



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado
John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, September 2, 2021, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

IMPORTANT NOTICE:

Those that would like to observe or listen to the meeting may access it either on a computer or by phone. If you are using a computer or mobile device with video, you can make a comment by using the “raise your hand” option. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Note that your comments must pertain to the subject at hand and are limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. Monday, August 30th to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The meeting will begin 15 minutes early. If you need assistance before 2:00, please call the Secretary to the Commission 530.642.5260.

[This is your Meeting Link](#)

Webinar ID: 858 9812 1902

Passcode: 900206

Phone: 1-669-900-6833

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE AUGUST 5, 2021, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 5, 2021, Commission meeting.
2. JULY 2021 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the July 2021 Check Register.
3. PROFESSIONAL SERVICE AGREEMENT – TRIENNIAL PERFORMANCE AUDIT (KEFFER)
REQUESTED ACTION: Authorize the Executive Director to enter into a professional agreement between El Dorado County Transportation Commission and Moore & Associates, Inc., to develop a Triennial Performance Audit for El Dorado County Transportation Commission and El Dorado County Transit Authority for a not-to-exceed amount of \$24,608.26.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

4. FISCAL YEAR 2021/22 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT 1 (THOMPSON)
REQUESTED ACTION: Adopt Resolution 21/22.05, approving the Fiscal Year 2021/22 Overall Work Program, Budget, and Goals and Objectives, Amendment 1.
5. MISSOURI FLAT ROAD TRAIL CONNECTION PROGRAMMING (BARTON)
REQUESTED ACTION: Approve Resolution 21/22.06 and 21/22.07, programming \$356,000 in State Transportation Block Grant Program and \$37,000 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle Funds to the Missouri Flat Road Trail Connection Project.
6. PROFESSIONAL SERVICES AGREEMENT: SR 49 AMERICAN RIVER CONFLUENCE STUDY (DELORIA)
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between El Dorado County Transportation Commission and DKS and Associates, to develop the SR 49 American River Confluence Study for a not-to-exceed amount of \$149,968.

INFORMATION ITEM

7. DRAFT EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION STUDY (BARTON)
REQUESTED ACTION: None. This item is for information only.
8. SEPTEMBER 2021 PROJECT MONITORING REPORT (BARTON, BOLSTER, NGUYEN)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT**SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on October 7, 2021.

CONSENT CALENDAR

STAFF REPORT

DATE: SEPTEMBER 2, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE AUGUST 5, 2021, COMMISSION MEETING

REQUESTED ACTION

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 5, 2021, Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: August 5, 2021, Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, August 5, 2021, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Taylor called the meeting to order at 2:22 PM and led the Pledge of Allegiance.

ATTENDANCE: Chair Taylor, Vice Chair Hidahl, Commissioners Borelli, D. Thomas, W. Thomas, and Caltrans Ex Officio Kevin Yount. ABSENT: Commissioners Parlin and Turnboo and Ex Officio Councilmember Bass.

ADOPTION OF AGENDA AND CONSENT CALENDAR

There was no public comment.

ACTION: Commissioner Dennis Thomas made a motion to adopt the agenda and to approve or adopt items 1-4 on the Consent Calendar. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: D. Thomas/Borelli

AYES: Borelli, Hidahl, Taylor, D. Thomas, W. Thomas

ABSTAIN: None

NOES: None

ABSENT: Parlin, Turnboo

1. MINUTES FOR THE JUNE 3, 2021, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the June 3, 2021, Commission meeting.

2. MAY - JUNE 2021 CHECK REGISTER

REQUESTED ACTION: Receive and file the May through June 2021 Check Register.

3. 2021 EL DORADO COUNTY TRANSPORTATION COMMISSION TITLE VI AND PUBLIC PARTICIPATION PLAN

REQUESTED ACTION: Adopt Resolution 21/22.01 approving the El Dorado County Transportation Commission Title VI and Public Participation Plan.

4. EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION PLAN PROFESSIONAL SERVICES AGREEMENT, AMENDMENT #2

REQUESTED ACTION: Authorize the Director to sign the El Dorado Hills Business Park Community Transportation Plan Professional Services Agreement, Amendment #2.

OPEN FORUM

Chair Taylor asked if anyone would like to speak from the audience. There were no public comments.

BUSINESS ITEMS

5. SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2021/2022 FUNDING ALLOCATION PROJECT LIST

REQUESTED ACTION: Adopt Resolution 21/22.02, allocating Senate Bill 1 State of Good Repair 2021/2022 Funds to the El Dorado County Transportation Commission.

ACTION: Commissioner W. Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: W. Thomas/Borelli

AYES: Borelli, Hidahl, Taylor, D. Thomas, W. Thomas

ABSTAIN: None

NOES: None

ABSENT: Parlin, Turnboo

6. DE-PROGRAMMING CYCLE 5 ACTIVE TRANSPORTATION PROGRAM MATCHING FUNDS FROM THE PONDEROSA ROAD BICYCLE PEDESTRIAN IMPROVEMENTS PROJECT

REQUESTED ACTION: Approve de-programming of funding from the Ponderosa Road Bicycle and Pedestrian Improvements Project, as follows:

- Resolution 21/22.03, de-programming \$80,000 in Transportation Development Act/Local Transportation (TDA/LTF) Pedestrian and Bicycle Funding
- Resolution 21/22.04, de-programming \$150,000 in Congestion Mitigation and Air Quality Funding

There was no public comment.

ACTION: Commissioner Borelli made a motion to authorize the requested action as stated. The motion was seconded by Commissioner W. Thomas which carried as follows:

MOTION/SECOND: Borelli/W. Thomas

AYES: Borelli, Hidahl, Taylor, D. Thomas, W. Thomas

ABSTAIN: None

NOES: None

ABSENT: Parlin, Turnboo

INFORMATION ITEM

7. FALL 2021 US 50 ACCESS CONTROL PROOF OF CONCEPT PILOT UPDATE

REQUESTED ACTION: None. This item is for information only.

Public comment was received from Kathi Lishman

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:31 PM.

The next regular meeting is scheduled for 2:00 PM on September 2, 2021.

CONSENT CALENDAR

STAFF REPORT

DATE: SEPTEMBER 2, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: JULY 2021 CHECK REGISTER

REQUESTED ACTION

Receive and file the July 2021 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes seven payments that merit further explanation:

<i>Fehr and Peers</i>	\$2,364.55
<i>Fehr and Peers</i>	\$5,000.00
June professional services and release of partial retention for the El Dorado Hills Business Park Community Transportation Plan, Work Element 261. This contract was approved at the April 4, 2019, EDCTC meeting.	
<i>Stantec Consulting Services Inc.</i>	\$11,739.56
June professional services for the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan, Work Element 228. This contract was approved at the November 5, 2020, EDCTC meeting.	
<i>Wood Rodgers</i>	\$8,677.54
June professional services for the 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan, Work Element 253. This contract was approved at the December 3, 2020, EDCTC meeting.	
<i>David Turch and Associates</i>	\$5,417.00
June Federal advocacy services, Work Element 410. This contract was approved at the April 2, 2020, EDCTC meeting.	
<i>Extreme Towing</i>	\$12,263.27
June professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016, EDCTC meeting.	
<i>Mead & Hunt</i>	\$3,550.00
Mead & Hunt provided technical and professional support services related to airport land use compatibility planning.	

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: July 2021 Check Register

**El Dorado County Transportation Commission
Check Register
July 2021**

Date	Name	Payment	Memo
07/01/2021	Ameritas Life Insurance Corp.	643.08	July 2021 Dental & Vision Premiums
07/01/2021	Benefit Coordinators Corporation	203.14	July 2021 Life/Disability Premiums
07/01/2021	CalPERS Health	7,973.44	July 2021 Health Premiums
07/01/2021	Airespring	636.50	July 2021 Internet Service
07/01/2021	De Lage Landen Financial Services	203.78	Copy Machine Lease Payment
07/01/2021	Mountain Democrat	112.58	2021/22 Subscription
07/01/2021	Mountain Democrat	51.90	Legal Notice RFP-Triennial Performance Audit
07/01/2021	RTS IT, Inc.	690.00	IT SilverCare Plan
07/01/2021	Steele Building Offices	4,517.00	July 2021 Office Rent
07/06/2021	ISU - Atwood Insurance Agency	4,660.00	Directors & Officers Insurance Renewal
07/12/2021	Cardmember Service - Visa DK	384.45	June Office Expense/FSP Brochures
07/12/2021	Cardmember Service - Visa KT	154.99	Remote Access and Zoom Webinars June 2021
07/12/2021	Century Building Maintenance	450.00	June 2021 Building Maintenance
07/12/2021	Rimrock Water Company	33.12	June 2021 Water
07/12/2021	Roberts & Company, Inc.	25.00	July 2021 Accounting Oversight
07/12/2021	Trailhead Labs, Inc.	250.00	El Dorado County Bicycle Map Website
07/14/2021	CalPERS Retirement System	3,358.67	July 2021 Contribution #1
07/19/2021	Berkshire Hathaway HomeState Companies	117.00	2020 Workers Comp Balance per Audit
07/19/2021	Fehr & Peers	2,364.55	* June 2021 EDH Business Park Comm Transp Plan
07/19/2021	Fehr & Peers	5,000.00	* Release Partial Retention EDH Business Park Comm Transp Plan
07/19/2021	Stantec Consulting Services Inc.	11,739.56	* June 2021 EDCTA ZEB Fleet Conversion Plan
07/19/2021	Wood Rodgers	8,677.54	* June 2021 US 50 Corridor System
07/19/2021	CalPERS Retirement System	31,311.00	21/22 Unfunded Liability Discounted Prepayment
07/19/2021	Umpqua Bank	80.03	June 2021 Analyzed Checking Fee
07/20/2021	PG&E	702.03	July 2021 Utilities
07/26/2021	David Turch and Associates	5,417.00	* June 2021 Federal Advocacy
07/26/2021	Extreme Towing	12,263.27	* June 2021 Freeway Service Patrol
07/26/2021	Mead & Hunt, Inc.	3,550.00	* June 2021 ALUC Review
07/26/2021	Mountain Democrat	46.60	Public Notice RFP Legal Services
07/26/2021	National Access LD	32.69	July 2021 Long Distance
07/26/2021	Steele Building Offices	4,517.00	August 2021 Office Rent
07/28/2021	CalPERS Retirement System	3,358.67	July 2021 Contribution #2
	Total	113,524.59	

Total 227,049.18

CONSENT ITEM**STAFF REPORT**

DATE: **SEPTEMBER 2, 2021**
TO: **EL DORADO COUNTY TRANSPORTATION COMMISSION**
FROM: **DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION**
SUBJECT: **PROFESSIONAL SERVICES AGREEMENT - TRIENNIAL PERFORMANCE AUDIT**

REQUESTED ACTION

Authorize the Executive Director to enter into a professional services agreement between El Dorado County Transportation Commission (EDCTC) and Moore & Associates, Inc., to develop a Triennial Performance Audit for EDCTC and El Dorado County Transit Authority (EDCTA) for a not-to-exceed amount of \$24,608.26.

BACKGROUND

The EDCTC is statutorily required by California Public Utilities Code §99246 to designate entities, other than itself, to conduct a Triennial Performance Audit of the activities of the Regional Transportation Planning Agency and the Transit Operator to whom it allocates funds. Additionally, administrative guidelines published by the California Department of Transportation (Caltrans) require that a transit service receiving Transportation Development Act (TDA) assistance perform a Triennial Performance Audit. The audit is to review how the operator has provided the public with transportation services while complying with the State requirements. These performance audits will cover the fiscal years ending June 30, 2019, through June 30, 2021, and must be conducted in compliance with relevant sections of the Transportation Development Act.

The 2021/2022 EDCTC Overall Work Program and Budget includes \$25,000 for the Audit.

DISCUSSION

EDCTC staff distributed the Triennial Performance Audit Request for Proposals (RFP) on June 14, 2021. The RFP was distributed via email to consultants, posted in the newspaper, and made available online via the EDCTC website and Facebook page. Staff received two proposals by the August 2, 2021, deadline. Proposals were received from:

- LSC Transportation Consultants, Inc.
- Moore & Associates, Inc.

Based on the proposals submitted LSC Transportation Consultants, Inc. and Moore & Associates, Inc. were selected to be interviewed. Proposals were evaluated according to the criteria specified in the RFP by staff members of the EDCTC as well as Matt Mauk of EDCTA. Interviews were held on August 9, 2021.

The evaluation criteria utilized are as follows:

- Understanding the purpose and requirements of the audit.
- Approach to be followed and the tasks to be performed, including detailed steps, resources required and proposed project schedule.

- Relative allocation of resources, in terms of quality and quantity to key tasks, including the time and skills of personnel assigned to the task, and the consultant’s approach to managing resources and project output.
- Experience in public transit, performance auditing and the issues and functional area(s) to be analyzed.
- Education and specific experience of the project team to be assigned.

The two proposals’ total scores are reflected in the table below.

TOTAL SCORE (ALL CRITERIA ITEMS) 100 total possible points		
	LSC Transportation Consultants, Inc.	Moore & Associates, Inc.
TOTAL	291	295

Based upon the interview, staff recommends Moore & Associates, Inc. for this contract. Key factors considered by the review panel in making this recommendation are as follows:

- Project Manager has completed nearly 200 successful Triennial Performance Audits within the last five years.
- Thorough understanding and presentation of scope of work including well defined tasks.
- Effective presentation of process and duties to be expected of EDCTC and EDCTA staff.
- Moore & Associates Inc. brings up to date knowledge regarding the evolving TDA-related legislation guidance, including recent waivers with respect to TDA compliance in response to the COVID-19 pandemic.

Moore & Associates, Inc. has selected Kathy Chambers as the Project Manager and Stephanie Roberts as the Project Associate for this Triennial Performance Audit.

Approved for Agenda:

Woodrow Deloria, Executive Director

Note: Copies of the Request for Proposals and the proposals received are available for review at the EDCTC office.

BUSINESS ITEM

STAFF REPORT

DATE: SEPTEMBER 2, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
**SUBJECT: FISCAL YEAR 2021/22 OVERALL WORK PROGRAM, BUDGET,
AND GOALS AND OBJECTIVES, AMENDMENT 1**

REQUESTED ACTION

Adopt Resolution 21/22.05 (Attachment A), approving the Fiscal Year (FY) 2021/22 Overall Work Program, Budget, and Goals and Objectives, Amendment 1 (Attachment B).

BACKGROUND

The Overall Work Program (OWP) and Budget is the work plan for El Dorado County Transportation Commission (EDCTC) and it identifies the activities and budget by Work Element for the fiscal year.

DISCUSSION

The Final OWP was approved at the June 3, 2021, Commission Meeting. The following changes were made to the OWP and Budget, Amendment 1:

1. A new grant was awarded to EDCTC for the Greater Placerville Wildfire Evacuation, Community Safety and Resiliency Plan. Work Element 265 was added to the OWP and Budget for this grant. The grant amount is \$250,000 and the match is \$32,390.
2. The carry over grant balances and the professional services for five grant funded projects were adjusted to the actual balances remaining as of June 30, 2021.

The total amount of the FY 2021/22 OWP and Budget, Amendment 1 is \$2,323,095.21 which is an increase of \$314,466.72 from the Final OWP and Budget. The increase is due to the new grant added to the OWP and carry over grant balances.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 21/22.05
B) FY 2021/22 Overall Work Program, Budget, and Goals and Objectives,
Amendment #1 (*provided under separate cover*)



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RESOLUTION 21/22.05

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2021/22 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT 1

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the Fiscal Year (FY) 2021/22 Overall Work Program, Budget and Goals and Objectives (OWP) is the primary management tool for the El Dorado County Transportation Commission, identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the El Dorado County Transportation Commission and Caltrans; and

WHEREAS, the Draft OWP was presented at the March 4, 2021, Commission meeting; and

WHEREAS, the Final OWP was approved at the June 3, 2021, Commission meeting.

NOW, THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission hereby approves the FY 2021/22 Overall Work Program, Budget, Goals and Objectives, Amendment 1 with a total budget of \$2,323,095.21.

PASSED AND APPROVED by the El Dorado County Transportation Commission governing body at the regular meeting held on September 2, 2021, by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission

BUSINESS ITEM**STAFF REPORT**

DATE: SEPTEMBER 2, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: MISSOURI FLAT ROAD TRAIL CONNECTION PROGRAMMING

REQUESTED ACTION

Approve Resolution 21/22.06 (Attachment A) and 21/22.07 (Attachment B), programming \$356,000 in State Transportation Block Grant Program (STBGP) and \$37,000 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle Funds (TDA/LTF) to the Missouri Flat Road Trail Connection Project.

BACKGROUND

In fall of 2019, El Dorado County Department of Transportation completed construction of the El Dorado Trail Class I multi-use path between Missouri Flat Road and El Dorado (Attachment C). During that time, utility poles and wires at the trail intersection with Missouri Flat Road were in conflict with the ultimate design of the project. In order to meet grant funding deadlines and complete the project and open it to the public, the County constructed a temporary trail connection through a design exception. The utility companies have recently completed removal of the conflicting poles and relocated the wires underground, allowing for the County to revisit the trail connection and design and construct it to its ultimate configuration.

DISCUSSION

On August 11, 2021, El Dorado County Transportation Commission received a request for funding from El Dorado County Department of Transportation (DOT) to construct improvements to the El Dorado Trail connection to Missouri Flat Road. The trail connection is located on the west side of Missouri Flat Road and will remove the temporary trail segment constructed in 2019 and replace it with a permanent trail access that better meets design standards. The ultimate trail connection will be compatible with the planned future bicycle and pedestrian overcrossing of Missouri Flat Road.

DOT has requested \$356,000 in STBGP funding to fund the removal of approximately 150 feet of temporary trail, plus grading, paving and construction of a small retaining wall for a new Class I multi-use trail connection to the Missouri Flat Road sidewalk. DOT has also requested an additional \$37,000 to finalize the design, advertise, and award construction bids for the ultimate trail segment.

While this appears to be an increase in the total project cost, this funding request is within the original project funding estimate. In August of 2020, the Commission re-programmed \$400,000 in Congestion Mitigation and Air Quality cost savings from the El Dorado Trail Missouri Flat to El Dorado Segment to the Missouri Flat Overcrossing to improve the leveraging component of a competitive Cycle 5 Active Transportation Program funding application for construction. Since the overcrossing was not awarded construction funding, it is imperative that the County construct the ultimate trail connection without further delay. Construction of the trail connection project is an eligible use of both STBGP and TDA/LTF Pedestrian and Bicycle funds. With the approval of this programming action there will be \$3,330,173 in STBGP and \$140,825 TDA/LTF Pedestrian Bicycle Funds available for future programming,

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: Resolution 21/22.06

Attachment B: Resolution 21/22.07

Attachment C: El Dorado County Funding Request Letter, Transportation Funding Application Forms (STBGP, TDA)



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Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

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RESOLUTION 21/22.06

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING PROGRAMMING OF URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FUNDS TO THE MISSOURI FLAT ROAD TRAIL CONNECTION PROJECT

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Urban Surface Transportation Block Grant Program (Urban STBGP) funds; and

WHEREAS, on August 11, 2021, the El Dorado County Department of Transportation submitted a request to EDCTC to consider the programming of Urban STBGP funding to the Missouri Flat Road Class I Trail Connection Project located along the El Dorado Trail on the west side of Missouri Flat Road; and

WHEREAS, the project is located within the Sacramento Urbanized Area of El Dorado County that conforms with the funding requirements therein; and

WHEREAS, the El Dorado County Department of Transportation determined the estimated amount to complete the project included in the request to be \$356,000; and

WHEREAS, as of September 2, 2021, the available Urban STBGP fund balance is \$3,686,173 in Fiscal Year 2021/22; and

WHEREAS, the project submitted for consideration for programming has been determined to be Urban STBGP Eligible; and

WHEREAS, any Urban STBGP funds remaining at the completion of the programmed project will be returned to EDCTC for re-programming to an Urban STBGP Eligible project.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$356,000 in Urban STBGP funds as follows:

Project Sponsor	Project Title	Urban STBGP Funding Requested
El Dorado County Department of Transportation	Missouri Flat Road Class I Trail Connection Project	\$356,000

BE IT FURTHER RESOLVED, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on September 2, 2021, by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission



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RESOLUTION 21/22.07

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING PROGRAMMING TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS TO THE MISSOURI FLAT ROAD TRAIL CONNECTION PROJECT

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

WHEREAS, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

WHEREAS, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for use of TDA/LTF Pedestrian and Bicycle Funds; and

WHEREAS, on August 11, 2021, the El Dorado County Department of Transportation (DOT) submitted a request to EDCTC to consider the programming of \$37,000 in TDA/LTF Pedestrian and Bicycle Funds to the Missouri Flat Road Class I Trail Connection Project located along the El Dorado Trail on the west side of Missouri Flat Road; and

WHEREAS, in the event there are cost savings, any remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$37,000 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Missouri Flat Road Trail Connection Project.

BE IT FURTHER RESOLVED, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on September 2, 2021, by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission



EL DORADO COUNTY

DEPARTMENT OF TRANSPORTATION

PLACERVILLE OFFICES:
MAIN OFFICE:

 2850 Fairlane Court, Placerville, CA 95667
 (530) 621-5900 / (530) 626-0387 Fax

CONSTRUCTION & MAINTENANCE:

 2441 Headington Road, Placerville, CA 95667
 (530) 642-4909 / (530) 642-0508 Fax

LAKE TAHOE OFFICES:
ENGINEERING:

 924 B Emerald Bay Road, South Lake Tahoe, CA 96150
 (530) 573-7900 / (530) 541-7049 Fax

MAINTENANCE:

 1121 Shakori Drive, South Lake Tahoe, CA 96150
 (530) 573-3180 / (530) 577-8402 Fax

August 11, 2021

Woodrow Deloria
 El Dorado County Transportation Commission
 2828 Easy Street, Suite 1
 Placerville, CA 95667

RE: Surface Transportation Block Grant Program (STBGP) and Transportation Development Act (TDA) Funding for El Dorado Trail Access Improvements

Dear Mr. Deloria:

In 2019, the County completed the El Dorado Trail from Missouri Flat Road to the Town of El Dorado project. At that time, utility poles and wires at Missouri Flat Road were in conflict with the trail project. The County constructed a temporary trail connection with a design exception that worked around the utility conflicts to meet ATP and AQMD grant construction completion deadlines. Utility companies were recently able to relocate their wires underground and remove conflicting poles. The County proposes to remove the temporary trail connection and replace it with a permanent trail access that meets design standards.

In the attached funding application forms, the County requests STBGP and TDA funds to complete the trail access improvements. The access improvements were a part of the original trail design and were 60% complete using previous CMAQ funds on the trail project. The estimated cost to complete a bid package and award a construction contract is approximately \$37,000. The County is requesting TDA funds for that remaining project delivery cost. The estimated construction and construction management cost is approximately \$356,000. The County is requesting STBGP funds for construction of this new trail access.

The County would like to thank EDCTC for its consideration of the requested fund programming and look forward to working with you on future projects.

If you have any questions concerning this project, please contact me at 530-621-5912 or by email at matt.smeltzer@edcgov.us.

Sincerely,


 Matthew Smeltzer
 Deputy Director, Engineering

Department of Transportation
 2850 Fairlane Court
 Placerville, CA 95667



2828 Easy Street Suite 1, Placerville, CA 95667 | 530.642.5260 | www.edctc.org

El Dorado County Transportation Commission

TRANSPORTATION FUNDING APPLICATION FORM

PROJECT TITLE: [El Dorado Trail Access Improvements](#)

PROJECT APPLICANT: [El Dorado County, Department of Transportation](#)

(Agency Name and Address)

[2850 Fairlane Court](#)
[Placerville, CA 95667](#)

CONTACT PERSON: [Matt Smeltzer](#)

(Name, address, phone, e-mail)

[Deputy Director, Engineering](#)
[\(530\) 621-5912](#)
matt.smeltzer@edcgov.us

BRIEF DESCRIPTION OF PROJECT: Describe the work that would be funded.

[El Dorado County proposes to improve access to the El Dorado Trail at Missouri Flat Road. During the construction of the El Dorado Trail from Missouri Flat Road to the Town of El Dorado, utility conflicts existed along Missouri Flat Road that prevented the desired permanent trail connection. A temporary trail connection was constructed under a design exception to meet the scheduled ATP and AQMD grant closeout requirements. Since that time, PG&E, AT&T and Comcast have relocated their utilities that were in conflict during the previous trail construction project. This new project includes the removal of approximately 150 feet of the temporary trail access, grading, paving, and construction of a small retaining wall for a new trail connection to the Missouri Flat Road sidewalk.](#)

TYPE OF PROGRAMMING REQUESTED:

- Surface Transportation Block Grant Program
- Congestion Mitigation and Air Quality Program
- Transportation Development Act Local Transportation Pedestrian and Bicycle Funds

Local Funds	\$ 0
Other Funds	\$ 37,000 TDA
Funds Requested	\$ 356,000
Total Project Cost	\$ 393,000

SECTION 1:

At a minimum, projects must comply with the requirements for the fund source including all applicable federal requirements.

“Master Agreement” / “Eligible Applicant” status:

- a. Does your agency have a Master Agreement?
 Yes No

Is the project endorsed by a Board of Elected Officials?

- Yes No

If yes, attach a Minute Order or Resolution showing policy board approval or endorsement specifically for this project(s).

SECTION 2:

1. **Project meets the requirements for the funding source.** Describe how well your project meets the requirements for the specific fund source you are applying for.

The trail project provides an alternative route for travelers from Missouri Flat Road to China Garden Road. The project provides an alternative to the use of the area's major roads including Missouri Flat Road, SR49, El Dorado Road, and Mother Lode Drive.

2. **Project Need/Benefit.** Describe the project scope and the goals this project address(es):

The project provides improved access to the El Dorado Trail, therefore increasing availability to potential users of the trail. The trail project provides an alternative route from Missouri Flat Road to China Garden Road.

3. **Cost Effectiveness.** Describe how this project makes effective and efficient use of federal funds. Describe how the funding request leverages other funding.

This project replaces a low cost temporary trail connection that was constructed to meet the previous trail project grant deadlines. Those previous utility conflicts for the trail and the future Bike/Pedestrian Overcrossing (POC) were relocated underground using 100% utility agency funds. This proposed trail access improvement will be compatible with the future POC and improvements along Missouri Flat Road.

4. **Project Readiness.** Federal Projects must begin no later than within three years of the awarded fiscal year. Describe project readiness in terms of what has already been accomplished and what still needs to be accomplished to implement this project. As appropriate, include status of design, engineering, environmental review, funding commitment and availability.

The County owns all necessary right of way. The project documents are 60% complete. The remaining steps are 100% documents, obtain funding, and Board authorization to advertise for bids. We anticipate the project construction could start late this fall.

5. **Inclusion in Local/Regional Transportation Plans/Programs.** Describe whether or not the project is included in local/regional plans/programs, and discuss the project's priority ranking.

The trail project is included in the County Active Transportation Plan and Department of Transportation CIP. Improving the trail access is a priority to the County to make it more accessible to all trail users.

6. **Related Performance Measures.** Describe how the project aligns with the following performance measures.

- a. Project contributes to the preservation of the existing system at a PCI standard which furthers the life and viability of the transportation system as a whole.

This active transportation project has potential to reduce vehicles, bicyclists, and pedestrians traveling on County and State roads.

- b. Project contributes to the maintenance of a safe, sustainable, and reliable system optimizing all modes for all users.

The trail access improvements will lessen the slope from the sidewalk and shoulder on Missouri Flat Road to the upper trail landing. This was made possible by undergrounding the conflicting utilities in the area. This will improve the aesthetics, safety, and accessibility for all potential trail users.

SECTION 4: PROJECT STATUS AND SCHEDULE

Phase/Quarter/Calendar Year

1. The environmental clearance, preliminary design, and right of way is complete.
2. Complete project construction bid documents.....4th Quarter/2021
3. Ready to Advertise.....4th Quarter/2021
4. Start Construction.....4th Quarter/2021
5. Project Complete.....1st Quarter/2022

SECTION 5: PROJECT SUBMITTAL

Signed _____



Date 8/11/2021

Printed Name and Title

Matthew Smeltzer
Deputy Director, Engineering



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El Dorado County Transportation Commission

TRANSPORTATION FUNDING APPLICATION FORM

PROJECT TITLE: El Dorado Trail Access Improvements

PROJECT APPLICANT: El Dorado County, Department of Transportation

(Agency Name and Address)

2850 Fairlane Court
Placerville, CA 95667

CONTACT PERSON: Matt Smeltzer

(Name, address, phone, e-mail)

Deputy Director, Engineering
(530) 621-5912
matt.smeltzer@edcgov.us

BRIEF DESCRIPTION OF PROJECT: Describe the work that would be funded.

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- 4. Start Construction.....4th Quarter/2021
- 5. Project Complete.....1st Quarter/2022

SECTION 5: PROJECT SUBMITTAL

Signed  Date 8/11/2021

Printed Name and Title Matthew Smeltzer
Deputy Director, Engineering

BUSINESS ITEM**STAFF REPORT**

DATE: SEPTEMBER 2, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: PROFESSIONAL SERVICES AGREEMENT:
SR 49 AMERICAN RIVER CONFLUENCE STUDY

REQUESTED ACTION

Authorize the Executive Director to enter into a professional services agreement between El Dorado County Transportation Commission (EDCTC) and DKS and Associates, to develop the SR 49 American River Confluence Study for a not-to-exceed amount of \$149,968.

BACKGROUND

In late 2020, EDCTC submitted a request to Caltrans for planning grant funding to support the implementation of the SR 49 American River Confluence Study (Study). In January 2021, Caltrans awarded \$175,000 in State Highway Account planning funds to the project. On April 23, 2021, EDCTC received a notice to proceed to begin work on this effort.

DISCUSSION

EDCTC staff distributed the Request for Proposals (RFP) for the Study on June 25, 2021. Notice of the RFP was distributed via email consultants, a consultant distribution center, was published in the Mountain Democrat, and was available online via the EDCTC website and Facebook page. Staff received five proposals by the August 6, 2021, deadline. Proposals were received from DKS, Wood Rodgers, TJKM, Green Dot, and Design Workshop. The proposals were evaluated according to the criteria specified in the RFP by EDCTC staff as well as staff from EDCTC's planning partners, Placer County Transportation Planning Agency, Caltrans, and California State Parks Gold Fields Division.

The evaluation criteria utilized are as follows:

- Understanding the purpose and requirements of the SR 49 American River Confluence Study.
- Familiarity with the project area and the type of issues and problems associated with the project.
- Experience in transportation planning and the issues and functional area(s) to be analyzed.
- Ability to meet the project's goals and objectives.
- Approach to be followed and the tasks to be performed, including detailed steps, resources required, and proposed project schedule.
- Qualifications, specific experience, and technical competence of the personnel to be assigned to this contract.

Based upon the review of proposals, interviews, and references, staff recommends DKS for this contract. Key factors considered by the review panel in making this recommendation are as follows:

- The firm has extensive experience leading multi-disciplinary studies that focus on similar transportation projects and community issues.
- The firm has a very strong understanding of the overall active transportation issues, project area land use and development, regulatory environment, and community issues in the SR 49 American River Confluence Study project area.

- The firm is providing a highly-qualified project team.
- The firm provided a scope of work that detailed the steps and approach for completion of tasks necessary to deliver a study that will allow implementable and realistic solutions to be developed.

Jim Damkowitch of DKS, will serve as project manager for the SR 49 American River Confluence Study. Mr. Damkowitch is an experienced project manager and has a keen interest in developing a strategy to improve safety and operations of the SR 49 corridor in and around the Study area.

Approved for Agenda:

Woodrow Deloria, Executive Director

Note: Copies of the RFP, the proposals received, and the scoring and ranking sheets are available for review at the EDCTC office.

INFORMATION ITEM**STAFF REPORT**

DATE: SEPTEMBER 2, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: DRAFT EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION STUDY

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

Beginning in early 2017, the El Dorado Hills Business Park (EDHBP) Owners Association started pursuing a new vision for the business park to effectively compete for and attract a variety of employment uses and instill a renewed business energy. As a result, the Business Park Owners Association approached the El Dorado County Transportation Commission (EDCTC) expressing a desire to revisit the planning of transportation as it relates to the existing and future uses and economic prosperity of the EDHBP. Transportation demand, active mobility, and multi-modal connectivity is central to this planning effort for several reasons, including: the geographic relationship of the business park to the Capital SouthEast Connector project; the potential for expanded transit services in the EDH area as a result of efforts to locate a regional transit center there; the proximity to a substantial number of homes, businesses, offices, retail, and other activity centers. The EDHBP is an area which presents an opportunity to build upon existing infrastructure to further the economic development and prosperity of Western El Dorado County. Increasing employment opportunities in El Dorado County will help to offset the existing jobs-housing imbalance and reduce vehicle miles traveled due to commuter travel to Sacramento and the Bay Area.

In collaboration with El Dorado County's planning and economic development divisions, and with the support of the Business Park Owner's Association, EDCTC prepared a Caltrans Community Based Transportation Planning grant application. In 2018, EDCTC was awarded \$144,000 in Caltrans Community Based Transportation Planning grant funding to develop the EDH Business Park Community Transportation Plan.

EDCTC contracted with Fehr and Peers to prepare the EDHBP Community Transportation Study. This planning effort initially anticipated a number of in person meetings and workshops, and while some meetings were conducted early in the planning effort, the pandemic forced the project to pivot to online engagement. Three information videos were released, and a virtual workshop was held in October of 2020. After substantial online and partner engagement, the draft study has been prepared for public release.

DISCUSSION

The draft study includes three conceptual scenarios to compare the transportation outcomes of the land use environment to allow for living and working in close proximity, decreasing the potential for traffic congestion, and improving the quality of life for residents and employees within the EDHBP and surrounding community. These conceptual scenarios have been tailored for the EDHBP to take advantage of the close proximity to Highway 50, improve jobs-housing balance, increase economic development, support multimodal transportation, and preserve the rural character of El Dorado County by focusing development near the western county line.

Adrian Engel of Fehr and Peers will provide the Commission with a presentation of the Draft Study and its findings.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: Draft El Dorado Hills Business Park Community Transportation Study (*provided under separate cover*)

INFORMATION ITEM

STAFF REPORT

DATE: SEPTEMBER 2, 2021

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
ROBERT NGUYEN, PROJECT MANAGER, CALTRANS DISTRICT 3

SUBJECT: SEPTEMBER 2021 PROJECT MONITORING REPORT

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

To identify regional transportation project delivery issues and challenges, El Dorado County Transportation Commission (EDCTC) staff performs Planning, Programming, and Monitoring (PPM) duties for regionally significant projects in the EDCTC region. These PPM duties are conducted in collaboration with the El Dorado County Department of Transportation, City of Placerville Engineering Division, El Dorado Transit Authority, the Sacramento Area Council of Governments, and the Caltrans Department of Local Assistance.

DISCUSSION

The report includes projects funded with State Transportation Improvement Program, State Highway Operations and Protection Program, the Road Repair and Accountability Act of 2017 (Senate Bill 1) Programs, Congestion Mitigation and Air Quality, Surface Transportation Block Grant Program, Active Transportation Program, Highway Improvement Program, Local Transportation Fund, Bicycle/Pedestrian funds, Coronavirus Response and Relief Supplemental Appropriations Act funds, as well as regionally significant projects funded with local funds, such as Traffic Impact Mitigation fees.

The report includes “project status symbols” to indicate whether a project:

- Is within current cost and schedule ✓
- Has potential cost and/or schedule impacts ?
- Has known cost and/or schedule impacts X

As a result of discussions between members of the El Dorado County Board of Supervisors, the public, Caltrans, and EDCTC staff about the need for the public to have ready access to information about Caltrans’ State Highway Operations and Protection Program (SHOPP) projects in El Dorado County, the report contains a map and information detailing Caltrans’ SHOPP projects in El Dorado County. The report also contains a spreadsheet that shows current grant-funded projects and studies.

Staff will provide the Commission with a brief oral summary of the Project Monitoring Report.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: September 2021 Project Monitoring Report *(provided under separate cover)*