



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Michael Saragosa, Dennis Thomas
Supervisors Representing the County of El Dorado
Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

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Every effort will be made to provide a translator in Spanish or in another language if requested. Please make your request two full days in advance of the meeting. Un traductor del idioma espanol estara disponible.

NOTE: Members of the public may address any item on the agenda during consideration of that item. Your comments will be limited to no more than three minutes.

AGENDA

Regular Meeting

Thursday, May 2, 2019, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE APRIL 4, 2019 COMMISSION MEETING (RICE)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 4, 2019 Commission meeting.
2. MARCH 2019 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the March 2019 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2018/2019 JULY-MARCH REPORT (THOMPSON)
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2018/2019 July-March Report.

CEREMONIAL ITEM

A Certificate of Appreciation will be presented to El Dorado County Transit Authority Executive Director Mindy Jackson for her honorable partnership with the El Dorado County Transportation Commission.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

4. CMAQ DE-PROGRAMMING AND TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING (BARTON)
REQUESTED ACTIONS:
 - 1) Adopt Resolution 18/19.18 de-programming \$139,390 in Congestion Mitigation and Air Quality Funds from the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project.
 - 2) Adopt Resolution 18/19.19 programming \$16,962 in Transportation Development Act Local Transportation Fund, Pedestrian/Bicycle funds to El Dorado County for the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project.

5. CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2018/2019 FUNDING ALLOCATION (BOLSTER)
REQUESTED ACTION: Adopt Resolution 18/19.20 allocating \$309,525 in 2018/2019 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority.

6. HIGHWAY INFRASTRUCTURE PROGRAM PROGRAMMING (DELORIA)
REQUESTED ACTION: Adopt Resolution 18/19.21 to program \$744,946 in Highway Infrastructure Program funds to the Western Placerville Interchanges Phase 2.2 Project.

7. URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING (URBAN STBGP) (DELORIA)
REQUESTED ACTION: Adopt Resolution 18/19.22 approving the programming of \$351,000 in Urban Surface Transportation Block Grant Program \$351,000 in Urban STBGP funds to the Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements

PRESENTATION

8. DRAFT TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO COUNTY TRANSIT AUTHORITY FOR FISCAL YEARS 2015/2016, 2016/2017, 2017/2018 (RICE)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT**CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on June 6, 2019 at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 2, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE APRIL 4, 2019 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 4, 2019 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: April 4, 2019 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, April 4, 2019

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Borelli called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

COMMISSIONER ATTENDANCE

PRESENT: Chair Borelli, Vice Chair Frentzen, Commissioners Hidahl, Parlin, Saragosa, Thomas, Veerkamp, and Caltrans Ex Officio Takhar. ABSENT: None

ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Borelli asked if there were any questions or comments on Consent Calendar items, and there were none.

ACTION: Commissioner Veerkamp made a motion to adopt the agenda and to approve or adopt all items on the Consent Calendar. The motion was seconded by Vice Chair Frentzen which carried as follows:

MOTION/SECOND: Veerkamp/Frentzen

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

CONSENT CALENDAR

1. MINUTES FOR THE MARCH 7, 2019 COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 7, 2019 Commission meeting.
2. FEBRUARY 2019 CHECK REGISTER
REQUESTED ACTION: Receive and file the February 2019 Check Register.
3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2018/19 REVISED APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUND, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS
REQUESTED ACTION: Adopt Resolution 18/19.16 approving the Transportation Development Act Fiscal Year 2018/19 Revised Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
4. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2018/2019 REVISED TRANSPORTATION DEVELOPMENT ACT CLAIM
REQUESTED ACTION: Adopt Resolution 18/19.17 approving the El Dorado County Transit Authority's Fiscal Year 2018/2019 Revised Transportation Development Act Claim in the amount of \$6,407,175.59.

OPEN FORUM

There were no public comments.

BUSINESS ITEMS

5. PROFESSIONAL SERVICES AGREEMENT: EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION PLAN

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between EDCTC and Fehr & Peers, to develop the El Dorado Hills Business Park Community Transportation Plan for a not to exceed amount of \$155,000.

There were no public comments.

ACTION: Commissioner Hidahl made a motion to authorize the agreement as requested. Commissioner Saragosa seconded the motion which carried as follows:

MOTION/SECOND: Hidahl/Saragosa

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 2:29 PM.

The next regular meeting is scheduled for 2:00 PM on May 2, 2019 at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 2, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: MARCH 2019 CHECK REGISTER

REQUESTED ACTION

Receive and file the March 2019 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes six payments that merit further explanation:

- Check # 8447 – LSC Transportation Consultants, Inc..... \$20,845.73*
 January professional services for the El Dorado County Short & Long Range Transit Plan, Work Element 226. This contract was approved at the September 6, 2018 EDCTC meeting.
- Check # 8448 – Alta Planning & Design \$8,806.36*
 January professional services for the El Dorado County and City of Placerville Active Transportation Plans, Work Element 231. This contract was approved at the June 7, 2018 EDCTC meeting.
- Check # 8450 – Fehr & Peers..... \$1,820.15*
- Check # 8557 – Fehr & Peers..... \$1,997.56*
 January through February professional services for the SB 743 Implementation Plans, Work Element 201. The contract with Fehr & Peers was approved at the March 1, 2018 EDCTC meeting.
- Check # 8551 – AIM Consulting, Inc..... \$922.63*
 February professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8559 – LSC Transportation Consultants, Inc..... \$112.50*
 February professional services for the Triennial Performance Audit, Work Element 120. This contract was approved at the November 1, 2018 EDCTC meeting.

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: March 2019 Check Register

**El Dorado County Transportation Commission
Check Register
March 2019**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
03/01/2019	EFT	Ameritas Life Insurance Corp.	543.00	March 2019 Dental & Vision Premiums
03/01/2019	EFT	Benefit Coordinators Corporation	213.29	March 2019 Life/Disability Premiums
03/04/2019	8447	LSC Transportation Consultants, Inc	20,845.73	* January 2019 Short & Long Range Transit Plan
03/04/2019	8448	Alta Planning & Design	8,806.36	* January 2019 Active Transportation Plan Update
03/04/2019	8449	AT&T	135.22	February 2019 Office Phones
03/04/2019	8450	Fehr & Peers	1,820.15	* January 2019 SB743 Implementation Plans
03/11/2019	8451	Berkshire Hathaway HomeState Companies	884.80	Remaining Balance 2019 Workers Comp Insurance
03/11/2019	8452	Century Building Maintenance	450.00	February 2019 Building Maintenance
03/11/2019	8453	Sierra Office Supply & Printing	244.76	February 2019 Office Supplies
03/11/2019	EFT	Cardmember Service - Visa JR	120.14	Feb 2019 Office Exp
03/11/2019	EFT	Cardmember Services-Visa WD	229.69	SACOG/CTC Meetings
03/13/2019	ACH	ICMA 457	1,736.53	Employee Contributions
03/13/2019	EFT	CalPERS Retirement System	3,126.31	March 2019 Contribution #1
03/19/2019	EFT	QuickBooks Payroll Service	8.00	February 2019 Payroll Fee
03/21/2019	EFT	Umpqua Bank	2.50	ACH Fee 2/13 & 2/27
03/27/2019	ACH	ICMA 457	1,736.53	Employee Contributions
03/27/2019	EFT	CalPERS Retirement System	3,126.31	March 2019 Contribution #2
03/27/2019	EFT	De Lage Landen Financial Services	193.05	Acct 840029 Contract 25323726
03/27/2019	EFT	National Access LD	32.54	March 2019 Long Distance
03/27/2019	EFT	PG&E	258.66	March 2019 Utilities
03/21/2019	8454-8550	Void Checks		Void checks 8454-8550 Closed Account March 2019
03/27/2019	8551	AIM Consulting, Inc.	922.63	* Feb 2019 Hot Spot Study - Placerville Public Engagement
03/27/2019	8552	AT&T	133.64	March 2019 Office Phones
03/27/2019	8553	Brian Veerkamp	261.32	CALCOG Reimbursement Mileage/Meals
03/27/2019	8554	Cal.net	64.92	April 2019 Internet Service Provider
03/27/2019	8555	Carbon Copy	49.28	March 2019 Copy Machine Maintenance/Copies
03/27/2019	8556	Extreme Towing	274.76	Freeway Service Patrol Signage
03/27/2019	8557	Fehr & Peers	1,997.56	* February 2019 SB 743 Implementation Plan
03/27/2019	8558	JS West Propane Gas	141.08	March 2019 Propane
03/27/2019	8559	LSC Transportation Consultants, Inc	112.50	* February 2019 Triennial Performance Audit
03/27/2019	8560	RTS IT, Inc.	552.50	April 2019 ITCare Silver Service Plan
03/27/2019	8561	Steele Building Offices	4,517.00	April 2019 Office Rent
03/27/2019	8562	The Sacramento Bee	99.99	4/21/19-4/19/20 Digital Subscription
03/27/2019	8563	Rimrock Water Company	31.87	February 2019 Water
		Total	<u>53,672.62</u>	

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 2, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2018/2019 JULY-MARCH REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2018/2019 July-March Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for July 1-March 31 of fiscal year 2018/2019. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for FY 2018/2019 are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2018	\$1,469,124
Receipts	\$1,103,809
Disbursements (Includes STBGP pass through payments to City of Placerville and El Dorado County)	\$1,764,811
Public Funds Money Market and Checking Account Balances at March 31, 2019	\$808,122

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2018/2019 July-March

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-MARCH**

	WE 200		WE 201		WE 221		WE 226		WE 229		WE 231	
	Regional Transportation Plan		SB 743 Implementation Plans		Transit Planning		Western El Dorado County Short & Long Range Transit Plan		County Line Multi-Modal Transit Center Study		County & City Active Transportation Plans	
	Budget 200	Actual 200	Budget 201	Actual 201	Budget 221	Actual 221	Budget 226	Actual 226	Budget 229	Actual 229	Budget 231	Actual 231
Income												
Local Transportation Funds (LTF)	99,360.91	99,360.91	-	-	30,056.92	21,726.43	19,434.00	9,259.88	7,898.52	4,319.75	5,000.00	-
Transit Matching Funds - County Line Transit Center Study							-	-	8,972.26	4,906.88	-	-
Rural Planning Assistance (RPA)	57,945.49	57,945.49	4,856.77	2,411.76	-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants	5,208.98	5,208.98	34,039.59	15,820.49								
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-					-	-
Surface Transp Block Grant Prog (STBGP)	60,922.80	13,952.91	31,469.46	14,140.36	-	-	-	-	-	-	11,404.20	7,727.10
Airport Land Use Commission Fees												
FTA 5304							150,000.00	71,471.33	59,815.10	32,712.56		
FHWA-State Planning & Research												
SBI Sustainable Communities											95,508.03	43,770.13
Freeway Service Patrol												
Misc Income/EDH CSD/El Dorado County											10,000.00	4,374.78
Total Income	223,438.18	176,468.29	70,365.82	32,372.61	30,056.92	21,726.43	169,434.00	80,731.21	76,685.88	41,939.19	121,912.23	55,872.01
Expense												
Permanent Employees/Benefits	70,979.23	46,001.43	1,426.32	1,163.78	17,916.82	12,967.56	11,413.88	7,504.50	1,695.88	1,327.60	13,045.59	11,070.54
Temporary Employee												
Building Lease & Utilities												
Office Expense	400.00	192.99	-	-	100.00	44.68	350.00	56.84	500.00	135.98	100.00	25.62
Professional Services	104,360.91	99,360.91	67,981.00	30,426.77			150,000.00	68,126.84	73,350.37	39,583.46	100,000.00	37,336.45
Indirect Cost Allocation	47,698.04	30,912.96	958.50	782.06	12,040.10	8,714.19	7,670.12	5,043.03	1,139.63	892.15	8,766.64	7,439.40
Indirect Costs Carryover from Prior Year												
Interest-Indirect Credit												
Total Expense	223,438.18	176,468.29	70,365.82	32,372.61	30,056.92	21,726.43	169,434.00	80,731.21	76,685.88	41,939.19	121,912.23	55,872.01
Current Year Retention		-		3,380.76				7,569.65		4,398.17		4,148.50
Prior Year Retention		-		-								
OWP Budget vs. Actual Expenses		79.0%		50.8%		72.3%		52.1%		60.4%		49.2%

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-MARCH**

	WE 232		WE 254		WE 261		WE 300		WE 310		WE 330	
	Coloma Sustainable Community Mobility Plan		US 50/Placerville Hot Spot Study Public Engagement		El Dorado Hills Business Park Community Transportation Plan		State & Federal Programming		Transportation Project Delivery & Oversight		Active & Alternative Transportation Programs	
	Budget 232	Actual 232	Budget 254	Actual 254	Budget 261	Actual 261	Budget 300	Actual 300	Budget 310	Actual 310	Budget 330	Actual 330
Income												
Local Transportation Funds (LTF)	-	-	-	-	-	-	33,416.40	31,511.83	44,683.27	46,394.76	8,035.77	8,035.77
Transit Matching Funds - County Line Transit Center Study												
Rural Planning Assistance (RPA)	-	-			-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants			45,000.00	7,698.07								
STIP Planning, Programing & Monitoring (PPM)	-	-			-	-	51,415.21	33,915.21	27,413.30	11,419.48	-	-
Surface Transp Block Grant Prog (STBGP)	22,254.96	17,040.92	-	-	18,000.00	745.09	-	-	-	-	57,567.58	38,781.54
Airport Land Use Commission Fees												
FTA 5304												
FHWA-State Planning & Research					144,000.00	5,960.75						
SBI Sustainable Communities	126,129.49	96,565.24										
Freeway Service Patrol												
Misc Income/EDH CSD/El Dorado County					18,000.00	745.09					2,500.00	1,280.32
Total Income	148,384.45	113,606.16	45,000.00	7,698.07	180,000.00	7,450.94	84,831.61	65,427.04	72,096.57	57,814.24	68,103.35	48,097.63
Expense												
Permanent Employees/Benefits	10,756.24	7,542.66	2,960.53	2,535.71	14,922.25	4,436.21	50,676.81	39,125.03	42,462.06	33,941.45	38,728.07	28,553.37
Temporary Employee												
Building Lease & Utilities												
Office Expense	400.00	466.24	50.00	-	50.00	33.60	100.00	10.00	100.00	64.13	350.00	356.38
Professional Services	130,000.00	100,528.59	40,000.00	3,458.36	155,000.00	-		-	1,000.00	1,000.00	3,000.00	-
Indirect Cost Allocation	7,228.21	5,068.67	1,989.47	1,704.00	10,027.75	2,981.13	34,054.80	26,292.01	28,534.51	22,808.66	26,025.28	19,187.88
Indirect Costs Carryover from Prior Year												
Interest-Indirect Credit												
Total Expense	148,384.45	113,606.16	45,000.00	7,698.07	180,000.00	7,450.94	84,831.61	65,427.04	72,096.57	57,814.24	68,103.35	48,097.63
Current Year Retention		11,169.84		384.26		-						
Prior Year Retention												
OWP Budget vs. Actual Expenses	84.1%		18.0%		4.1%		77.1%		80.2%		70.6%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-MARCH**

	WE 400		WE 410					
	Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income								
Local Transportation Funds (LTF)	-	-	66,109.56	37,988.84	4,000.00	3,239.85	429,360.91	319,392.30
Transit Matching Funds - County Line Transit Center Study							8,972.26	4,906.88
Rural Planning Assistance (RPA)	67,525.26	46,721.45	-	-	-	-	337,000.00	260,766.31
Rural Planning Assistance (RPA) Grants							84,248.57	28,727.54
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-	78,828.51	45,334.69
Surface Transp Block Grant Prog (STBGP)	-	-	-	-	-	-	201,619.00	92,387.92
Airport Land Use Commission Fees							-	-
FTA 5304							209,815.10	104,183.89
FHWA-State Planning & Research							144,000.00	5,960.75
SB1 Sustainable Communities							221,637.52	140,335.37
Freeway Service Patrol							178,081.56	126,480.96
Misc Income/EDH CSD/El Dorado County						-	30,500.00	14,075.42
Total Income	67,525.26	46,721.45	66,109.56	37,988.84	4,000.00	3,239.85	1,924,063.43	1,142,552.04
							-	0.00
Expense								
Permanent Employees/Benefits	40,326.11	27,929.44	29,042.80	16,074.17	-	-	692,066.67	506,363.21
Temporary Employee							-	0.00
Building Lease & Utilities							65,004.00	52,536.33
Office Expense	100.00	23.44	13,550.00	12,669.26	4,000.00	3,239.85	72,253.92	47,790.86
Professional Services		-	4,000.00	-		-	1,051,562.28	511,270.96
Indirect Cost Allocation	27,099.15	18,768.57	19,516.76	9,245.41		-	0.03	(0.00)
Indirect Costs Carryover from Prior Year							53,426.53	-
Interest-Indirect Credit							(10,250.00)	0.00
Total Expense	67,525.26	46,721.45	66,109.56	37,988.84	4,000.00	3,239.85	1,924,063.43	1,117,961.36
Current Year Retention				-				31,176.18
Prior Year Retention								
OWP Budget vs. Actual Expenses	69.2%		57.5%		81.0%		59.7%	
	75% of FY Complete							

BUSINESS ITEM**STAFF REPORT**

DATE: MAY 2, 2019

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER

**SUBJECT: CMAQ DE-PROGRAMMING AND TRANSPORTATION DEVELOPMENT ACT
LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS
PROGRAMMING**

REQUESTED ACTIONS

- 1) Adopt Resolution 18/19.18 (Attachment A) de-programming \$139,390 in Congestion Mitigation and Air Quality (CMAQ) Funds from the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project.
- 2) Adopt Resolution 18/19.19 (Attachment B) programming \$16,962 in Transportation Development Act (TDA) Local Transportation Fund (LTF), Pedestrian/Bicycle funds to El Dorado County for the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project.

BACKGROUND

On October 7, 2010, EDCTC programmed \$62,400 in TDA/LTF Pedestrian/Bicycle funds to El Dorado County Development Services, Department of Transportation (EDC DOT) for the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project (Project). The funding was dedicated to the project to match a Federal Recreational Trails program grant application, which was awarded in 2012.

On March 6, 2014 EDCTC programmed \$400,552 in CMAQ funding to the Project, and in September of 2017, EDCTC programmed an additional \$300,000 to support the Project through construction. The Project was completed in October of 2018.

DISCUSSION

EDC DOT is in the process of closing out the Project and have determined that they have a surplus of CMAQ funds available for return to EDCTC. Additionally, EDC DOT is in need of additional TDA/LTF Pedestrian/Bicycle funds for certain portions of the project that are not CMAQ eligible. On April 11, 2019, EDC DOT sent a letter to EDCTC to notify us of the surplus of CMAQ funds and requesting additional TDA/LTF Pedestrian/Bicycle funds in the amount of \$16,962 (Attachment C).

Consistent with all EDCTC programming actions, any CMAQ funds remaining at the completion of a project will be returned to EDCTC for re-programming to future projects. Attachment A, Resolution 18/19.18 serves to document the de-programming of \$139,390 in CMAQ funds cost savings from the Project.

In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining TDA/LTF, after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles. EDCTC adopted TDA/LTF Pedestrian/Bicycle Funds programming guidelines in June 2014 (Attachment D). EDC DOT's request for \$16,962 in TDA/LTF Pedestrian/Bicycle funds is consistent with the EDCTC adopted guidelines approved in June 2014.

EDCTC's current unprogrammed balance of TDA/LTF Pedestrian/Bicycle Funds through Fiscal Year 2018/19 is \$286,917. Should the Commission choose to program the \$16,962 in TDA/LTF Pedestrian/Bicycle Funds to DOT, the unprogrammed balance will be \$269,955. In the event there are any cost savings, the funding will return to EDCTC to be made available for future programming.

The EDCTC Technical Advisory Committee (TAC) discussed the CMAQ de-programming action and the request for additional TDA/LTF Pedestrian/Bicycle Funds at their meeting on April 22nd. TAC members support the staff recommendation to program \$16,962 in TDA/LTF Pedestrian/Bicycle Funds to the project.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 18/19.18
 B) EDCTC Resolution 18/19.19
 C) DOT Funding Request and CMAQ Surplus Letter
 D) EDCTC Guidelines for Administration of TDA/LTF Pedestrian/Bicycle Funds



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.18

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE DE-PROGRAMMING OF CONGESTION MITIGATION
AND AIR QUALITY FUNDS**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Congestion Mitigation and Air Quality (CMAQ) funds; and

WHEREAS, in September of 2017, EDCTC programmed \$300,000 in CMAQ funds to El Dorado County Development Services, Department of Transportation (EDC DOT) to complete the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path Project (Project); and

WHEREAS, EDC DOT was able to utilize \$160,610 of the available CMAQ funds to support the completion of the Project; and

WHEREAS, the EDC DOT has submitted a letter to EDCTC to indicate the Project experienced cost savings and has a surplus of \$139,390 in CMAQ funds; and

WHEREAS, the remaining available funds in the amount of \$139,390 will be de-programmed and made available for re-programming to other projects.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the de-programming of \$139,390 in CMAQ funds from the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path Project to be made available for re-programming to other projects.

BE IT FURTHER RESOLVED, that the project shall be closed out with SACOG and removed from the MTIP, as applicable.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on May 2, 2019, by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidaahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.19

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE PROGRAMMING OF TRANSPORTATION DEVELOPMENT ACT LOCAL
TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS TO EL DORADO COUNTY
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT OF TRANSPORTATION**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

WHEREAS, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

WHEREAS, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines and for use of TDA/LTF Pedestrian and Bicycle Funds; and

WHEREAS, on October 7, 2010, EDCTC programmed \$62,400 in TDA/LTF Pedestrian/Bicycle funds to El Dorado County Development Services, Department of Transportation (EDC DOT) for the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project; and

WHEREAS, DOT has requested an additional \$16,962 in TDA/LTF Pedestrian and Bicycle Funds to complete project close out and to match federal funds not eligible for match by other funds dedicated to the project; and

WHEREAS, In the event the all programmed funds are not utilized for project close out, the remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$16,962 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project.

BE IT FURTHER RESOLVED, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

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PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on May 2, 2019, by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission



COMMUNITY DEVELOPMENT SERVICES

DEPARTMENT OF TRANSPORTATION

<http://www.edcgov.us/government/DOT>

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(530) 573-7900 / (530) 541-7049 Fax

MAINTENANCE:

1121 Shakori Drive, South Lake Tahoe, CA 96150
(530) 573-3180 / (530) 577-8402 Fax

April 11, 2019

Woodrow Deloria
Executive Director
El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667

Programming Request for Transportation Development Act (TDA) Local Transportation Fund Article 3 Pedestrian and Bicycle Funding for the El Dorado Trail, Los Trampas Road to Halcon Road Project

Dear Mr. Deloria,

The purpose of this letter is to respectfully request that the El Dorado County Transportation Commission (EDCTC) program an additional \$16,962 in TDA Local Transportation Fund Article 3 Pedestrian and Bicycle funds for the El Dorado Trail, Los Trampas Road to Halcon Road Project (Project). The total Project costs are identified as \$1,628,154 and the requested funds will be used to meet the Project's required local administrative overhead cost not reimbursable by the State Parks Recreational Trail Program (RTP) grant fund per the State's policy.

The County did come in under budget on this project and the County will be returning approximately \$139,390 of Congestion Mitigation and Air Quality (CMAQ) Program funds to the EDCTC with the Project close out package. Unfortunately these surplus CMAQ funds cannot be used for the RTP non-reimbursable expenses and therefore we are returning this CMAQ remainder and requesting a lesser amount of TDA funds.

The project is consistent with EDCTC's rules and regulations for the use of TDA Article 3 Pedestrian and Bicycle Funding. The requested funding will be used for the design and construction phase cost of the pedestrian and bicycle improvements within the project limits.

The County successfully completed the design and construction of an (approximately 1 mile) extension of the El Dorado Trail from its previous terminus at Los Trampas Drive to Halcon Road. This multi-use (bicycle, pedestrian and equestrian) trail was constructed along the old Michigan-California Lumber Company Railroad alignment. El Dorado County owns fee title on this portion of the railroad corridor. Improvements include paved bicycle trail, minor widening and drainage improvements.

The completed project is now open to the public and is being put to good use by a large number of alternative transportation travelers on the 8-foot wide Class I bike path with a 2-foot wide shoulders; total length of Class I bike path is approximately 5,800-feet.

Thank you for your assistance in programming CMAQ and TDA Local Transportation Fund Article 3 Pedestrian and Bicycle Funding for the El Dorado Trail, Los Trampas Road to Halcon Road Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or matt.smeltzer@edcgov.us.

Sincerely,



Matthew Smeltzer
Deputy Director, Engineering

County of El Dorado
Department of Transportation
2850 Fairlane Court
Placerville, CA 95667
(530) 621-5912
matt.smeltzer@edcgov.us



GUIDELINES FOR ADMINISTRATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING

ADOPTED JUNE 2014

TDA STATUTE

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the amount made available to the City and County, five percent thereof may be expended to supplement moneys from other sources to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for Pedestrian and Bicycle Facilities as follows:
 - (a) Claims for facilities provided for the exclusive use of pedestrians and bicycles or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.
 - (b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle safety education programs.
 - (c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
 - (d) The money may be allocated without respect to Section 99231 and shall not be included in determining the apportionments to a city or county for purposes of Sections 99233.7 to 99233.9, inclusive.
 - (e) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park-and-ride lots, and transit terminals where other funds are unavailable.
 - (f) Notwithstanding any other provision of this section, a planning agency established in Title 7.1 (commencing with Section 66500) of the Government Code may allocate the money to the Association of Bay Area Governments for activities required by Chapter 11 (commencing with Section 5850) of Division 5 of the Public Resources Code.
 - (g) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.
 - (h) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.
 - (i) Up to 20 percent of the amount available each year to a city or county pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.

EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING, IN PRIORITY ORDER

1. Projects shall be:
 - Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
 - Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3.
 - A. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle, pedestrian facilities or signage.
 - B. Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.
4. The funding may be used to for minor bicycle and pedestrian projects as follows:
 - For installation of bicycle racks or lockers
 - For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
 - For crosswalk striping, pedestrian refuges, minor bicycle lane striping
 - For maintenance of existing bicycle or pedestrian facilities
5. The funding may be used to supplement moneys from other sources to fund bicycle safety education programs.

BUSINESS ITEM**STAFF REPORT**

DATE: MAY 2, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2018/2019 FUNDING ALLOCATION

REQUESTED ACTION

Adopt Resolution 18/19.20 (Attachment A) allocating \$309,525 in 2018/2019 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority (EDCTA).

BACKGROUND

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in the LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

DISCUSSION

EDCTC received notification of 2018/19 LCTOP allocation amounts in the State Controller's Office letter dated January 31, 2019. As the Regional Transportation Planning Agency, it is EDCTC's role to allocate LCTOP funding to each project sponsor under the authority of EDCTC. According to Public Utilities Code (PUC) 99313, EDCTC's allocation for FY 2018/19 LCTOP is \$309,525. Since EDCTA is the only transit operator in the EDCTC region, staff is recommending the funds be allocated to El Dorado Transit for implementation of an eligible project, consistent with the LCTOP Guidelines.

Consistent with recommendations in the Short- and Long-Range Transit Plan adopted in July of 2014, El Dorado Transit recently completed a service expansion project in the Cameron Park area, service levels were expanded within the local Cameron Park service area from 3-hour headways, which provided a total of 4 runs per day with 1 limited stop express run for commuters in the morning, to 60-minute headways providing a total of 12 runs per day. The estimated annual total cost of the service expansion project is \$415,935. Subject to approval by Caltrans Division of Mass Transportation, El Dorado Transit will utilize the \$309,525 in FY 2018/19 LCTOP PUC 99313 funding, combined with additional transit fund sources, towards payment for the project.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments A: EDCTC Resolution 18/19.20



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Appointed by the Placerville City Council: Patty Borelli, Michael Saragosa, Dennis Thomas

Appointed by the El Dorado County Supervisors: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.20

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION ALLOCATING FISCAL YEAR 2018/2019 CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING TO THE EL DORADO COUNTY TRANSIT AUTHORITY

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, on January 31, 2019 the California State Controller issued allocation amounts from the Greenhouse Gas Reduction Fund according to the requirements of the Low Carbon Transit Operations Program (LCTOP) for the 2018/2019 fiscal year; and

WHEREAS, EDCTC is responsible for allocating LCTOP funds to each project sponsor under the authority of EDCTC; and

WHEREAS, EDCTC has determined that \$309,525 in Public Utilities Code 99313 funds are available for transit purposes, subject to consistency with the Department of Transportation's LCTOP Guidelines; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) is an eligible project sponsor and may receive state funding from the LCTOP for transit projects; and

WHEREAS, EDCTA has determined an appropriate LCTOP project consistent with the El Dorado County Short-Range Transit Plan and LCTOP Guidelines; and

WHEREAS, EDCTA, as the sole transit operator in the EDCTC region, is designated the project sponsor; and

WHEREAS, the EDCTC wishes to delegate authorization to execute documents and any amendments thereto to the EDCTA Executive Director.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the El Dorado County Transportation Commission that the fund recipient, EDCTA, agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the EDCTA Executive Director be authorized to execute all required documents of the LCTOP and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission's governing body at the regular meeting held on May 2, 2019, by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

BUSINESS ITEM**STAFF REPORT**

DATE: MAY 2, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: HIGHWAY INFRASTRUCTURE PROGRAM PROGRAMMING

REQUESTED ACTION

Adopt Resolution 18/19.21 to program \$744,946 in Highway Infrastructure Program (HIP) funds to the Western Placerville Interchanges Phase 2.2 Project.

BACKGROUND

On May 16, 2018, the CTC awarded \$1,070,000 in LPP to the City of Placerville to support the eastbound onramp for the Western Placerville Interchanges Phase 2.2 project. On August 2, 2018 the EDCTC programmed \$200,000 in Federal HIP funds to the project to serve as a portion of the one-to-one match required by the LPP guidelines. Additionally, Caltrans has agreed to provide an additional \$675,000 in State Highway Operations and Protection Program (SHOPP) funding to further match the LPP funding.

On March 18th, the City notified EDCTC staff and El Dorado County staff of cost increases associated with the project. EDCTC met with the City of Placerville and El Dorado County staff to discuss potential funding opportunities to cover cost increases. Should the City be unable to secure the additional funding, the CTC staff would recommend the CTC deprogram the eastbound ramp project from the LPP and award the funds to another project.

DISCUSSION

EDCTC has been working closely with the City of Placerville, El Dorado County, and Caltrans to identify the additional funds needed to deliver the eastbound onramp. Based upon discussions with SACOG and El Dorado County EDCTC staff has determined HIP funds to be the most readily available funds that are not already programmed or planned for another purpose. HIP funds, \$650 million appropriated from the General Fund of the Federal Treasury in 2010, are reimbursable federal aid funds, subject to all the requirements of Title 23, United States Code. HIP funds may be used for restoration, repair, construction and other activities eligible under the Surface Transportation Program.

EDCTC's share of these funds for the current fiscal year is estimated at \$552,678. The current year's allocation with the remaining FY 18/19 balance of \$192,268 for a total of \$744,946, along with \$400,000 in local revenue and \$675,000 in committed SHOPP funding, would provide the City with the necessary funding to cover the increased costs associated with the project.

On March 18th, the City requested these HIP funds to support delivery of the eastbound onramp. El Dorado County and the EDCTC Technical Advisory Committee support programming available HIP funds to the City of Placerville. Should the EDCTC approve this programming action, EDCTC staff will meet with the County and City to establish a list of priorities for HIP funds over the coming years or as HIP funds become available.

Approved for Agenda:

Woodrow Deloria, Executive Director

- Attachments:
- A) EDCTC Resolution 18/19.21
 - B) Western Placerville Interchanges Layout Plan
 - C) El Dorado County DOT Support for HIP Programming



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Appointed by the Placerville City Council: Patty Borelli, Michael Saragosa, Dennis Thomas

Appointed by the El Dorado County Supervisors: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.21

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING PROJECT TO BE FUNDED WITH HIGHWAY INFRASTRUCTURE PROGRAM FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Highway Infrastructure Program (HIP) funds; and

WHEREAS, on March 18, 2019 the City of Placerville submitted a request to EDCTC to consider the programming of HIP funding to one project; and

WHEREAS, the City of Placerville has requested \$744,946 to deliver the project; and

WHEREAS, as of March 18, 2019 the available HIP fund balance is \$744,946; and

WHEREAS, this project submitted for consideration for programming has been determined to be HIP Eligible; and

WHEREAS, any HIP funds remaining at the completion of the programmed project will be returned to EDCTC for re-programming to an HIP Eligible project.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$744,946 in HIP funds as follows:

Project Sponsor	Project Title	HIP Funding Requested
City of Placerville	Western Placerville Interchanges Phase 2.2	\$744,946

BE IT FURTHER RESOLVED, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on May 2, 2019 by the following vote:

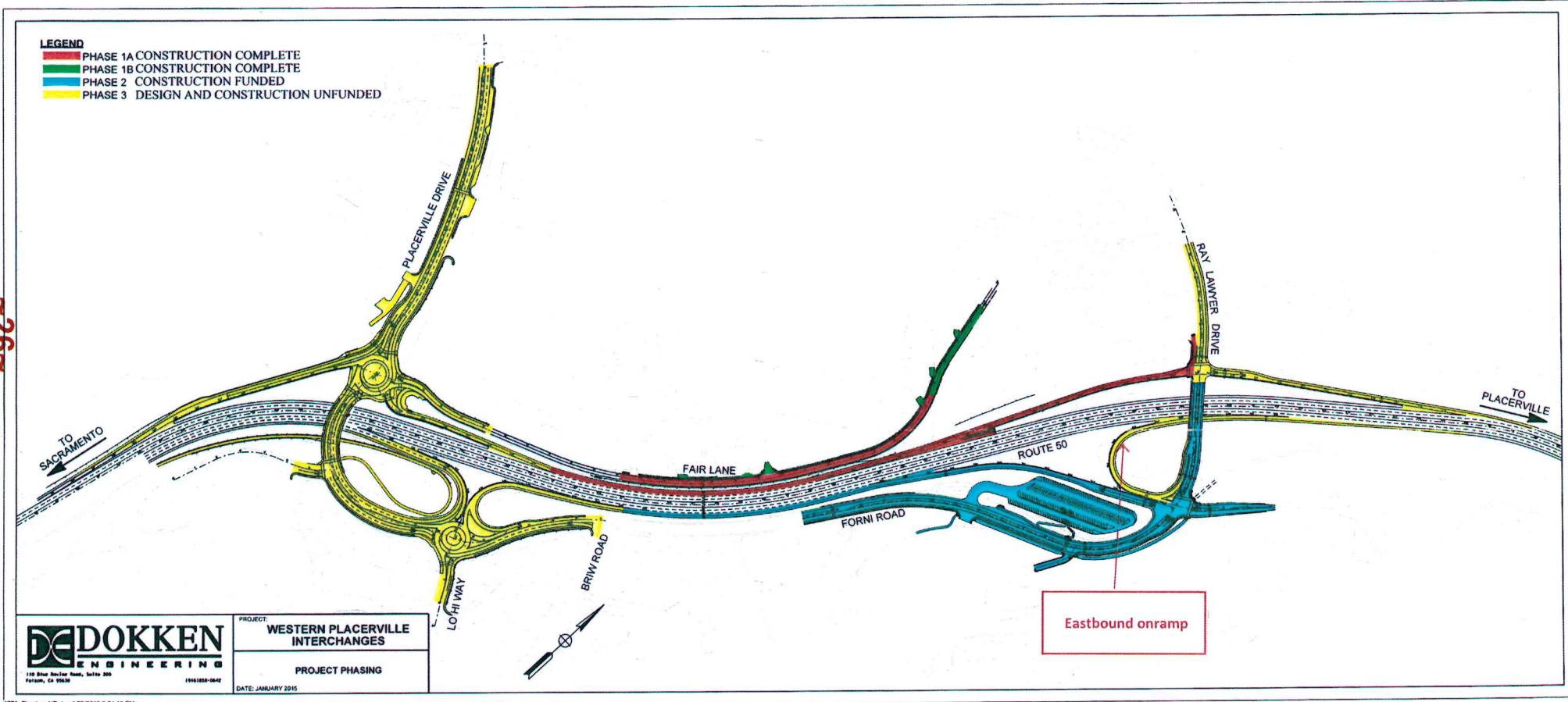
Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

26





COMMUNITY DEVELOPMENT SERVICES

DEPARTMENT OF TRANSPORTATION

<http://www.edcgov.us/DOT/>

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April 24, 2019

Woodrow Deloria, Executive Director
El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667

Re: Letter of support for the programming of \$744,946 in Highway Infrastructure (HIP) funds to the Western Placerville Interchanges Phase 2.2 Project.

Dear Mr. Deloria,

El Dorado County Department of Transportation (DOT) supports the programming of \$744,946 in HIP funding to the City of Placerville to help deliver the Western Placerville Interchanges Phase 2.2 Project

DOT understands the regional significance of this project which will provide a great benefit to local residents as well as the many employees of the El Dorado County Government Center. While DOT also has immediate needs for transportation funding, programming of these Federal HIP funds will ensure that regional, state, and local funding are retained on this important project.

El Dorado County DOT appreciates the coordination EDCTC has facilitated between the County and City of Placerville to come to identify a solution to the funding shortfall on this project. DOT looks forward to working with EDCTC in the coming fiscal years to secure future HIP funding on other regionally significant projects throughout El Dorado County. We support the HIP programming action being considered for this project.

Sincerely,

Rafael Martinez
Director of Transportation

BUSINESS ITEM**STAFF REPORT**

DATE: MAY 2, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING

REQUESTED ACTION

Adopt Resolution 18/19.22 (Attachment A) approving the programming of \$351,000 in Urban Surface Transportation Block Grant Program (STBGP) \$351,000 in Urban STBGP funds to the Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements

BACKGROUND

As the Regional Transportation Planning Agency (RTPA) charged with programming federal and state transportation funding for the west slope of El Dorado County, EDCTC is responsible for the programming of Urban STBGP funds to projects or programs in our jurisdiction. Urban STBGP funds are reimbursable federal aid funds, subject to all the requirements of Title 23, United States Code. Eligible costs include program planning, preliminary engineering (including environmental studies), right-of-way acquisition, capital costs, and construction costs associated with an eligible activity. Urban STBGP funds can only be utilized in the portion of El Dorado County that is located within the Sacramento Urbanized area, consistent with US Census data. Attachment B are maps of the Sacramento Urbanized area of El Dorado County.

DISCUSSION

On April 19, 2019 the El Dorado County Community Development Services Department of Transportation requested Urban STBGP funding to be programmed by EDCTC to support the delivery of the Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements. The original scope of the project did not include drainage facilities at locations that experienced severe erosion and flooding during the winter of 2018/2019. The requested programming of \$351,000 in Urban STBGP programming will provide funding to add the drainage necessary to ensure the Silva Valley Parkway Bikeway remains operational, safe, and without future damage due to flooding.

Any unutilized Urban STBGP funds remaining at the completion of the proposed project will return to EDCTC for future programming.

The current unprogrammed balance available in Fiscal Year 2018/2019 of \$2,893,755 will be reduced to \$2,542,755 as a result of this programming action. The current estimated balance available out to Fiscal Year 2021/2022 of \$5,474,577 will be reduced to \$5,123,577 as a result of this programming action.

The EDCTC Urban STBGP Fund Spreadsheet in Attachment C shows the programming history and available future funds.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 18/19.22
B) Urban STBGP Area Map
C) EDCTC Urban STBGP Fund Spreadsheet



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.22

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING PROJECT TO BE FUNDED WITH URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Urban Surface Transportation Block Grant Program (Urban STBGP) funds; and

WHEREAS, on April 19, 2019 El Dorado County Community Development Services Department of Transportation submitted a request to EDCTC to consider the programming of Urban STBGP funding to one project within the Sacramento Urbanized Area of El Dorado County that conform with the funding requirements therein; and

WHEREAS, El Dorado County Department of Transportation determined the estimated amount to complete the project included in the request to be \$351,000; and

WHEREAS, as of April 19, 2019 the available Urban STBGP fund balance is \$2,893,755 in Fiscal Year 2018/2019; and

WHEREAS, this project submitted for consideration for programming has been determined to be Urban STBGP Eligible; and

WHEREAS, any Urban STBGP funds remaining at the completion of the programmed project will be returned to EDCTC for re-programming to an Urban STBGP Eligible project.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$351,000 in Urban STBGP funds as follows:

Project Sponsor	Project Title	Urban STBGP Funding Requested
El Dorado County Community Development Services Department of Transportation	Silva Valley Parkway Bikeway – Harvard Way to Green Valley Road Drainage Improvements	\$351,000

BE IT FURTHER RESOLVED, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on May 2, 2019 by the following vote:

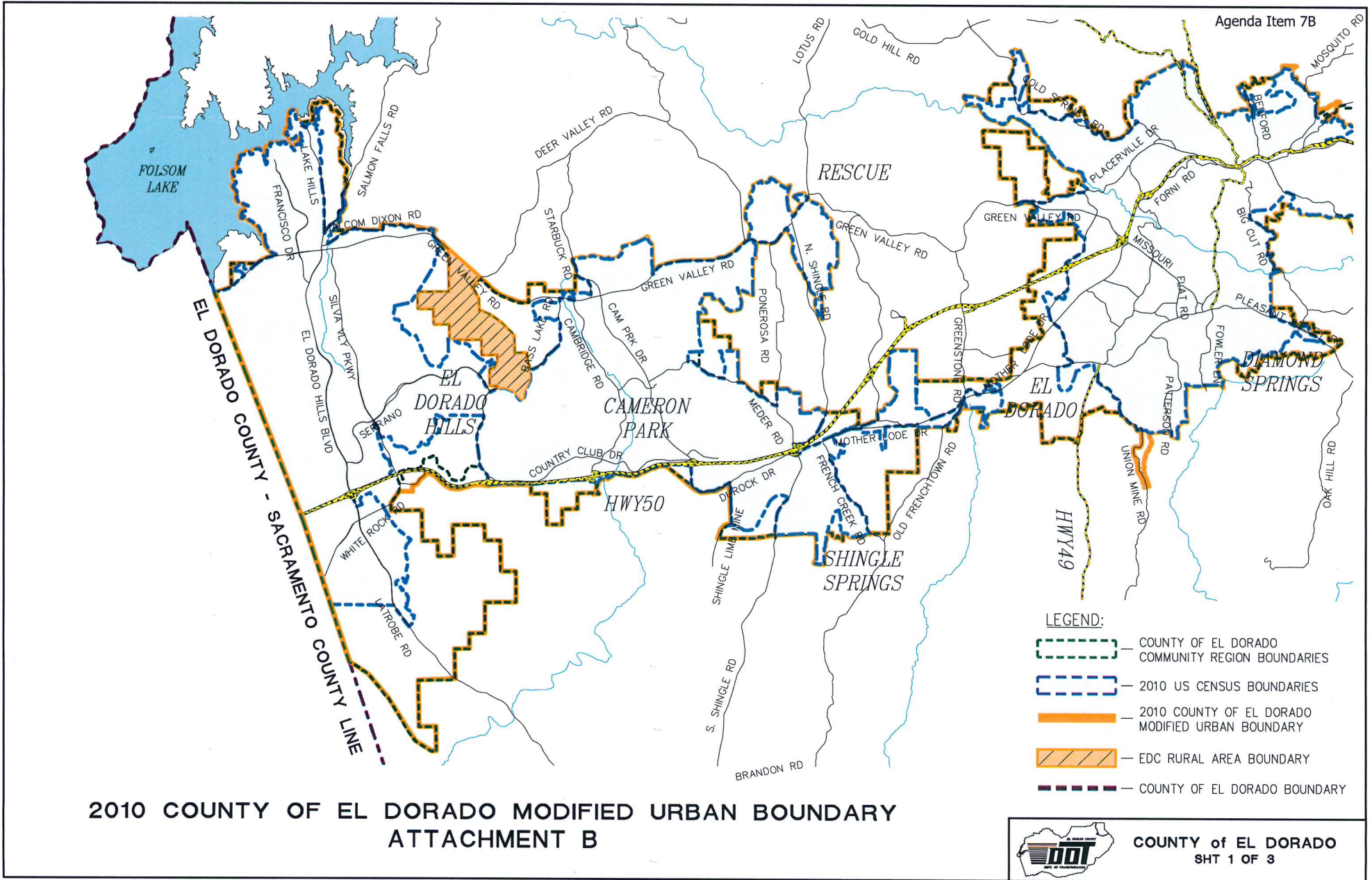
Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

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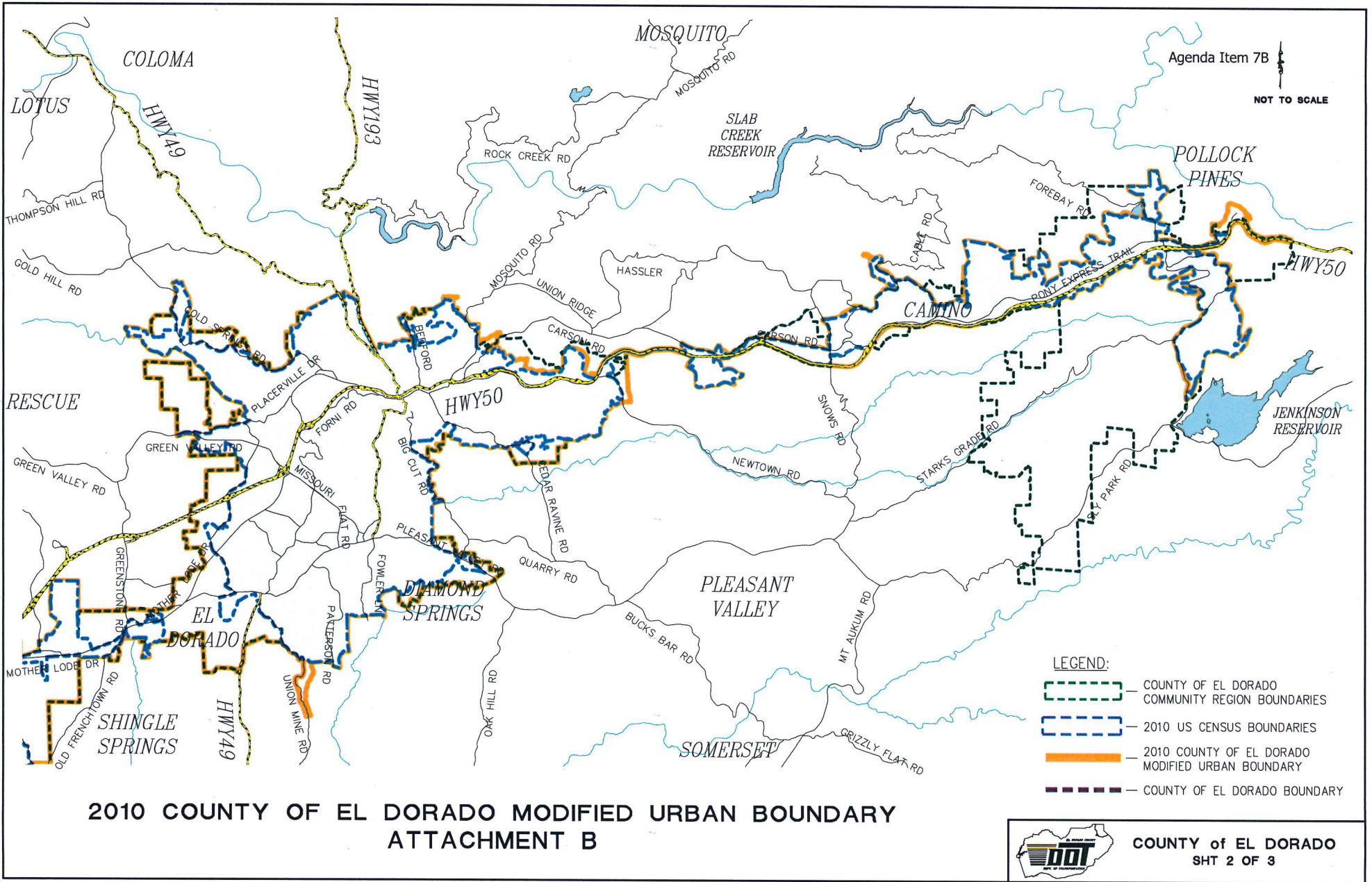
- LEGEND:**
- COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
 - 2010 US CENSUS BOUNDARIES
 - 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
 - EDC RURAL AREA BOUNDARY
 - COUNTY OF EL DORADO BOUNDARY



COUNTY of EL DORADO
SHT 1 OF 3

2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B

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Agenda Item 7B

NOT TO SCALE

- LEGEND:**
- COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
 - 2010 US CENSUS BOUNDARIES
 - 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
 - COUNTY OF EL DORADO BOUNDARY

2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B

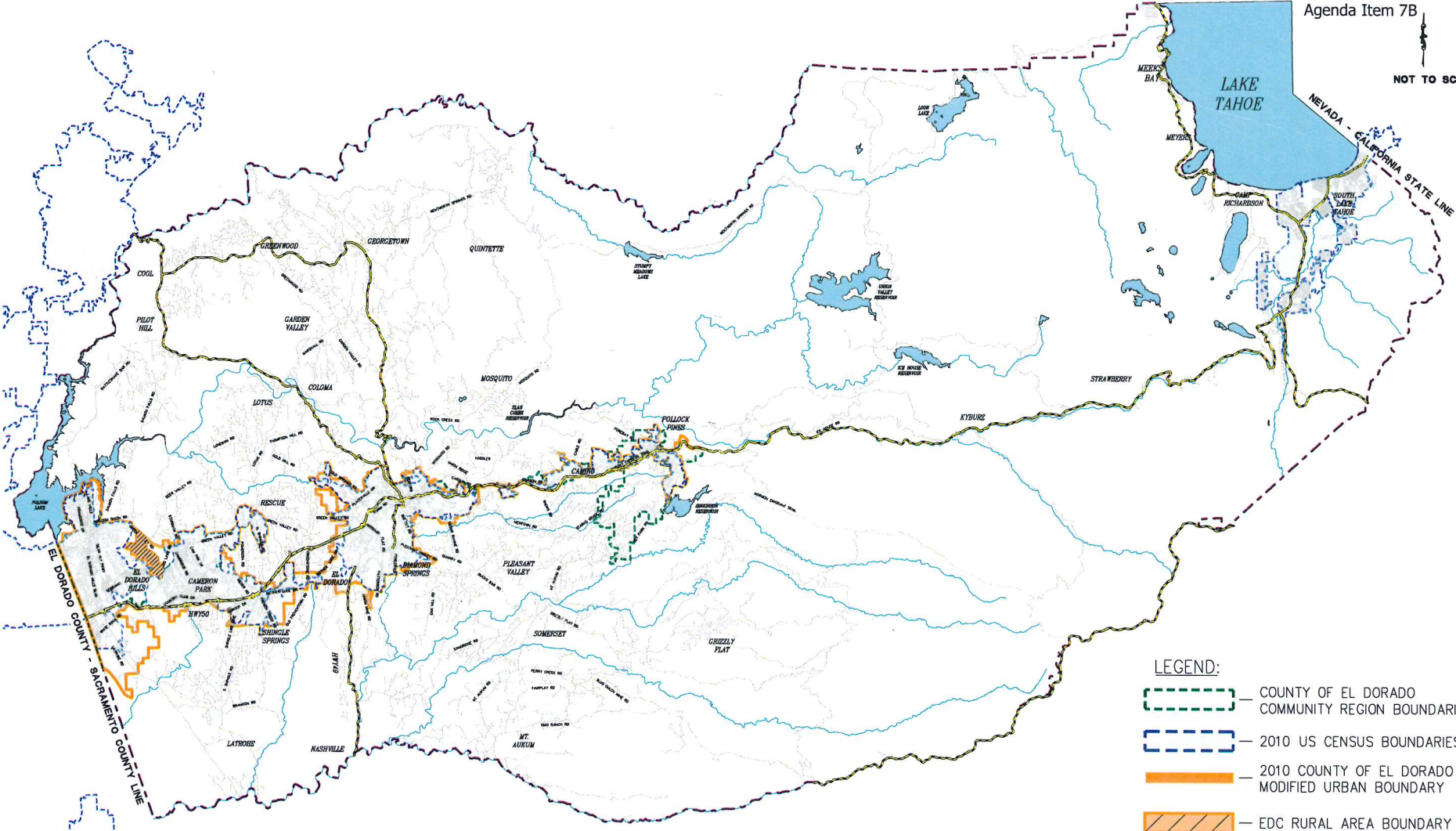







COUNTY of EL DORADO
SHT 2 OF 3

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Agenda Item 7B

NOT TO SCALE



- LEGEND:**
-  COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
 -  2010 US CENSUS BOUNDARIES
 -  2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
 -  EDC RURAL AREA BOUNDARY
 -  COUNTY OF EL DORADO BOUNDARY

2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B



COUNTY of EL DORADO
SHT 3 OF 3

Urban STBGP Funds

Updated: February 7, 2019

REVENUES		02/03 - 04/05	05/06 - 06/07	07/08 - 08/09	09/10 - 10/11	11/12 - 12/13	13/14 - 14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	TOTAL	
FY 2002/03		159,434													159,434	
FY 2003/04		209,353													209,353	
FY 2004/05		196,412													196,412	
FY 2005/06			184,419												184,419	
FY 2006/07			201,353												201,353	
FY 2007/08				210,945											210,945	
FY 2008/09				214,516											214,516	
FY 2009/10					235,934										235,934	
FY 2010/11					249,078										249,078	
FY 2011/12						232,971									232,971	
FY 2012/13						751,825									751,825	
FY 2013/14							702,096								702,096	
FY 2014/15							702,096								702,096	
FY 2015/16								735,499							735,499	
FY 2016/17									763,719						763,719	
FY 2017/18										796,800					796,800	
FY 2018/19											830,511				830,511	Estimate per Caltrans website11/8/18
FY 2019/20												860,274			860,274	Estimate per Caltrans website12/12/17
FY 2020/21													860,274		860,274	Estimate per Caltrans website12/12/17
FY 2021/22														860,274	860,274	Estimate per Caltrans website12/12/17
															-	
TOTAL REVENUES		565,199	385,772	425,461	485,012	984,796	1,404,192	735,499	763,719	796,800	830,511	860,274	860,274	860,274	9,957,783	
ACTUAL EXPENDITURES		02/03 - 04/05	05/06 - 06/07	07/08 - 08/09	09/10 - 10/11	11/12 - 12/13	13/14 - 14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	TOTAL	EDCTC Resolution
Recipient	Project:															
SACOG	1% Administrative Fee	2,100	4,130												6,230	
SACOG	Elk Grove-Rancho Cordova-El Dorado County Connector Study Contribution	100,000													100,000	9/1/05 - Resolution 05/06.02
EDC DOT	El Dorado Hills Blvd Roadway Surface Treatment			317,900											317,900	9/1/05 - Resolution 05/06.02
EDC DOT	EDH Blvd. Roadway Surface Trtmt (Overlay) -SAVINGS			(121,991)											(121,991)	5/1/08 - Resolution 07/08.23
EDC CDA TD	Francisco Drive Overlay						125,613								125,613	6/28/12 - Resolution 11/12.35
EDC CDA TD	Francisco Drive Right Turn Pocket						302,964								302,964	6/28/12 - Resolution 11/12.35 Resolutions 13/14.02 13/14.13 13/14.22
EDC CDA TD	Bass Lake Road-Sierra Ridge Road to Parkdale Lane						808,858								808,858	12/4/14 - Resolution 14/15.12
TOTAL ACTUAL EXPENDITURES		102,100	4,130	195,909	-	-	1,237,435	-	-	-	-	-	-	-	1,539,574	
PROGRAMMED EXPENDITURES		02/03 - 04/05	05/06 - 06/07	07/08 - 08/09	09/10 - 10/11	11/12 - 12/13	13/14 - 14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	TOTAL	EDCTC Resolution
EDC CDA TD	Silva Valley Parkway/Harvard Way Intersection Impr								290,347						290,347	8/4/16 - Resolution 16/17.04
EDC CDA TD	Active Mobility Operations and Safety Enhancements								328,500						328,500	12/1/16 - Resolution 16/17.07
EDC CDA TD	Silva Valley Pkwy Slurry Seal and Striping Improvements								100,000						100,000	12/1/16 - Resolution 16/17.07
EDC CDA TD	US 50 Ponderosa Rd/South Shingle Rd Interchange Improvements								100,000						100,000	12/1/16 - Resolution 16/17.07
EDC CDA TD	El Dorado Hills Blvd Overlay, ADA and Bicycle/Ped Impr-Design								384,285						384,285	2/2/17 - Resolution 16/17.09
City of Placerville	Western Placerville Interchanges Phase 2-Roadway								272,000						272,000	5/4/17 - Resolution 16/17.15
EDC DOT	Francisco Drive ADA Improvement Project									350,000					350,000	11/2/17 - Resolution 17/18.05 2/1/18 - Resolution 17/18.11-
EDC DOT	US Highway 50 Camino Safety Project									2,525,500					2,525,500	match for pending LPP grant 6/7/18 - Resolution 17/18.11-
EDC DOT	US Highway 50 Camino Safety Project									(2,525,500)					(2,525,500)	rescinded reso - grant not awarded
EDC DOT	US Highway 50 Camino Safety Project									950,000					950,000	6/7/18 - Resolution 17/18.26 ROW
EDC DOT	Silva Valley/Harvard Way Intersection ADA Improvements										168,500				168,500	2/7/19 - Resolution 18/19.13
TOTAL PROGRAMMED		-	-	-	-	-	-	-	1,475,132	1,300,000	168,500	-	-	-	2,943,632	
BALANCE		463,099	844,741	1,074,293	1,559,305	2,544,101	2,710,858	3,446,357	2,734,944	2,231,744	2,893,755	3,754,029	4,614,303	5,474,577	5,474,577	Estimated Unprogrammed Balance

PRESENTATION ITEM**STAFF REPORT**

DATE: MAY 2, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JONI RICE, EXECUTIVE ASSISTANT
SUBJECT: DRAFT TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO COUNTY TRANSIT AUTHORITY FOR 2015/2016, 2016/2017, 2017/2018

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

The EDCTC is statutorily required by California Public Utilities Code §99246 to designate entities other than itself to conduct a Triennial Performance Audit of the activities of the Regional Transportation Planning Agency (RTPA) and the Transit Operator to whom it allocates Transportation Development Act (TDA) funds. The performance audit follows the guidelines established in the Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities, published by the California Department of Transportation (Caltrans) Division of Mass Transportation.

While meeting the legal requirements for conducting a performance audit is important, a performance audit also provides an opportunity for an independent, objective, and comprehensive review of the economy, efficiency, and effectiveness of the entity being audited. The audit provides additional benefits as well:

- Provides management with useful information to assess past activities and provides insight for future planning efforts.
- Provides management with a review and evaluation of an agency's organization and operations.
- Presents an opportunity to utilize auditor expertise which can supplement staff work.
- Assures public accountability for the use of public funds.

DISCUSSION

The El Dorado County Transportation Commission (EDCTC) retained LSC Transportation Consultants, Inc. to prepare the Triennial Performance Audits of both EDCTC as the RTPA and El Dorado County Transit Authority (EDCTA) as the transit operator. The Draft Triennial Performance Audit of EDCTC covering the fiscal years ending July 1, 2015 through June 30, 2018 is included (Attachment A) for your review. The Draft Triennial Performance Audit of EDCTA was provided to the EDCTA Executive Director for review, comment, and presentation to the EDCTA Board (Attachment B).

Below are summaries of **findings** from the EDCTC Triennial Performance Audit:

FINDINGS

- ◆ The EDCTC has complied with the requirements listed in the TDA and other statutes.
- ◆ The EDCTC has set forth and follows a clear and effective TDA allocation process.
- ◆ The filing and archiving of plans and other data is well organized. The majority of information requested for this audit was provided promptly and in electronic formats.

- ◆ As evidenced by the long list of completed and in progress transportation projects in western El Dorado County, EDCTC is an effective Regional Transportation Planning Entity.
- ◆ The EDCTC and the EDCTA have a good working relationship with defined duties which allow for a productive transit system.

RECOMMENDATIONS

Recommendation 1: *After the next decennial census, or other official adjustments to the Sacramento Urbanized boundary, EDCTC should review the blended farebox ratio requirement to ensure that the ratio accurately represents the proportion of urban and rural areas in western El Dorado County.*

The blended farebox ratio requirement for El Dorado Transit adopted in June 2014 is based on the proportion of the western El Dorado County population which resides within urban and rural areas. The population of western El Dorado County has been growing at a modest pace since the 2010 Census. Therefore after the 2020 Census, the El Dorado Transit blended farebox ratio calculation should be adjusted to reflect new population figures. Additionally, it is likely that the Sacramento Urbanized Area boundary may expand further, as a result this will increase the portion of western El Dorado County living in an urban area. It should be noted that according to the farebox ratio methodology approved in 2014, the proportion of EDCTA service area located in the urban areas is not factored into the blended farebox ratio. Therefore, EDCTA service area changes resulting from the on-going Short Range Transit Plan effort will not spur an adjustment to the farebox ratio.

Recommendation 2: *After Caltrans develops web accessibility guidelines per AB 434, incorporate these standards into the EDCTC website and review biannually.*

AB 434 stipulates that before July 1, 2019, each state agency post on the homepage of their website a signed certification that the website meets Web Content Accessibility Guidelines 2.0 or the most recent version published by Web Accessibility Initiative of the World Wide Web Consortium. As a state agency, Caltrans will be subject to these rules. In the next year or so, Caltrans will likely provide requirements and guidance for RTPAs to also meet these internet accessibility standards.

Currently, EDCTC makes an effort to have on line documents accessible for all users. PDFs on the EDCTC website can be accessed as “readable” documents. As web accessibility guidelines are developed by Caltrans, EDCTC should incorporate these standards into the EDCTC website as well as review the guidance biannually to ensure that the newest standards are used.

Genevieve Evans of LSC will be present to review the audit findings and recommendations and to answer any questions. Comments regarding the Draft Triennial Performance Audit are welcome and will be considered for incorporation prior to the document being finalized and submitted to Caltrans. The Final Triennial Performance Audit will be presented to EDCTC in June for approval.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) Draft EDCTC Triennial Performance Audit
B) Draft EDCTA Triennial Performance Audit
(Both A and B provided under separate cover)