WE 110), Transit Administration (WE 120), El Dorado County Airport Land Use commission (WE 125), El Dorado County Freeway Service Patrol (WE 130), and Transit planning (WE 221).
- The work program has been developed in compliance with all state and federal planning requirements.

## BACKGROUND

The EDCTC was designated as the Regional Transportation Planning Agency (RTPA) for El Dorado County on July 23, 1975 (and as amended April 4, 1979) per Article 11, Chapter 2, Division 3, Title 3 of the Government Code and organized per Chapter 3, Title 21 of the California Administrative Code. This planning and programming authority does not include that portion of the County within the Tahoe Regional Planning Agency (TRPA) boundaries. TRPA is the RTPA for the Tahoe area. At the time of its formation, the EDCTC was staffed as a sub-department of the El Dorado County Department of Transportation. The EDCTC was administratively reorganized on August 13, 1993, when its administration was separated from the County.

### LOCATION

EDCTC represents the regional transportation planning interests for the western slope of El Dorado County and the City of Placerville. As of January 2023, the State Department of Finance has estimated the population of the western slope as: City of Placerville 10,585 and unincorporated El Dorado County 148,730, for a total western slope population of 159,315. The map on the following page identifies the western slope planning area.

### ORGANIZATION

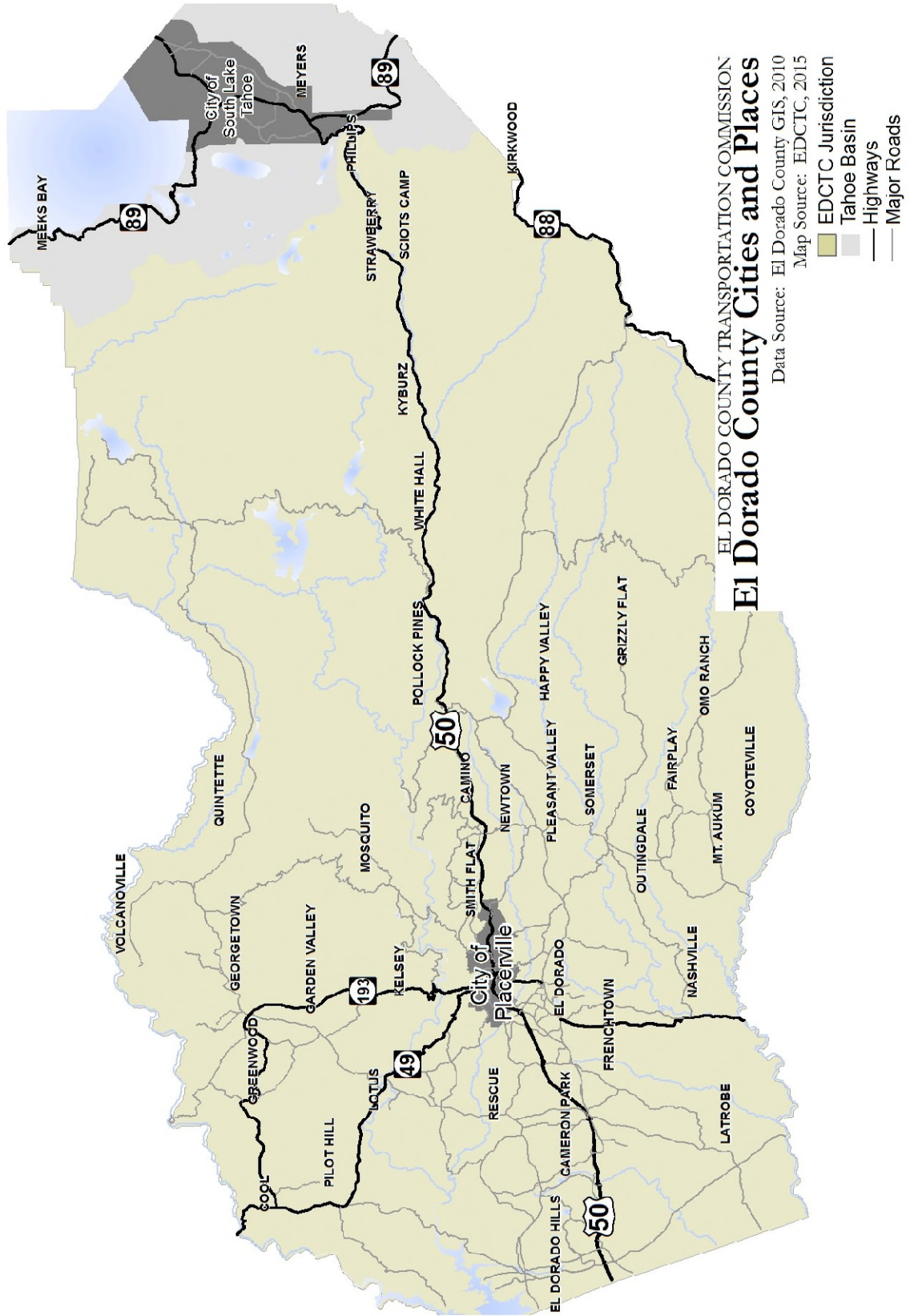
The Commission consists of four members appointed by the El Dorado County Board of Supervisors and three members appointed by the City of Placerville. The District Director of Caltrans, District 3, or their designated representative, and a member of the South Lake Tahoe City Council are non-voting members of the Commission.

There are three committees that advise the Commission throughout the year: The Policy Advisory Team (PAT), Technical Advisory Committee (TAC), and the Social Services Transportation Advisory Council (SSTAC).

The PAT provides input to the EDCTC Executive Director and Board on policy-level issues related to funding, land use, and intergovernmental cooperation which impact the overall ability to plan, fund, and deliver transportation programs and projects. PAT members are responsible for ongoing communication and action taken within their respective organizations regarding coordination with EDCTC adopted policies and programs. The members include the EDCTC Executive Director, El Dorado County Transit Authority (EDCTA) Executive Director, City of Placerville Manager, the El Dorado County Chief Administrative Officer, and the Air Pollution Control Officer for the El Dorado County Air Quality Management District (AQMD). Meetings are held on an as needed basis.

The TAC provides technical guidance in the development of EDCTC's plans, programs, and agenda items. Meetings are held on a monthly basis prior to each EDCTC board meeting. The TAC consists of staff-level representatives from our partners: two Deputy Directors from the El Dorado County Department of Transportation, representation from El Dorado County Long-Range Planning, the City Engineer from the City of Placerville, a Planning and Marketing Manager from the EDCTA, a Project Manager and a Planner/Liaison from Caltrans District 3, a Planner/Liaison from SACOG, an Air Quality Engineer for the El Dorado County AQMD, and all staff and the Executive Director from the EDCTC.

In accordance with TDA Statue 99238, EDCTC has established the SSTAC, which is a diverse group of people representing senior, disabled, and limited-means populations, as well as commuters. The Council may meet several times throughout the year to discuss transit needs in El Dorado County.





## **STAFFING**

The current staff consists of five full-time staff members: An Executive Director, two Senior Transportation Planners, a Fiscal Officer, and an Administrative Analyst/Secretary to the Commission. The Commission also contracts for general legal services, accounting oversight services, airport land use commission professional services, and computer and technical support services. The EDCTC Organizational Chart is on Page 5.

## **DUTIES AND RESPONSIBILITIES**

The duties and responsibilities of the Commission include the following:

1. Establishment of rules and regulations to provide for administering transportation planning and allocating the Transportation Development Act (TDA) Funds.
2. Receipt and approval of claims for TDA Funds.
3. Receipt and approval of claims for TIRCP and ZETCP.
4. Conduct public meetings and hearings as required by law.
5. Administer the regional transportation planning process.
6. Every five years, update and adopt a Regional Transportation Plan (RTP).
7. Every two years adopt a Regional Transportation Improvement Program (RTIP).
8. Work with the Sacramento Area Council of Governments (SACOG) as the federally designated transportation planning agency for El Dorado County to determine air quality conformity of transportation plans, programs, and projects.
9. Oversee the delivery of State Transportation Improvement Program (STIP) projects, pursuant to the requirements of Senate Bill 45 (Statutes of 1997) and the April 1998 Memorandum of Understanding with Caltrans.
10. Coordinate, consult, and collaborate with the Shingle Springs Rancheria.
11. Conduct outreach efforts to the traditionally under-represented and under-served disadvantaged populations such as the elderly, disabled, low-income, and minority community Groups.
12. Administer the El Dorado County Airport Land Use Commission (ALUC) and related airport land use planning activities.
13. Administer the El Dorado County Freeway Service Patrol (FSP).

## **AUTHORIZING DOCUMENTS**

A Memorandum of Understanding (MOU) with Caltrans, dated April 12, 2012, replaced the previous agreement dated November 18, 1995. The MOU provides for inter-agency arrangements for transportation planning. A supplementary MOU regarding project delivery roles and responsibilities pursuant to Senate Bill 45 (Statutes of 1997) was entered into in April 1998. In addition, an MOU with Caltrans, dated November 19, 1998, addresses coordination of ongoing transportation planning and programs between EDCTC and Caltrans through the preparation of Project Study Reports under the Transportation Funding Act (Chapter 622, Statutes of 1997).

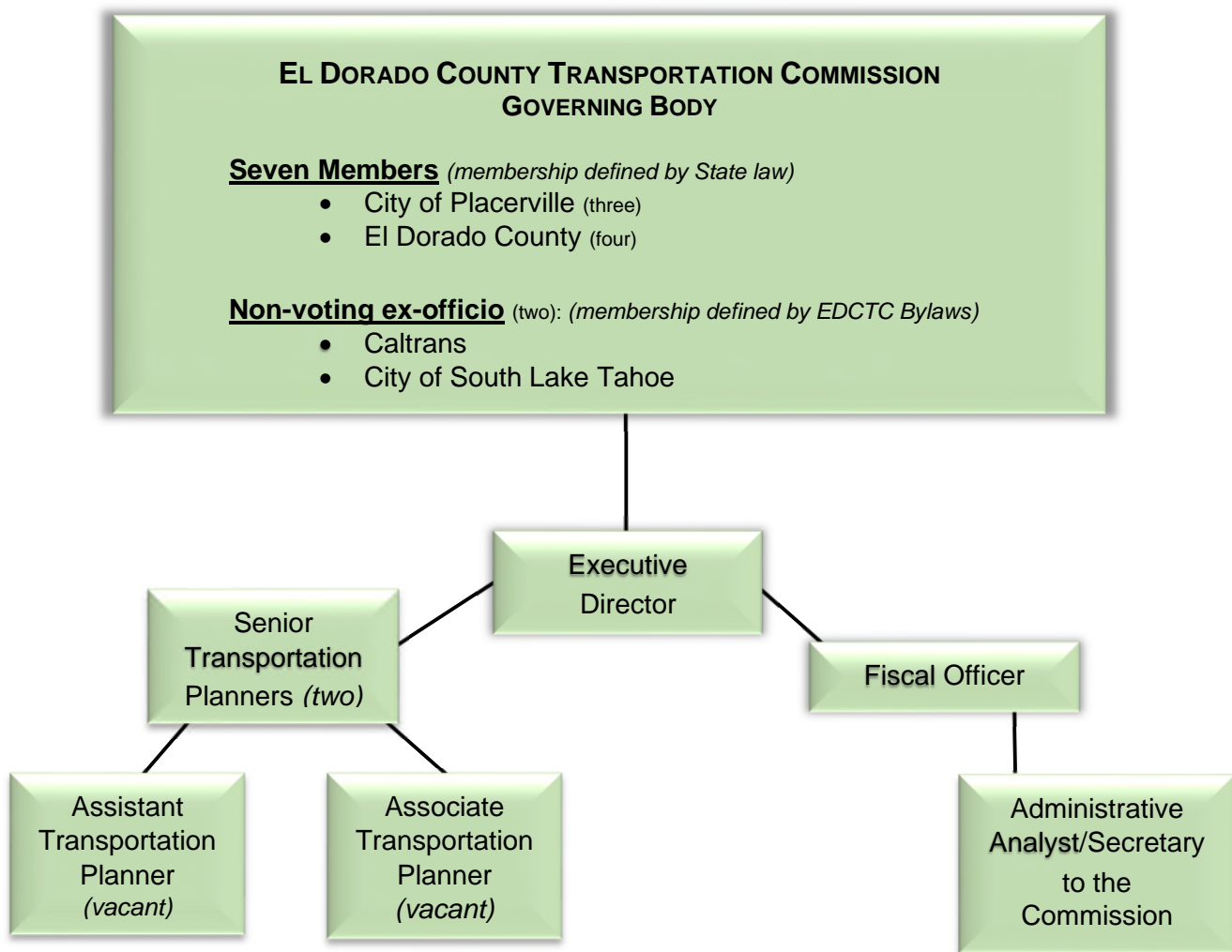
In 1991, the Federal Intermodal Surface Transportation Efficiency Act (ISTEA) provided a new definition of the geographic area of transportation planning concern to be included in a Metropolitan Planning Organization's (i.e., SACOG) planning process. This geographic area is considered the Metropolitan Planning Area and must encompass the areas designated as non-attainment for ozone and carbon monoxide under the Federal Clean Air Act. The areas defined by the ISTEA brought the entire geographic area represented by the EDCTC into SACOG's planning process. This process is limited to planning as it pertains to federally funded projects, projects that require federal approval, or state and

locally funded projects that are deemed to be “regionally significant.” SACOG’s main purpose in this regard is to perform the air quality conformity analysis for local projects, meeting the above criteria, which must be included in the Metropolitan Transportation Plan, Metropolitan Transportation Improvement Program (MTIP), and ultimately the statewide Federal Transportation Improvement Program (FTIP).

An MOU setting forth a continuing, comprehensive, and cooperative planning process which involved all interests in the Metropolitan Planning Area has been developed. The original MOU between the EDCTC, SACOG, and the state of California was approved by the Secretary of Business, Transportation, and Housing Agency on September 9, 1993. An amendment to the MOU was approved by the EDCTC and SACOG Executive Directors in December 2016.

AB 1204 (Huber/Gaines), an Act to amend Section 67951 of the Government Code, was approved by the Governor on September 25, 2010. AB 1204 provides for EDCTC to be comprised of four members appointed by the Board of Supervisors and two members appointed by each incorporated city in the portion of El Dorado County outside of the Tahoe Basin. However, if there is only one incorporated city, that city would appoint three members.

## ORGANIZATIONAL CHART



### **FEDERAL PLANNING AND PROGRAMMING**

SACOG is responsible for the development of the Metropolitan Transportation Plan and MTIP for the area covered by the ozone non-attainment area. This includes the region represented by the EDCTC. The EDCTC is responsible for the coordination of local projects that meet the Metropolitan Transportation Plan/MTIP criteria and presents SACOG with a list of “funding constrained” projects for inclusion in the Metropolitan Transportation Plan/MTIP. SACOG performs the air quality conformity analysis on these projects and, if the conformity criteria are met, these projects are advanced to the statewide FTIP.

### **AGENCY COORDINATION**

EDCTC coordinates regional transportation planning activities with other public agencies, including El Dorado County, the City of Placerville, EDCTA, SACOG, the Tahoe Regional Planning Agency, the Tahoe Transportation District, Federal Highway Administrations (FHWA), the State Department of Transportation (Caltrans), the California Transportation Commission, adjacent RTPA's (Nevada County Transportation Commission, Placer County Transportation Planning Agency, and Amador County Transportation Commission), the Shingle Springs Rancheria Tribal Government, Bureau of Land Management, California State Parks, US Forest Service, and other interested groups.

### **COMMUNITY PARTICIPATION**

EDCTC follows the public participation guidelines, as outlined by the Caltrans Public Participation Plan. EDCTC has adopted a Public Outreach Plan, which incorporates collaborative public participation efforts including Native American communities, organizations, groups, and individuals by soliciting input through various policy, technical, and public forums. EDCTC conducts public hearings regarding the development and adoption of the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the annual unmet transit needs hearing (pursuant to TDA Statute). Additional public hearings and workshops are held for individual planning projects. The community participation effort has been enhanced by non-traditional outreach methods, expansion of the agency website, virtual and online interface platforms, and social media in an effort to provide citizens with greater access to agency documents and activities.

### **STATE PLANNING AND PROGRAMMING**

EDCTC is a State-mandated Regional Transportation Planning Agency. As such, EDCTC prepares the RTP and the RTIP for the Western Slope of El Dorado County (excluding the Tahoe Basin). EDCTC is also responsible for the administration of Transportation Development Act (TDA) funds for El Dorado County jurisdictions, excluding the portion of the County within the Tahoe Regional Planning Agency boundaries.

All projects including those designated in the MTIP, must be in the RTP, and may be in the RTIP in order to receive consideration for funding allocated by the EDCTC as part of the State Transportation Improvement Program (STIP). The RTIP is the program from which projects are nominated to the STIP. The MTIP and RTIP essentially address two different funding sources: the MTIP programs federal funds and Regionally Significant Projects; the RTIP is the EDCTC nomination for STIP funds.

### **FEDERAL PLANNING FACTORS AND EMPHASIS AREAS**

Federal Planning Factors are issued by Congress to emphasize specific issues and must be identified in local planning documents. The Federal Planning Factors in Title 23 of the United States Code, section 134(h) are incorporated in the OWP. The ten planning factors are as follows:

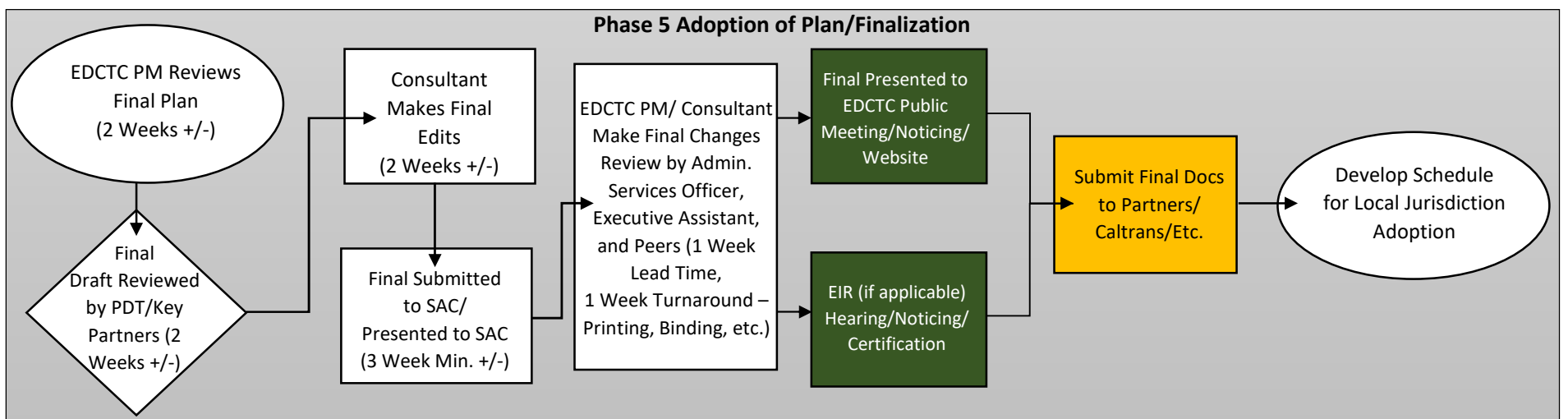
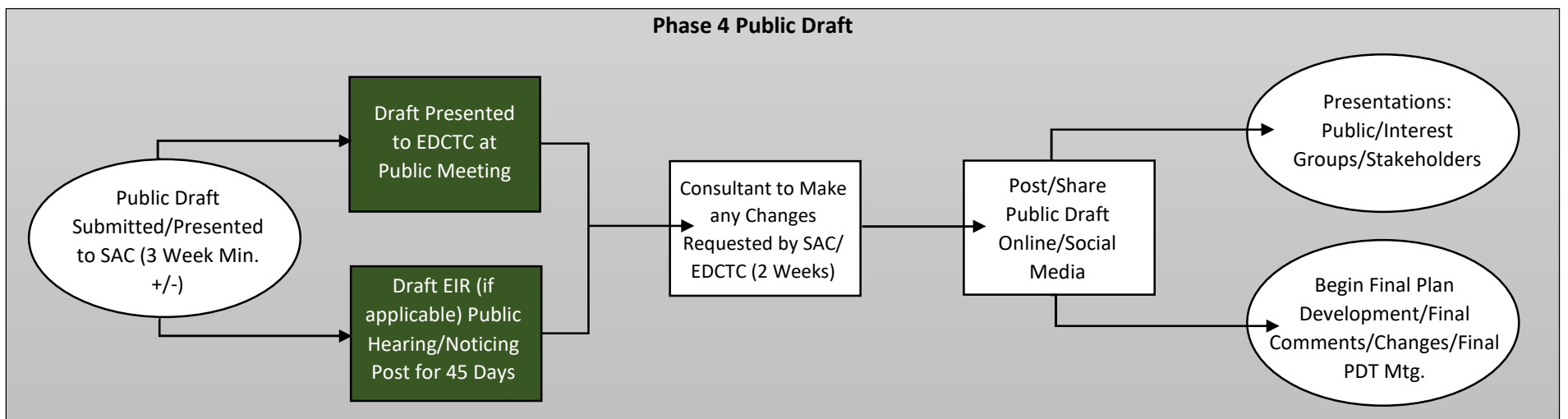
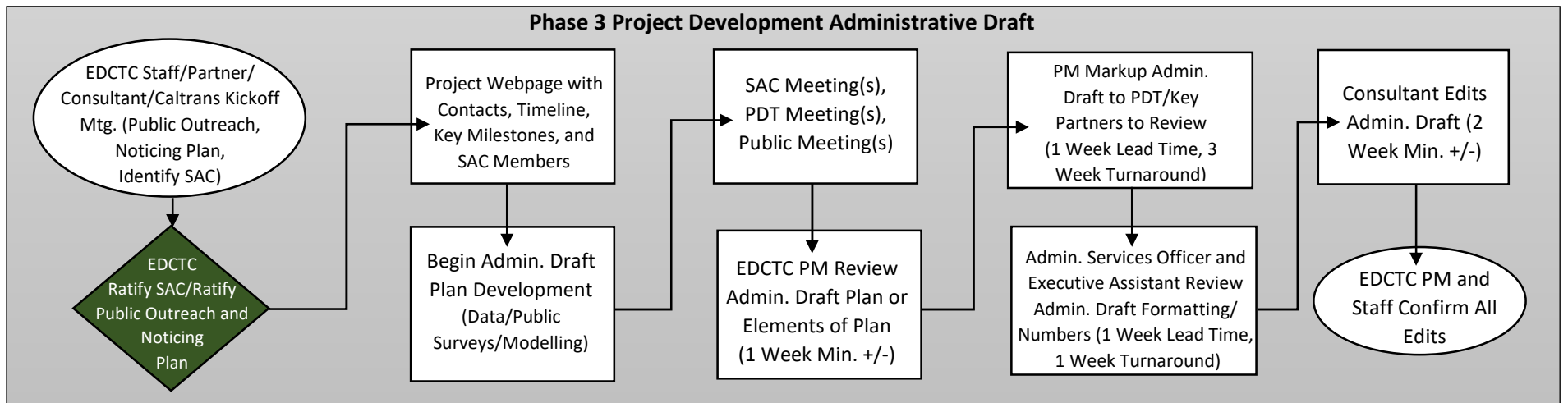
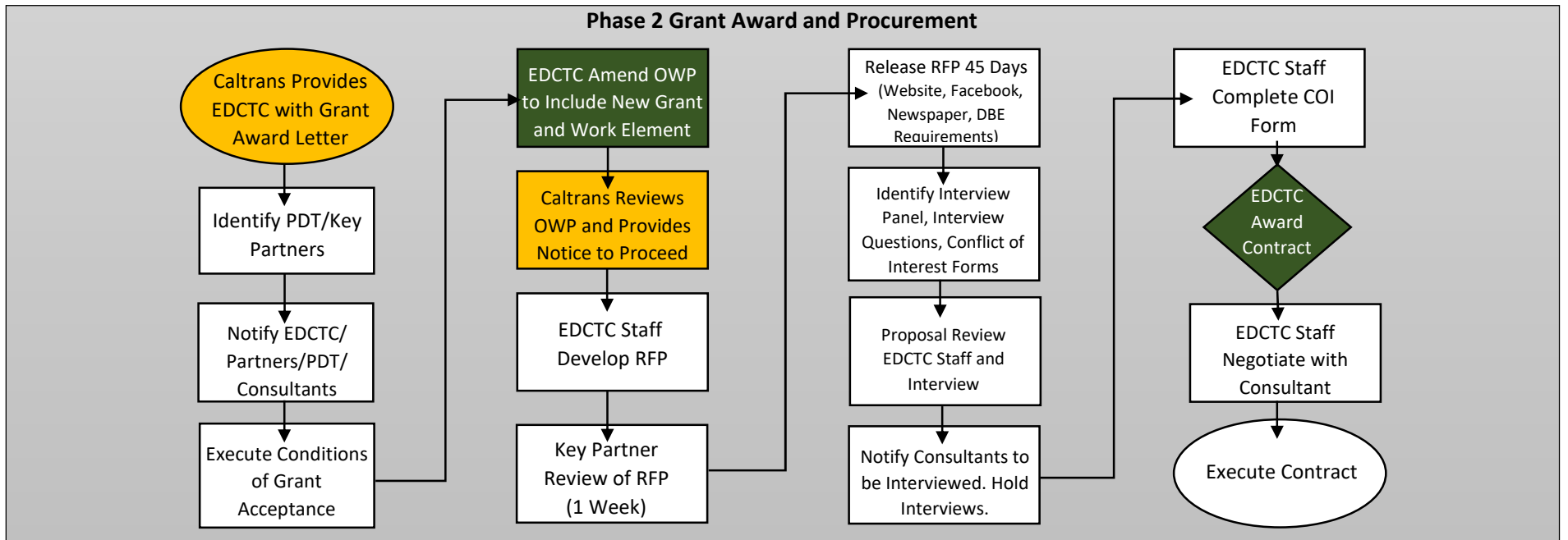
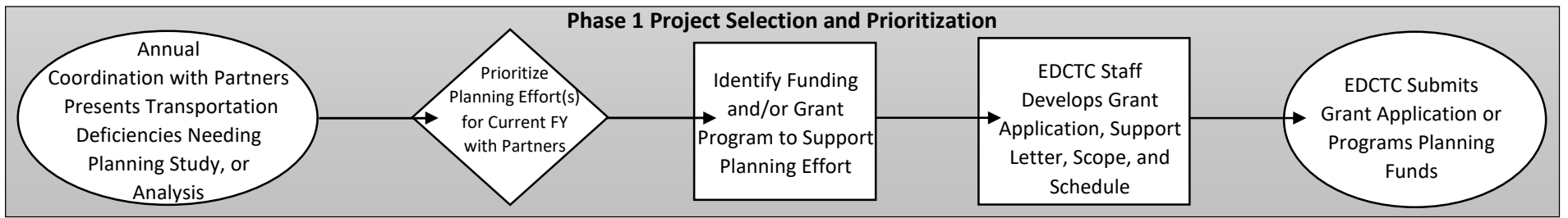
Federal Planning Factors Work Element												
	110	120	122	200	221	263	282	310	315	330	400	410
1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency	•			•		•			•		•	•
2. Increase the safety of the transportation system for motorized and non-motorized users				•	•		•	•	•	•	•	•
3. Increase the security of the transportation system for motorized and non-motorized users		•		•	•				•	•		•
4. Increase the accessibility and mobility of people and freight		•	•	•	•	•	•	•	•	•		•
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns	•		•	•		•	•		•	•	•	•
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight		•	•	•	•	•	•	•		•	•	•
7. Promote efficient system management and operation	•			•		•		•	•			•
8. Emphasize the preservation of the existing transportation system	•			•	•			•	•	•	•	•
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation	•		•	•	•	•		•		•		•
10. Enhance travel and tourism	•		•	•	•	•	•		•	•	•	•

FHWA also issued updated Federal Planning Emphasis Areas (PEAs). The PEAs are areas that FHWA and FTA should emphasize when meeting with the metropolitan planning organizations, State departments of transportation, public transportation agencies, and Federal Land Management Agency counterparts to identify and develop tasks associated with the Unified Planning Work Program and the Statewide Planning and Research Program. EDCTC is committed to planning and project delivery which is in alignment with the California requirements set forth in the various transportation funding programs. One of the ways EDCTC achieves this is by aligning work elements with the most current California Planning Emphasis Areas. The matrix below represents the alignment between the Fiscal Year 2023/24 OWP and the current California Planning Emphasis Areas.

California 2022 Planning Emphasis Areas Work Element										
	110	120	122	125	130	200	221	263	282	315
1. Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future	•	•	•		•	•	•	•	•	•
2. Equity and Justice40 in Transportation Planning	•	•	•	•		•	•	•		•
3. Complete Streets						•	•	•		•
4. Public Involvement	•	•				•	•	•		•
5. Strategic Highway Network (STRAHNET)/ U.S. Department of Defense (DOD) Coordination										
6. Federal Land Management Agency (FLMA) Coordination	•					•				
7. Planning and Environment Linkages (PEL)			•			•		•		
8. Data in Transportation Planning		•		•	•	•		•		



## El Dorado County Transportation Commission Planning Process



KEY	
○ START/END	□ EDCTC STAFF
□ PROCESS	■ CALTRANS
◇ DECISION	■ EDCTC BOARD MEETING

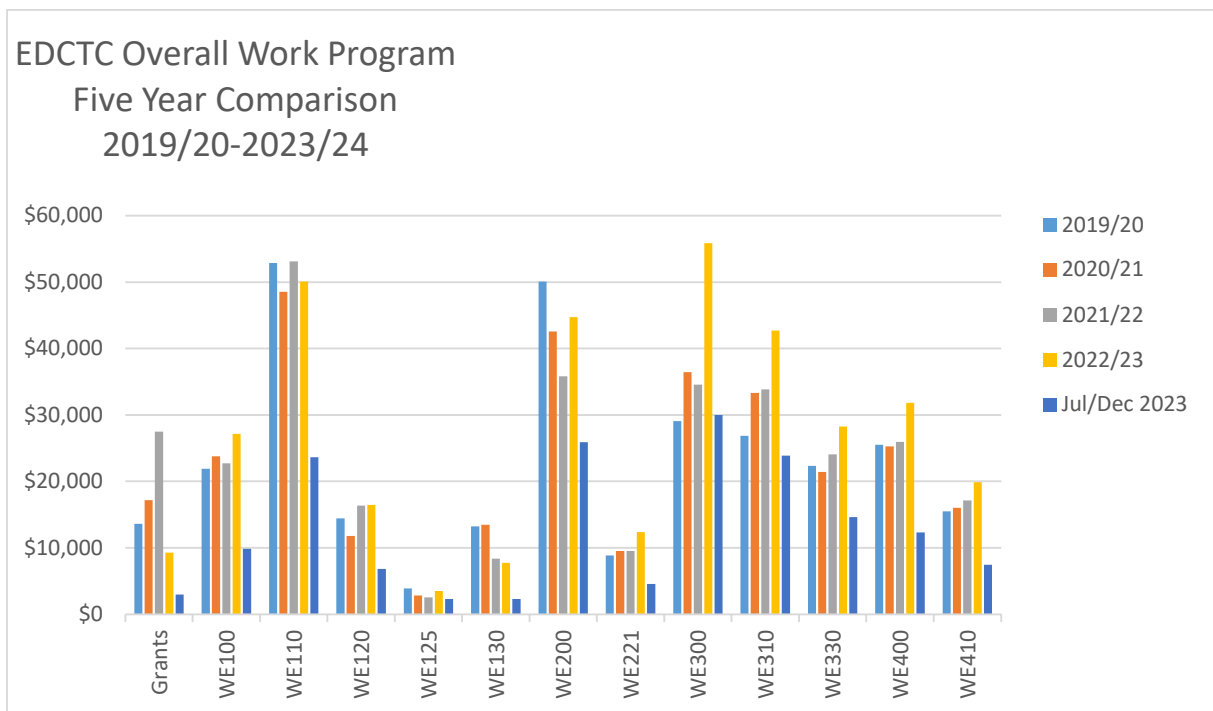
ACRONYM LIST			
COI:	Conflict of Interest	PDT:	Project Development Team
DBE:	Disadvantaged Business Enterprise	PM:	Project Manager
EDCTC:	El Dorado County Transportation Commission	RFP:	Request for Proposals
EIR:	Environmental Impact Report	SAC:	Stakeholder Advisory Committee
OWP:	Overall Work Program		

## WORK ELEMENT DETAIL

The following detail provides the specific objective, tasks performed, and end products of each Work Element included in the Overall Work Program. The details are provided to highlight each Work Element and provide transparency and clarity regarding the work performed by EDCTC over the course of a fiscal year. The details of some of the Work Elements remain the same from year to year, with only minor revisions to tasks performed. Other Work Elements change or are all together newly added to the Work Program given the fluid nature of transportation priorities, planning efforts, studies, and other grant funded efforts. It is important to note that the numbering structure of the Work Elements is tracked over many years. For example, the 2023/24 Fiscal Year Work Elements will not be numbered consecutively, i.e. 1, 2, 3, 4 etc., but will reflect the assigned number to reoccurring Work Elements, such as 50 and 100, along with new numbers assigned to new Work Elements, such as 263 and 282. For every year’s Overall Work Program, Work Elements are grouped into four primary categories.

- Administration and Intergovernmental Coordination
  - Work Elements 50, 100, 110, 120, 122, 125, and 130
- Multi-Modal Transportation Planning
  - Work Elements 200, 221, 263, and 282
- Project Delivery and Programming
  - Work Elements 300, 310, and 330
- Public Information, Outreach, and Advocacy
  - Work Elements 400 and 410

To monitor work performed over time, EDCTC tracks the Overall Work Program over a five-year period to see how priorities shift and how transportation planning and policy evolve over time. This also helps to better understand where resources are directed and presents opportunities when and if priorities need to shift. The table below depicts this comparison over five Fiscal Years.



*Note: Work Element 50 Indirect Costs is not included as it is spread across all Work Elements each year. Grant funding is shown but is often spread across multiple Fiscal Years to complete the work performed.*

# ADMINISTRATION AND INTERGOVERNMENTAL COORDINATION



**WORK ELEMENT 50**

**AGENCY ADMINISTRATION AND MANAGEMENT: INDIRECT COSTS**

**Objective**

To manage and administer the day-to-day operations of the agency that are billable as indirect labor indirect costs under an Indirect Cost Allocation Plan approved by Caltrans.

**Discussion**

This element provides for the support of the agency’s personnel, management, and operational needs.

**Work Activities to be completed by EDCTC**

1. Administer the EDCTC FY 2023/24 operating budget ..... ongoing
2. Prepare financial statements and financial reports for the Commission, partner jurisdictions, and auditors ..... as needed
3. Maintain ongoing bookkeeping and accounting ..... as needed
4. Administer accounts payable to all contractual services ..... as needed
5. Administer payroll, prepare, and maintain all records of payroll activities ..... as needed
6. Prepare quarterly and annual tax reports ..... quarterly
7. Perform personnel duties, including employee performance reviews, prepare and maintain all personnel-related records, and ensure compliance with various personnel related legislation ..... annually
8. Administer and maintain Equal Employment Opportunity, Family Medical Leave Act, and employee compensation and benefits programs ..... as needed
9. Recruit and hire new employees ..... as needed
10. Prepare agendas and staff reports for the Technical Advisory Committee ..... monthly
11. Prepare agendas and staff reports for the Commission ..... monthly
12. Conduct Technical Advisory Committee and Commission meetings ..... monthly
13. Conduct Policy Advisory Team meetings ..... as needed
14. Provide general front desk support, including greeting visitors, answering phones, opening, and directing mail, and responding to inquiries ..... ongoing
15. Maintain transportation planning files, correspondence, and data ..... ongoing
16. Attend governmental and professional conferences, webinars, workshops, and training sessions ..... as needed
17. Review and monitor new and proposed programs, legislation, and regulations applying to transportation planning ..... as needed
18. Maintain and update computer systems and equipment, including all information technology related tasks ..... as needed
19. Update Bylaws, Administrative Operating Procedures, and Personnel Policies to reflect changes in State and Federal law ..... as needed
20. Administer and maintain EDCTC’s financial investment program in accordance with the adopted investment policy and California Government Code ..... as needed

**End Products**

- 1. Check registers ..... monthly
- 2. Employee performance reviews ..... annually
- 3. Financial statements and financial reports ..... as needed
- 4. Payroll tax reports ..... quarterly
- 5. Agendas for Technical Advisory Committee and Transportation Commission meetings  
.....monthly, or as needed
- 6. Reports to EDCTC and member agencies on federal, state, and regional programs..... ongoing
- 7. Updated Bylaws, Administrative Operating Procedures, and Personnel Policies..... as needed

**Work Element Budget**

<b>Calculated within Indirect Cost Allocation Plan</b>	
Indirect Salaries and Benefits	\$267,557
EDCTC Indirect Expenses	\$175,589
<b>TOTAL</b>	<b>\$443,146</b>

**WORK ELEMENT 100**

**ADMINISTRATION AND IMPLEMENTATION OF THE  
OVERALL WORK PROGRAM: DIRECT**

**Objective**

To provide agency management and administration through implementation of the Overall Work Program that is billable as direct costs to Rural Planning Assistance (RPA) funds.

**Discussion**

This element provides for the development and management of the Commission’s Overall Work Program.

**Previous Work Activities - FY 2022/23**

1. Fiscal Year 2021/22 Year end close-out package (EDCTC).....August 2022
2. Fiscal Year 2022/23 Overall Work Program Quarterly Reports (EDCTC).... October 2022, January 2023, April 2023, July 2023
3. Fiscal Year 2022/23 Overall Work Program Amendments (EDCTC)..... December 2022, February 2023
4. Fiscal Year 2023/24 Overall Work Program (EDCTC)..... March 2023 (draft), May 2023 (final)

**Current Work Activities - FY 2023/24**

1. Fiscal Year 2022/23 Year end close-out package (EDCTC).....August 2023
2. Prepare amendments to the FY 2023/24 Overall Work Program and Budget (EDCTC)  
..... October 2023 and April 2024 or as needed
3. Prepare the FY 2024/25 Overall Work Program and Budget (EDCTC) . February 2024-May 2024
4. Review and monitor new and proposed programs, legislation, and regulations at the federal, state, and regional level applying to transportation planning (EDCTC) ..... as needed

**End Products**

1. Fiscal Year 2022/23 Year end close-out package .....August 2023
2. Fiscal Year 2023/24 Overall Work Program Quarterly Reports ..... quarterly
3. Fiscal Year 2023/24 Overall Work Program Amendments ..... as needed
4. Fiscal Year 2024/25 Overall Work Program ..... March 2024 (draft), May 2024 (final)

**Completion Schedule**

Project Begins: July 1, 2023  
Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:**  
All

**Total Person Months: 3.9**

**Percent of Budget: 4%**

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Rural Planning Assistance (RPA) Funds	\$71,580	EDCTC	\$71,580
<b>TOTALS</b>	<b>\$71,580</b>		<b>\$71,580</b>

**WORK ELEMENT 110**

**INTERGOVERNMENTAL COORDINATION**

**Objective**

To coordinate the efforts of the Commission with local, regional, tribal, state, and federal agencies.

**Discussion**

This element provides the resources needed for the Commission’s staff and Board members to participate in the efforts and activities of other agencies and groups necessary to develop the transportation plans, fulfill programming needs, and implement programs that represent the transportation needs of the citizens of El Dorado County and City of Placerville. This participation is important to continue strong, inter-agency relationships within regional, state, tribal, and federal agencies to best ensure that the Commission’s policies, goals, and objectives are implemented.

EDCTC staff participates on the following policy and technical advisory committees:

- California Statewide Motorist Aid Committee
- Capitol Valley Area Service Authority for Freeways and Expressways (SAFE)
- Caltrans – State Highway System Management Plan
- California Transportation Commission – Road Repair and Accountability Act of 2017: Program Working Groups (seven total)
- California Transportation Commission – Active Transportation Advisory Committee
- California Transportation Commission – Road User Charge Technical Advisory Committee
- California Transportation Commission – Equity Advisory Committee
- El Dorado County Office of Wildfire Preparedness and Resilience
- Regional Caltrans Coordinating Group
- Regional Transportation Planning Agency Forum (RTPA)
- SACOG Regional Planning Partnership (RPP)
- SACOG Bicycle/Pedestrian Advisory Committee
- SACOG Transit Coordinating Committee (TCC)
- SACOG Funding Round Working Group
- SACOG Race, Equity, and Inclusion Working Group
- South Shore Transportation Management Association (SSTMA)
- Tahoe Regional Planning Agency (TRPA)
- Tahoe Transportation District (TTD)

EDCTC is a member and/or participates in the activities of the following organizations:

- California Rural Counties Task Force (RCTF)
- California Transit Association (CTA)
- Sacramento Metro Chamber Annual Cap to Cap Advocacy Delegation

**Previous Work Activities - FY 2022/23**

1. Participated in Caltrans, CTC, and SACOG meetings (EDCTC)..... regularly
2. Participated in South Shore Transportation Management Association meetings (EDCTC)... monthly
3. Participated in California Transportation Commission meetings and workshops (EDCTC)bi-monthly
4. Participated in statewide Regional Transportation Planning Agency meetings (EDCTC).. bi-monthly
5. Attended Placerville City Council and El Dorado County Board of Supervisors meetings as a partner agency for agenda items relevant to EDCTC (EDCTC) ..... monthly
6. Participated in Rural Counties Task Force Meetings (EDCTC)..... bi-monthly
7. Participated in El Dorado Transit Authority Meetings (EDCTC) ..... monthly
8. Participated in SACOG Board, Committee, and working group meetings (EDCTC).....monthly

**Current Work Activities - FY 2023/24**

1. Participate in Caltrans, CTC, CalSTA, and SACOG meetings, including subcommittees and working groups (EDCTC) .....monthly, or as needed
2. Participate in Tahoe Transportation District, Tahoe Regional Planning Agency, and South Shore Transportation Management Association meetings (EDCTC)..... as needed
3. Attend Caltrans District 3 planning workshops, and project specific workshops, working groups and project development committees (EDCTC)..... as needed
4. Participate in California Transportation Commission meetings, including subcommittees, working groups, guidelines development, advisory groups, and other workshops (EDCTC) ..... monthly or as needed
5. Participate in statewide Regional Transportation Planning Agency and serve on subcommittees (EDCTC) .....monthly or as needed
6. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government about its transportation related issues and concerns (EDCTC) ..... as needed
7. Attend Placerville City Council and El Dorado County Board of Supervisors meetings as a partner agency for agenda items relevant to EDCTC (EDCTC) ..... as needed
8. Review and comment on local jurisdiction transportation and development projects (EDCTC).....as needed

**End Products**

1. Reports to the Commission on intergovernmental coordination and activities of related local, regional, state, tribal, and federal agencies. .... as needed
2. Correspondence and communications to other government agencies and jurisdictions ..... as needed

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:**  
 Executive Director and Senior  
 Transportation Planners

**Total Person Months:** 6.2

**Percent of Budget:** 7%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Rural Planning Assistance (RPA) Funds	\$128,493	EDCTC	\$128,493
<b>TOTALS</b>	<b>\$128,493</b>		<b>\$128,493</b>

**WORK ELEMENT 120**

**TRANSPORTATION DEVELOPMENT ACT  
AND TRANSIT ADMINISTRATION**

**Objective**

To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing, and approving claims for Local Transportation Funds (LTF), State Transit Assistance (STA) Funds, and State of Good Repair (SGR) Funds for the jurisdiction of the EDCTC (western slope).

To provide staff support to the EDCTC Social Services Transportation Advisory Council (SSTAC).

**Discussion**

One fundamental responsibility of the EDCTC is to administer TDA funds. These funds operate public transit, construct bicycle and pedestrian facilities, and may be used for streets and roads purposes only after all unmet transit needs that are reasonable to meet have been addressed. Under TDA statute, EDCTC is responsible for preparing preliminary and final estimates of LTF, STA Fund, and SGR Fund apportionments, conducting fiscal and performance audits, and transit coordination. EDCTC has appointed members to a SSTAC in accordance with Transportation Development Act Statute 99238.

**Previous Work Activities - FY 2022/23**

1. Administration of the Local Transportation Fund (LTF), the State Transit Assistance (STA) Fund, and the State of Good Repair (SGR) Fund (EDCTC) ..... July 2022-June 2023
2. Fiscal and compliance audits completed for EDCTC and EDCTA (EDCTC, Consultant) September-November 2022
3. Assisted claimants with preparation of claims and local program administration for Road Repair and Accountability Act of 2017 State of Good Repair program (EDCTC) October 2022
4. Provided instructions to the El Dorado County Auditor for 2022/23 revised allocations and revised claims (EDCTC) ..... November 2022
5. Prepared Transportation Development Act Funds apportionments (EDCTC) .... February 2023, April 2023
6. Provided instructions to the El Dorado County Auditor for 2023/24 allocations (EDCTC) ..... June 2023

**Current Work Activities - FY 2023/24**

1. Provide for the management of the Local Transportation Fund (LTF), the State Transit Assistance (STA) Fund, and the State of Good Repair (SGR) Fund (EDCTC). ..... ongoing
2. Ensure that fiscal and compliance audits are performed in accordance with law and assist in the resolution of audit findings (EDCTC) ..... September-November 2023
3. Conduct the Citizen Participation Process Public Hearing (EDCTC)..... September-November 2023
4. Prepare draft and final apportionments for FY 2024/2025 Transportation Development Act Funds (EDCTC) ..... February and June 2024
5. Provide instructions to the El Dorado County Auditor for 2024/25 allocations to the jurisdictions (EDCTC) ..... June 2024
6. Assist claimants with preparation of claims and local program administration, including Road Repair and Accountability Act of 2017 State of Good Repair program (EDCTC) ..... ongoing
7. Provide instructions for revised allocations and revised claims (EDCTC) ..... as needed
8. Provide staff support to the EDCTC SSTAC (EDCTC) ..... ongoing

**End Products**

1. Independent audits of FY 2022/23 TDA claimants..... September-November 2023
2. TDA Claim notifications to jurisdictions..... February and May 2024
3. Final LTF, STA, and SGR apportionments for Fiscal Year 2024/25..... May 2024
4. Unmet Transit Needs Analysis and Findings, if warranted, or conduct in-lieu Citizen Participation Process Public Hearing..... September 2023-February 2024
5. Allocation instructions to the County Auditor for LTF, STA, and SGR funds ..... June 2024
6. Revised allocation instructions ..... as needed
7. Press releases, public service announcements, public notices, and public meeting/hearing flyers ..... as needed
8. SSTAC agendas and minutes ..... as needed

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this Work Element:** All

**Total Person Months:** 2.6  
**Percent of Budget:** 3%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$61,788	EDCTC	\$43,388
		TDA Audits	\$18,400
<b>TOTALS</b>	<b>\$61,788</b>		<b>\$61,788</b>

**WORK ELEMENT 122**

**TIRCP and ZETCP ADMINISTRATION**

**Objective**

To effectively administer the provisions of the Budget Act of 2023 SB 125 Formula-Based Transit and Intercity Rail Capital Program (TIRCP) & Zero Emission Transit Capital Program (ZETCP), including submitting funding allocation packages, distributing funding to public agencies eligible to receive TIRCP capital funding, post online a monthly summary of transit operator ridership data, submit an annual report to CalSTA, ensure that monies are expended consistent with State law, and submit a one-time, long-term financial plan by June 30, 2026.

**Discussion**

The TIRCP was created by Senate Bill (SB) to fund improvements to modernize California’s public transportation system. AB 102 and SB 125 amended the Budget Act of 2023 to appropriate \$4 billion of General Fund to the TIRCP over Fiscal Years 2023/24 and 2024/25 as well as \$910 million of Greenhouse Gas Reduction Fund (GGRF) and \$190 million of Public Transportation Account (PTA) funding to establish the ZETCP to help public transit operators transition to zero-emission bus fleets and meet the California Air Resources Board’s requirement for all public transit agencies to transition to a 100% zero-emission fleet by 2040.

**Current Work Activities – FY 2023/24**

1. Submittal of FY 2023/24 SB 125 Initial Allocation Package ..... November-December 2023
2. Online monthly summary of ridership data ..... April-June 2024
3. Submit updated FY 2023/24 Allocation Request ..... as needed
4. Provide instructions to El Dorado County Auditor for allocation of FY 2023/24 TIRCP and ZETCP funds to jurisdictions.....April-June 2024
5. Provide instructions for revised allocations.....as needed
6. Provide for the management of the TIRCP and ZETCP funds.....April-June 2024

**End Products**

1. Summary of Monthly Ridership Data..... July 2024-June 2025
2. Tracking the receipt and utilization of TIRCP and ZETCP funds..... July 2024-June 2025
3. Updated FY 2024/25 Allocation Request if needed ..... July-December 2024
4. Allocation instructions to the County Auditor for TIRCP and ZETCP funds..December 2024-June 2025
5. Revised allocation instructions ..... as needed
6. Allocation Package Submittal to CalSTA..... December 2024
7. Annual Report to CalSTA ..... December 2024

**Completion Schedule**

Project Begins: November 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for  
 this Work Element: All**

**Total Person Months: 1.7  
 Percent of Budget: 2%**

Revenues	<u>Work Element Budget</u>	
	Expenditures	
ZETCP (PTA) Funds	\$29,986	EDCTC \$29,986
<b>TOTALS</b>	<b>\$29,986</b>	<b>\$29,986</b>



**WORK ELEMENT 125**

**EL DORADO COUNTY AIRPORT LAND USE COMMISSION**

**Objectives**

To effectively administer the El Dorado County Airport Land Use Commission (ALUC) and related aviation system planning activities

To provide technical assistance to the Placerville and Georgetown Airport Advisory Committees and the Cameron Park Airpark District.

To update and maintain the Airport Land Use Compatibility Plans for each of the three airports under the jurisdiction of the El Dorado County ALUC.

**Discussion**

The EDCTC’s planning activities include administration of the ALUC and related planning assistance to the Placerville Airport, Georgetown Airport, and Cameron Park Airpark Airport. EDCTC coordinates with the California Department of Transportation Division of Aeronautics for ALUC planning activities and funding. As the designated ALUC for El Dorado County, EDCTC is responsible for defining planning boundaries and setting standards for compatible land uses surrounding airports.

ALUCs have three primary functions under State law. The first is the adoption of land use standards that minimize the public’s exposure to safety hazards and excessive levels of noise. The second is to prevent the encroachment of incompatible land uses around public-use airports. The third is the preparation of an Airport Land Use Compatibility Plan (ALUCP) for the area around each public use airport which defines compatible land uses for safety, density, height, and noise. Guidance for ALUCP development is provided in the 2011 California Airport Land Use Planning Handbook. The ALUC’s third function is consistency determinations for proposed projects that are incompatible with adopted ALUCP recommendations.

**Previous Work Activities - FY 2022/23**

1. Review development projects for consistency with adopted ALUCPs (EDCTC, Consultant) Ongoing

**Current Work Activities - FY 2023/24**

1. Review development projects for consistency with adopted ALUCPs (EDCTC, Consultant).....as needed
2. Provide staff support for airports, local jurisdictions, and ALUC (EDCTC) ..... ongoing
3. Develop amendments to the adopted ALUCPs based on consistency determinations for Master Plan Updates and Airport Layout Plans for the Placerville, Cameron Park, and Georgetown airports (EDCTC, Consultant)..... as needed
4. Work with El Dorado County to coordinate ALUCPs with appropriate land use planning documents (EDCTC, County) ..... ongoing
5. Work with the City of Placerville to coordinate ALUCPs with appropriate land use planning documents (EDCTC, City) ..... ongoing
6. Commission staff will follow the public participation guidelines, as outlined by the Caltrans Goals of the Public Participation Plan (EDCTC)..... ongoing

**End Products**

1. ALUCP consistency review documents and related materials ..... as needed

**Completion Schedule**

Project Begins: July 1, 2023  
Completion: June 30, 2024

**Staff Responsible for this Work Element:** Executive Director

**Total Person Months:** .4  
**Percent of Budget:** 1%

<b>Work Element Budget</b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$15,841	EDCTC	\$10,841
		Consultant	\$5,000
<b>TOTALS</b>	<b>\$15,841</b>		<b>\$15,841</b>

**WORK ELEMENT 130**

**EL DORADO COUNTY FREEWAY SERVICE PATROL**

**Objective**

To manage and oversee the operation of a Freeway Service Patrol (FSP) along US 50 within El Dorado County.

**Discussion**

This work element includes the activities necessary to implement a FSP program along US 50 east of the El Dorado County/Sacramento County line to relieve congestion, assist the motoring public, and provide air quality improvements.

US 50 serves as the primary transportation corridor for local, regional, interregional, commuter, and goods movement traffic throughout El Dorado County. US 50 experiences traffic congestion during peak periods when traffic volumes approach highway capacity. Traffic congestion along US 50 reduces throughput and mobility, increases air pollution, and creates stress on drivers. Sixty percent of delay hours are caused by disabled vehicles and accidents. While these types of traffic incidents are random events, they cause the most significant delays when roadways are approaching capacity. The purpose of the FSP program is to relieve the most heavily congested segments of US 50 in El Dorado County by assisting disabled vehicles and the motoring public.

**Previous Work Activities - FY 2022/23**

1. Managed contract with Extreme Towing to implement service along US 50 from El Dorado County line east approximately ten miles (EDCTC)..... Monthly
2. Participated in regional and Statewide Motorists Aid Committee (EDCTC) ..... October 2022
3. Annual FSP Progress Report presented at Commission meeting (EDCTC) .....February 2023

**Current Work Activities - FY 2023/24**

1. Manage contract with FSP provider to implement service along US 50 from El Dorado County line east approximately ten miles (EDCTC)..... ongoing
2. Work with Sacramento Transportation Authority to maintain online assists database (EDCTC) ..... ongoing
3. Coordinate with California Highway Patrol (CHP) to administer and monitor the FSP program (EDCTC)..... ongoing
4. Evaluate FSP data and modify service as needed to meet the goals and objectives of the FSP program (EDCTC)..... ongoing
5. Annual FSP progress reports (EDCTC) .....February 2024
6. Participate in regional and Statewide Motorists Aid Committee (EDCTC) ..... ongoing
7. Patrol FSP area between El Dorado County Line and Greenstone Road weekdays between the hours of 6:30-9:00 am and 3:30-6:30 pm (Contracted Tow Operator) ..... ongoing

**End Products**

1. Annual Progress Report.....February 2024
2. FSP survey response review.....July 2023-June 2024

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:** Administrative Analyst/Secretary to the Commission

**Total Person Months:** 1.3

**Percent of Budget:** 10%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
FSP State Funding	\$123,387	FSP Contractor & STA Shared Costs	\$176,000
Capitol Valley SAFE	\$69,672	EDCTC	\$17,059
<b>TOTALS</b>	<b>\$193,059</b>		<b>\$193,059</b>

# MULTI-MODAL TRANSPORTATION PLANNING

**WORK ELEMENT 200**

**REGIONAL TRANSPORTATION PLAN**

**Objective**

To implement the EDCTC Regional Transportation Plan (RTP) and coordinate with partner agencies on the development and amendment of the El Dorado County components of SACOG’s Metropolitan Transportation Plan (MTP) Sustainable Communities Strategy (SCS).

**Discussion**

The RTP and MTP SCS are required by state and federal law (respectively) and provide the means for EDCTC and the six-county SACOG region to establish transportation goals, policies, and funding strategies, and to identify projects over a 20-year time horizon. The current EDCTC RTP was adopted in November 2020, and the SACOG MTP/Sustainable Communities Strategy (SCS) for 2036 was adopted in November 2019.

EDCTC is required to update the RTP every five years in compliance with guidelines established by the California Transportation Commission. The next EDCTC RTP will be due in 2025. The RTP is the primary planning document produced by EDCTC and provides the policy basis for all major transportation infrastructure funding programs within the jurisdiction of the Commission.

On a statewide basis, projects and programs must be listed in the RTP, MTP, and the Metropolitan Transportation Improvement Program (MTIP) if cities, counties, and transit operators are to be eligible for federal funds for capital improvements. Also, any capacity-increasing capital projects are required to meet air quality conformity standards as outlined by the federal Environmental Protection Agency and implemented by SACOG. EDCTC annually dedicates 2% of its Local Transportation Fund for the federal planning, programming, and air quality conformity activities conducted by SACOG. SACOG activities are described in Appendix B. The payment to SACOG is funded with Local Transportation Funds.

**Previous Work Activities – FY 2022/23**

1. Coordinated with SACOG on updates and amendments to the MTP and MTIP (EDCTC).....as needed
2. Coordinated with City of Placerville to program funds to multi-modal and other projects included in the 2020 RTP (EDCTC) ..... as needed
3. Coordinated with El Dorado County DOT to program funding and support delivery of multi-modal projects included in the 2020 RTP(EDCTC) ..... as needed
4. Coordinated with El Dorado County DOT to update/amend the RTP to include a project for programming..... September 2022
5. Coordinated with El Dorado Transit to support delivery of projects included in the 2020 RTP (EDCTC)..... as needed
6. Coordinated with SACOG on Project Evaluation Process, Mapping Tools, and project identification for MTP update (EDCTC) ..... as needed

**Current Work Activities – FY 2023/24**

1. Begin update of 2020 RTP to include coordination and outreach with partner agencies, the public, and the EDCTC board ..... ongoing
2. Monitor city, county, regional, and state planning and programming activities to ensure that city, county, and regional plans and programs are included in the RTP to establish eligibility for state and federal funding (EDCTC)..... monthly

3. Review and update the current EDCTC RTP to include the latest data, transportation issues, RTP requirements, and mobility needs that may be reflected from the 2020 SACOG MTP/SCS and Caltrans CTP 2040 Regional Planning Goals (EDCTC) ..... as needed
4. Analyze State of Good Repair needs and investments (EDCTC, EDCTA) ..... quarterly
5. Implement 2020-2040 RTP action element projects including: a) Integrated land use, air quality and transportation planning, sustainability, highways, streets and regional/inter-regional roadways, public transit, aviation, active transportation, transportation systems management, funding, consistent with the policy element goals, objectives, strategies, and performance measures (EDCTC, County, City, EDCTA)..... monthly
6. Lend assistance to the member jurisdictions and EDCTA staff in the planning and programming process to meeting mandated program requirements (EDCTC) ..... as needed
7. Work with SACOG to prepare updates and amendments to the MTP and MTIP, including air quality conformity analyses (EDCTC)..... as needed
8. Work cooperatively with member jurisdictions, Caltrans, and SACOG, to maintain and update population, employment, housing, and traffic data and projections (EDCTC) ..... as needed
9. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government (EDCTC) ..... as needed
10. Work in concert with the adopted EDCTC Public Participation Plan Strategies and Outreach (EDCTC) ..... as needed

**End Products**

1. 2025 El Dorado County Regional Transportation Plan ..... ongoing
2. RTP amendments and updates..... as needed
3. SACOG MTP updates to include El Dorado County projects and priorities ..... as needed
4. Amendments to the MTP and MTIP ..... monthly
5. Public participation and outreach, public meeting summaries and presentations, and social media, and website outreach notification ..... as needed

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:** Executive Director and Senior Transportation Planners

**Total Person Months:** 9.0

**Percent of Budget:** 18%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$75,111	EDCTC	\$169,874
Local Transportation Funds (SACOG)	\$174,359	SACOG (funded with LTF)	\$174,359
Rural Planning Assistance	\$60,875		
EDCTC Surface Transportation Block Grant			
Program Exchange Funds (STBG - State)	\$33,888		
<b>TOTALS</b>	<b>\$344,233</b>		<b>\$344,233</b>

**WORK ELEMENT 221**

**TRANSIT PLANNING**

**Objectives**

To coordinate with the El Dorado County Transit Authority (EDCTA) on the development and implementation of transit-related planning efforts.

To coordinate with the EDCTA on the implementation of state and federal grant programs that are not administered through the Transportation Development Act.

**Discussion**

EDCTC provides application and programming support to the EDCTA for Federal Transit Administration (FTA) 5310, 5307, and 5311 grant funding programs for operations and capital expenses. EDCTC supports EDCTA through the development of planning grant applications, through programs such as the Sustainable Communities – Strategic Partnership program (FHWA State Planning and Research Part 1 funds and FTA Section 5304) and is responsible for associated reporting documents. EDCTC also prepares required amendments to the Coordinated Public Transit-Human Services Transportation Plan, and Short- and Long-Range Transit plans. In addition, EDCTC coordinates transit-related activities and provides staff support to the EDCTC SSTAC.

**Previous Work Activities - FY 2022/23**

1. Participated in El Dorado Transit Technical Advisory Committee meetings (EDCTC) ..... as needed
2. Participated in SACOG Transit Coordinating Committee meetings (EDCTC)..... as needed
3. Assisted with development of State of Good Repair programming and claims (EDCTC)..... August-October 2022
4. Assisted El Dorado Transit initiating the update to the short-range transit plan ..... October 2022-February 2023

**Current Work Activities - FY 2023/24**

1. Prepare required amendments to the Coordinated Public Transit-Human Services Transportation Plans and Short- and Long-Range Transit Plan (EDCTC, EDCTA)..... as needed
2. Prepare agendas and staff reports for TAC, SSTAC, Commission meetings, and any other public participation group formed by EDCTC to review transit projects or programs (EDCTC) .. as needed
3. Assist with the development of Sustainable Communities – Strategic Partnerships Program (FHWA State Planning and Research Part 1 funds and FTA Section 5304), 5310, 5307, and 5311 grant applications and programming (EDCTC)..... as needed
4. Assist with development of State of Good Repair applications and programming (EDCTC).....as needed
5. Prepare reporting documents associated with FTA grant funded projects (EDCTC) .....quarterly
6. Participate in El Dorado Transit Technical Advisory Committee meetings (EDCTC) ..... as needed
7. Participate in El Dorado Transit update of Short-Range Transit Plan ..... ongoing

**End Products**

1. Coordinated Public Transit Human Services Transportation Plan and Short- and Long-Range Transit Plan amendments ..... as needed
2. Press releases, public service announcements, public notices, and public meeting/hearing flyers ..... as needed



- 3. Sustainable Communities – Strategic Partnerships Program (FHWA State Planning and Research Part 1 funds and FTA Section 5304), FTA Section 5310, 5307, and 5311 grant applications and programming documents ..... as needed
- 4. SSTAC meeting agendas and minutes ..... as needed

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:** Senior  
 Transportation Planners

**Total Person Months:** 1.7

**Percent of Budget:** 2%

<b>Revenues</b>	<b><u>Work Element Budget</u></b>		<b>Expenditures</b>
Local Transportation Funds	\$31,478		EDCTC \$31,478
<b>TOTALS</b>	<b>\$31,478</b>		<b>\$31,478</b>

**WORK ELEMENT 263**

**NEXT GENERATION TRANSPORTATION INVESTMENTS STRATEGY**

**Objective**

Rural regional transportation planning agencies like EDCTC have a unique purpose to represent areas of the state with expansive geographies, low population densities, and few urban centers. As more focus is placed on combating climate change, more transportation planning and funding policies are targeting large populations in the urban centers across California, further challenging rural and suburban regions in their ability to compete for and secure resources. EDCTC’s efforts have historically focused on traditional transportation policies and programs which no longer align with this shift in performance outcomes. To overcome this, EDCTC will be developing the Next Generation Transportation Investments Strategy (Next Gen Strategy) to reflect these changes with technical support, research, and data to support the statewide transportation goals and project delivery.

**Discussion**

As a Regional Transportation Planning Agency, EDCTC must develop long range plans and transportation studies which provide data, analytics, and information which informs transportation investments across the west slope of El Dorado County. Additionally, EDCTC must ensure that investments help achieve statewide goals for transportation, environmental quality, VMT, and GHG reduction while advancing economic growth and social equity. Changes in transportation funding policies at the state and federal levels combined with a paradigm shift in performance outcomes toward equity, adaptation and resiliency, and combating climate change have presented new challenges in the regional transportation planning space. Consequently, EDCTC is evermore challenged by these performance metrics due to low population densities, expansive geography, and widely dispersed disadvantaged cohorts, each of which are key metrics in all transportation funding programs. To overcome some of these challenges and develop a data driven, performance-based transportation investment strategy which aligns with these new policies and performance outcomes, EDCTC is developing the Next Generation Transportation Investments Strategy to work with proven subject area experts. This will ensure that EDCTC can advance statewide goals related to land use, multi-modal transportation, climate and equity, and continue to deliver transportation projects that meet the needs of today’s rural residents.

**Current Work Activities 2023/24**

1. Project Initiation: Commission staff will prepare a Request for Proposals and execute a contract with the successful consultant..... November 2023-February 2024
2. Data Collection, Growth Forecasts, Charts, Graphs.....January 2024-June 2024
3. Equity, Justice 40, and DAC Analysis .....January 2024-June 2024
4. Climate Adaptation and Resiliency Analysis.....January 2024-June 2024
5. VMT, GHG, and Trip Reduction Modeling..... February 2024-June 2024
6. Infill Analysis, EV Planning, Innovation, Microtransit ..... March 2024-June 2024
7. Survey, Public Outreach and Non-traditional Outreach ..... April 2024-June 2025

**Future Work Activities 2024/25 and 2025/26**

1. Performance Measures and Project Prioritization..... October 2024-April 2025
2. Financial Investment Strategy ..... March 2025-June 2025
3. Graphic Enhancement and Digital Interface ..... May 2025-June 2025
4. Prepare and Present Draft Next Generation Transportation Investment Strategy.....August 2025-October 2025
5. Prepare Final Next Generation Transportation Investment Strategy.....August 2025-February 2026
6. Board Review/Approval..... September 2025-February 2026

**End Products**

- Draft Next Generation Transportation Investments Strategy
- Final Next Generation Transportation Investments Strategy

**Completion Schedule**

Project Begins: November 1, 2023  
 Completion: December 30, 2025

**Staff Responsible for this**

**Work Element:** Executive Director and Senior Planners

**Total Person Months:** 13.0

**Percent of Budget:** 3.1%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
FTA 5304 - Sustainable Community Transportation Planning Grant Funds (Anticipated Carryover)	\$217,124	Consultant	\$200,000
EDCTC Surface Transportation Block Grant Program Exchange Funds (STBG – State)	\$42,811	EDCTC	\$59,935
<b>TOTALS</b>	<b>\$259,935</b>		<b>\$259,935</b>

**WORK ELEMENT 265**

**GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS, COMMUNITY SAFETY, AND RESILIENCY PLAN**

**Objective**

To deliver a wildfire evacuation preparedness plan for the Greater Placerville area to address public health and safety and the surrounding community’s growing climate vulnerability to the risk of wildfire.

**Discussion**

Due to the impacts of climate change, wildfire intensity continues to increase in California with over half the State’s twenty largest and most destructive wildfires occurring in the last ten years. The 2018 Camp Fire destroyed the town of Paradise and brought to the forefront the extreme wildfire risk faced by communities across California, including the Greater Placerville area.

To address the impacts of climate change and the growing climate vulnerability to the risk of wildfire, the Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan (project) will deliver a wildfire evacuation preparedness plan for the Greater Placerville area in El Dorado County. The project area includes the U.S. Highway 50 corridor from Pollock Pines through the City of Placerville and the principal and minor arterials and major and minor collectors in the project area.

One of the first tasks of the project will be to produce an Existing Conditions Report that will characterize wildfire risk in the project area, including identification of vulnerabilities in the transportation, communication, and water networks that lead to catastrophic failure during a wildfire and result in failed evacuation and loss of life. Another task will identify the infrastructure improvements necessary to make the transportation, communication, and water networks more resilient and add redundancy to avoid catastrophic failure. The project will utilize innovative modeling and simulations of the interactions of fire, traffic, communications, water network and human behavior during a wildfire event to identify the most efficient evacuation routes (depending on the location of the fire and weather conditions such as wind that influence the rate and direction of spread) to safely evacuate the entire community, including vulnerable human and domestic animal populations. The project will utilize best community engagement practices to actively engage all members of the public, including disadvantaged, senior, and other vulnerable populations to ensure they have an active hand in the decision-making process that results in an evacuation plan that addresses the needs of a diverse community and its members.

EDCTC received FY 2022/23 State Highway Account funding to provide additional public and stakeholder outreach and ensure the dissemination of critical wildfire evacuation preparedness information to a broader geographic area.

**Previous Work Activities – FY 2021/22 – FY 2022/23**

1. Release Request for Proposals (EDCTC)..... November 2021
2. Interview and recommend consultant (EDCTC).....February 2022
3. Contract approval at Commission meeting (EDCTC)..... March 2022
4. Manage contract with the consultant (EDCTC)..... March 2022-June 2023
5. Prepare Existing Conditions Report (Consultant).....March 2022-December 2022
6. Prepare Dynamic Conditions Analysis (Consultant)..... March 2022-May 2023
7. Perform Modeling and Simulations (Consultant)..... May 2022-June 2023
8. Media Relations, Pop-Up Events, Focus Groups, Workshops (Consultant) .. March 2023-June 2023
9. Advisory Committee Meetings (Consultant)..... April 2023-June 2023

- 10. Identify Infrastructure Improvements (Consultant) .....September 2022-June 2023
- 11. Agency Coordination (Consultant).....September 2022-June 2023
- 12. Develop Marketing Plan (Consultant) ..... March 2022-June 2023
- 13. Development of Program Brand, Marketing Materials (Consultant) ..... March 2022-June 2023
- 14. Development of Social Media Campaign (Consultant)..... March 2022-June 2023
- 15. Presentations to Local Agencies and Community Groups (Consultant) ..... May 2022-June 2023

**Current Work Activities – FY 2023/24**

- 1. Manage contract with the consultant (EDCTC) ..... July 2023-February 2024
- 2. Develop Marketing Plan (Consultant) ..... July 2023-February 2024
- 3. Perform Modeling and Simulations (Consultant)..... July 2023-November 2023
- 4. Identify Infrastructure Improvements (Consultant) ..... July 2023-November 2023
- 5. Media Relations, Pop-Up Events, Focus Groups, Workshops (Consultant) ..... July 2023-December 2023
- 6. Advisory Committee Meetings (Consultant) ..... July 2023-November 2023
- 7. Agency Coordination Meetings (Consultant)..... July 2023-December 2023
- 8. Additional Local Fire Agency Sessions (Consultant)..... September 2023-December 2023
- 9. Additional First Responder/Public Safety Sessions (Consultant) .. September 2023-December 2023
- 10. Collateral Materials (Consultant) ..... July 2023-November 2023
- 11. County-Wide Mailer (Consultant) ..... September 2023-February 2024
- 12. Paid Advertising via Mountain Democrat (Consultant) ..... July 2023-February 2024
- 13. Social Media Campaign (Consultant) ..... July 2023-February 2024
- 14. Presentations to Local Agencies and Community Groups (Consultant) .....July 2023-March 2024
- 15. Next Steps and Implementation Plan (Consultant) .....July 2023-March 2024
- 16. Prepare Draft Wildfire Evacuation Preparedness Plan (Consultant) .....July 2023-March 2024
- 17. Present Draft Wildfire Evacuation Preparedness Plan to Commission (Consultant)..... April 2024
- 18. Prepare Final Wildfire Evacuation Preparedness Plan (Consultant) .....December 2023-May 2024

**End Products**

- 1. Modeling and Simulations Summary .....April 2023
- 2. Infrastructure Improvements Report ..... May 2023
- 3. Draft Wildfire Evacuation Preparedness Plan .....April 2024
- 4. Final Wildfire Evacuation Preparedness Plan ..... May 2024

**Completion Schedule**

Project Begins: October 2021  
 Completion: May 31, 2024

**Staff Responsible for this Work**

**Element:** Senior Transportation  
 Planner

**Total Person Months:** .3

**Percent of Budget:** 6%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
FY 2021/22 State Highway Account (SHA)	\$98,138	EDCTC	\$5,660
Grant Funds		Consultant	\$111,361
Local Transportation Funds	\$7,829		
EDCTC Surface Transportation Block Grant	\$11,054		
Program Exchange Funds (STBG – State)			
<b>TOTALS</b>	<b>\$117,021</b>		<b>\$117,021</b>

<b><u>Additional Public Outreach Budget</u></b>		<b>Total Person Months: 0.0 Percent of Budget: 3%</b>	
<b>Revenues</b>		<b>Expenditures</b>	
FY 2022/23 State Highway Account (SHA) Grant Funds	\$50,545	Consultant-Public Outreach	\$50,545
<b>TOTALS</b>	<b>\$50,545</b>		<b>\$50,545</b>

**WORK ELEMENT 282**

**US 50 CAMINO SIGNAGE AND WAYFINDING MITIGATION PLAN**

**Objective**

Develop a signage and wayfinding plan for the greater Camino area to improve accessibility and awareness of economic activities north of US 50. This effort will improve access to, and awareness of, the Camino area for visitors, patrons, and residents now that the full median barrier is in place along this segment of US 50.

**Discussion**

Completion of the US 50 Camino Safety Improvements Project has provided significant lifesaving, safety, and operational improvements on US 50 in the Camino Community of El Dorado County. The primary element of this safety project included the construction of a concrete median barrier from Still Meadows Road to Upper Carson Road closing a gap and eliminating the dangers of crossing US 50 at many local road intersections which connect patrons to numerous agritourism based businesses north of US 50.

To mitigate these impacts to the residents and local economy, EDCTC will develop a signage and wayfinding plan to provide better information and route choices for the residents and the millions of interregional visitors to the Camino area. This plan will focus on signage and traveler information strategies along US 50 beginning west of Placerville and extending east of the Cedar Grove exit on US 50. The signage plan will include an extensive analysis of the existing routes and opportunities to access the Camino/Apple Hill region north of US 50. This analysis will look to improve access and awareness beyond the traditional exits and roadways, many of which are now limited or inaccessible due to the new median barrier. The wayfinding element of the plan will extend signage and wayfinding elements off US 50 onto local roadways to disperse traffic throughout the greater agritourism region of Camino and not solely focus traffic onto Carson Road. Both the signage and wayfinding elements will involve extensive public and stakeholder engagement.

**Current Activities - FY 2023/24**

1. Initial Kickoff Meeting with Caltrans (EDCTC)..... December 2023
2. Consultant Procurement (EDCTC) ..... November 2023 - February 2024
3. Project Kickoff (EDCTC/Consultant) ..... February 2024
4. Project Area Overview (Consultant)..... February - March 2024
5. Public Engagement and Outreach (EDCTC/Consultant)..... March - April 2024
6. Signage and Wayfinding Public Outreach Thematic Strategy (Consultant)..... April - May 2024
7. Draft Signage and Wayfinding Plan (Consultant)..... June 2024

**Future Work Activities – FY 2024/25**

1. Project Administration (EDCTC) ..... Ongoing
2. Draft Signage and Wayfinding Plan (Consultant)..... July 2024
3. Presentations to Local Agencies and Community Groups (Consultant) ..... August 2024
4. Present Draft Signage and Wayfinding Plan to Commission (Consultant) ..... August 2024
5. Prepare Final US 50 Camino Signage and Wayfinding Plan (Consultant) ..... September 2024

**End Products**

1. Project Kickoff Meeting Summary .....February 2024
2. Project Area Review Summary and Mapping .....April 2024
3. Engagement Plan, Public Outreach Summary..... May 2024
4. Presentation Materials, Illustrative Wayfinding Concepts ..... May - June 2024
5. Draft US 50 Camino Signage and Wayfinding Plan ..... July-August 2024
6. Final US 50 Camino Signage and Wayfinding Plan ..... September 2024

**Completion Schedule**

Project Begins: November 2023  
 Completion: October 2024

**Staff Responsible for this Work**

**Element:** Executive Director

**Total Person Months:** .3

**Percent of Budget:** 5%

**Work Element Budget**

**Revenues**

Rural Planning Assistance (RPA) Grant	\$85,000
EDCTC Surface Transportation Block Grant	\$9,400
Program Exchange Funds (STBG – State)	

**TOTALS** **\$94,400**

**Expenditures**

EDCTC	\$9,400
Consultant	\$85,000

**TOTALS** **\$94,400**



# PROJECT DELIVERY AND PROGRAMMING

**WORK ELEMENT 300**

**STATE AND FEDERAL PROGRAMMING**

**Objectives**

To select and prioritize projects and program funds available through the State Transportation Improvement Program (STIP), Road Repair and Accountability Act of 2017 (Senate Bill 1), the Regional Transportation Improvement Program (RTIP), and Interregional Transportation Improvement Program (ITIP).

To select and prioritize projects and program funds available through the Bipartisan Infrastructure Law (BIL) federal transportation bill, including new grant programs and Surface Transportation Block Grant Program (STBG), Highway Infrastructure Program (HIP), and Congestion Mitigation and Air Quality (CMAQ) funds.

Work in partnership with Caltrans, El Dorado County, and the City of Placerville to ensure that priority projects have Project Initiation Documents completed prior to programming.

**Discussion**

As the statutorily designated Regional Transportation Planning Agency (RTPA) for El Dorado County, EDCTC is responsible for selecting and prioritizing projects to use available state and federal transportation funds including those from the State Transportation Improvement Program (STIP), Road Repair and Accountability Act of 2017 (Senate Bill 1), and the Federal Bill. These funds, along with local funds, and funds available to Caltrans, are used to implement the projects identified in the Regional Transportation Plan (RTP), and SACOG MTP (MTP).

An important responsibility for EDCTC is to program the RTIP funds allocated to El Dorado County and the City of Placerville. EDCTC also advocates for the allocation of Statewide ITIP funds for shared projects on state highways within El Dorado County. Once these selections are made, EDCTC will ensure that project requests in the RTIP and ITIP are included in the STIP.

**Previous Work Activities - FY 2022/23**

1. Program CMAQ funding (EDCTC) ..... August 2022
2. Program STBG funding (EDCTC) ..... September 2022

**Current Work Activities - FY 2023/24**

1. Participate in Caltrans and CTC meetings and workshops regarding STIP development (EDCTC) ..... as needed
2. Provide the City of Placerville, County of El Dorado, and EDCTA with data regarding STIP programming and implementation policies (EDCTC) ..... ongoing
3. Develop with the City of Placerville, El Dorado County, EDCTA, and Caltrans a schedule and prioritized annual list of proposed Project Initiation Documents (EDCTC, City, County, Transit, Caltrans)..... ongoing
4. Develop and implement programs for the selection of projects and programs to use state and federal grant funds available to the Commission (EDCTC) ..... ongoing
5. Coordinate with the City of Placerville, El Dorado County, EDCTA, and Caltrans to secure Road Repair and Accountability Act funding as available (EDCTC, City, County, Transit, Caltrans) ongoing
6. Coordinate with Caltrans and local jurisdictions to develop projects incorporating Complete Street concepts (EDCTC, City, County, Transit, Caltrans) ..... ongoing

- 7. Prepare STIP amendments (EDCTC)..... as needed
- 8. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government (EDCTC) ..... as needed

**End Products**

- 1. Selection of projects and programs to use state and federal funds available to the Commission ..... ongoing
- 2. STIP Amendments ..... as needed
- 3. A schedule and prioritized list of proposed Project Initiation Documents to be included in the Caltrans PID Three-Year Strategic Plan..... annual

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:** Senior  
 Transportation Planners

**Total Person Months:** 8.1

**Percent of Budget:** 9%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$142,104	EDCTC	\$181,104
STIP Planning, Programming, and Monitoring (PPM)	\$39,000		
<b>TOTALS</b>	<b>\$181,104</b>		<b>\$181,104</b>

**WORK ELEMENT 310**

**TRANSPORTATION PROJECT DELIVERY AND OVERSIGHT**

**Objectives**

To ensure that projects using federal, state, and local grant funds use those funds in a timely and cost-effective manner.

To coordinate with local, regional, state, federal, and Tribal jurisdictions to develop projects that meet specific federal program guidelines.

**Discussion**

This element includes the activities necessary to ensure that projects funded by EDCTC are implemented on time and on budget. These include projects funded from the State Transportation Improvement Program (STIP); Senate Bill 1, Road Improvement and Repair Act of 2017 (SB1); state bond programs; and from the federal programs, such as the Surface Transportation Block Grant Program (STBG), Highway Infrastructure Program (HIP), and Congestion Mitigation and Air Quality (CMAQ) programs.

Chapter 622 (Statutes of 1997) significantly altered the responsibilities of both EDCTC and the State of California for the delivery and oversight of projects programmed in the State Transportation Improvement Program. Pursuant to this new legislation, a “Memorandum of Understanding Regarding Project Delivery of Regional Improvement Program Projects on State Highways” was entered into between EDCTC and Caltrans effective April 17, 2009, to define new roles and responsibilities. In particular, the EDCTC is responsible for monitoring project support costs for State Transportation Improvement Program projects. In addition, the Commission is responsible for monitoring project delivery schedules to ensure that projects meet state and federal timely-use-of-funds requirements.

Timely-use-of-funds requirements, implemented under AB 1012, also apply to delivery of STBG, SB1, HIP, and CMAQ projects. As a result, EDCTC monitors all programmed projects, maintains a database of project status, and works with project sponsors to ensure that all timelines are met. If necessary, EDCTC will work with project sponsors to reprogram funds to ensure that no funding is lost to the region.

**Previous Work Activities - FY 2022/23**

1. Produced Project Monitoring Reports (EDCTC) .....October 2022 and March 2023
2. Coordinated with SACOG on federal funding program opportunities and requirements (EDCTC) ..... July 2022-June 2023

**Current Work Activities - FY 2023/24**

1. Monitor STIP, STBG, SB1, HIP, and CMAQ project implementation including project support and capital costs (EDCTC)..... ongoing
2. Attend Project Development Team and coordination meetings with implementing jurisdictions to discuss the status of projects and to resolve project delivery issues consistent with timely use of funds requirements (EDCTC)..... as needed
3. Develop and maintain STIP, STBG, ATP, SB1 HIP and CMAQ project status database (EDCTC) ..... ongoing
4. Attend other coordination meetings with Caltrans to discuss changes in the scope, budget, and/or schedule of STIP, STBG, ATP, SB1, HIP, and CMAQ projects (EDCTC) ..... as needed

- 5. Work with Caltrans to resolve issues consistent with the terms of the Memorandum of Understanding (EDCTC) ..... as needed
- 6. Process allocation requests from local project sponsors for STIP funds (EDCTC) ..... as needed
- 7. Monitor project implementation schedules to ensure that project sponsors meeting timely-use-of-funds deadlines and take any actions necessary to prevent loss of funds to the region (EDCTC) ..... ongoing

**End Products**

- 1. Timely delivery of STIP, STBG, ATP, SB1, HIP, and CMAQ funded projects ..... ongoing
- 2. Maintained project status database ..... ongoing
- 3. Semi-Annual reports to the Commission on the status of project delivery of STIP, STBG, ATP, SB1, HIP, and CMAQ projects ..... September 2023 and March 2024
- 4. State grant and fund program applications ..... as needed
- 5. Federal grant and fund program applications ..... as needed
- 6. Approved allocation requests for STIP and ATP funds ..... as needed
- 7. Propose STIP and ATP amendments ..... as needed

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:** Senior  
 Transportation Planners

**Total Person Months:** 6.9

**Percent of Budget:** 7%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$103,084	EDCTC	\$142,084
STIP Planning, Programming, and Monitoring (PPM)	\$39,000		
<b>TOTALS</b>	<b>\$142,084</b>		<b>\$142,084</b>

**WORK ELEMENT 330**

**ACTIVE AND ALTERNATIVE TRANSPORTATION PROGRAMS**

**Objective**

To promote projects that will maintain, improve, and expand public transit systems and active transportation and other alternative modes through Transportation Demand Management (TDM), such as carpooling, ridesharing, telecommuting, remote learning, and telehealth.

**Discussion**

This work element includes the activities necessary to support and promote transportation choices which go beyond the typical automobile and/or single-occupant vehicle trip. These efforts are designed to maximize the effectiveness of existing transportation systems, reduce traffic congestion, reduce or eliminate the need for new and expensive transportation infrastructure, support the local and regional economy, and improve air quality.

The El Dorado County Regional Transportation Plan 2020-2040 includes projects in the short- and long-term to advance the use of Transportation Demand Management (TDM) in a thorough, cost-effective manner. These efforts were further emphasized during the recent pandemic which significantly increased demand for virtual work, learning, and telehealth options.

**Previous Work Activities - FY 2022/23**

1. Annual International Walk to School Day events at participating schools in El Dorado County (EDCTC) ..... October 2022
2. Coordinated with SACOG, 50 Corridor TMA, South Shore TMA, and neighboring jurisdictions on regional ridesharing and active and alternative transportation efforts (EDCTC)..... as needed
3. Annual May is Bike Month events including Safe Cycling Clinics, May is Bike Month Encouragement Rides (EDCTC) .....April-May 2023

**Current Work Activities - FY 2023/24**

1. Promote and support alternative transportation programs throughout El Dorado County, including ridesharing, vanpools, and carpools (EDCTC) ..... ongoing
2. Participate in regional outreach efforts for active and alternative transportation (EDCTC)... ongoing
3. Promote the implementation of projects in the El Dorado County and City of Placerville Active Transportation Plans (EDCTC) ..... ongoing
4. Coordinate with SACOG, 50 Corridor TMA, South Shore TMA, and neighboring jurisdictions on regional ridesharing and active and alternative transportation efforts (EDCTC)..... as needed
5. Participate in the Regional Spare-the-Air campaign (EDCTC)..... July 2023-October 2023
6. Promote off-peak commuting, compressed work weeks, and telecommuting (EDCTC) ..... ongoing
7. Enhance Transportation Demand Management programs through work with employers in El Dorado County (EDCTC) ..... ongoing
8. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government (EDCTC) ..... ongoing
9. Participate in the Sacramento-Placerville Transportation Corridor Joint Powers Authority (EDCTC) ..... ongoing
10. Document tribal government-to-government relations (EDCTC) ..... as needed
11. Annual International Walk to School Day events at participating schools in El Dorado County (EDCTC) ..... October 2023

- 12. Annual May is Bike Month events including Safe Cycling Clinics, May is Bike Month Encouragement Rides (EDCTC) .....April-May 2024
- 13. Update and maintain the Western El Dorado County Bike Map (EDCTC, County)..... ongoing

**End Products**

- 1. Materials for active and alternative transportation promotions ..... as needed
- 2. Active and alternative transportation facility grant applications (i.e., ATP) ..... as needed
- 3. Western El Dorado County Bike Map available online at [www.eldoradobikemap.org](http://www.eldoradobikemap.org) ..... ongoing

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this**

**Work Element:** Senior  
 Transportation Planners

**Total Person Months:** 4.9

**Percent of Budget:** 5%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$69,749	EDCTC	\$94,939
EDCTC Surface Transportation Block Grant	\$23,790	Membership	\$100
Program Exchange Funds (STBG - State)		Dues	
HOV Lane Fines	\$1,500		
<b>TOTALS</b>	<b>\$95,039</b>		<b>\$95,039</b>

# PUBLIC INFORMATION, OUTREACH, AND ADVOCACY



**WORK ELEMENT 400**

**PUBLIC EDUCATION AND OUTREACH**

**Objective**

To establish EDCTC’s role in project planning, selection, programming, and delivery through a fully integrated public engagement process which is accessible across virtual and online platforms as well as traditional in person engagement to ensure public consensus is at the foundation of all of EDCTC’s efforts.

**Discussion**

This is one of the fundamental work elements for which EDCTC is responsible directly to the residents and travelling public in and through El Dorado County. This effort includes responding to inquiries from the public, media, and partner agencies. This effort also involves targeted and meaningful public engagement focused around transportation issues and opportunities through EDCTC’s planning area.

**Previous Work Activities – FY 2022/23**

1. Promoted iWalk-to-School Day and May is Bike Month (EDCTC) ..... October 2022 and May 2023
2. Posted information and meeting dates for EDCTC grant funded projects (EDCTC) .July 2022-June 2023
3. Posted information of Caltrans work on the Camino Safety project on the EDCTC website and Facebook page (EDCTC)..... July 2022-December 2022
4. Shared partner agencies’ media releases on the EDCTC website and Facebook page (EDCTC) .....July 2022-June 2023

**Current Work Activities – FY 2023/24**

1. Maintain the EDCTC online and social media platforms (EDCTC) ..... ongoing
2. Prepare news releases (EDCTC) ..... as needed
3. Develop materials for civic organization outreach and other speaking opportunities (EDCTC) ..... ongoing
4. Promote iWalk-to-School Day and May is Bike Month (EDCTC) .....October 2023 and May 2024
5. Conduct outreach efforts to the traditionally under-represented and underserved populations such as the elderly, disabled, low-income, and minority community groups (EDCTC)..... as needed

**End Products**

1. News releases ..... as needed
2. Update EDCTC website and Facebook page with pertinent information ..... ongoing
3. Share partner agencies’ media releases on EDCTC website and Facebook page ..... as needed

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this Work**

**Element:** Administrative  
 Analyst/Secretary to the Commission  
 and Senior Transportation Planners

**Total Person Months:** 4.4

**Percent of Budget:** 4%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Rural Planning Assistance (RPA) Funds	\$76,053	EDCTC	\$76,053
<b>TOTALS</b>	<b>\$76,053</b>		<b>\$76,053</b>

**WORK ELEMENT 410**

**TRANSPORTATION ADVOCACY PROGRAM**

**Objective**

To advocate for state and federal transportation funds for transportation improvements, transit operations, active, and alternative transportation improvements, and other miscellaneous transportation projects, programs, and plans and to participate in the legislative process to benefit El Dorado County and the City of Placerville transportation interests.

**Discussion**

The ability of EDCTC to continue successfully implementing priority projects will have a significant impact on the future quality of life for the area’s residents, employers, employees, and visitors. Long standing formula funding continues to decline commensurate with the declining revenue generated through gasoline and diesel sales. Furthermore, competitive funding programs, both state and federal, are more focused on combating climate change and primarily support more urban transportation investments. Given these two factors, it will take far more than 20 years to garner the necessary funding to deliver the maintenance and capital investments included on the current Regional Transportation Plan. In order to continue improving upon very challenging state and funding forecasts, EDCTC must aggressively pursue discretionary funding from the state and federal government. To accomplish this EDCTC needs to continue to elevate the importance of the transportation system within and through El Dorado County as not only the lifeline support for the resident population and local businesses, but also as a unique and significant interregional system connecting the greater San Francisco Bay Area mega-region to the Sierra, Lake Tahoe, and beyond. With the passage of SB-1 in 2017, more funding became available, but the programs that administer those additional resources are highly competitive. EDCTC must work with partner agencies to advocate for the growing demands on the state and local transportation network that serves as the gateway to these highly visited tourism and recreation areas of our region.

**Previous Work Activities - FY 2022/23**

1. Monitored state and federal legislation which could impact transportation and air quality issues (EDCTC) ..... ongoing
2. Coordination with federal lobbyist David Turch & Associates contracted with the EDCTC, City, County and Transit (EDCTC) ..... monthly

**Current Work Activities - FY 2023/24**

1. Monitor state and federal legislation which could impact transportation and air quality issues (EDCTC) ..... ongoing
2. Work with the City of Placerville, County of El Dorado, and El Dorado County Transit Authority to obtain discretionary funding (EDCTC) ..... ongoing
3. Participate in the Cap-to-Cap program of the Sacramento Metropolitan Chamber of Commerce (EDCTC) .....April 2024
4. Participate in California Association of Councils of Government Executive Directors Association (EDCTC) ..... bi-monthly
5. Collaborate with regional and interregional partners to highlight the importance of the interregional transportation system (EDCTC)..... ongoing

**End Products**

1. Legislative analysis and staff reports..... monthly
2. Printed materials for Cap-to-Cap advocacy effort.....April 2024
3. Reports to the EDCTC on advocacy efforts..... Quarterly
4. State and Federal Advocacy Platform ..... May 2024

**Completion Schedule**

Project Begins: July 1, 2023  
 Completion: June 30, 2024

**Staff Responsible for this Work**

**Element:** Executive Director and  
 Senior Transportation Planners

**Total Person Months:** 2.2

**Percent of Budget:** 4%

<b>Work Element Budget</b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$73,016	EDCTC	\$58,616
		Memberships, Conferences, Commissioner Expenses	\$14,400
<b>TOTALS</b>	<b>\$73,016</b>		<b>\$73,016</b>

# BUDGET

**El Dorado County Transportation Commission  
FY 2023/24 OWP and Budget Amendment 3**

**Revenue Page 1 of 2**

WE	Work Element	Local Transportation Fund (LTF)	Rural Planning Assistance (RPA)	Rural Planning Assistance (RPA) 23/24 Grant	SB125 Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) Administration	State Highway Account - Grant Carryover	Federal Transit Administration (FTA) 5304 Grant
100	Administration & Implementation of Overall Work Program		71,579.82				
110	Intergovernmental Coordination		128,492.81				
120	Transit and TDA Administration	61,787.64					
122	TIRCP/ZETCP Administration				29,985.78		
125	Airport Land Use Commission	15,840.54					
130	Freeway Service Patrol						
200	Regional Transportation Plan	249,469.58	60,874.71				
221	Transit Planning	31,478.34					
263	Next Generation Transportation Investments Strategy						217,124.00
265SHA	Greater Placerville Wildfire Evacuation Preparedness, Community Safety, Resiliency Plan Public Outreach					50,544.73	
265	Greater Placerville Wildfire Evacuation Preparedness, Community Safety, Resiliency Plan	7,828.71				98,138.32	
282	US 50 Camino Signage and Wayfinding - Access Mitigation Plan			85,000.00			
300	State & Federal Programming	142,104.41	-				
310	Transportation Project Oversight & Delivery	103,083.98	-				
330	Alternative Transportation Programs	69,749.23	-				
400	Public Education and Outreach	-	76,052.66				
410	Transportation Advocacy Program	73,016.31					
	<b>Total</b>	<b>754,358.74</b>	<b>337,000.00</b>	<b>85,000.00</b>	<b>29,985.78</b>	<b>148,683.05</b>	<b>217,124.00</b>

State Highway Account grant funded projects - WE 265, WE 265SHA  
FTA 5304 grant funded project - WE 263  
2023/24 RPA grant funded project - WE 282

- > Local Transportation Funds (LTF) are allocated to the Commission for Transportation Development Act (TDA) administration and planning activities.
- > Rural Planning Assistance (RPA) Funds are State funds provided by Caltrans for regional transportation planning activities. 25% may be carried-over to future years. RPA funds do not require matching funds. Rural Planning Assistance Funds may not be used for Transit Administration or Advocacy.
- > State Transportation Improvement Program (STIP) Planning, Programming and Monitoring Funds are State funds that must be used within two years of the allocation.
- > Sustainable Communities grants are funded by the Federal Transit Administration (FTA Section 5304) and the State Highway Account through Caltrans for specific projects. These funds require a non-Federal, local match of 11.47% and must be used within two years of encumbrance.
- > Surface Transportation Block Grant Program (STBG) exchange funds are State funds received by EDCTC in lieu of Federal funds. These funds can be used for most transportation purposes.
- > Freeway Service Patrol Funds are funded by a \$1.00 charge on DMV registration fees and Caltrans Freeway Service Patrol funding. These funds are for the Freeway Service Patrol Program in the designated area of the County, from the Sacramento/El Dorado County Line to Greenstone.

**El Dorado County Transportation Commission  
FY 2023/24 OWP and Budget Amendment 3**

**Revenue Page 2 of 2**

WE	Work Element	STIP Planning Programming & Monitoring 2023/24	Freeway Service Patrol	Misc Income	EDCTC Surface Transportation Block Grant Exchange (STBG-State)	Total
100	Administration & Implementation of Overall Work Program					71,579.82
110	Intergovernmental Coordination					128,492.81
120	Transit and TDA Administration					61,787.64
122	TIRCP/ZETCP Administration					29,985.78
125	Airport Land Use Commission					15,840.54
130	Freeway Service Patrol		193,059.03			193,059.03
200	Regional Transportation Plan				33,889.18	344,233.47
221	Transit Planning					31,478.34
263	Next Generation Transportation Investments Strategy				42,811.00	259,935.00
265SHA	Greater Placerville Wildfire Evacuation Preparedness, Community Safety, Resiliency Plan Public Outreach					50,544.73
265	Greater Placerville Wildfire Evacuation Preparedness, Community Safety, Resiliency Plan				11,054.06	117,021.09
282	US 50 Camino Signage and Wayfinding - Access Mitigation Plan				9,400.00	94,400.00
300	State & Federal Programming	39,000.00			-	181,104.41
310	Transportation Project Oversight & Delivery	39,000.00			-	142,083.98
330	Alternative Transportation Programs			1,500.00	23,789.62	95,038.85
400	Public Education and Outreach				-	76,052.66
410	Transportation Advocacy Program			-	-	73,016.31
		<b>78,000.00</b>	<b>193,059.03</b>	<b>1,500.00</b>	<b>120,943.86</b>	<b>1,965,654.46</b>

**El Dorado County Transportation Commission  
FY 2023/24 OWP and Budget Amendment 3**

**Expenditures Page 1 of 1**

WE	Work Element	Salaries & Benefits	Indirect	Professional Services	Office Expense	Memberships & Travel	Total
100	Administration & Implementation of Overall Work Program	42,831.21	28,748.61	-	-	-	71,579.82
110	Intergovernmental Coordination	73,373.79	49,249.02		20.00	5,850.00	128,492.81
120	Transit Admin	25,722.51	17,265.13	18,400.00	400.00		61,787.64
122	TIRCP/ZETCP Administration	17,942.59	12,043.19				29,985.78
125	Airport Land Use Commission	6,486.65	4,353.89	5,000.00			15,840.54
130	Freeway Service Patrol	10,207.61	6,851.42	176,000.00		-	193,059.03
200	Regional Transportation Plan	101,647.92	68,226.81	174,358.74	-	-	344,233.47
221	Transit Planning	18,835.69	12,642.65			-	31,478.34
263	Next Generation Transportation Investments Strategy	35,623.95	23,911.05	200,000.00	400.00	-	259,935.00
265SHA	Greater Placerville Wildfire Evacuation Preparedness, Community Safety, Resiliency Plan Public Outreach			50,544.73			50,544.73
265	Greater Placerville Wildfire Evacuation Preparedness, Community Safety, Resiliency Plan	3,237.42	2,172.98	111,360.69	100.00	150.00	117,021.09
282	US 50 Camino Signage and Wayfinding - Access Mitigation Plan	5,385.33	3,614.67	85,000.00	400.00	-	94,400.00
300	State & Federal Programming	99,930.40	67,074.01	5,000.00	9,000.00	100.00	181,104.41
310	Transportation Project Oversight & Delivery	84,958.93	57,025.05			100.00	142,083.98
330	Alternative Transportation Programs	56,150.34	37,688.51	-	1,000.00	200.00	95,038.85
400	Public Education and Outreach	45,507.62	30,545.04			-	76,052.66
410	Transportation Advocacy Program	32,381.57	21,734.74	-	500.00	18,400.00	73,016.31
	<b>Total</b>	<b>660,223.53</b>	<b>443,146.77</b>	<b>825,664.16</b>	<b>11,820.00</b>	<b>24,800.00</b>	<b>1,965,654.46</b>

**Fixed Asset Acquisitions-Computer Replacement**

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**EI Dorado County Transportation Commission**  
**FY 2023/24 Overall Work Program and Budget Amendment 3**  
**Salary Schedule/Personnel Allocation Table**

<b>Hourly Salary Range</b>							
<b>Position Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Administrative Analyst/Secretary to the Commission	32.47	34.07	35.79	37.57	39.47	41.43	43.49
Fiscal Officer	45.20	47.46	49.83	52.33	54.94	57.69	60.57
Assistant Transportation Planner	33.54	35.20	36.97	38.81	40.75	42.79	44.92
Associate Transportation Planner	36.95	38.80	40.74	42.76	44.92	47.15	49.51
Senior Transportation Planner	45.01	47.25	49.62	52.10	54.70	57.45	60.32
Executive Director	67.84	71.24	74.79	78.53	82.46	86.58	90.92

<b>Monthly Salary Range</b>							
<b>Position Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Administrative Analyst/Secretary to the Commission	5,628.13	5,905.47	6,203.60	6,512.13	6,841.47	7,181.20	7,538.27
Fiscal Officer	7,834.67	8,226.40	8,637.20	9,070.53	9,522.93	9,999.60	10,498.80
Assistant Transportation Planner	5,813.60	6,101.33	6,408.13	6,727.07	7,063.33	7,416.93	7,786.13
Associate Transportation Planner	6,404.67	6,725.33	7,061.60	7,411.73	7,786.13	8,172.67	8,581.73
Senior Transportation Planner	7,801.73	8,190.00	8,600.80	9,030.67	9,481.33	9,958.00	10,455.47
Executive Director	11,758.93	12,348.27	12,963.60	13,611.87	14,293.07	15,007.20	15,759.47

<b>Annual Salary Range</b>							
<b>Position Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Administrative Analyst/Secretary to the Commission	67,538	70,866	74,443	78,146	82,098	86,174	90,459
Fiscal Officer	94,016	98,717	103,646	108,846	114,275	119,995	125,986
Assistant Transportation Planner	69,763	73,216	76,898	80,725	84,760	89,003	93,434
Associate Transportation Planner	76,856	80,704	84,739	88,941	93,434	98,072	102,981
Senior Transportation Planner	93,621	98,280	103,210	108,368	113,776	119,496	125,466
Executive Director	141,107	148,179	155,563	163,342	171,517	180,086	189,114



# APPENDICES



## APPENDIX A

### CALTRANS REGIONAL PLANNING ACTIVITIES FOR FISCAL YEAR 2023/24

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> <li>• Greater Placerville Wildfire Evacuation Preparedness, Community Safety, Resiliency Plan</li> <li>• District 3 Caltrans Active Transportation (CAT) Plan Update</li> </ul>
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals

## **APPENDIX B**

### **SUMMARY OF SACOG PLANNING ACTIVITIES IN EL DORADO COUNTY**

The Sacramento Area Council of Governments (SACOG), as the federally designated Metropolitan Planning Organization, in cooperation with the State, is responsible for federal transportation Planning and programming in the six-county region, which includes the EDCTC region. These responsibilities include the development and adoption of the Metropolitan Transportation Plan (MTP), the Metropolitan Transportation Improvement Program (MTIP), and making air quality conformity finding on these documents as required under the Federal Clean Air Act.

SACOG assists EDCTC in other transportation planning activities as needed and has a designated liaison to participate in and attend meetings. SACOG also coordinates with EDCTC on each of the OWP Work Elements as a member of the technical advisory committees and/or project development teams to develop policy recommendations and technical tools to help implement local and regional objectives for enhancing urban and rural economies, a complete multi-modal network recreation, quality of life, and regional sustainability.

EDCTC contributes an amount equal to 2% of the Local Transportation Fund apportionment to El Dorado County jurisdictions within the Designated Ozone Non-Attainment Area as EDCTC's share of the cost of developing the MTP, MTIP, and air quality conformity funding.

## APPENDIX C

### FY 2023/24 FHWA and FTA State and Metropolitan Transportation Planning Process Self-Certification

In accordance with 23 CFR part 450, the California Department of Transportation and the El Dorado County Transportation Commission, Regional Transportation Planning Agency for El Dorado County, hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- 1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- 2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- 3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- 4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- 5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- 6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- 7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- 8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- 9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- 10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.



Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission



for Sukhvinder (Sue) Takhar, Deputy District  
Director – Planning, Local Assistance, and  
Sustainability - Caltrans District 3

Date: 5/4/2023

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Date: 05/04/2023

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## APPENDIX D

### FTA Fiscal Year 2023 Certifications and Assurances

#### FEDERAL FISCAL YEAR 2023 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

Name of Applicant: El Dorado County Transportation Commission

The Applicant agrees to comply with applicable provisions of Categories 01-20. \_\_\_\_\_

OR

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Certifications and Assurances Required of Every Applicant	X
02.	Public Transportation Agency Safety Plans	_____
03.	Tax Liability and Felony Convictions	_____
04.	Lobbying	_____
05.	Private Sector Protections	_____
06.	Transit Asset Management Plan	_____
07.	Rolling Stock Buy America Reviews and Bus Testing	_____
08.	Urbanized Area Formula Grants Programs	_____
09.	Formula Grants for Rural Areas	_____
10.	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
12.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
13.	State of Good Repair Grants	_____
14.	Infrastructure Finance Programs	_____
15.	Alcohol and Controlled Substances Testing	_____
16.	Rail Safety Training and Oversight	_____
17.	Demand Responsive Service	_____
18.	Interest and Financing Costs	_____
19.	Cybersecurity Certification for Rail Rolling Stock and Operations	_____
20.	Tribal Transit Programs	_____
21.	Emergency Relief Program	_____

**FTA Fiscal Year 2023 Certifications and Assurances**

**FEDERAL FISCAL YEAR 2023 CERTIFICATIONS AND ASSURANCES**  
**SIGNATURE PAGE**

*(Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Award)*

**AFFIRMATION OF APPLICANT**

Name of Application: El Dorado County Transportation Commission

Name and Relationship of Authorized Representative: Woodrow Deloria, Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. Chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature:



Date:

May 4, 2023

Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For the El Dorado County Transportation Commission

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature:



Date:

May 8, 2023

Name: DeeAnne Gillick, Sloan Sakai Yeung & Wong LLP  
Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

## APPENDIX E

### Fiscal Year 2023/24 California Department of Transportation Debarment and Suspension Certification

*As required by U.S. DOT regulations on government-wide Debarment and Suspension (Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors' subcontractors, and subrecipients:
  - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - ii. Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local ) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
  - iv. Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's **Excluded Parties List System (EPLS)**, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

**DEPARTMENT OF TRANSPORTATION  
DEBARMENT AND SUSPENSION CERTIFICATION  
FISCAL YEAR 2022/23  
SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature:



Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission

Date:

May 4, 2023

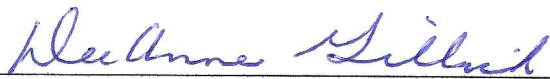
As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For the El Dorado County Transportation Commission

Signature:



DeeAnne Gillick, Legal Counsel  
Sloan Sakai Yeung & Wong LLP

Date:

May 8, 2023



## APPENDIX F

### EL DORADO COUNTY TRANSPORTATION COMMISSION 2024/25 GOALS AND OBJECTIVES

#### BUSINESS ITEM

#### STAFF REPORT

**DATE:** DECEMBER 7, 2023

**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION

**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR

**SUBJECT:** GOALS AND OBJECTIVES FOR CALENDAR YEAR 2024

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#### REQUESTED ACTION

Adopt the Calendar Year 2024 Goals and Objectives for the Executive Director as established during today's discussion.

#### BACKGROUND

The adopted Overall Work Program and Budget (OWP) for Fiscal Year 2023/24 serves as the primary management tool for the El Dorado County Transportation Commission (EDCTC). The OWP identifies the activities and a schedule of work for regional transportation planning in El Dorado County, excluding the Lake Tahoe basin. In addition, the OWP Goals and Objectives are established for each calendar year to help guide EDCTC's Executive Director and team.

#### DISCUSSION

As a compliment to delivering the work activities and end products included in the OWP, the following goals are recommended to provide a framework and structure for the coming year's planning, delivery, and advocacy efforts:

##### **Community-Centric Planning:**

Goal: Foster community engagement in the transportation planning process, aiming to involve residents, community, and business organizations in decision-making and incorporate local insights into project planning.

##### **Funding Diversification:**

Goal: Explore and secure diverse funding sources to support transportation projects, including grants, public-private partnerships, and state and federal funding opportunities.

##### **Advocacy and Promotion:**

Goal: Work through statewide and regional partnerships to advocate and promote transportation policies and investment strategies that are in alignment with the needs of El Dorado County.

##### **Adaptation and Resiliency:**

Goal: Integrate climate adaptation and resiliency into all regional transportation planning efforts across all modes for all users to further the useful life, safety, and operations of the transportation network.

**Collaboration with Partner Agencies:**

Goal: Strengthen collaboration with local governments, agencies, and other stakeholders to ensure a unified approach to addressing transportation challenges.

**Enhanced Outreach and Communication:**

Goal: Implement EDCTC's Public Outreach Plan to mitigate delivery impacts keeping the public informed during transportation disruptions, emergencies, or significant infrastructure projects.

**Inclusive Transportation Planning:**

Goal: Ensure that transportation planning processes actively seek input from diverse communities, considering the needs of underserved populations and promoting equity in transportation.

**Economic Development through Transportation:**

Goal: Align transportation projects with economic development goals, identifying opportunities to stimulate local economies and support local businesses through improved connectivity.

**Regulatory Compliance:**

Goal: Stay informed and ensure the agency's compliance with state and federal regulations related to transportation planning, funding, project delivery, outreach, and agency administration.

**Support Agency Staff:**

Goal: Work closely with EDCTC staff to identify and provide opportunities for further education, growth, and development including cross-training and succession planning.

These goals provide a framework for the Executive Director to address the specific challenges and opportunities associated with rural transportation planning in California. Regular evaluation and adaptation of these goals will be essential to respond to the evolving needs of the region. The Executive Director, and entire EDCTC staff, request discussion and direction on the Commission's goals, within the purview of the EDCTC, for Calendar Year 2024.

Approved by:



Woodrow Deloria  
Executive Director

# ACRONYMS



## **COMMONLY USED ACRONYMS**

AB.....	Assembly Bill
ADA.....	Americans with Disabilities Act
ALUC.....	Airport Land Use Commission
ALUCP.....	Airport Land Use Compatibility Plan
APCD.....	Air Pollution Control District
AQMD.....	Air Quality Management District
ATP.....	Active Transportation Program
CAATS.....	California Alliance for Advanced Transportation Systems
CALCOG.....	California Council of Governments
Caltrans.....	California Department of Transportation
CEQA.....	California Environmental Quality Act
CHP.....	California Highway Patrol
CMAQ.....	Congestion Mitigation Air Quality
CMIA.....	Corridor Mobility Improvement Account
CRRSAA.....	Coronavirus Response and Relief Supplemental Appropriations Act of 2021
CTA.....	California Transit Association
CTC.....	California Transportation Commission
CTP.....	California Transportation Plan
EDC DOT.....	El Dorado County Department of Transportation
EDCTA.....	El Dorado County Transit Authority
EDCTC.....	El Dorado County Transportation Commission
EIR.....	Environmental Impact Report
EIS.....	Environmental Impact Study
FAST Act.....	Fixing America's Surface Transportation Act
FHWA.....	Federal Highway Administration
FSP.....	Freeway Service Patrol
FTA.....	Federal Transit Administration
FTIP.....	Federal Transportation Improvement Program
FY.....	Fiscal Year
GHG.....	Greenhouse Gas Emissions
HIP.....	Highway Infrastructure Program
HOV.....	High Occupancy Vehicle
HPMS.....	Highway Performance Monitoring System
IJA.....	Infrastructure Investment and Jobs Act
ISTEA.....	Intermodal Surface Transportation Efficiency Act
ITIP.....	Interregional Transportation Improvement Program
ITS.....	Intelligent Transportation Systems
ITSP.....	Interregional Transportation Strategic Plan
LOS.....	Level of Service
LTCAP.....	Local Transportation Climate Adaptation Program
LTF.....	Local Transportation Fund
MAP-21.....	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
MOU.....	Memorandum of Understanding
MPO.....	Metropolitan Planning Organization
MTP.....	Metropolitan Transportation Plan
MTIP.....	Metropolitan Transportation Improvement Program
NEPA.....	National Environmental Policy Act
OWP.....	Overall Work Program
PA&ED.....	Project Approval and Environmental Documentation
PAT.....	Policy Advisory Team

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PDT.....	Project Development Team
PEAs.....	Planning and Emphasis Areas
PCI.....	Pavement Conditions Index
PPM.....	Planning, Programming and Monitoring
Prop 1B.....	Proposition 1B (November 2006 Transportation Bond Funding)
PS&E.....	Plans, Specifications, and Estimates
PSR.....	Project Study Report
PTMISEA.....	Public Transportation Modernization Improvement and Service Enhancement Account Program
RCRC.....	Rural County Representatives of California
RCTF.....	Rural Counties Task Force
RFP.....	Request for Proposal
ROW.....	Right of Way
RPA.....	Rural Planning Assistance Funds
RPP.....	Regional Planning Partnership (SACOG)
RSTP.....	Regional Surface Transportation Program
RTIP.....	Regional Transportation Improvement Program
RTP.....	Regional Transportation Plan
RTPA.....	Regional Transportation Planning Agency
RUC.....	Road User Charge
RUCS.....	Rural Urban Connections Strategy
SACOG.....	Sacramento Area Council of Governments
SAFE.....	Service Authority for Freeways and Expressways
SAFETEA-LU.....	Safe, Accountable, Flexible, Efficient Transportation Equity Act
SB.....	Senate Bill
SB1.....	Senate Bill 1 Road Repair and Accountability Act
SCS.....	Sustainable Communities Strategy
SGR.....	State of Good Repair
SHA.....	State Highway Account
SHOPP.....	State Highway Operation and Protection Program
SHSP.....	Strategic Highway Safety Plan
SSTMA.....	South Shore Transportation Management Association
SPTC.....	Sacramento-Placerville Transportation Corridor
SSTAC.....	Social Services Transportation Advisory Council
STA.....	State Transit Assistance
STIP.....	State Transportation Improvement Program
STBGP.....	Surface Transportation Block Grant Program
TAC.....	Technical Advisory Committee
TCC.....	Transportation Coordinating Committee
TDA.....	Transportation Development Act
TIRCP.....	Transit and Intercity Rail Capital Program
TTD.....	Tahoe Transportation District
TDM.....	Transportation Demand Management
TEA 21.....	Transportation Efficiency Act for the 21 <sup>st</sup> Century
TMA.....	Transportation Management Association
TPA.....	Triennial Performance Audit
TRPA.....	Tahoe Regional Planning Agency
TTD.....	Tahoe Transportation District
VMT.....	Vehicle Miles Traveled
WE.....	Work Element
ZEB.....	Zero Emission Bus
ZETCP.....	Zero Emission Transit Capital Program
ZEV.....	Zero Emission Vehicle

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