



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado
John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, June 2, 2022, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

IMPORTANT NOTICE:

Those that would like to observe or listen to the meeting may access it either on a computer or by phone. If you are using a computer or mobile device with video, you can make a comment by using the “raise your hand” option. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Note that your comments must pertain to the subject at hand and are limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, May 30th to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The meeting will begin 15 minutes early. If you need assistance before 2:00 PM, please call the Secretary to the Commission 530.642.5260.

[This is your Meeting Link](#)

Webinar ID: 853 1333 3683

Passcode: 096489

Phone: 1-669-900-6833

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. AB 361 REMOTE TELECONFERENCING (DELORIA)
REQUESTED ACTION: Adopt Resolution 21/22.30 making findings and declaring intent to continue remote meetings pursuant to Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation and state and local recommendations related to physical distancing.
2. MINUTES FOR THE MAY 5, 2022, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the May 5, 2022, Commission meeting.
3. APRIL 2022 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the April 2022 Check Register.
4. SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2021/22 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENTS BETWEEN EDCTC AND THE CITY OF PLACERVILLE AND EL DORADO COUNTY (THOMPSON)
REQUESTED ACTION:
 1. Adopt Resolution 21/22.31 approving the Surface Transportation Block Grant Program FY 2021/22 Exchange Apportionment and Allocation.
 2. Authorize the Executive Director to sign the 2021/22 Exchange Recipient Agreement between El Dorado County Transportation Commission and the City of Placerville.
 3. Authorize the Executive Director to sign the 2021/22 Exchange Recipient Agreement between EDCTC and El Dorado County.
5. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE EL DORADO COUNTY COMMUNITY DEVELOPMENT AGENCY FOR THE DEPARTMENT OF TRANSPORTATION (THOMPSON)
REQUESTED ACTION: Adopt Resolution 21/22.32 approving a Transportation Development Act Local Transportation Fund Bicycle and Pedestrian Fund claim from the El Dorado County Community Development Agency for the Department of Transportation in the amount of \$25,587.92 for the Missouri Flat El Dorado Trail Class I Connection project.
6. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2021/22 (THOMPSON)
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2021/22 July-March Report.
7. FINAL AMENDMENT II TO THE EL DORADO COUNTY TRANSPORTATION COMMISSION FUNDING POLICY AND GUIDANCE (DELORIA)
REQUESTED ACTION: By motion, approve the Final Amendment II to the El Dorado County Transportation Commission Funding Policy and Guidance.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

8. ZARTICO SOFTWARE FUNDING AGREEMENT (BARTON)
REQUESTED ACTION: Authorize the Executive Director to sign an agreement between the El Dorado County Transportation Commission and the Economic Development Corporation for EDCTC to reimburse the Economic Development Corporation \$9,000 for shared use of Zartico software through June 30, 2023, with an option to renew one additional year through June 30, 2024.
9. RATIFICATION OF THE STAKEHOLDER ADVISORY COMMITTEE FOR THE GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS, COMMUNITY SAFETY AND RESILIENCY PLAN (BOLSTER)
REQUESTED ACTION: By motion, ratify the Greater Placerville Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan Stakeholder Advisory Committee.

INFORMATION

10. US 50 CORRIDOR SYSTEM USER ANALYSIS AND ACCESS CONTROL DRAFT PLAN PRESENTATION (BARTON)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT**SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on August 4, 2022.

CONSENT CALENDAR**STAFF REPORT**

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: AB 361 REMOTE TELECONFERENCING

REQUESTED ACTION

Adopt Resolution 21/22.30 making findings and declaring intent to continue remote meetings pursuant to Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation and state and local recommendations related to physical distancing.

BACKGROUND

Effective October 1, 2021, assembly Bill (AB) 361 modified the provisions of the Ralph M. Brown Act ("the Brown Act") related to holding teleconference meetings during a proclaimed state of emergency when state or local officials have imposed, or recommended measures related to physical distancing which warrant holding meetings remotely.

The modifications to the requirements of the Brown Act related to open public meetings which due to the COVID-19 pandemic and which may continue under AB 361 include the following:

- Waiving the requirement that the notice of each meeting location be provided for those members of the legislative body (board or committee) participating in the meeting;
- Waiving the requirement that each meeting location be accessible to members of the public;
- Waiving the requirement that members of the public be able to address the legislative body (board and committee) at each meeting location;
- Waiving the requirement that agencies post agendas at all meeting locations; and
- Waiving the requirement that at least a quorum of the legislative body (board and committee) participate from locations within the boundaries of the territory over which they exercise jurisdiction.

El Dorado County Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic dated September 30, 2021, makes the following recommendations to allow virtual-attendance meetings to continue:

- Offer attendees a remote access option to the extent possible, while meeting the intent of the Brown Act about transparency and full participation;
- Arrange seating to encourage staff and members of the public to physically distance;
- Clearly post messages instructing people not to enter meeting venues when they feel unwell and to follow current guidelines for face-coverings, vaccination, and testing, when applicable.

DISCUSSION

If the Commission desires to continue to meet utilizing the relaxed teleconference meeting rules, AB 361 requires an ongoing finding every 30 days that the Commission has reconsidered the circumstances of the state of emergency and that the emergency continues to impact the ability to "meet safely in person," or that state of local officials continue to recommend measures to promote social distancing. Gov. Code 54953(e)(3).

In response to improving conditions, Governor Newsom issued Executive Order N-04-22 on February 25, 2022, which lifted many of the provisions related to the emergency while maintaining certain measures to support the ongoing response and recovery effort. Although a portion of the emergency provisions have been lifted the Governor's March 4, 2020, State of Emergency Proclamation as it related to the COVID-19 pandemic remains active.

Recently local and state rules related to COVID-19 and wearing face masks have also been updated. On February 28, 2022, the California Department of Public Health updated its Guidance for the Use of Face Masks. Although face masks are now recommended, and not required, in most indoor settings for vaccinated and unvaccinated individuals, in workplaces employers remain subject to the CalOSHA Emergency Temporary Standards. Section 3205 of the CalOSHA Emergency Temporary Standards continues to regulate Close Contacts, within 6 feet of another, and physical distancing continues to be recommended. These CalOSHA requirements remain in effect until December 2022.

The Governor's state of emergency remains, and the CalOSHA Regulations related to social distancing remain in place. Furthermore, the County of El Dorado Public Health Officer's September 30, 2021, recommendations related to AB 361 meetings remain in place. Based on these regulations the findings to support teleconference only meetings pursuant to section 54953(e)(1) can continue to be made.

Although there is an indication that adverse cases and impacts are decreasing, there remains risks associated with COVID-19, the ability to meet in person, and the State regulations impose of recommend measures to promote social distancing. Agency staff is continuing to monitor the status of the Governor's state of emergency proclamation, state regulations and orders related to social distancing, and health and safety conditions related to COVID-19 and confirms that said conditions continue to exist that warrant remote teleconferencing meetings.

It is recommended that the Commission find that state and local officials continue to impose or recommend measures to promote social distancing, and the conditions continue to impact the ability to meet safely in person; therefore, the next regularly scheduled Commission meeting will be a remote meeting and the Commission will continue to consider the status of the ongoing emergency and facts related to the health and safety of meeting attendees due to COVID-19.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 21/22.30



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 21/22.30

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION MAKING FINDINGS AND DECLARING TO CONTINUE REMOTE TELECONFERENCE MEETINGS PURSUANT TO GOVERNMENT CODE 54953(e) DUE TO THE THREAT OF COVID-19

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the "Brown Act"), provided certain requirements were met and followed; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 that clarified the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and

WHEREAS, effective October 1, 2021, AB 361 allows local legislative bodies to continue to allow remote meetings during a proclaimed state of emergency, if "state or local officials have imposed or recommended measures to promote social distancing"; and

WHEREAS, on September 30, 2021, the El Dorado County Public Health Officer released "Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic" supporting compliance with AB 361; and

WHEREAS, the COVID-19 virus continues to pose imminent risk to health and safety and directly impacts the ability of the public and the Commission to meet safely in person, accordingly, the Commission hereby recognizes the proclamation of state of emergency by the Governor of the State of California and the regulations of CalOSHA recommending physical distancing;

WHEREAS, EDCTC has an important governmental interest in protecting the health, safety, and welfare of those who participate in meetings of EDCTC's legislative body subject to the Brown Act; and

WHEREAS, as a consequence of the emergency related to COVID-19, to allow for physical distancing and remote meeting attendance, the Commission intends to continue to invoke the provisions of AB 361 as provided in Government Code section 54953, subd. (e) and such meetings of the Agency shall comply with the requirements to provide the Commission members and the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953.

NOW THEREFORE, BE IT RESOLVED, by the El Dorado County Transportation Commission as follows:

1. The foregoing recitals are true and correct.
2. The meetings of the Commission, including this meeting, may be held with relaxed teleconference rules pursuant to the provisions of subdivision (e) of Government Code section 54953 due to the impacts of COVID-19, the Governor's state of emergency proclamation, state and local recommendations and the importance of physical distancing to minimize any potential adverse health and safety risks.
3. EDCTC Commissioners hereby consider the current conditions of the state of emergency and the state and local recommendations and regulations related the social distancing and reauthorizes remote teleconference meetings.
4. Staff is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings of the Commission in accordance with subdivision (e) of the Government Code section 54953 and other applicable provision of the Brown Act for remote only teleconference meetings.
5. Staff is further directed to continue to monitor the conditions and health and safety conditions related to COVID-19, the status of the Governor's state of emergency, the local orders related to physical distancing, and the state regulations related to social distancing, and present to the Commission at its regularly scheduled meeting the related information and recommendations for remote only meetings pursuant to the provisions of Government Code Section 54953(e) and to extend the time during which the Commission may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission on June 2, 2022, by the following vote:

Vote pending

Attest:

John Hidahl, Chairperson

Dana Keffer, Secretary to the Commission

CONSENT CALENDAR

STAFF REPORT

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MAY 5, 2022, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the May 5, 2022, Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment: May 5, 2022, Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, May 5, 2022, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Hidahl called the meeting to order at 2:02 PM and led the Pledge of Allegiance.

ATTENDANCE: Chair Hidahl, Vice Chair D. Thomas, Commissioners Borelli, Parlin, Taylor, W. Thomas, Turnboo, South Lake Tahoe Ex Officio Bass and Caltrans Ex Officio Kevin Yount.

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments.

ACTION: Vice Chair Dennis Thomas made a motion to adopt the agenda and to approve or adopt items 1-12 on the Consent Calendar. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: D. Thomas/Borelli

AYES: Borelli, Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

1. AB 361 REMOTE TELECONFERENCING

REQUESTED ACTION: Adopt Resolution 21/22.21 making findings and declaring intent to continue remote meetings pursuant to Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation and state and local recommendations related to physical distancing.

2. MINUTES FOR THE APRIL 7, 2022, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 7, 2022, Commission meeting.

3. MARCH 2022 CHECK REGISTER

REQUESTED ACTION: Receive and file the March 2022 Check Register.

4. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND CONTINGENCY POLICY
REQUESTED ACTION: Approve the Revised Maximum Amount in the Transportation Development Act Transportation Fund Contingency Policy.
5. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2022/23 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS
REQUESTED ACTION: Adopt Resolution 21/22.22 approving the Transportation Development Act Fiscal Year 2022/23 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
6. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2022/23 TRANSPORTATION DEVELOPMENT ACT CLAIM
REQUESTED ACTION: Adopt Resolution 21/22.23 approving the El Dorado County Transit Authority's Fiscal Year 2022/23 Transportation Development Act Claim in the amount of \$7,762,503.97.
7. FINAL TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO COUNTY TRANSIT AUTHORITY FOR 2018/19, 2019/20, AND 2020/21
REQUESTED ACTION: Accept the Final Transportation Development Act Triennial Performance Audits of the El Dorado County Transportation Commission and the El Dorado County Transit Authority for fiscal years 2018/19, 2019/20, and 2020/21, and direct the Executive Director to submit the audits to Caltrans.
8. SOCIAL SERVICE TRANSPORTATION ADVISORY COUNCIL APPOINTMENT
REQUESTED ACTION: Appoint one member to the Social Service Transportation Advisory Council for their first term.
9. SECTION 5311 FISCAL YEAR 2022 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES
REQUESTED ACTION: Adopt Resolution 20/21.24 to:
 1. Authorize the El Dorado County Transit Authority to submit a Section 5311 grant application for Federal Fiscal Year 2022, stating that:

The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$726,492 through Caltrans.
 2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.
10. SECTION 5311 FEDERAL FISCAL YEAR 2022 PROGRAM OF PROJECTS
REQUESTED ACTION: Adopt Resolution 21/22.25 authorizing the programming of \$726,492 in Federal Transit Administration 5311 funding for Federal Fiscal Year 2022, for operating assistance for the El Dorado County Transit Authority.
11. SECTION 5311 FISCAL YEAR 2023 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES
REQUESTED ACTION: Adopt Resolution 20/21.26 to:
 1. Authorize the El Dorado County Transit Authority to submit a Section 5311 grant application for Federal Fiscal Year 2023, stating that:

The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$741,022 through Caltrans.
 2. Authorize the Executive Director to sign the regional agency Certifications and Assurances

12. SECTION 5311 FEDERAL FISCAL YEAR 2023 PROGRAM OF PROJECTS

REQUESTED ACTION: Adopt Resolution 21/22.27 authorizing the programming of \$741,022 in Federal Transit Administration 5311 funding for Federal Fiscal Year 2023, for operating assistance for the El Dorado County Transit Authority.

OPEN FORUM

There were no public comments.

BUSINESS ITEMS13. FISCAL YEAR 2022/23 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES

REQUESTED ACTION: Adopt Resolution 21/22.28, approving the Fiscal Year 2022/23 Overall Work Program, Budget, and Goals and Objectives.

There was no public comment.

ACTION: Commissioner Wendy Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: W. Thomas/Borelli

AYES: Borelli, Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

14. URBAN SURFACE TRANSPORTATION PROGRAM BLOCK GRANT FUNDS PROGRAMMING

REQUESTED ACTION: Approve Resolution 21/22.29 programming Urban Surface Transportation Block Grant Program Funds, as follows;

Projects

1. \$1,000,000 to Missouri Flat Road/El Dorado Trail Bicycle/Pedestrian Overcrossing
2. \$1,000,000 to City of Placerville Broadway Sidewalks
3. \$500,000 to Ponderosa Road Bicycle/Pedestrian Improvements and Overlay Project
4. \$800,000 to Pony Express Trail Bicycle/Pedestrian Improvements Project

Comment was received by R. Neves with the City of Placerville and R. Martinez with El Dorado County Department of Transportation.

Vice Chair Dennis Thomas recused himself from the Missouri Flat Road/El Dorado Trail Bicycle/Pedestrian Overcrossing project due to a conflict of interest due to property ownership.

Commissioner Wendy Thomas recused herself from the Missouri Flat Road/El Dorado Trail Bicycle/Pedestrian Overcrossing project due to a conflict of interest due to property ownership.

ACTION: Commissioner Taylor made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Taylor/Borelli

AYES: As to all recommended projects: Borelli, Hidahl, Parlin, Taylor, Turnboo

AYES: As to Projects 1, 3, and 4: D. Thomas and W. Thomas

ABSTAIN: As to Project 2: D. Thomas, W. Thomas

NOES: None

ABSENT: None

15. 2022 URBAN SURFACE TRANSPORTATION BLOCK GRANT CALL FOR PROJECTS

REQUESTED ACTION: Approve the El Dorado County Transportation Commission application form and release of a Call for Projects for an available \$4,415,638 in future Urban Surface Transportation Block Grant Program Funds.

There was no public comment.

ACTION: Commissioner Borelli made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Borelli/Turnboo

AYES: Borelli, Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

INFORMATION

16. DRAFT AMENDMENT II TO THE EL DORADO COUNTY TRANSPORTATION COMMISSION FUNDING POLICY AND GUIDANCE

REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

17. INFRASTRUCTURE INVESTMENT AND JOBS ACT

REQUESTED ACTION: None. This item is for information only.

Public comment was received from K. Jermstad.

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:24 PM.

The next regular meeting is scheduled for 2:00 PM on June 2, 2022.

CONSENT CALENDAR

STAFF REPORT

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: APRIL 2022 CHECK REGISTER

REQUESTED ACTION

Receive and file the April 2022 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes six payments that merit further explanation:

Moore & Associates \$3,446.93
Moore & Associates \$2,460.82

Triennial Performance Audit through April 11, 2022, and release retention. The contract was approved at the September 2, 2021, EDCTC meeting.

David Turch & Associates \$5,417.00

March 2022 Federal advocacy services, Work Element 410. This contract was approved at the April 2, 2020, EDCTC meeting.

Extreme Towing \$13,780.06

March 2022 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.

Regional Analysis and Planning Services..... \$9,500.00

Rural Counties Task Force Update Guidebook and Training, Work Element 112. The contract with Regional Analysis and Planning Services was approved at the November 5, 2020, EDCTC meeting.

Wood Rodgers \$10,201.98

March 2022 professional services for the 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan, Work Element 253. This contract was approved at the December 3, 2020, EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: April 2022 Check Register

**El Dorado County Transportation Commission
Check Register
April 2022**

Date	Name	Payment	Memo
04/01/2022	Ameritas Life Insurance Corp.	509.32	April 2022 Dental
04/01/2022	Ameritas Life Insurance Corp.	78.88	April 2022 Vision
04/01/2022	Benefit Coordinators Corporation	204.67	April 2022 Life/Disability Premiums
04/01/2022	CalPERS Health	7,538.89	April 2022 Health Premiums
04/01/2022	RTS IT, Inc.	690.00	April 2022 ITCare Silver Service Plan
04/04/2022	Airespring	658.69	April 2022 Fiber Optic Internet
04/04/2022	Carbon Copy	27.97	March 2022 Copy Machine Copies/Maint
04/04/2022	Century Building Maintenance	450.00	March 2022 Building Maintenance
04/04/2022	JS West Propane Gas	121.73	March 2022 Propane
04/06/2022	CalPERS Retirement System	3,121.14	April 2022 Contribution #1
04/06/2022	CalPERS Retirement System	322.83	PEPRA Employee 04/06/22
04/12/2022	Cardmember Service - Visa DK	631.58	March-April Office Phones, ADA Website & Misc Office Expense
04/12/2022	Moore & Associates	3,446.93	* Triennial Performance Audit through 04/11/2022
04/12/2022	Moore & Associates	2,460.82	* Triennial Performance Audit Release Retention
04/12/2022	Cardmember Service - Visa JB	15.16	eldoradobikemaps.com domain name
04/12/2022	Cardmember Service - Visa KT	817.65	Quickbooks, Remote Access, Zoom Webinars, Office Supplies March 20
04/20/2022	CalPERS Retirement System	3,121.14	April 2022 Contribution #2
04/20/2022	CalPERS Retirement System	322.83	April 2022 PEPRA Contribution #2
04/20/2022	David Turch and Associates	5,417.00	* March 2022 Federal Advocacy
04/20/2022	Extreme Towing	13,780.06	* March 2022 Freeway Service Patrol
04/20/2022	Umpqua Bank	72.45	March 2022 Analyzed Checking Fee
04/23/2022	PG&E	291.60	April 2022 Utilities
04/23/2022	Regional Analysis and Planning Services	9,500.00	* RCTF Update Guidebook and Training
04/23/2022	Sloan Sakai Yeung & Wong LLP	598.50	March 2022 Legal Services
04/23/2022	Steele Building Offices	4,517.00	May 2022 Office Rent
04/23/2022	Wood Rodgers	10,201.98	* March 2022 US 50 Corridor System User Analysis
	Total	<u><u>68,918.82</u></u>	

CONSENT CALENDAR**STAFF REPORT**

DATE: JUNE 2, 2022

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER

SUBJECT: SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2021/22 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENTS BETWEEN EDCTC AND THE CITY OF PLACERVILLE AND EDCTC AND EL DORADO COUNTY

REQUESTED ACTION

1. Adopt Resolution 21/22.31 (Attachment A) approving the Surface Transportation Block Grant Program (STBGP) FY 2021/22 Exchange Apportionment and Allocation (Attachment B).
2. Authorize the Executive Director to sign the 2021/22 Exchange Recipient Agreement between El Dorado County Transportation Commission (EDCTC) and the City of Placerville (Attachment C).
3. Authorize the Executive Director to sign the 2021/22 Exchange Recipient Agreement between EDCTC and El Dorado County (Attachment D).

BACKGROUND

The Regional Surface Transportation Program (RSTP) now known as the Surface Transportation Block Grant Program (STBGP) was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. The State of California allows smaller counties to exchange their apportionment of Federal STBGP funds for State Highway Account funds.

DISCUSSION

The EDCTC distributes the STBGP Exchange funds to the City of Placerville and El Dorado County as part of its responsibilities as the Regional Transportation Planning Agency (RTPA) for the Western Slope of El Dorado County. The funds are allocated according to the formula-based distribution policy approved February 3, 2011, with Resolution 10/11.16 (Attachment E). EDCTC executes agreements between EDCTC and the STBGP Exchange recipients to provide contract management and oversight of the program funds.

The City of Placerville approved their 2021/22 exchange appropriation of \$200,000 for the Broadway Maintenance Project from Mosquito Road to Schnell School Road. El Dorado County approved their 2021/22 exchange appropriation of \$603,799 as a match to the Intersection Safety/Pedestrian Safety Improvements in El Dorado and Diamond Springs, the Pleasant Valley Road Safety Improvements, the Intersection Safety/Sight Triangle Improvement, and the US 50/Camino Area Safety Project.

Approved for Agenda:



Woodrow Deloria, Executive Director

- Attachments:
- A) EDCTC STBGP Resolution 21/22.31
 - B) 2021/22 STBGP Exchange Apportionment and Allocation
 - C) City of Placerville FY 2021/22 STBGP Exchange Recipient Agreement
 - D) El Dorado County FY 2021/22 STBGP Exchange Recipient Agreement
 - E) EDCTC Resolution 10/11.16 Regional Surface Transportation Exchange Program



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION NO. 21/22.31

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
FISCAL YEAR 2021/22 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENTS
BETWEEN EDCTC AND THE CITY OF PLACERVILLE AND EDCTC AND EL DORADO COUNTY**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the western slope of El Dorado County; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the El Dorado County Transportation Commission, as the Regional Transportation Planning Agency, distributes the STBGP funds using the formula-based distribution policy adopted on February 3, 2011, after an agreement is executed between EDCTC and the STBGP recipient; and

WHEREAS, The City of Placerville approved their 2021/22 exchange appropriation of \$200,000 for the Broadway Maintenance Project from Mosquito Road to Schnell School Road project at the City Council meeting on May 10, 2022; and

WHEREAS, El Dorado County approved their 2021/22 exchange appropriation of \$603,799 as a match to the Intersection Safety/Pedestrian Safety Improvements in El Dorado and Diamond Springs, the Pleasant Valley Road Safety Improvements, the Intersection Safety/Sight Triangle Improvement, and the US 50/Camino Area Safety Project at the Board of Supervisor’s meeting on May 10, 2022.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission make the following apportionment and allocation of FY 2020/21 STBGP Exchange funds:

- To El Dorado County Transportation Commission in the amount of \$89,311
- To the City of Placerville in the amount of \$200,000
- To El Dorado County in the amount of \$603,799

BE IT FURTHER RESOLVED, the Executive Director is authorized to sign the Agreements between EDCTC and the City of Placerville and EDCTC and El Dorado County.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on June 2, 2022, by the following vote:

Vote Pending

Attest:

John Hidahl, Chairperson

Dana Keffer, Secretary to the Commission

**SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
(RURAL STBGP EXCHANGE)**

FY 2021/22 APPORTIONMENT AND ALLOCATION

El Dorado County West Slope STBGP FY 2021/22 Allocation 893,110.00

Total Balance Available for Apportionment 893,110.00

FY 2020/21 ALLOCATIONS

EDCTC Rural STBGP Planning and Programming (10% of Rural STBGP Exchange Funds) 89,311.00

Regional Priority Project -

Subtotal 89,311.00

**Remaining Balance Available for Formulaic Distribution to:
EDC Department of Transportation and City of Placerville 803,799.00**

City of Placerville - 19.2% (9.6% of Eligible Road Miles x 2) of Available Balance or \$200,000 (whichever is greater)

<i>19.2% of Available Funds =</i>	<i>154,329.41</i>	<i>or Minimum \$200,000</i>	
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200,000.00

EDC Department of Transportation - 80.8% of Available Balance or Balance of Remaining Funds 603,799.00

Total City of Placerville & El Dorado County Allocations 803,799.00

Total All Allocations 893,110.00

**AGREEMENT BETWEEN THE
EL DORADO COUNTY TRANSPORTATION COMMISSION
AND CITY OF PLACERVILLE FOR FY 2021/22
SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
EXCHANGE FUNDS**

This agreement is made on _____ by and between the El Dorado County Transportation Commission, hereinafter referred to as “EDCTC,” and City of Placerville, hereinafter referred to as “STBGP Exchange Recipient.”

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, EDCTC has entered into agreement X22-6157(078) with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Surface Transportation Block Grant Program (STBGP) apportionment to Caltrans in exchange for fiscal year (FY) 2021/22 nonfederal State Highway Account funds; and

WHEREAS, EDCTC is authorized to use these exchanged funds (hereinafter STBGP Exchange Funds) to assist local agencies to promote projects which otherwise qualify for STBGP funds; and

WHEREAS, EDCTC is required to execute formal written agreements between EDCTC and STBGP Exchange Recipients and provide oversight of the program funds; and

WHEREAS, the FY 2021/22 STBGP Exchange funds will be paid to the City of Placerville per the formula based distribution policy adopted by the EDCTC on February 3, 2011 after approval by the El Dorado County Transportation Commission and execution of this agreement; and

WHEREAS, EDCTC is implementing this agreement and Exhibit A to perform contract management and oversight of the STBGP Exchange Funds; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The STBGP Exchange Recipient agrees to use the funds only for the STBGP Exchange eligible project(s) described in Exhibit A.
2. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Agreement, by means of approval by the EDCTC Board of a revised Exhibit A, which shall be designated by a date and number (e.g., “Exhibit A-1 (DATE)”).
3. The STBGP Exchange Recipient agrees to mention EDCTC’s role in funding the project in any press release or media event held by the STBGP Exchange Recipient at the beginning and completion of the construction phase of the STBGP funded project.
4. EDCTC agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other STBGP Eligible agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. The STBGP Exchange Recipient agrees to submit a status report to EDCTC by April 30 each year with the details of the STBGP funding by project on Exhibit A.
6. STBGP Exchange Recipient agrees to establish a special account within its Special Gas Tax Fund for the purpose of depositing therein all payments received from EDCTC pursuant to this agreement.
7. The STBGP Exchange Recipient agrees to have a City Council approved budget appropriation of the STBGP Exchange project(s) within three years of the date of this agreement. The expiration date of these funds will be five years from the date funds were allocated by the EDCTC. Failure to complete the STBGP Exchange project(s) within the five years shall allow EDCTC to request repayment from the STBGP Exchange Recipient and reprogram such Exchange Funds for other purposes.
8. **COST PRINCIPLES**
 - A. EDCTC and STBGP Exchange Recipient agree to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - B. STBGP Exchange Recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) STBGP Exchange Recipients shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - C. Any Fund expenditures for costs which STBGP Exchange Recipient has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment to EDCTC and Caltrans. The implementation of the Supercircular will cancel 49 CFR Part 18.
9. **THIRD PARTY CONTRACTING**
 - A. STBGP Exchange Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
 - B. STBGP Exchange Recipient agrees that any subcontract or agreement entered into by STBGP Exchange Recipient using Funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel

and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 12, below.

- C. In addition to the above, the pre-award requirements of third party contractor/consultants with STBGP Exchange Recipient shall be consistent with Local Program Procedures as published by Caltrans.

10. ACCOUNTING SYSTEM

STBGP Exchange Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of STBGP Exchange Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for project payments.

11. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of STBGP Exchange Recipient's contracts with third parties, EDCTC, STBGP Exchange Recipient, STBGP Exchange Recipient's contractors and subcontractors and Caltrans shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for five years from the date of payment of Funds to STBGP Exchange Recipient. Caltrans, the California State Auditor, or any duly authorized representative of Caltrans or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and STBGP Exchange Recipient shall furnish copies thereof if requested.

12. TRAVEL AND SUBSISTENCE

Payments to STBGP Exchange Recipient for travel and subsistence expenses of STBGP Exchange Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State of California Department of Human Resources (Cal HR) rules. If the rates invoiced are in excess of those authorized Cal HR rates, then STBGP Exchange Recipient is responsible for the cost difference and any overpayments shall be reimbursed to EDCTC and Caltrans on demand.

13. PROJECT COMPLETION

STBGP Exchange Recipient agrees to provide to EDCTC a report summarizing total project costs and milestones for each project using this STBGP Exchange funding within sixty (60) days of completion.

14. TERMINATION DATE

This Agreement shall remain in effect for a period of five (5) years from the execution date of this Agreement.

IN WITNESS WHEREOF, EDCTC and STBGP Exchange Recipient execute this Agreement as follows:

EL DORADO COUNTY TRANSPORTATION COMMISSION

Woodrow Deloria
Executive Director

Date

STBGP Exchange Recipient:
CITY OF PLACERVILLE

M. Cleve Morris
City Manager

Date

EXHIBIT A

FY 2021/22

El Dorado County Transportation Commission
 Agreement # X22-6157 (078)
 Surface Transportation Block Grant Program - Exchange Funds

EDCTC allocation to the City of Placerville approved on _____: \$200,000

Agency	Commission Approval Date	Fund Expiration Date	Project	Project Cost Estimate
City of Placerville			Broadway Maintenance Project- From Mosquito Road to Schnell School Road (CIP #42003)	\$200,000
			Total	<u>\$200,000</u>

**AGREEMENT BETWEEN THE
EL DORADO COUNTY TRANSPORTATION COMMISSION
AND EL DORADO COUNTY DEPARTMENT OF TRANSPORTATION
FOR FY 2021/22 SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
EXCHANGE FUNDS**

This agreement is made on _____ by and between the El Dorado County Transportation Commission, hereinafter referred to as “EDCTC,” and El Dorado County Department of Transportation, hereinafter referred to as “STBGP Exchange Recipient.”

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, EDCTC has entered into agreement X22-6157(078) with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Surface Transportation Block Grant Program (STBGP) apportionment to Caltrans in exchange for fiscal year (FY) 2021/22 nonfederal State Highway Account funds; and

WHEREAS, EDCTC is authorized to use these exchanged funds (hereinafter STBGP Exchange Funds) to assist local agencies to promote projects which otherwise qualify for STBGP funds; and

WHEREAS, EDCTC is required to execute formal written agreements between EDCTC and STBGP Exchange Recipients and provide oversight of the program funds; and

WHEREAS, the FY 2021/22 STBGP Exchange funds will be paid to El Dorado County Department of Transportation per the formula based distribution policy adopted by EDCTC on February 3, 2011 after approval by the El Dorado County Transportation Commission and execution of this agreement; and

WHEREAS, EDCTC is implementing this agreement and Exhibit A to perform contract management and oversight of the STBGP Exchange Funds; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The STBGP Exchange Recipient agrees to use the funds only for the STBGP Exchange eligible project(s) described in Exhibit A.
2. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Agreement, by means of approval by the EDCTC Board of a revised Exhibit A, which shall be designated by a date and number (e.g., “Exhibit A-1 (DATE)”).
3. The STBGP Exchange Recipient agrees to mention EDCTC’s role in funding the project in any press release or media event held by the STBGP Exchange Recipient to promote a STBGP funded project.
4. EDCTC agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other STBGP Eligible agencies as are authorized under Article XIX of the

California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. The STBGP Exchange Recipient agrees to submit a status report to EDCTC by April 30 each year with the details of the STBGP funding by project listed on Exhibit A.
6. STBGP Exchange Recipient agrees to establish a special account within its Road Fund for the purpose of depositing therein all payments received from EDCTC pursuant to this agreement.
7. The STBGP Exchange Recipient agrees to have an approved budget appropriation of the STBGP Exchange project(s) within three years. The expiration date of these funds will be five years from the date funds were allocated by the El Dorado County Transportation Commission. Failure to complete the STBGP Exchange project(s) within the five years shall allow EDCTC to request repayment from the STBGP Exchange Recipient and reprogram such Exchange Funds for other purposes.
8. **COST PRINCIPLES**
 - A. EDCTC and STBGP Exchange Recipient agree to comply with Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR, Subtitle A, Chapter II, Part 200 and in particular subpart E, Cost Principles, and appendices V and VII.
 - B. STBGP Exchange Recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine whether individual project cost items are allowable and (B) STBGP Exchange Recipients shall comply with Federal Administrative Procedures in accordance with 2 CFR 200 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every subrecipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
 - C. Any Fund expenditures for costs which STBGP Exchange Recipient has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR 200, Subtitle A, Chapter II, Part 200 and in particular subpart E, Cost Principles, and appendices V and VII.
9. **THIRD PARTY CONTRACTING**
 - A. STBGP Exchange Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
 - B. STBGP Exchange Recipient agrees that any subcontract or agreement entered into by

STBGP Exchange Recipient using Funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 12, below.

- C. In addition to the above, the pre-award requirements of third party contractor/ consultants with STBGP Exchange Recipient shall be consistent with Local Program Procedures as published by Caltrans.

10. ACCOUNTING SYSTEM

STBGP Exchange Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of STBGP Exchange Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for project payments.

11. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of STBGP Exchange Recipient's contracts with third parties, EDCTC, STBGP Exchange Recipient, STBGP Exchange Recipient's contractors and subcontractors and Caltrans shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for five years from the date of payment of Funds to STBGP Exchange Recipient. Caltrans, the California State Auditor, or any duly authorized representative of Caltrans or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and STBGP Exchange Recipient shall furnish copies thereof if requested.

12. TRAVEL AND SUBSISTENCE

Payments to STBGP Exchange Recipient for travel and subsistence expenses of STBGP Exchange Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State of California Department of Human Resources (Cal HR) rules. If the rates invoiced are in excess of those authorized Cal HR rates, then STBGP Exchange Recipient is responsible for the cost difference and any overpayments shall be reimbursed to EDCTC and Caltrans on demand.

13. PROJECT COMPLETION

STBGP Exchange Recipient agrees to provide to EDCTC a report summarizing total project costs and milestones for each project using this STBGP Exchange funding within sixty (60) days of completion.

14. TERMINATION DATE

This Agreement shall remain in effect for a period of five (5) years from the execution date

of this Agreement.

IN WITNESS WHEREOF, EDCTC and STBGP Exchange Recipient execute this Agreement as follows:

EL DORADO COUNTY TRANSPORTATION COMMISSION

Woodrow Deloria
Executive Director

Date

STBGP Exchange Recipient:
EL DORADO COUNTY

Lori Parlin, Chair
El Dorado County Board of Supervisors

Date

EXHIBIT A

FY 2021/22

El Dorado County Transportation Commission
 Agreement # X22-6157 (078)
 Surface Transportation Block Grant Program - Exchange Funds

EDCTC allocation to El Dorado County Department of Transportation approved on
 _____: \$ 603,799.00

Agency	Commission Approval Date	Fund Expiration Date	Project	Cost Estimate- STBGP Share
El Dorado County			36104015 - US 50/Camino Area Safety Project	\$41,803.00
El Dorado County			36105061 – Intersection Safety/Pedestrian Safety Improvements – Oriental, Church, Raquet & Pleasant Valley	\$121,324.00
El Dorado County			36105062 – Intersection Safety/Sight Triangle Improvement	\$136,199.00
El Dorado County			36105072 – Pleasant Valley Road Safety Improvements	\$304,473.00
			Total	<u>\$603,799.00</u>



2828 Easy Street Suite 1 | Placerville CA 95667 | tel: 530.642.5260 | fax: 530.642.5266 | www.edctc.org

Councilmembers Representing City of Placerville

Patty Borelli, Vice Chair
Mark Acuna
Carl Hagen

Kathryn Mathews, Executive Director

Supervisors Representing El Dorado County

John Knight, Chair
Ray Nutting
Jack Sweeney

RESOLUTION 10/11.16

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE POLICY FOR FORMULA-BASED DISTRIBUTION OF
RURAL REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS**

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, Caltrans exchanges Federal RSTP Funds for State Funds for EDCTC as a Rural Regional Transportation Planning Agency; and

WHEREAS, it is the responsibility of the El Dorado County Transportation Commission, in accordance with Caltrans Local Assistance Program Guidance, as the Regional Transportation Planning Agency (RTPA) receiving an apportionment of Rural RSTP funding, to "provide application rules for project listings" in our jurisdiction; and

WHEREAS, EDCTC and partner jurisdictions have developed a method for formula-based distribution of Rural RSTP Funds; as follows;

- To EDCTC for Overall Work Program, including: planning, programming, project monitoring, and grant matching funds, up to a maximum of 10% of available RSTP; and
- To a regional project, as determined by EDCTC jurisdictions, annually, when applicable; and
- To the City of Placerville utilizing 2 times the City's RSTP Eligible centerline mileage, applied as a percentage to available funds, or \$200,000, whichever is greater; and
- To the El Dorado County Department of Transportation, all remaining funds; and

WHEREAS, the formula shall be applied annually upon EDCTC's receipt of estimated or actual funding levels for Rural RSTP; and

WHEREAS, the policy shall be reviewed every ten years, or upon incorporation of a new jurisdiction, or at the request of the City of Placerville, El Dorado County, or El Dorado County Transit Authority; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the policy for formula-based distribution of Rural RSTP funding.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on February 3, 2011, by the following vote:

AYES: Acuna, Borelli, Briggs, Hagen, Knight, Nutting, Sweeney
NOES: None
ABSTAIN: None
ABSENT: None



Patty Borelli, Chairperson

Attest:



Joni G. Rice, Secretary to the Commission

CONSENT CALENDAR**STAFF REPORT**

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE EL DORADO COUNTY COMMUNITY DEVELOPMENT AGENCY FOR THE DEPARTMENT OF TRANSPORTATION

REQUESTED ACTION

Adopt Resolution 21/22.32 (Attachment A) approving a Transportation Development Act (TDA) Local Transportation Fund (LTF) Bicycle and Pedestrian Fund claim from the El Dorado County Community Development Agency for the Department of Transportation in the amount of \$25,587.92 for the Missouri Flat El Dorado Trail Class I Connection project (Attachment B).

BACKGROUND

In accordance with TDA Statute 99234(a), claims for facilities provided for the exclusive use of bicycles and pedestrians shall be filed according to the rules and regulations adopted by the transportation planning agency. The El Dorado County Community Development Agency's request for the Department of Transportation meets the criteria of the adopted guidelines.

DISCUSSION

On September 2, 2021, the Commission adopted Resolution 21/22.07 (Attachment C), programming \$37,000.00 in TDA/LTF Bicycle and Pedestrian funds for the Missouri Flat El Dorado Trail Class I Connection project.

The El Dorado County Community Development Agency submitted a claim requesting reimbursement of \$25,587.92 for the Department of Transportation for this project.

Payment of the attached claim will be made by the El Dorado County Auditor-Controller's office from the TDA/LTF bicycle and pedestrian fund.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 21/22.32
B) El Dorado County Department of Transportation LTF Bicycle and Pedestrian Claim
C) EDCTC Resolution 21/22.07



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 21/22.32

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING A TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE EL DORADO COUNTY DEPARTMENT OF TRANSPORTATION

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, in accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning funds) for facilities provided for the exclusive use of bicycles and pedestrians; and

WHEREAS, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines and a claims process for use of Local Transportation Fund (LTF) Bicycle and Pedestrian Funds; and

WHEREAS, EDCTC programmed TDA/LTF Bicycle and Pedestrian Funds on September 21, 2021, in the amount of \$37,000.00 to the El Dorado County Department of Transportation for the Missouri Flat El Dorado Trail Class I Connection project; and

WHEREAS, the El Dorado County Community Development Agency submitted a reimbursement claim for the Department of Transportation in the amount of \$25,587.92.

NOW THEREFORE, BE IT RESOLVED, that EDCTC approved an apportionment of TDA/LTF Bicycle and Pedestrian Funds to the El Dorado County Department of Transportation and EDCTC approves and authorizes payment to the El Dorado County Department of Transportation for said project in the amount of \$25,587.92. Payment will be made by the El Dorado County Auditor-Controller's office from the TDA/LTF Bicycle and Pedestrian Fund.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on June 2, 2022, by the following vote:

Vote Pending

Attest:

John Hidahl, Chairperson

Dana Keffer, Secretary to the Commission

TDA/LTF MISSOURI FLAT ROAD TRAIL CONNECTION PROJECT FUNDING CLAIM FORM

Date:	02/14/2022 – 04/21/2022
Claimant:	El Dorado County Community Development Agency
Address:	2850 Fairlane Court
	Placerville, CA 95667
Contact:	LeeAnn Scheuring
Telephone:	530-621-5942
E-mail:	Leeann.scheuring@edcgov.us

Total Claim Amount:	\$25,587.92
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Claimant Authorization to File Claim (copy attached):

Resolution No.:	133-2021	Approval Date:	10-26-2021
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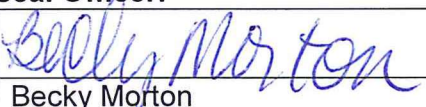
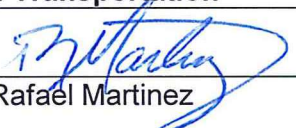
EDCTC Authorization for Programming (copy attached):

Resolution No.:	21/22.07	Approval Date:	09-02-2021
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	Name of Project(s) to be funded with this claim (project summary detail to be attached)	Amount of Reimbursement
1)	Missouri Flat Phase 1 Class 1 Trail Connect	\$25,587.92

If the undersigned claimant refuses to use funds received hereunder in accordance with the EDCTC guidelines for administration of Transportation Development Act Local Transportation Fund Article 3 pedestrian and bicycle funding, adopted June 2014, the claimant agrees to return the funds back to the EDCTC promptly.

By signing this claim form, I certify that the completed project(s) is/are consistent with the original request, guidelines and programming action taken by EDCTC. Further, the Chief Financial Officer/Director of the claimant agency certifies that the financial information contained herein is reasonable and accurate to the best of his/her knowledge.

Chief Fiscal Officer:		Director of Transportation	
By:		By:	
Name:	Becky Morton	Name:	Rafael Martinez
Title:	Chief Fiscal Officer – El Dorado County	Title:	El Dorado County Director of Transportation
Date:	5/12/22	Date:	5/12/22

EDCTC Use Only:

Resolution No. Approving Claim:	Date of Approval:
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TDA/LTF MISSOURI FLAT ROAD TRAIL CONNECTION
PROJECT SUMMARY DETAILING ELEMENTS
COMPLETED

Date:	02/14/2022 – 04/21/2022
Claimant:	El Dorado County Community Development Agency
Address:	2850 Fairlane Court
	Placerville, CA 95667
Contact:	LeeAnn Scheuring
Telephone:	530-621-5942
E-mail:	Leeann.scheuring@edcgov.us

Claimant Authorization to File Claim (copy attached):			
Resolution No.:	133-2021	Approval Date:	10-26-2021

EDCTC Authorization for Programming (copy attached):			
Resolution No.:	21/22.07	Approval Date:	09-02-2021

As of 4/22/22, the work completed has been towards setting up agreements with vendors and preparing documents so the project can go to bid for the Construction portion. The only phase that has had work completed to it is the Preliminary Engineering portion. The time currently billed and being charged to this project has been completed by the three engineers (Steven McVey, Dustin Harrington, and David Markowski) who were assigned the project.



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 21/22.07

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING PROGRAMMING TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS TO THE MISSOURI FLAT ROAD TRAIL CONNECTION PROJECT

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

WHEREAS, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

WHEREAS, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for use of TDA/LTF Pedestrian and Bicycle Funds; and

WHEREAS, on August 11, 2021, the El Dorado County Department of Transportation (DOT) submitted a request to EDCTC to consider the programming of \$37,000 in TDA/LTF Pedestrian and Bicycle Funds to the Missouri Flat Road Class I Trail Connection Project located along the El Dorado Trail on the west side of Missouri Flat Road; and

WHEREAS, in the event there are cost savings, any remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$37,000 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Missouri Flat Road Trail Connection Project.

BE IT FURTHER RESOLVED, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

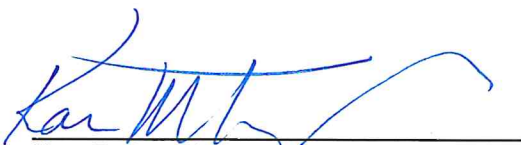
PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on September 2, 2021, by the following vote:

AYES: Borelli, Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

NOES: None

ABSTAIN: None

ABSENT: None



Kara Taylor, Chairperson

Attest: 

Dana Keffer, Secretary to the Commission

CONSENT CALENDAR

STAFF REPORT

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2021/22 REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2021/22 July-March Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for the third quarter of fiscal year 2021/22. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for July through March are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2021	\$648,795
Receipts	\$1,280,232
Disbursements	\$1,212,934
Public Funds Money Market and Checking Account Balances at March 31, 2022	\$716,093

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2021/22 July-March

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2021/2022 JULY-MARCH**

	WE 50		WE 100		WE 110		WE 111		WE 112		WE 120	
	Indirect Costs		Overall Work Program Administration & Implementation		Intergovernmental Coordination		Rural Counties Task Force		Rural Counties Task Force Administrative Guidebook Training		Transportation Development Act & Transit Administration	
	Budget 50	Actual 50	Budget 100	Actual 100	Budget 110	Actual 110	Budget 111	Actual 111	Budget 112	Actual 112	Budget 120	Actual 120
Income												
Local Transportation Funds (LTF)			-	-	-	-	-	-	-	16	94,856	67,786
Rural Planning Assistance (RPA)			65,136	48,365	142,325	108,570	-	-	-	9,601	-	-
Rural Planning Assistance (RPA) Grants									9,601			
STIP Planning, Programing & Monitoring (PPM)			-	-	-	-	-	-	-	-	-	-
Surface Transp Block Grant Prog (STBGP)			-	-	-	-	-	-	-	-	-	-
CRRSSA Surface Transp Block Grant Prog												
Airport Land Use Commission Fees												
Sustainable Communities FTA 5304												
FHWA-State Planning & Research												
SB1 Sustainable Communities												
State Highway Account (SHA)												
Freeway Service Patrol												
Rural Counties Task Force							41,129	25,503	-	-		
Transit Matching Funds for ZEB Conversion Plan												
Misc Income/EDH CSD/EI Dorado County		53										
Total Income	-	53	65,136	48,365	142,325	108,570	41,129	25,503	9,601	9,617	94,856	67,786
Expense												
Permanent Employees/Benefits	174,434	143,279	39,312	29,213	84,968	65,578	21,671	15,404	61	71	30,802	18,249
Temporary Employee	-	-										
Building Lease & Utilities	65,004	53,040										
Office Expense	65,448	33,944	50	-	1,650	-	5,250	-	-	-	60	72
Professional Services	37,350	31,056	-	-	-	-	-	-	9,500	9,500	43,800	37,501
Indirect Cost Allocation	(373,464)	(262,403)	25,774	19,152	55,707	42,993	14,208	10,099	40	46	20,194	11,964
Indirect Costs Carryover from Prior Year	31,228											
	-											
Total Expense	0	(1,084)	65,136	48,365	142,325	108,570	41,129	25,503	9,601	9,617	94,856	67,786
Current Year Retention												2,078
Prior Year Retention												
OWP Budget vs. Actual Expenses			74.3%		76.3%		62.0%		100.2%		73.7%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2021/2022 JULY-MARCH**

	WE 125		WE 130		WE 200		WE 221		WE 228	
	Airport Land Use Commission		Freeway Service Patrol		Regional Transportation Plan		Transit Planning		El Dorado Transit Zero Emission Bus Fleet Conversion Plan	
	Budget 125	Actual 125	Budget 130	Actual 130	Budget 200	Actual 200	Budget 221	Actual 221	Budget 228	Actual 228
Income										
Local Transportation Funds (LTF)	12,133	5,802			113,601	113,601	27,018	20,629	16,727	9,629
Rural Planning Assistance (RPA)	-	-	-	-	63,636	49,843	-	-	-	-
Rural Planning Assistance (RPA) Grants					-	-				
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-	-	-	-	-
Surface Transp Block Grant Prog (STBGP)	-	-	-	-	51,818	16,614	-	-	-	-
CRRSSA Surface Transp Block Grant Prog										
Airport Land Use Commission Fees										
Sustainable Communities FTA 5304										
FHWA-State Planning & Research										
SB1 Sustainable Communities									120,428	69,334
State Highway Account (SHA)										
Freeway Service Patrol			180,211	126,633						
Rural Counties Task Force										
Transit Matching Funds for ZEB Conversion Plan									13,380	7,705
Misc Income/EDH CSD/EI Dorado County		-								
Total Income	12,133	5,802	180,211	126,633	229,056	180,059	27,018	20,629	150,535	86,667
Expense										
Permanent Employees/Benefits	4,309	3,383	14,623	10,665	69,735	40,077	16,319	12,460	9,222	6,026
Temporary Employee										
Building Lease & Utilities										
Office Expense	-	-	-	4	-	107	-	-	150	-
Professional Services	5,000	202	156,000	108,971	113,601	113,601	-	-	135,117	63,038
Indirect Cost Allocation	2,825	2,218	9,587	6,992	45,719	26,274	10,699	8,169	6,046	3,950
Indirect Costs Carryover from Prior Year										
Total Expense	12,133	5,802	180,211	126,633	229,055	180,059	27,018	20,629	150,535	73,014
Current Year Retention						-				7,004
Prior Year Retention										6,649
OWP Budget vs. Actual Expenses	47.8%		70.3%		78.6%		76.4%		57.6%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2021/2022 JULY-MARCH**

	WE 253		WE 259		WE 261		WE 265		WE 300	
	US 50 Corridor System Analysis, Investment Strategy and Access Control Action Plan		State Route 49 American River Confluence Study		El Dorado Hills Business Park Community Transportation Plan		Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan		State & Federal Programming	
	Budget 253	Actual 253	Budget 259	Actual 259	Budget 261	Actual 261	Budget 265	Actual 265	Budget 300	Actual 300
Income										
Local Transportation Funds (LTF)	-	-	-	-	-	-	18,902	775	59,930	35,925
Rural Planning Assistance (RPA)	-	-								
Rural Planning Assistance (RPA) Grants			-	-						
STIP Planning, Programing & Monitoring (PPM)	-	-			-		-		39,000	35,925
Surface Transp Block Grant Prog (STBGP)	33,025	13,233	-	-	6,730	6,730	13,488	1,085	-	-
CRRSSA Surface Transp Block Grant Prog	71,080	20,071								
Airport Land Use Commission Fees										
Sustainable Communities FTA 5304										
FHWA-State Planning & Research	132,102	52,930			19,948	19,948				
SB1 Sustainable Communities										
State Highway Account (SHA)			171,484	56,182			250,000	14,352		
Freeway Service Patrol										
Rural Counties Task Force										
Transit Matching Funds for ZEB Conversion Plan										
Misc Income/EDH CSD/El Dorado County					2,493	2,493	-	-		
Total Income	236,207	86,234	171,484	56,182	29,172	29,172	282,390	16,211	98,930	71,850
Expense										
Permanent Employees/Benefits	15,658	12,029	12,916	9,619	260	260	20,681	9,757	59,724	43,398
Temporary Employee										
Building Lease & Utilities										
Office Expense	150	-	100	36	-	-	150	58	50	-
Professional Services	210,133	66,318	150,000	40,220	28,741	18,241	248,000	-		-
Indirect Cost Allocation	10,266	7,886	8,468	6,306	170	171	13,559	6,397	39,156	28,452
Indirect Costs Carryover from Prior Year										
Total Expense	236,207	86,234	171,484	56,182	29,172	18,672	282,390	16,211	98,930	71,850
Current Year Retention		7,369		4,469		2,027		-		
Prior Year Retention						8,473				
OWP Budget vs. Actual Expenses	39.6%		35.4%		100.0%		5.7%		72.6%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2021/2022 JULY-MARCH**

	WE 310		WE 330		WE 400		WE 410					
	Transportation Project Delivery & Oversight		Active & Alternative Transportation Programs		Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 310	Actual 310	Budget 330	Actual 330	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income												
Local Transportation Funds (LTF)	58,329	37,166	4,530	-	-	-	86,575	65,035	1,000	152	493,601	356,516
Rural Planning Assistance (RPA)	-	-	-	-	65,903	47,628	-	-	-	-	337,000	264,008
Rural Planning Assistance (RPA) Grants											9,601	-
STIP Planning, Programing & Monitoring (PPM)	39,000	37,166	-	-	-	-	-	-	-	-	78,000	73,091
Surface Transp Block Grant Prog (STBGP)	-	-	64,835	47,137	-	-	-	-	-	-	169,896	84,799
CRRSSA Surface Transp Block Grant Prog											71,080	20,071
Airport Land Use Commission Fees											-	-
Sustainable Communities FTA 5304											-	-
FHWA-State Planning & Research											152,049	72,878
SB1 Sustainable Communities											120,428	69,334
State Highway Account (SHA)											421,484	70,534
Freeway Service Patrol											180,211	126,633
Rural Counties Task Force											41,129	25,503
Transit Matching Funds for ZEB Conversion Plan											13,380	7,705
Misc Income/EDH CSD/EI Dorado County			1,500	1,671			39,000	29,250		-	42,993	33,468
Total Income	97,329	74,332	70,864	48,808	65,903	47,628	125,575	94,285	1,000	152	2,130,854	1,204,538
											-	0.00
Expense												
Permanent Employees/Benefits	58,757	44,889	42,712	29,295	39,806	28,768	28,102	22,414	-	-	744,071	544,834
Temporary Employee											-	-
Building Lease & Utilities											65,004	53,040
Office Expense	50	15	150	308	-	-	14,050	9,278	1,000	152	88,308	43,973
Professional Services	-	-	-	-	-	-	65,000	48,753	-	-	1,202,243	537,402
Indirect Cost Allocation	38,522	29,429	28,003	19,206	26,097	18,860	18,424	13,839	-	-	(0)	0
Indirect Costs Carryover from Prior Year											31,228	-
											-	-
Total Expense	97,329	74,332	70,864	48,808	65,903	47,628	125,575	94,285	1,000	152	2,130,854	1,179,249
Current Year Retention								-			-	22,947
Prior Year Retention											-	15,122
OWP Budget vs. Actual Expenses	76.4%		68.9%		72.3%		75.1%		15.2%		57.1%	
	75% of FY Complete											

CONSENT**STAFF REPORT**

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: FINAL AMENDMENT II TO THE EL DORADO COUNTY TRANSPORTATION COMMISSION FUNDING POLICY AND GUIDANCE

REQUESTED ACTION

By motion, approve the Final Amendment II to the El Dorado County Transportation Commission Funding Policy and Guidance.

BACKGROUND

As the Regional Transportation Planning Agency for the western slope, the El Dorado County Transportation Commission (EDCTC) is responsible for administering state and federal transportation funding to those agencies responsible for project delivery, or “implementing agencies”. State and federal transportation funding programs vary in both the purpose and in the regulatory guidelines which must be met to ensure good stewardship of public funds. An implementing agency’s proven ability to meet state and federal funding program requirements and effectively deliver transportation projects funded with public funds is paramount to that agency’s ability to retain existing and secure future transportation funding through both formulaic and competitive programs. All state and federal transportation funding administered through EDCTC requires detailed oversight, reporting, and other assurances to ensure the transportation funds are spent appropriately and in a timely manner. It is the responsibility of EDCTC to ensure the appropriate funding type is programmed to various projects. Once EDCTC has programmed funding, it is the responsibility of the implementing agency, with the support of EDCTC, to comply with the reporting and timely use of funds requirements. Without doing so, the agency would risk losing those funds, not only for their specific project, but also to the EDCTC for future programming. By programming appropriate funds and helping implementing agencies adhere to the state and federal funding administration and reporting requirements, EDCTC can ensure future transportation funding is secure and projects remain on schedule, within scope and budget.

On May 6, 2021, EDCTC approved the Amendment I to the EDCTC Funding Policy and Guidance. This was presented to the EDCTC to provide partner agencies and the public with an opportunity to review and comment on the Draft. Since the last amendment, Federal Highway Administration (FHWA), Caltrans, and the California Transportation Commission have placed increased emphasis on performance-based planning and programming consistent with adopted performance evaluation criteria appropriate for each funding source.

DISCUSSION

Amendment II to the EDCTC Funding Policy and Guidance provides funding program performance evaluation criteria by which EDCTC can ensure all state and federal transportation funding requirements are met. Amendment II includes performance evaluation criteria, project delivery and readiness, air quality benefit, asset condition and use, and other performance benefits which each applicant will need to address when submitting requests for CMAQ and/or STBGP funding opportunities. Amendment II will provide both EDCTC and partner agencies a distinct understanding of what is required of them to apply for, secure, and expend State and Federal transportation funding.

Amendment II also includes an evaluation and selection process, on page eight of attached document, which is consistent with the guidance provided by FHWA. This new guidance requires an increased role by SACOG in the programming process for both CMAQ and STBG funding programs. The addition of a SACOG representative on a project evaluation committee is not new as SACOG has served on past project selection evaluation and selection committees. However, adding this language to the EDCTC Funding Policy and Guidance ensures SACOG will have a place on the evaluation committee for all future programming processes. Additionally, Amendment II adds an additional step which provides for submittal of the EDCTC approved projects to the SACOG board for final approval and including in the Metropolitan Transportation Improvement Program. Again, this is not inconsistent with past practice but is now formalized in Amendment II of the EDCTC Funding Policy and Guidance. The most significant difference is a formal submittal of projects approved and programmed by the EDCTC to the SACOG board for final approval. This is required by FHWA as a part of the recent corrective action imposed by FHWA on Caltrans. With Amendment II, EDCTC will retain the ability to work with local jurisdictions to select, evaluate, and program projects while aligning more effectively with the recent guidance changes. More changes are anticipated over the next year given the ongoing negotiations with SACOG, Caltrans, and FHWA.

EDCTC staff presented the Draft Amendment II to the EDCTC Funding Policy and Guidance to the EDCTC on May 5, 2022. This Draft was presented for consideration to ensure timely and effective project delivery within state and federal funding deadlines and requirements. As new state and federal transportation funding programs become available, they too will be included within this guidance. EDCTC staff anticipates additional amendments in the coming year given the passage of the Infrastructure Investment and Jobs Act in 2022.

Approved for Agenda:



Woodrow Deloria
Executive Director

Attachment A: Final Amendment II to the El Dorado County Transportation Commission Funding Policy and Guidance



EL DORADO COUNTY TRANSPORTATION COMMISSION FUNDING POLICY AND GUIDANCE

Adopted: December 1, 2016

Amended: May 6, 2021

Amended: June 2, 2022

El Dorado County Transportation Commission
2828 Easy Street, Suite 1, Placerville, California 95667
Email: edctc@edctc.org – Web: <https://edctc.org>

TABLE OF CONTENTS

<u>FUNDING POLICY AND GUIDANCE INTENT</u>	1
<u>GENERAL POLICY</u>	1
<u>POLICY I: PROJECT BUDGET</u>	2
<u>POLICY II: PROJECT SCOPE</u>	2
<u>POLICY III: PROJECT DELAY AND/OR DELIVERY FAILURES</u>	3
<u>POLICY IV: PROJECT INVOICING AND REIMBURSEMENT</u>	3
<u>POLICY V: STATE LIQUIDATION DEADLINE</u>	3
<u>POLICY VI: PROJECT PROGRESS AND COMPLETION</u>	3
<u>POLICY VII: MISSED DEADLINES</u>	4
Funding Specific Guidelines	4
<u>FEDERAL TRANSPORTATION FUNDING</u>	4
<u>CONGESTION MITIGATION AIR QUALITY (CMAQ)</u>	4
CMAQ Eligibility Overview	4
CMAQ Eligible Projects and Activities	5
Implementation and Oversight Requirements	5
Local Match Requirements	5
<u>SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBGP) URBAN (STBGP URBAN)</u>	5
STBGP Eligibility Overview	5

STBGP Eligible Projects and Activities	6
Implementation and Oversight Requirements	6
Local Match Requirements	6
<u>CMAQ and STBGP Funding Programs Performance Evaluation Criteria</u>	6
Performance Evaluation Criteria	6
2040 El Dorado County Regional Transportation Plan Performance Measures By Goal and Objective	7
Evaluation and Selection Process	8
<u>HIGHWAY INTRASTRUCTURE PROGRAM (HIP)</u>	8
HIP Eligibility Overview	8
HIP Eligible Projects and Activities	9
Implementation and Oversight Requirements	9
Local Match Requirements	9
<u>STATE TRANSPORTATION FUNDING</u>	9
<u>STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)</u>	9
STIP Eligibility Overview	9
STIP Eligible Projects and Activities	9
Implementation and Oversight Requirements	10
Local Match Requirements	10
<u>SURFACE TRANSPORTATION BLOCK GRANT PROGRAM(STBGP)</u>	
<u>EXCHANGE</u>	10
Distribution of STBGP Exchange Funding	10
Procedures for STBGP Exchange Funding	10
STBGP Eligibility Overview	11
Implementation and Oversight Requirements	11
Local Match Requirements	11
<u>TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDING</u>	11

EL DORADO COUNTY TRANSPORTATION COMMISSION
FUNDING POLICY AND GUIDANCE

Final Amendment II to Existing Transportation Funding Policy and Guidance Dated May 6, 2021

FUNDING POLICY AND GUIDANCE INTENT

The intent of the funding policy and guidance is to provide implementing agencies who receive funding through the El Dorado County Transportation Commission (EDCTC) a clear understanding of what is required of them to secure and retain funding and deliver transportation projects with that funding. This will ensure EDCTC and implementing agencies do not lose any funds due to unmet federal or state funding deadlines, while providing flexibility in the delivery of transportation projects. The policy and guidance will also help direct the investment of funds that will be performance driven, used efficiently and within a timely manner. Furthermore, the funding policy will aid in planning and budgeting for future projects and programs to ensure, to the greatest extent possible, funding availability aligns with project need and delivery schedules.

GENERAL POLICY

As the Regional Transportation Planning Agency (RTPA) for the western slope, the EDCTC is responsible for overseeing transportation funding programming and administration to ensure funds are spent in accordance with various state and federal requirements. To provide a clear understanding of the state and federal requirements, EDCTC has adopted this guidance as a source for information on each state and federal transportation funding program and how each fund type must be administered and delivered. Furthermore, this guidance provides EDCTC and implementing agencies a clear path for how projects are chosen for funding based on funding source eligibility, project merit, consistency with plans and adopted performance measures, and deliverability within the established deadlines. This General Policy serves as an overarching structure or set of guidelines for all transportation funding programmed to implementing agencies. Additional, more specific policies and guidance will follow. The General Policy is to be applied to all funds programmed through EDCTC:

1. Any funding on a phase, component, or full project which is not needed for the phase or component of said project must return to the EDCTC for programming amendments or be returned to the balance of the fund source from which the original programming was made. EDCTC programs transportation funding to a specific project, not an implementing agency.
 - a. *Example: Phase 1 of an interchange project identified savings during construction. Phase 2 needs additional funding to complete construction. Savings from Phase 1 cannot be moved to Phase 2 without being presented to the EDCTC for re-programming consideration. If EDCTC staff determines the Phase 2 need is consistent with the funding program, the EDCTC can then decide if the savings from Phase 1 should be programmed to Phase 2.*

2. All funding programmed to a phase or component of a project must be expended on that phase or component for which the original programming was made.
 - a. *Example: An implementing agency cannot move funding programmed to support a Class I bike path to instead construct sidewalk in another location along the project limits.*

3. All matching funding programmed to an implementing agency to match a grant application that is not successful must be returned to the EDCTC for future programming.

- a. *Example: EDCTC programs CMAQ to match an ATP statewide grant application and the grant is not awarded, the CMAQ funding programmed as the match returns to the EDCTC CMAQ fund balance for a future programming action.*
4. For any project to receive funding through EDCTC it must be consistent with the current EDCTC Regional Transportation Plan and SACOG Metropolitan Transportation Plan/Sustainable Communities Strategies and should not impede the ability of the region to meet air quality conformity standards in the SACOG Transportation Improvement Program.
5. Any changes in scope, schedule and/or budget which have a direct connection to funding programmed through EDCTC will be reviewed by EDCTC staff and formal actions on program amendments will be taken to the EDCTC Board for consideration. Implementing agencies must justify how the revised scope, schedule, and/or budget remains consistent with the funding requirements and selection criteria included in the original programming action.
6. Should an implementing agency submit a delivery challenged project for consideration of programming additional funding, EDCTC will first review the submittal based on the original funding requirements used for project selection during the original programming action before considering further action.
 - a. *Example: Project X needs additional CMAQ funding due to increased cost of asphalt. The additional funding for Project X will be evaluated against the other projects, including a benefit cost analysis, that originally competed for the CMAQ funding during that initial programming action. If Project X still would have ranked among those projects that received funding, the additional funding would likely be recommended by staff for EDCTC consideration.*
7. All decisions regarding the programming, deprogramming, or reprogramming of available or future transportation funds will only be made at the discretion of the EDCTC Board.

POLICY I: PROJECT BUDGET

Project delivery costs often fluctuate for many reasons that are difficult to predict or foresee when projects are developed in advance of construction. Project costs are often higher than anticipated, and even sometimes lower. Furthermore, as projects evolve there may be a change in scope resulting in a different project cost or may not proceed to implementation as planned. When such circumstances are presented and the implementing agency is facing delivery challenges, the implementing agency must inform EDCTC of this change within a timely manner. Based on these circumstances an implementing agency may be able to justify budgetary changes resulting in the need to revisit funding programmed to a given project.

In the event an implementing agency has clearly justified an **increase** in the cost of delivery or a given phase or component of a project, and EDCTC staff has reviewed and agrees with the agency's findings, formal actions on program amendments will be taken to the EDCTC Board for consideration.

In the event an implementing agency has identified **cost savings** on given phase or component of a project, formal actions on those savings will be taken to the EDCTC Board for consideration of re-programming or returning the funds to the appropriate fund balance.

POLICY II: PROJECT SCOPE

As with project cost, the scope of a project often changes through the initial design and construction. As can be expected, changes in scope often directly impact the budget and/or schedule as well. While Policy I: Project Budget outlines the process for changes in budget, when a scope change is identified for a phase or component of a project for which EDCTC has programmed funding, a similar

process must be followed. The implementing agency must again inform EDCTC of this change within a timely manner to justify changes in scope. If EDCTC staff reviews the changes in scope and determines them to be consistent with the original programming action, no formal amendment to the programming is necessary. However, if the changes in scope are determined to be outside the intent of the initial programming action or are not consistent with current plans or the original funding source, the EDCTC Board will revisit funding programmed to that project. Depending on the circumstances, the EDCTC Board could make a formal amendment to the programming action in support of the scope change, or formally amend the programming to remove funds from the project.

POLICY III: PROJECT DELAY AND/OR DELIVERY FAILURES

Agencies with proven and ongoing difficulty in delivering projects due to misuse of funds, missed funding deadlines, project requirements, lack of reporting or other known and avoidable challenges, may, at the discretion of the EDCTC Board, have future programming restricted for additional projects until the troubled project(s) are brought back on schedule, and the agency has demonstrated it can deliver projects within the funding deadlines and meet project requirements. EDCTC staff will actively follow the status of projects and present the Project Monitoring Report to the EDCTC Board biannually each year. EDCTC staff will also work directly with the project managers and other state, federal, and regional partners to first resolve the issues causing the project delay or failure.

POLICY IV: PROJECT INVOICING AND REIMBURSEMENT

As the agency responsible for administering transportation funding statewide, Caltrans requires implementing agencies to submit invoices for reimbursement at least once every 6 months from the time of obligation. Projects that have not received a reimbursement of federal funds in the previous 6 months are considered inactive and are placed on a statewide inactive projects list. Once a project is on this list, it places future reimbursements for the project in jeopardy of being de-obligated by the Federal Highway Administration (FHWA) and redistributed to other regions or agencies that can utilize the funds in a timely manner. There is no guarantee the funds would be returned to the implementing agency to complete the project presenting delivery challenges.

A copy of the final invoice showing the reimbursement of the full amount of funding obligated to the project must be sent to EDCTC prior to project closeout. In the event de-obligated funds are made available, EDCTC will reprogram pursuant to the funding source requirements.

POLICY V: STATE LIQUIDATION DEADLINE

California Government Codes 16304.1 and 16304.3 place additional restrictions on the liquidation of federal funds. Generally, federal funds must be liquidated (fully expended, invoiced, and reimbursed) within four state fiscal years following the fiscal year in which the funds were appropriated. California Transportation Commission (CTC)-administered funds must be expended within two state fiscal years following the fiscal year in which the funds were allocated. Funds that miss the state's liquidation/reimbursement deadline will lose State Budget Authority and will be de-obligated if not re-appropriated by the State Legislature or extended in a Cooperative Work Agreement (CWA) with the California Department of Finance. CTC-administered funds must also be extended by the CTC.

POLICY VI: PROJECT PROGRESS AND COMPLETION

Federal regulations require advancement to the next phase of a project within ten years of initial federal authorization of any phase of the project. For example, if the preliminary engineering (PE) phase is authorized, an agency has ten years to start the right-of-way phase from the date the PE phase received federal authorization. Furthermore, if a project is canceled, or fails to proceed to construction or right of way acquisition in ten years, the FHWA will de-obligate any remaining funds, and the agency may be required to repay any reimbursed funds. Once funds are de-obligated, there is no guarantee replacement funding will be available for the project. Funds that have been obligated but remain unexpended at the time of project close-out will be de-obligated and returned to EDCTC for future programming. A CTC allocated project must fully expend those funds within 36 months of the

CTC funding allocation. For funding administered by the CTC, such as State Transportation Improvement Program/STIP, and Active Transportation Program, or other Senate Bill 1 transportation funds, any unexpended funds at the time of project close-out are returned to the state rather than the EDCTC.

POLICY VII: MISSED DEADLINES

Implementing agencies that fail to meet any or all the requirements included in these policies risk the complete and long-term loss of those funds to the region. To minimize losses to the region, and encourage timely project delivery, agencies that continue to be delivery-challenged or are out of compliance with federal-aid requirements and deadlines may have future EDCTC programming restricted until their current projects are brought back into good standing. Projects are selected to receive EDCTC funding based on the implementing agency's demonstrated ability to deliver the projects within deadlines, performance criteria and cost – as outlined in the sponsor's completed EDCTC Project Funding Application, and state and federal requirements. It is the responsibility of the implementing agency to ensure the deadlines and provisions of the funding policy and guidance can be met. It is EDCTC's responsibility to assist all partner agencies in project delivery to make sure these requirements are met and will preserve the opportunity for future funding.

Funding Specific Guidelines

The following guidance is provided to illustrate specific guidelines for the current transportation funding programs administered by EDCTC. The intent is to provide information and reference material to assist in the application, delivery, and administration process for the funding made available through the EDCTC. Specific guidance for federal and state transportation funding programmed by EDCTC is described below.

FEDERAL TRANSPORTATION FUNDING

CONGESTION MITIGATION AIR QUALITY (CMAQ)

The Congestion Mitigation and Air Quality Program (CMAQ) was created under the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 and was reauthorized under all Federal Transportation Acts since ISTEA, including the most recent in 2021 the \$1.2 trillion Infrastructure Investment and Jobs Act (IIJA). The IIJA provides millions of CMAQ funds annually to California. The funds are distributed to Metropolitan Planning Organizations in federally designated air quality nonattainment and maintenance areas within the state in accordance with the formula set forth in Section 182.7 of the Streets and Highways Code. The Program provides a funding source to state and local governments for transportation projects and programs to help meet the requirements of the Clean Air Act. The funding may be used for a transportation project or program that has a proven result of improving air quality and reducing emissions. The program targets bicycle and pedestrian projects, engine retrofits, and congestion reduction and traffic flow improvements.

CMAQ Eligibility Overview

Eligible applicants include local government entities and transit operators within the western slope of El Dorado County.

1. The project must meet eligibility requirements included in 23 U.S.C.133 related to project location, eligibility, and planning. https://www.fhwa.dot.gov/environment/air_quality/cmaq/
2. Project sponsors must provide the applicable non-federal match.
3. Project sponsors must provide a cost-effectiveness emissions reduction analysis on the project. https://www.fhwa.dot.gov/environment/air_quality/cmaq/toolkit/
4. Applicants must be able to comply with all federal and state laws, regulations, policies and procedures required to enter into a Master Agreement and follow the processes in the Caltrans Local Assistance Procedures Manual: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>. Additional time should be included in

the project timeline if there is not an existing Master agreement in place to illustrate funds will be obligated and expended in the appropriate fiscal year.

5. All phases of work are eligible: Environmental, Preliminary Engineering, Right of Way, Construction.

CMAQ Eligible Projects and Activities

1. Diesel Engine Retrofits
2. Eligible Zero Emission Vehicles and Infrastructure
3. Congestion Reduction and Traffic Flow Improvements
4. Active Transportation Facilities and Programs
5. Ridesharing Programs
6. Public Education and Outreach Activities Related to CMAQ Projects

Implementation and Oversight Requirements

CMAQ funded projects must also follow and be aware of the below requirements:

1. Applicants must work with Caltrans District Local Assistance to prepare the Request for Authorization (E76) process for obligation of the funds. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
2. Applicants must follow the Caltrans CMAQ Guidance process: http://www.dot.ca.gov/hq/transprog/federal/cmaq/CMAQ_Web_Page.html
3. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region. For CMAQ funded projects, EDCTC will maintain a list of unfunded projects which align with CMAQ funding requirements for future funding. If an awarded project is not able to meet funding programming and authorization guidelines and milestones, funding may be moved to a project on the contingency list.

Local Match Requirements:

The non- federal match requirement is 11.47%.

SURFACE TRANSPORTATION BLOCK GRANT PROGRAM URBAN (STBGP URBAN)

STBGP Urban provides flexible funding that may be used by States and localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals. The emphasis of the STBG Program is to fund cost-effective transportation projects that realize the performance benefits included in El Dorado County's Regional Transportation Plan (RTP) and in the SACOG Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). STBGP is one of the more flexible funding sources administered by EDCTC. EDCTC's goal for STBGP is to support the implementation of the Regional Transportation Plan (RTP) and supporting surface transportation improvements across the west slope.

STBGP Eligibility Overview

Eligible applicants include local government entities and transit operators delivering projects that are within the current SACOG region.

1. The project must meet eligibility requirements included in 23 U.S.C.133 related to project location, eligibility, and planning. <https://www.fhwa.dot.gov/fastact/factsheets/stbgfs.cfm>
2. Project sponsors must provide the applicable non-federal match.
3. Applicants must be able to comply with all federal and state laws, regulations, policies and procedures required to enter into a Master Agreement and follow the processes in the Caltrans Local Assistance Procedures Manual: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>. Additional time should be included in the project timeline if there is not an existing Master agreement in place to illustrate funds will be obligated and expended in the appropriate fiscal year.

4. All phases of work are eligible: Environmental, Preliminary Engineering, Right of Way, Construction.

STBGP Eligible Projects and Activities

STBGP supports construction, as defined in 23 U.S.C. 101(a)(4), of the following projects and activity.

1. Highways, bridges, and tunnels.
2. Ferry boats and terminal facilities eligible.
3. Transit capital.
4. Infrastructure-based intelligent transportation systems capital improvements, including the installation of vehicle-to-infrastructure communication equipment.
5. Truck parking facilities.
6. Operational improvements and capital and operating costs for traffic monitoring, management, and control facilities and programs.
7. Environmental measures.
8. Highway and transit safety infrastructure improvements and programs, including railway-highway grade crossings.
9. Fringe and corridor parking facilities and carpool projects
10. Recreational trails projects, pedestrian and bicycle projects and the Safe Routes to School Program.
11. Planning, design, or construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways
12. Development and implementation of a state asset management plan for the National Highway System and a performance-based management program for other public roads.
13. Protection for bridges (including approaches to bridges and other elevated structures) and tunnels on public roads, and inspection and evaluation of bridges and tunnels.
14. Surface transportation planning programs, highway and transit research and development and technology transfer programs, and workforce development, training, and education.
15. Projects and strategies designed to support congestion pricing, including electronic toll collection and travel demand management strategies and programs.

Implementation and Oversight Requirements

STBGP funded projects must also follow and be aware of the below requirements:

1. Applicants must work with Caltrans District Local Assistance to prepare the Request for Authorization (E76) process for obligation of the funds. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

The non- federal match requirement is 11.47%.

CMAQ and STBGP Funding Programs Performance Evaluation Criteria

Local agency applicants for both programs are asked to demonstrate how project delivery supports the EI Dorado County RTP and SACOG MTP/SCS performance objectives: maintains assets in a state of good repair; reduces vehicle miles travelled (VMT); reduces greenhouse gases (GHG) and/or vehicle pollutants; increases multi-modal travel and choice of transportation options; provides long-term economic benefit for urban, suburban and rural economies; improves goods movement; supports social equity among all users including disadvantaged communities; or improves safety and security.

The following table includes the performance measures by Goal and Objective as they relate to the adopted EI Dorado County RTP 2040. These performance criteria will be reviewed in conjunction with the standard application form.

**2040 EL DORADO COUNTY REGIONAL TRANSPORTATION PLAN
PERFORMANCE MEASURES BY GOAL AND OBJECTIVE**

		Performance Measures
Goal 1.0	INTEGRATE LOCAL AND REGIONAL LAND USE, AIR QUALITY, AND TRANSPORTATION PLANNING TO CREATE A TRANSPORTATION SYSTEM WHICH SUPPORTS THE NEEDS OF THE SYSTEM USER, ENHANCES THE ECONOMY, PRESERVES THE ENVIRONMENT, AND PROTECTS THE COMMUNITY CHARACTER.	
Objective 1.A	Provide transportation planning support services to local jurisdictions regarding the transportation impacts of local land use decisions.	<ul style="list-style-type: none"> • EDCTC Collaborative Planning Efforts with Local Jurisdictions and SACOG
Objective 1.B	Support local, state, and regional jurisdictions to ensure the transportation infrastructure meets existing and future needs.	<ul style="list-style-type: none"> • Peak hour level of service • Pavement Condition Index (PCI)
Goal 2.0	ENCOURAGE SUSTAINABLE TRANSPORTATION OPTIONS, EMBRACE NEW TECHNOLOGIES, AND DEVELOP CLIMATE ADAPTATION AND RESILIENCY STRATEGIES.	
Objective 2.A	Support transportation planning and programs which aid in achieving regional air quality goals and develop strategies to lessen the impacts of severe weather events and wildfire.	<ul style="list-style-type: none"> • Vehicle miles traveled per Service Population • Miles of roadside ditch maintained/improved
Objective 2.B	Support the necessary infrastructure and develop innovative programs to support multimodal, technology-based shared ride	<ul style="list-style-type: none"> • Journey to work mode share • Broadband, ITS, or ICM implemented
Goal 3.0	OPTIMIZE THE EXISTING LOCAL, INTERREGIONAL AND REGIONALLY SIGNIFICANT ROADWAY SYSTEM TO SUPPORT IMPROVED MAINTENANCE, INCREASED THROUGHPUT, IMPROVED SAFETY AND MULTIMODAL MOBILITY.	
Objective 3.A	Maintain the existing transportation system at a standard which furthers its life and viability and continues to support the region's current and future transportation needs.	<ul style="list-style-type: none"> • Pavement Condition Index (PCI) • Percent of sidewalk in good condition • Class I Bikeway Network Condition
Objective 3.B	Develop and retrofit transportation facilities and corridors to improve safety, enhance community character, and improve multi-modal mobility.	<ul style="list-style-type: none"> • Number of collisions by mode • Traffic Calming Measures, Sidewalks, Bike Lanes, Landscaping added
Goal 4.0	PROMOTE A CONVENIENT, DESIRABLE, AND RELIABLE REGIONAL AND INTERREGIONAL PUBLIC TRANSIT SYSTEM FOR RESIDENTS AND VISITORS TRAVELLING WITHIN, TO, AND BEYOND EL DORADO COUNTY.	
Objective 4.A	Focus transit service provision to the region's diverse characteristics.	<ul style="list-style-type: none"> • On-Time Performance by service type (Demand Response, Rural Local Routes, Urban Commuter Routes)
Objective 4.B	Promote a transit system that is responsive to the needs of transit-dependent persons.	<ul style="list-style-type: none"> • Number of transit stops in within 1/4 mile of households without access to motor vehicles
Goal 5.0	PROMOTE AND PRESERVE AVIATION FACILITIES AND SERVICES THAT COMPLEMENT THE REGIONAL TRANSPORTATION SYSTEM, SUPPORT EMERGENCY RESPONSE, AND ENHANCE ECONOMIC ACTIVITIES.	
Objective 5.A	Promote the operation, preservation, and maintenance of a regional system of public use general aviation airports.	<ul style="list-style-type: none"> • Landings as a share of capacity • Airport access improved for heavy vehicles
Goal 6.0	PROMOTE A SAFE, CONVENIENT, AND EFFICIENT ACTIVE TRANSPORTATION SYSTEM FOR ALL USERS.	
Objective 6.A	Plan and develop a continuous, safe, and easily accessible pedestrian and bikeway network throughout the region and connecting urban, suburban, and rural communities.	<ul style="list-style-type: none"> • Percent of planned sidewalk network completed • Percent of planned bicycle network (shared use paths, bike lanes, and bike routes) completed
Objective 6.B	Support local jurisdictions in providing an active transportation system that emphasizes the health, safety, and wellbeing of people as part of a multi-modal transportation system.	<ul style="list-style-type: none"> • Percent of projects built in areas with below average rates of walking • Number of safety barriers removed by projects

**2040 EL DORADO COUNTY REGIONAL TRANSPORTATION PLAN
PERFORMANCE MEASURES, BY GOAL AND OBJECTIVE**

		Performance Measures
Goal 7.0	DEVELOP AND SUPPORT AN INTEGRATED TRANSPORTATION SYSTEM THAT INCORPORATES CORRIDOR - BASED SOLUTIONS AND PUBLIC AWARENESS PROGRAMS WHICH SUPPORT ALTERNATIVE TRANSPORTATION MODES AND REDUCE THE IMPACTS OF SINGLE-OCCUPANT VEHICLE TRAVEL.	
Objective 7.A	Support local jurisdictions and partners in developing corridor-based solutions to congestion reduction and support alternatives to the single occupant vehicle.	<ul style="list-style-type: none"> • Journey to work mode share • US 50 auto occupancy • US 50 travel time reliability
Objective 7.B	Support advancement of Transportation Demand Management (TDM) in a manner which reflects the needs of the region and remains current with new technologies in transportation.	<ul style="list-style-type: none"> • Percent of employers offering/mandating TDM strategies • Percent of residents taking advantage of employer offered/mandated TDM strategies • Journey to work mode share
Goal 8.0	SECURE MAXIMUM AVAILABLE FUNDING AND PURSUE NEW SOURCES OF FUNDS FOR MAINTENANCE, EXPANSION, AND IMPROVEMENT OF ALL MODES OF TRANSPORTATION FACILITIES AND SERVICES.	
Objective 8.A	Obtain funding for vital transportation needs through all sources.	<ul style="list-style-type: none"> • Funding sources used
Objective 8.B	Identify innovative and sustainable funding strategies for vital transportation needs where conventional funding sources are insufficient.	<ul style="list-style-type: none"> • Funding from non-conventional sources (e.g., Tolls, Managed lanes, Local Tax Measure)

Evaluation and Selection Process

An evaluation committee shall be established to review and evaluate applications. The Committee shall consist of two members of EDCTC staff and one member of SACOG staff. The committee members shall individually review and rank applications using the criteria noted above in addition to the community context. The committee shall meet as a group to discuss their evaluations. The committee may opt to interview applicants to seek clarification on their applications prior to finalizing rankings. Upon completion of their evaluations, the committee shall recommend a ranked list of projects for each funding program to the EDCTC Board for their adoption.

HIGHWAY INFRASTRUCTURE PROGRAM (HIP)

HIP funding is apportioned to EDCTC by the Federal Highway Administration (FHWA) in accordance with the Federal FAST Act. The funding is allocated by the State of California to the Region. Funding must be awarded to projects in the western slope of El Dorado County. Programming capacity is determined based on the apportionment amount per federal fiscal year. The funds will be programmed according to the federal fiscal year of apportionment and must be obligated prior to the end of the federal fiscal year that is three years after the federal fiscal year in which the funds were apportioned.

HIP Eligibility Overview

Eligible applicants include local government entities and transit operators.

1. Applicants must be able to comply with all federal and state laws, regulations, policies and procedures required to enter into a Master Agreement and follow the processes in the Caltrans Local Assistance Procedures Manual: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>. Additional time should be included in the project timeline if there is not an existing Master agreement in place to illustrate funds will be obligated and expended in the appropriate fiscal year.
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

HIP Eligible Projects and Activities

1. Project must be on the Federal-Aid System. No projects can be delivered on roads classified as a local road or rural minor collector unless:
 - o on a Federal-aid highway system on January 1, 1991
 - o for bridges (except new bridge at new location)
 - o approved by the US Secretary of Transportation
2. Construction of highways (a.k.a. Federal-aid system roads), bridges and tunnels.
3. HIP funds may also be used on preliminary engineering, right of way, and environmental phases of work, so long as the work leads directly to a constructed project.

Implementation and Oversight Requirements

Programming and expenditure of funds must be consistent with 23 U.S.C. 133(b)(1) and 134(b)(4). HIP funded projects must also follow and be aware of the below requirements:

1. Applicants must work with Caltrans District Local Assistance to prepare the Request for Authorization (E76) process for obligation of the funds. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

The non- federal match requirement for HIP is 11.47%.

For projects on the Interstate, the reimbursement ratio is 90%, unless the project adds non-high-occupancy-vehicle or auxiliary lanes. For projects that add single occupancy vehicle capacity, that portion of the project will revert to the 88.53% percent level. For certain types of safety projects, the reimbursement ratio is 100%

STATE TRANSPORTATION FUNDING

STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)

STIP is a biennial five-year plan administered and adopted by the California Transportation Commission (CTC). While considered a statewide funding program, the CTC assumes that all projects meet federal requirements unless state-only (nonfederal) funding has been approved. The STIP serves as a statewide capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. The programming cycle begins with the release of a proposed fund estimate in July of odd-numbered years, followed by CTC adoption of the fund estimate in August (odd years). The fund estimate serves to identify the amount of new funds available for the programming of transportation projects. State law requires the CTC to update the STIP biennially, in even-numbered years, with each new STIP adding two new years to prior programming commitments. STIP funding is allocated to the EDCTC through a formula based upon resident population and lane miles.

EDCTC is responsible for working with partner agencies in selecting and prioritizing projects to utilize STIP funding. STIP funds are used to implement the projects identified in the current El Dorado County Regional Transportation Plan (RTP), and SACOG Metropolitan Transportation Plan (MTP).

STIP Eligibility Overview

STIP funding supports state highway improvements, intercity rail projects, and regional highway and transit improvements. Transportation enhancement activities may also be funded through STIP but must have a direct relationship to the surface transportation system by function, proximity, or impact.

STIP Eligible Projects and Activities

The intent of the STIP is to provide revenue for local agencies to deliver capital transportation projects. Routine maintenance, such as spot application projects (pothole repairs - other than removal

and replacement of localized failures in areas to be resurfaced, cleaning drainage ditches and culverts, etc.), is not eligible. Each local road rehabilitation project proposed for funding from the STIP is subject to verification at the time of allocation that the project meets the standard for rehabilitation and does not include ineligible maintenance costs.

Implementation and Oversight Requirements

STIP funded projects must comply with all of the requirements included in Chapter 23 of Local Assistance Program Guidelines Manual (<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapg/q23.pdf>) and also follow and be aware of the below requirements:

1. Applicants must work with EDCTC and Caltrans District Local Assistance to prepare an Allocation Request for obligation of the funds to be approved at a California Transportation Commission meeting. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>.
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

No match is required for STIP funding.

SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBGP) EXCHANGE

STBGP was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. The State of California allows smaller counties to exchange their apportionment of federal STBGP funds for State Highway Account funds. The program was changed from Regional Surface Transportation Program (RSTP) to the Surface Transportation Block Grant Program (STBGP) with the FAST Act approved in December 2015.

Distribution of STBGP Exchange Funding

The El Dorado County Transportation Commission (EDCTC) distributes the STBGP Exchange funds to local agencies as part of its responsibilities as a Regional Transportation Planning Agency. On February 3, 2011, EDCTC adopted a formula distribution policy for the annual apportionment of STBGP Exchange funds. Once EDCTC receives the STBGP Exchange Funding Agreement from Caltrans near the end of the fiscal year, the funding is allocated based on the formula distribution policy. Annual agreements between EDCTC and the STBGP Recipients will be executed before payment of the annual allocation.

Procedures for STBGP Exchange Funding

The following administrative requirements are implemented to ensure: 1) EDCTC's adequate contact management and oversight of the program funds and 2) agencies receiving the STBGP Exchange funds comply with the STBGP Exchange fund requirements, conditions, and specifications.

1. Exchange Agreement EDCTC is required to sign an annual Exchange Agreement with the State which requires EDCTC and project sponsors to comply with the requirements, conditions and specifications included in the agreement. Each year, EDCTC will enter into an agreement with the STBGP Recipients prior to the payment of funds.
2. Project List-Exhibit A The agreement will include a project list, titled "Exhibit A", with the project name and cost estimate for the projects that will be using the current year's STBGP Exchange funds.
3. Status Report STBGP Recipients are required to submit a status report to EDCTC by April 30th of each year. The status report will include the STBGP projects and a status of the funding by project. The following year's payment of STBGP Exchange funds will be withheld if the report is not submitted.

Each year, the payment will be made to each agency once the fully executed agreement, Exhibit A, and a status report for the prior year have been submitted to EDCTC.

STBGP Eligibility Overview

STBGP funding is eligible for a wide variety of transportation projects. In general projects must meet the criteria in Sections 133(b) and 133(c) of Title 23 of the United States Code (USC) and Article XIX of the State Constitution. Projects eligible for funding from the STBGP include:

1. Construction, reconstruction, rehabilitation, resurfacing, restoration, and operational improvements on
 - a. Federal-aid highways (i.e., on any highways, including NHS and Interstate Highways that are not functionally classified as local or rural minor collectors).
 - b. Bridges (including bridges on public roads of all functional classifications), including any such construction or reconstruction necessary to accommodate other transportation modes, and including the seismic retrofit and painting of and application of calcium magnesium acetate on bridges and approaches and other elevated structures.
2. Mitigation of damage to wildlife, habitat, and ecosystems caused by a transportation project funded under STBGP.
3. Capital costs for transit projects eligible for assistance under the Federal Transit Act and publicly owned intracity or intercity bus terminals and facilities.
4. Carpool projects, fringe and corridor parking facilities and programs, and bicycle transportation and pedestrian walkways on any public roads in accordance with Section 217 of Title 23, U.S.C.
5. Highway and transit safety improvements and programs, hazard elimination, projects to mitigate hazards caused by wildlife, and railway-highway grade crossings. Safety improvements are eligible on public roads of all functional classifications.
6. Highway and transit research and development and technology transfer programs.
7. Capital and operating costs for traffic monitoring, management and control facilities and programs.
8. Surface transportation planning programs
9. Transportation enhancement activities.
10. Transportation control measures listed in Section 108 (f)(1)(A) (other than clauses xii & xvi) of the Clean Air Act.
11. Development and establishment of management systems under Section 303 of Title 23, U.S.C.
12. Wetlands mitigation efforts related to STBGP projects.

Implementation and Oversight Requirements

STBGP Exchange funded projects must also follow and be aware of the below requirements:

1. Applicants must use the funds for the project listed in Exhibit A of the Recipient Agreement. Modifications to Exhibit A must be approved by the City Council or Board of Supervisors and the EDCTC Board.
2. Applicants must follow the Caltrans STBGP Guidance process: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapg/q18.pdf>
3. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

No match is required for STBGP Exchange funding.

TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDING

The Transportation Development Act of 1971 (TDA), also known as SB 325, is administered by the California Department of Transportation (Caltrans) through the county's designated Regional

Transportation Planning Agency (RTPA). The El Dorado County Transportation Commission (EDCTC) is the RTPA for the West Slope of El Dorado County. The Act provides two major sources for funding public transportation in California. The first, the county Local Transportation Fund (LTF), was established in 1972, while the second, State Transit Assistance (STA) fund was implemented in 1980. The intent of the legislation is to provide a stable source of funding to meet the area's transit needs.

TDA funding is administered under a separate standalone set of guidelines titled Transportation Development Act Guidelines dated April 5, 2018. This guidance is available on the EDCTC website here: <https://edctc.org/transportation-development-act>.

BUSINESS ITEM**STAFF REPORT**

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: ZARTICO SOFTWARE FUNDING AGREEMENT

REQUESTED ACTION

Authorize the Executive Director to sign an agreement between the El Dorado County Transportation Commission (EDCTC) and the Economic Development Corporation (EDC2) (Attachment A) for EDCTC to reimburse EDC2 \$9,000 for shared use of Zartico software through June 30, 2023, with an option to renew one additional year through June 30, 2024.

BACKGROUND

Zartico software uses geolocation data to understand visitor movements with an emphasis on tourism, events, and financial transactions. Zartico's "Destination Intelligence Platform," harnesses and streamlines complex data to provide a full-spectrum of data science, benchmarking and analytical services for use in marketing, community development and sustainability efforts.

DISCUSSION

Staff members of EDC2, El Dorado County Department of Economic Development, and EDCTC were presented with a demonstration of Zartico software. After previewing the various functions of the software program, EDC2, El Dorado County and EDCTC staff are confident the data outputs from this software will be beneficial for use in future grant applications and planning studies. EDC2, El Dorado County Economic Development and EDCTC are partnering to share the cost and use of the Zartico software. EDC2 and El Dorado County will have a separate agreement on the agenda for the June 14, 2022, Board of Supervisor's meeting. EDCTC's contribution for the annual use of the software is \$9,000.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A) Economic Development Corporation and EDCTC Funding Agreement

ECONOMIC DEVELOPMENT CORPORATION OF EL DORADO COUNTY
and
EL DORADO COUNTY TRANSPORTATION COMMISSION

AGREEMENT

SUBJECT: ZARTICO SOFTWARE

This Agreement is made and entered into as of this second day of June 2022, by and between the Economic Development Corporation of El Dorado County, with offices in Placerville, California (hereinafter called EDC2) and El Dorado County Transportation Commission, with offices in Placerville, California (hereinafter called "EDCTC").

RECITALS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, EDCTC was created as a local area planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin;

WHEREAS, California Government Code Section 29532.1(c) identifies EDCTC as the designated Regional Transportation Planning Agency for El Dorado County, exclusive of the Lake Tahoe Basin;

WHEREAS, EDC2 is a not-for-profit organization created to promote and maintain a healthy climate for successful businesses, tourism, and employment in El Dorado County;

WHEREAS, EDC2 and EDCTC desire to coordinate the payment and shared use of the Zartico software program;

NOW, THEREFORE, for the consideration hereinafter stated, the parties agree as follows:

1.0 SCOPE OF SERVICES

- a) Pursuant to its licensing agreement with Zartico, EDC2 will allow EDCTC to use the software for data collection to be used in planning studies.
- b) The Zartico software uses geolocation data to understand visitor movement to better anticipate where, when and how people move throughout a destination. The software also collects data on where and how much visitors are spending.

2.0 TERM OF SERVICES

- a) The term of services shall be from June 2, 2022 to June 30, 2023, with an option to renew for an additional year through June 30, 2024.

3.0 PAYMENT

For services satisfactorily provided hereunder, EDCTC agrees to compensate EDC2 as follows:

- a) Annual fee of \$9,000 for the use of Zartico software;

- b) The total reimbursement to EDC2 by EDCTC shall not exceed \$9,000 per year under the terms of this agreement.

4.0 TERMINATION

Either party may terminate this Agreement without cause with 60 days written notice. Upon receipt of a notice to terminate, the parties shall discontinue all related activities.

5.0 NOTIFICATION

All notices hereunder and communications regarding interpretation of the terms of this Agreement or changes thereto shall be affected by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

EDC2
542 Main Street
Placerville, CA 95667
ATTN: Jody Franklin

El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, California 95667
ATTN: Woodrow Deloria

6.0 INDEMNIFICATION

EDCTC shall indemnify, defend, and hold harmless EDC2, its Board of Directors, officers, agents, employees, and volunteers (collectively the "EDC2 Indemnitees") from and against any and all claims, demands, actions, losses, liabilities, damages, and costs, including reasonable attorney's fees (the "Losses"), arising out of or resulting from the performance of this Agreement, regardless of whether caused in part by a party indemnified hereunder. Notwithstanding the foregoing this indemnification will not extend to Losses caused by the sole, active negligence, or willful misconduct of EDC2 Indemnitees.

EDC2 shall indemnify, defend, and hold harmless EDCTC, its Commission, officers, agents, employees, and volunteers (collectively the "EDCTC Indemnitees"), from and against any and all claims, demands, actions, losses, liabilities, damages, and costs including reasonable attorney's fees (the "Losses") arising out of or resulting from claims brought by Zartico or in connection with activities arising out of the Zartico Licensing Agreement, regardless of whether caused in part by a party indemnified hereunder. Notwithstanding the foregoing this indemnification will not extend to Losses caused by the sole, active negligence, or willful misconduct of EDCTC Indemnitees.

7.0 MISCELLANEOUS

- a) Entire Agreement; Amendment. This Agreement constitutes the entire agreement between the Parties and supersedes any and all other agreements, either oral or in writing between the parties hereto regarding the subject matter contained herein. This Agreement may only be amended, modified, and changed by an instrument in writing signed by all of the Parties.
- b) Venue. The terms and provisions of this Agreement shall be interpreted in accordance with the laws of the State of California. In connection with any legal proceedings under this Agreement, the Parties hereto mutually consent to the jurisdiction of the courts of the State of California having jurisdiction for El Dorado County, California and agree that the venue for any such legal proceedings shall be in El Dorado County.
- c) Assignment. Neither party may assign this Agreement to a third party without the express prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed on the date shown below, but effective on the date hereinabove written.

EDC2

**EL DORADO COUNTY
TRANSPORTATION COMMISSION**

Laurel Brent-Bumb

Woodrow E. Deloria
Executive Director

Date: _____

Date: _____

BUSINESS ITEM**STAFF REPORT**

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: RATIFICATION OF THE STAKEHOLDER ADVISORY COMMITTEE FOR THE GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS, COMMUNITY SAFETY AND RESILIENCY PLAN

REQUESTED ACTION

By motion, ratify the Greater Placerville Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan Stakeholder Advisory Committee (SAC).

BACKGROUND

On February 11, 2021, EDCTC applied to Caltrans for a Fiscal Year 2021/22 Sustainable Communities Grant Application for the Greater Placerville Area Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan. On June 22, 2021, Caltrans notified EDCTC that the Greater Placerville Area Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan had been selected for funding in Fiscal Year 2021/22 with an award of \$250,000. EDCTC committed \$32,390 in Local Transportation Funds as matching funds. On March 3, 2022, the EDCTC Board awarded the consulting contract to DKS Associates (DKS) to develop the Greater Placerville Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan for a not-to-exceed amount of \$247,887.66.

DISCUSSION

Public involvement and outreach are important components of the Greater Placerville Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan. To involve a broad range of potentially affected interests, pending the Commission's ratification, the thirty groups/entities/organizations listed below will be represented on the Greater Placerville Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan Stakeholder Advisory Committee (SAC). The list was based on consultation with the City of Placerville and the public. Staff welcomes any suggested changes to the following proposed list:

- American Humane Rescue Team
- Apple Hill Growers Association
- City of Placerville Community Services
- El Dorado County Fire Safe Council
- El Dorado County Animal Shelter
- El Dorado County Area Agency on Aging
- El Dorado County Chamber of Commerce
- El Dorado County Commission on Aging
- El Dorado County Health and Human Services Agency
- El Dorado County Fair and Event Center
- El Dorado County Office of Education
- El Dorado County Public Health
- El Dorado County Youth Commission
- Eskaton Village Placerville
- Evacuation Team Amador

- Folsom Lake College – El Dorado Center
- Friends of the El Dorado County Animal Shelter
- Gold Ridge Fire Safe Council
- Hangtown Grange
- Marshall Hospital
- Mother Lode Rehabilitation Enterprises, Inc. (MORE)
- Placerville Downtown Association
- Placerville Fire Safe Council
- Placerville Mobility Support Group
- Pleasant Valley Community Grange Hall
- Pollock Pines-Camino Community Center Association
- Pollock Pines-Camino Fire Safe Council
- Sierra Springs Owners Association
- Sierra Springs Regional Fire Safe Council
- Social Services Transportation Advisory Committee

The purpose of the SAC is to provide both policy and technical guidance to the EDCTC during the development of the Greater Placerville Area Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan. The SAC's efforts will be complemented by and coordinated with the work of the Project Development Team (PDT) that will include the City of Placerville, El Dorado County Office of Wildfire Preparedness and Resilience, Marshall Medical Center, El Dorado County Fire District, El Dorado and Georgetown Divide Resource Conservations Districts, El Dorado County Transit Authority, California Highway Patrol, El Dorado County Department of Transportation, El Dorado County Planning Department, El Dorado County Office of Emergency Services, El Dorado National Forest, Cal Fire Amador-El Dorado Unit, El Dorado County Emergency Services Authority, Placerville Fire Safe Council, PG&E, EID, SACOG, Caltrans, and EDCTC.

The project scope of work assumes a minimum of two SAC meetings and two public open houses. The date of each SAC meeting and the date of the two public open houses to be determined pending EDCTC's consultation with the City of Placerville and DKS.

Approved for Agenda:



Woodrow Deloria
Executive Director

INFORMATION ITEM**STAFF REPORT**

DATE: JUNE 2, 2022
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: US 50 CORRIDOR SYSTEM USER ANALYSIS AND ACCESS CONTROL DRAFT PLAN PRESENTATION

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

The El Dorado County Transportation Commission (EDCTC) was awarded a Caltrans Sustainable Transportation Planning Grant to complete the US 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan (US 50 Corridor Plan). This three-part planning effort will; 1) Conduct a system user analysis to prepare comprehensive circulation and traffic data along US 50 to update and fill data gaps; 2) Develop an investment strategy to identify and evaluate innovative pricing and funding strategies for projects along the US 50 Corridor; and, 3) Prepare an access control action plan for the US 50 Corridor within the City of Placerville to conduct a risk assessment and evaluate the circulation impacts and procedures necessary for implementation of an innovative proof of concept pilot project to close off local access to US 50 at the three signalized intersections.

DISCUSSION

Early in 2021, EDCTC and project development team members were focused on delivery of the US 50 Access Control Action Plan, which includes an interactive map that displays turning movements, detours, and traffic management under the circumstance of the three signals on US 50 being held in a solid green phase ([see map here](#)). Additionally, after coordination with City of Placerville staff, emergency first responders, and Caltrans, the "US 50 Access Control Proof of Concept" narrative outlining the open and closed access locations, emergency vehicle access locations, changeable message sign locations, and associated graphics were submitted to Caltrans. While the Caldor Fire postponed the "Trip to Green" evolution in fall of 2022, EDCTC and the project team are set to deliver the Proof of Concept this year. The public outreach contract with AIM Consulting was extended, and they are prepared to start the outreach efforts this month. The Final Draft Access Control Action Plan and Proof of Concept Report is included as Attachment B. The report has been updated to include lessons learned from the activation of the "Trip to Green" set up and take down during the Caldor Fire last fall.

In December of 2021, EDCTC staff and the US 50 Corridor Plan consultant team presented the initial work on the Investment Strategy element of the plan with an overview of Tolling. Data collected using the Replica Geolocation Software platform has been analyzed by the project team and a presentation of the System User Analysis element of the plan has been prepared. The team will provide a presentation that highlights traveler trip distances and demographics and plans for the "Trip to Green" Access Control Proof of Concept set to take place this fall.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: System User Analysis Presentation
Attachment B: Final Draft Access Control Action Plan and Proof of Concept Report