



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Michael Saragosa, Dennis Thomas
Supervisors Representing the County of El Dorado
Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, August 1, 2019, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

NOTE: Members of the public may address any item on the agenda during consideration of that item. Your comments will be limited to no more than three minutes.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE JUNE 6, 2019 COMMISSION MEETING (RICE)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the June 6, 2019 Commission meeting.
2. MAY AND JUNE 2019 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the May and June 2019 Check Register.
3. SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2018/2019 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENT BETWEEN THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE CITY OF PLACERVILLE (THOMPSON)
REQUESTED ACTION:
 1. Adopt Resolution 19/20.01 approving the Surface Transportation Block Grant Program FY 2018/19 Exchange Apportionment and Allocation
 2. Authorize the Executive Director to sign the 2018/19 Exchange Recipient Agreement between EDCTC and the City of Placerville
4. Final El Dorado County and City of Placerville Senate Bill 743 IMPLEMENTATION PLAN (DELORIA)
REQUESTED ACTION: Accept the Final El Dorado County and City of Placerville SB 743 Implementation Plan.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

PRESENTATIONS

5. DRAFT COUNTY LINE MULTI-MODAL TRANSIT CENTER STUDY (BOLSTER)
REQUESTED ACTION: None. This item is for information only.
6. AUGUST 2019 PROJECT MONITORING REPORT (BARTON, BOLSTER, MARTIN)
REQUESTED ACTION: None. This item is for information only.

BUSINESS ITEMS

7. SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2019/2020 FUNDING ALLOCATION PROJECT LIST (BOLSTER)
REQUESTED ACTION: Adopt Resolution 19/20.02 allocating Senate Bill 1 State of Good Repair 2019/2020 Funds to the El Dorado County Transportation Commission.
8. PROFESSIONAL SERVICES AGREEMENT: 2020-2040 REGIONAL TRANSPORTATION PLAN ENVIRONMENTAL IMPACT REPORT (BARTON)
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between EDCTC and DeNovo Planning Group to develop the 2020-2040 Regional Transportation Plan Environmental Impact Report for a not-to-exceed amount of \$99,425.46.

EXECUTIVE DIRECTOR'S REPORT**CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on September 5, 2019 at 330 Fairlane, Placerville, California.

NOTICE

To listen to open session portions of the meeting in real time, dial 530.621.7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

Every effort will be made to provide a translator in Spanish or in another language if requested. Please make your request two full days in advance of the meeting. Un traductor del idioma español estara disponible.

CONSENT CALENDAR

STAFF REPORT

DATE: AUGUST 1, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE JUNE 6, 2019 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the June 6, 2019 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: June 6, 2019 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp
Woodrow Deloria, Executive Director

DRAFT ACTION MINUTES

Regular Meeting, Thursday, June 6, 2019, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Frentzen called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

COMMISSIONER ATTENDANCE

PRESENT: Vice Chair Frentzen and Commissioners Hidahl, Parlin, Saragosa, Thomas, Veerkamp, and Caltrans Ex Officio Takhar. ABSENT: Chair Borelli

ADOPTION OF AGENDA AND CONSENT CALENDAR

Vice Chair Frentzen asked if there were any questions or comments on Consent Calendar items, and there were none.

ACTION: Commissioner Acuna made a motion to adopt the agenda and to approve or adopt all items on the Consent Calendar, with a personal abstention from approving the Minutes, as he was not in attendance at that meeting. The motion was seconded by Commissioner Hidahl which carried as follows:

MOTION/SECOND: Acuna/Hidahl

AYES: Acuna, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp

ABSTAIN: Commissioner Acuna abstained from approving Agenda Item 2; the May 2 Minutes.

NOES: None

ABSENT: Borelli

CONSENT CALENDAR

1. MINUTES FOR THE MAY 2, 2019 COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the May 2, 2019 Commission meeting.
2. APRIL 2019 CHECK REGISTER
REQUESTED ACTION: Receive and file the April 2019 Check Register.
3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2019/2020 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS
REQUESTED ACTION: Adopt Resolution 18/19.23 approving the Transportation Development Act Fiscal Year (FY) 2019/2020 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
4. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE EL DORADO COUNTY DEPARTMENT OF TRANSPORTATION

REQUESTED ACTION: Adopt Resolution 18/19.24 approving a Transportation Development Act Local Transportation Fund Bicycle and Pedestrian Fund claim from the El Dorado County Department of Transportation in the amount of \$26,870.19 for the El Dorado Trail from Los Trampas to Halcon.

5. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2019/2020 TRANSPORTATION DEVELOPMENT ACT CLAIM
REQUESTED ACTION: Adopt Resolution 18/19.25 approving the El Dorado County Transit Authority's Fiscal Year 2019/2020 Transportation Development Act Claim in the amount of \$6,983,121.03.
6. FINAL TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO COUNTY TRANSIT AUTHORITY FOR 2015-2018
REQUESTED ACTION: Accept the Final Transportation Development Act Triennial Performance Audits of the El Dorado County Transportation Commission and the El Dorado County Transit Authority for fiscal years 2015/2016, 2016/2017, 2017/2018 and direct the Executive Director to submit the audits to Caltrans.
7. SECOND AMENDMENT TO THE EL DORADO COUNTY FISCAL YEAR 2013/2014 AND 2014/2015 REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE RECIPIENT AGREEMENT
REQUESTED ACTION: Authorize the Executive Director to sign the Second Amendment to the Agreement between the El Dorado County Transportation Commission and El Dorado County for Fiscal Year 2013/2014 and Fiscal Year 2014/2015 RSTP Funds.

OPEN FORUM

Terry Kayse commented and a provided a handout.

BUSINESS ITEMS

8. FISCAL YEAR 2019/2020 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES
REQUESTED ACTION: Adopt Resolution 18/19.26 approving the Fiscal Year 2019/2020 Final Overall Work Program, Budget, and Goals and Objectives.

ACTION: Commissioner Acuna made a motion to adopt the Resolution as requested. The motion was seconded by Commissioner Veerkamp which carried as follows:

MOTION/SECOND: Acuna/Veerkamp
AYES: Acuna, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp
ABSTAIN: None
NOES: None
ABSENT: Borelli

PRESENTATION

9. DRAFT EL DORADO COUNTY AND CITY OF PLACERVILLE SENATE BILL 743 IMPLEMENTATION PLANS
REQUESTED ACTION: None. This item was for information only.

Public comment was received from Terry Kayse.

The Commissioners directed the Executive Director to provide case studies at a later date.

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

Commissioner Hidahl requested updates on the Pioneer Trail/US 50 Roundabout project.

ADJOURNMENT

The meeting was adjourned at 3:16 PM.

No meeting was scheduled for July 4. The next regular meeting is scheduled for 2:00 PM on August 1, 2019 at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: AUGUST 1, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: MAY-JUNE 2019 CHECK REGISTER

REQUESTED ACTION

Receive and file the May-June 2019 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes twelve payments that merit further explanation:

- Check # 8590 – AIM Consulting, Inc..... \$879.43*
- Check # 8608 – AIM Consulting, Inc..... \$4,032.88*
 April through May professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8591 – Alta Planning & Design \$3,645.69*
 April professional services for the El Dorado County and City of Placerville Active Transportation Plans, Work Element 231. This contract was approved at the June 7, 2018 EDCTC meeting.
- Check # 8595 – Extreme Towing..... \$11,014.05*
- Check # 8609 – Extreme Towing..... \$11,682.19*
 April through May professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.
- Check # 8596 – Fehr & Peers..... \$716.73*
- Check # 8601 – Fehr & Peers..... \$1,581.69*
 March through April professional services for the County Line Multi-Modal Transit Center Study, Work Element 229. The contract with Fehr & Peers was approved at the November 2, 2017 EDCTC meeting.
- Check # 8596 – Fehr & Peers..... \$3,330.87*
 April professional services for the SB 743 Implementation Plans, Work Element 201. The contract with Fehr & Peers was approved at the March 1, 2018 EDCTC meeting.
- Check # 8597 – LSC Transportation Consultants, Inc..... \$2,027.83*
 April professional services for the El Dorado County Short and Long Range Transit Plan, Work Element 226. This contract was approved at the September 6, 2018 EDCTC meeting.
- Check # 8597 – LSC Transportation Consultants, Inc..... \$4,479.75*
- Check # 8610 – LSC Transportation Consultants, Inc..... \$3,123.25*
 April through May professional services including retention for the Triennial Performance Audit, Work Element 120. This contract was approved at the November 1, 2018 EDCTC meeting.

Check # 8604 – GHD, Inc...... \$747.48
April professional services for the Coloma Community Mobility Study, Work Element 232. This contract was approved at the June 7, 2018 EDCTC meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: May-June 2019 Check Register

**El Dorado County Transportation Commission
Check Register
May-June 2019**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
05/01/2019	EFT	Ameritas Life Insurance Corp.	543.00	May 2019 Dental and Vision Premiums
05/01/2019	EFT	Benefit Coordinators Corporation	213.29	May 2019 Life/Disability Premiums
05/01/2019	EFT	CalPERS Health	5,930.32	May 2019 Health Premiums
05/03/2019	8584	AT&T	117.91	April 2019 Office Phones
05/03/2019	8585	Century Building Maintenance	450.00	April 2019 Building Maintenance
05/03/2019	8586	Rimrock Water Company	31.87	March 2019 Water
05/03/2019	EFT	National Access LD	32.54	April 2019 Long Distance
05/08/2019	ACH	ICMA 457	1,986.53	Employee Contributions
05/08/2019	EFT	CalPERS Retirement System	3,126.31	May 2019 Contribution #1
05/13/2019	8587	JS West Propane Gas	14.20	April 2019 Propane
05/13/2019	8588	Sierra Office Supply & Printing	135.68	April 2019 Office Exp
05/13/2019	8589	Trailhead Labs, Inc.	3,000.00	Online Bicycle Map May 2019-May 2020
05/13/2019	EFT	Cardmember Service - Visa JR	265.98	April 2019 Office Exp
05/13/2019	EFT	Cardmember Service - Visa KB	279.99	Quickbooks 2019
05/13/2019	EFT	Cardmember Services-Visa WD	96.32	SACOG/CTC Meetings
05/22/2019	ACH	ICMA 457	1,986.53	Employee Contributions
05/22/2019	EFT	CalPERS Retirement System	3,126.31	May 2019 Contribution #2
05/23/2019	EFT	Umpqua Bank	3.75	ACH Fees for April
05/24/2019	EFT	QuickBooks Payroll Service	8.00	April 2019 Payroll Fee
05/28/2019	8590	AIM Consulting, Inc.	879.43	* April Hot Spot Study Placerville Public Engagement
05/28/2019	8591	Alta Planning & Design	3,645.69	* April 2019 Active Transportation Plan Update
05/28/2019	8592	AT&T	133.04	May 2019 Office Phones
05/28/2019	8593	Cal.net	64.92	June 2019 Internet Service Provider
05/28/2019	8594	Carbon Copy	38.64	May 2019 Copy Machine Maintenance/Copies
05/28/2019	8595	Extreme Towing	11,014.05	* April 2019 Freeway Service Patrol
05/28/2019	8596	Fehr & Peers	3,330.87	* April 2019 SB 743 Implementation Plan
05/28/2019	8596	Fehr & Peers	716.73	* March 2019 County Line Transit Center Study
05/28/2019	8597	LSC Transportation Consultants, Inc	4,479.75	* April 2019 Triennial Performance Audit
05/28/2019	8597	LSC Transportation Consultants, Inc	2,027.83	* April 2019 Short and Long Range Transit Plan
05/28/2019	8598	Rimrock Water Company	36.62	April 2019 Water
05/28/2019	8599	RTS IT, Inc.	552.50	June 2019 ITCare Silver Service Plan
05/28/2019	8600	Steele Building Offices	4,517.00	June 2019 Office Rent
05/28/2019	EFT	De Lage Landen Financial Services	193.05	May 2019 Copy Machine Lease Payment
05/28/2019	EFT	National Access LD	32.54	May 2019 Long Distance
05/28/2019	EFT	PG&E	306.02	May 2019 Utilities
06/03/2019	EFT	Ameritas Life Insurance Corp.	543.00	June 2019 Dental and Vision Premiums
06/03/2019	EFT	Benefit Coordinators Corporation	213.29	June 2019 Life/Disability Premiums
06/03/2019	EFT	CalPERS Health	5,930.32	June 2019 Health Premiums
06/05/2019	8601	Fehr & Peers	1,581.69	* April 2019 County Line Transit Center Study
06/05/2019	8602	Mountain Democrat	36.40	Public Notice for Regional Transp Plan Environmental Doc
06/05/2019	ACH	ICMA 457	1,986.53	Employee Contributions
06/05/2019	EFT	CalPERS Retirement System	3,126.31	June 2019 Contribution #1
06/17/2019	8603	Century Building Maintenance	450.00	May 2019 Building Maintenance
06/17/2019	8604	GHD Inc.	747.48	* Coloma Mobility Plan through April 2019
06/17/2019	8605	ISU - Atwood Insurance Agency	3,057.14	Directors & Officers Insurance Renewal
06/17/2019	8606	Sierra Office Supply & Printing	164.00	May 2019 Office Supplies
06/17/2019	EFT	Cardmember Service - Visa JB	11.68	Office Supplies
06/17/2019	EFT	Cardmember Service - Visa JR	73.09	May 2019 Office Expense
06/17/2019	EFT	Cardmember Service - Visa KT	6.42	Office Supplies
06/17/2019	EFT	Cardmember Services-Visa WD	1,245.69	Cap to Cap/CTC Meetings
06/19/2019	ACH	ICMA 457	1,986.53	Employee Contributions
06/19/2019	EFT	CalPERS Retirement System	3,126.31	June 2019 Contribution #2
06/20/2019	EFT	Umpqua Bank	2.50	ACH Fee 5/8 & 5/22
06/24/2019	8607	RTS IT, Inc.	1,840.25	Replace Two Computers
06/24/2019	8608	AIM Consulting, Inc.	4,032.88	* May 2019 US50 Hot Spot Study Placerville Public Engagement
06/24/2019	8609	Extreme Towing	11,682.19	* May 2019 Freeway Service Patrol
06/24/2019	8610	LSC Transportation Consultants, Inc	3,123.25	* May 2019 Triennial Performance Audit - Final inc Retention
06/24/2019	EFT	National Access LD	32.54	May 2019 Long Distance
06/24/2019	EFT	PG&E	386.86	June 2019 Utilities
06/24/2019	EFT	QuickBooks Payroll Service	8.00	May 2019 Payroll Fee
06/24/2019	EFT	De Lage Landen Financial Services	193.05	June 2019 Copy Machine Lease Payment
06/28/2019	8612	Karen L. Thompson	38.97	Reimburse 2018/19 Petty Cash
		Total	98,943.58	

CONSENT CALENDAR**STAFF REPORT**

DATE: AUGUST 1, 2019

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER

SUBJECT: SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2018/2019 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENT BETWEEN THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE CITY OF PLACERVILLE

REQUESTED ACTION

1. Adopt Resolution 19/20.01 (Attachment A) approving the Surface Transportation Block Grant Program (STBGP) FY 2018/19 Exchange Apportionment and Allocation (Attachment B).
2. Authorize the Executive Director to sign the 2018/19 Exchange Recipient Agreement between the El Dorado County Transportation Commission (EDCTC) and the City of Placerville (Attachment C).

BACKGROUND

The STBGP was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. The State of California allows smaller counties to exchange their apportionment of federal STBGP funds for State Highway Account funds.

DISCUSSION

The EDCTC distributes the STBGP funds to the City of Placerville and El Dorado County as part of its responsibilities as the Regional Transportation Planning Agency for the Western Slope of El Dorado County. The funds are allocated according to the formula-based distribution policy approved February 3, 2011 with Resolution 10/11.16 (Attachment D).

EDCTC executes agreements between EDCTC and the STBGP Exchange recipients to provide contract management and oversight of the program funds.

The City of Placerville programmed their 2018/19 exchange appropriation to the Upper Broadway Bike Lanes from Schnell School Road to Point View Drive project.

The allocation to El Dorado County will be on the September 5, 2019 agenda after the agreement and projects have been approved by the Board of Supervisors.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC STBGP Resolution 19/20.01
B) 2018/19 STBGP Exchange Apportionment and Allocation
C) City of Placerville FY 2018/19 STBGP Exchange Recipient Agreement
D) EDCTC Resolution 10/11.16 RRSTP Policy



2828 Easy Street, Suite 1, Placerville, CA 95667 - edctc.org - 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.01

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2018/2019 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENT FOR THE CITY OF PLACERVILLE

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the western slope of El Dorado County; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the El Dorado County Transportation Commission, as the Regional Transportation Planning Agency, distributes the Surface Transportation Block Grant Program (STBGP) funds using the formula-based distribution policy adopted February 3, 2011 after an agreement is executed between EDCTC and the STBGP recipient; and

WHEREAS, the City of Placerville has executed the STBGP Exchange Recipient Agreement programming the funding to the Upper Broadway Bike Lanes from Schnell School Road to Point View Drive project; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission make the following apportionment and allocations for FY 2018/19 of \$283,160:

1. To the El Dorado County Transportation Commission for the Overall Work Program, including planning, programming, project monitoring, and matching grant funds in the amount of \$83,160.
2. To the City of Placerville for eligible STBGP use in the amount of \$200,000.

BE IT FURTHER RESOLVED, the El Dorado County allocation and agreement will be on the September 5, 2019 agenda after the agreement and projects have been approved by the Board of Supervisors. El Dorado County's allocation is \$548,437.

BE IT FURTHER RESOLVED, the Executive Director is authorized to sign the Agreement between EDCTC and the City of Placerville.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on August 1, 2019 by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (RURAL STBGP EXCHANGE)
FY 2018/19 APPORTIONMENT AND ALLOCATION

El Dorado County West Slope STBGP FY 2018/19 Allocation 831,597.00

Total Balance Available for Apportionment 831,597.00

FY 2018/19 ALLOCATIONS

EDCTC Rural STBGP Planning and Programming (10% of Rural STBGP Exchange Funds) 83,160.00

Regional Priority Project -

Subtotal 83,160.00

**Remaining Balance Available for Formulaic Distribution to:
EDC Department of Transportation and City of Placerville 748,437.00**

City of Placerville - 19.2% (9.6% of Eligible Road Miles x 2) of Available Balance or \$200,000 (whichever is greater)

<i>19.2% of Available Funds =</i>	<i>143,699.90</i>	<i>or Minimum \$200,000</i>
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200,000.00

EDC Department of Transportation - 80.8% of Available Balance or Balance of Remaining Funds 548,437.00

Total City of Placerville & El Dorado County Allocations 748,437.00

Total All Allocations 831,597.00

**AGREEMENT BETWEEN THE
EL DORADO COUNTY TRANSPORTATION COMMISSION
AND CITY OF PLACERVILLE FOR FY 2018/19
SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
EXCHANGE FUNDS**

This agreement is made on May 14, 2019 by and between the El Dorado County Transportation Commission, hereinafter referred to as “EDCTC,” and City of Placerville, hereinafter referred to as “STBGP Exchange Recipient.”

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, EDCTC has entered into agreement X19-6157(066) with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Surface Transportation Block Grant Program (STBGP) apportionment to Caltrans in exchange for fiscal year (FY) 2018/19 nonfederal State Highway Account funds; and

WHEREAS, EDCTC is authorized to use these exchanged funds (hereinafter STBGP Exchange Funds) to assist local agencies to promote projects which otherwise qualify for STBGP funds; and

WHEREAS, EDCTC is required to execute formal written agreements between EDCTC and STBGP Exchange Recipients and provide oversight of the program funds; and

WHEREAS, the FY 2018/19 STBGP Exchange funds will be paid to the City of Placerville per the formula based distribution policy adopted by the EDCTC on February 3, 2011 after approval by the El Dorado County Transportation Commission and execution of this agreement; and

WHEREAS, EDCTC is implementing this agreement and Exhibit A to perform contract management and oversight of the STBGP Exchange Funds; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The STBGP Exchange Recipient agrees to use the funds only for the STBGP Exchange eligible project(s) described in Exhibit A.
2. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Agreement, by means of approval by the EDCTC Board of a revised Exhibit A, which shall be designated by a date and number (e.g., “Exhibit A-1 (DATE)”).
3. The STBGP Exchange Recipient agrees to mention EDCTC’s role in funding the project in any press release or media event held by the STBGP Exchange Recipient at the beginning and completion of the construction phase of the STBGP funded project.
4. EDCTC agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other STBGP Eligible agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. The STBGP Exchange Recipient agrees to submit a status report to EDCTC by April 30 each year with the details of the STBGP funding by project on Exhibit A.
6. STBGP Exchange Recipient agrees to establish a special account within its Special Gas Tax Fund for the purpose of depositing therein all payments received from EDCTC pursuant to this agreement.
7. The STBGP Exchange Recipient agrees to have a City Council approved budget appropriation of the STBGP Exchange project(s) within three years of the date of this agreement. The expiration date of these funds will be five years from the date funds were allocated by the EDCTC. Failure to complete the STBGP Exchange project(s) within the five years shall allow EDCTC to request repayment from the STBGP Exchange Recipient and reprogram such Exchange Funds for other purposes.
8. COST PRINCIPLES
 - A. EDCTC and STBGP Exchange Recipient agree to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - B. STBGP Exchange Recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) STBGP Exchange Recipients shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - C. Any Fund expenditures for costs which STBGP Exchange Recipient has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment to EDCTC and Caltrans. The implementation of the Supercircular will cancel 49 CFR Part 18.
9. THIRD PARTY CONTRACTING
 - A. STBGP Exchange Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
 - B. STBGP Exchange Recipient agrees that any subcontract or agreement entered into by STBGP Exchange Recipient using Funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel

and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 12, below.

- C. In addition to the above, the pre-award requirements of third party contractor/consultants with STBGP Exchange Recipient shall be consistent with Local Program Procedures as published by Caltrans.

10. ACCOUNTING SYSTEM

STBGP Exchange Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of STBGP Exchange Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for project payments.

11. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of STBGP Exchange Recipient's contracts with third parties, EDCTC, STBGP Exchange Recipient, STBGP Exchange Recipient's contractors and subcontractors and Caltrans shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for five years from the date of payment of Funds to STBGP Exchange Recipient. Caltrans, the California State Auditor, or any duly authorized representative of Caltrans or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and STBGP Exchange Recipient shall furnish copies thereof if requested.

12. TRAVEL AND SUBSISTENCE

Payments to STBGP Exchange Recipient for travel and subsistence expenses of STBGP Exchange Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State of California Department of Human Resources (Cal HR) rules. If the rates invoiced are in excess of those authorized Cal HR rates, then STBGP Exchange Recipient is responsible for the cost difference and any overpayments shall be reimbursed to EDCTC and Caltrans on demand.

13. PROJECT COMPLETION

STBGP Exchange Recipient agrees to provide to EDCTC a report summarizing total project costs and milestones for each project using this STBGP Exchange funding within sixty (60) days of completion.

14. TERMINATION DATE

This Agreement shall remain in effect for a period of five (5) years from the execution date of this Agreement.


IN WITNESS WHEREOF, EDCTC and STBGP Exchange Recipient execute this Agreement as follows:

EL DORADO COUNTY TRANSPORTATION COMMISSION


Woodrow Deloria
Executive Director

Date

STBGP Exchange Recipient:
CITY OF PLACERVILLE



M. Cleve Morris
City Manager



Date

EXHIBIT A

FY 2018/19

El Dorado County Transportation Commission
 Agreement # X19-6157 (066)
 Surface Transportation Block Grant Program - Exchange Funds

Allocation Approved to the City of Placerville on _____: \$200,000

Agency	Commission Approval Date	Fund Expiration Date	Project	Project Cost Estimate
City of Placerville			Upper Broadway Bike Lanes- Schnell School Road to Point View Drive (CIP #41508)	\$200,000
			Total	<u>\$200,000</u>



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<p>Councilmembers Representing City of Placerville Patty Borelli, Vice Chair Mark Acuna Carl Hagen Kathryn Mathews, Executive Director</p>	<p>Supervisors Representing El Dorado County John Knight, Chair Ray Nutting Jack Sweeney</p>
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RESOLUTION 10/11.16

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
 APPROVING THE POLICY FOR FORMULA-BASED DISTRIBUTION OF
 RURAL REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS**

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, Caltrans exchanges Federal RSTP Funds for State Funds for EDCTC as a Rural Regional Transportation Planning Agency; and

WHEREAS, it is the responsibility of the El Dorado County Transportation Commission, in accordance with Caltrans Local Assistance Program Guidance, as the Regional Transportation Planning Agency (RTPA) receiving an apportionment of Rural RSTP funding, to “provide application rules for project listings” in our jurisdiction; and

WHEREAS, EDCTC and partner jurisdictions have developed a method for formula-based distribution of Rural RSTP Funds; as follows;

- To EDCTC for Overall Work Program, including: planning, programming, project monitoring, and grant matching funds, up to a maximum of 10% of available RSTP; and
- To a regional project, as determined by EDCTC jurisdictions, annually, when applicable; and
- To the City of Placerville utilizing 2 times the City’s RSTP Eligible centerline mileage, applied as a percentage to available funds, or \$200,000, whichever is greater; and
- To the El Dorado County Department of Transportation, all remaining funds; and

WHEREAS, the formula shall be applied annually upon EDCTC’s receipt of estimated or actual funding levels for Rural RSTP; and

WHEREAS, the policy shall be reviewed every ten years, or upon incorporation of a new jurisdiction, or at the request of the City of Placerville, El Dorado County, or El Dorado County Transit Authority; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the policy for formula-based distribution of Rural RSTP funding.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on February 3, 2011, by the following vote:

AYES: Acuna, Borelli, Briggs, Hagen, Knight, Nutting, Sweeney
NOES: None
ABSTAIN: None
ABSENT: None



Patty Borelli, Chairperson

Attest:


Joni G. Rice, Secretary to the Commission

CONSENT CALENDAR**STAFF REPORT**

DATE: AUGUST 1, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: FINAL EL DORADO COUNTY AND CITY OF PLACERVILLE SENATE BILL 743 IMPLEMENTATION PLAN

REQUESTED ACTION

Accept the Final El Dorado County and City of Placerville SB 743 Implementation Plan.

BACKGROUND

Senate Bill (SB) 743, signed into law in 2013, requires that local, regional, and state agencies move away from vehicle delay and level of service (LOS) as the metric used to evaluate impacts under the California Environmental Quality Act (CEQA). SB 743 placed the responsibility on the State Office of Planning and Research (OPR) to determine a new metric to be used in the CEQA analysis. OPR has done so through the identification of Vehicle Miles Travelled (VMT) as the new metric to be used. This recommendation would require that VMT per-capita, per-employee, and per-service population be considered for analysis of transportation and land use projects. Regulatory changes to the CEQA Guidelines that implement SB 743 were approved on December 28, 2018. July 1, 2020 is the statewide implementation date and agencies may opt-in to use of new metrics prior to that date.

To assist the City of Placerville and El Dorado County with implementation of these new requirements, on March 1, 2018 EDCTC entered into a professional services agreement with Fehr & Peers to perform work on the El Dorado County and City of Placerville SB 743 Implementation Plans (the Plans). Since March 1, 2018 EDCTC has facilitated multiple working meetings with the City of Placerville and El Dorado County staff. EDCTC has been working closely with the City of Placerville, El Dorado County, and Fehr & Peers completing the tasks within the scope of work to assist each jurisdiction with the transition to using VMT as the transportation impact metric to be used for CEQA review.

DISCUSSION

Fehr & Peers has been working in direct partnership with El Dorado County and the City of Placerville transportation staff and traffic engineers to review the existing General Plan policies, travel demand model metrics, and other technical elements. The project team used this information to develop VMT estimates by Community Region using both the County travel demand model and the SACOG SACSIM model. This information helped establish a baseline VMT, VMT assessment tool, and VMT thresholds memo. On June 6, 2019 the Draft SB 743 Implementation Plans were presented to EDCTC.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: Final El Dorado County and City of Placerville Senate Bill 743 Implementation Plans
The Final Plan is available on the EDCTC website: <https://www.edctc.org/current-projects>

PRESENTATION ITEM**STAFF REPORT**

DATE: AUGUST 1, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: DRAFT COUNTY LINE MULTI-MODAL TRANSIT CENTER STUDY

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

On November 4, 2016 EDCTC submitted an application to Caltrans for a Fiscal Year 2017-2018 Sustainable Transportation Planning Grant to fund the County Line Multi-Modal Transit Center Study. On April 21, 2017 Caltrans notified EDCTC that the County Line Multi-Modal Transit Center Study had been selected for funding in Fiscal Year 2017/18 with an award of \$100,000. EDCTC and the El Dorado County Transit Authority (EDCTA) provided more than the required match and with the additional funding staff determined to utilize \$10,000 of the match to increase the contract amount from \$100,000 to \$110,000 in order to increase the funding level for key tasks such as public outreach and traffic analysis.

On November 2, 2017, the EDCTC Board authorized the Executive Director to enter into a professional services agreement between EDCTC and Fehr & Peers to develop the County Line Multi-Modal Transit Center Study for a not-to-exceed amount of \$110,000. The contract was fully executed on November 30, 2017. On February 1, 2018 the EDCTC Board ratified 21 groups and entities to be represented on the County Line Multi-Modal Transit Center Study Stakeholder Advisory Committee (SAC).

DISCUSSION

As the regional planning agency for the western slope of El Dorado County, EDCTC plans for all modes of transportation, including transit. On January 24, 2018, the project kickoff meeting was held at EDCTC with staff from El Dorado County Transit Authority (El Dorado Transit), El Dorado County DOT, Caltrans, EDCTC, and Fehr & Peers. The study built off of the work already done in the 2013 El Dorado Hills Transit Needs Assessment and US 50 Corridor Operations Plan, 2014 Western El Dorado County Short and Long Range Transit Plan, and 2017 Park and Ride Master Plan.

To facilitate public participation in the project several public meetings were held in El Dorado Hills during the last year. A community open house was held on May 17, 2018 at the El Dorado Hills CSD Pavilion to provide an update on the County Line Multi-Modal Transit Center Study and an opportunity for community members to provide input on potential site-locations, first and last mile access, and possible transit center amenities.

A second community open house was held on November 27, 2018 at Silva Valley Elementary School to present the public with an update on the progress made with the County Line Multi-Modal Transit Center Study since the first open house and to provide community members with an opportunity to provide input on six potential site locations for a new transit center, understand the site evaluation process that identified those six sites, and share information regarding their current travel behavior and expected future travel behavior.

Two Stakeholder Advisory Committee (SAC) meetings were also held in El Dorado Hills to work directly with interested stakeholders and partner agencies on development of the study and to review potential transit center sites and site amenities. The two SAC meetings were held on:

- April 5, 2018 at the El Dorado Hills CSD Pavilion
- May 30, 2019 at the El Dorado Hills Fire Station 85 on Wilson Boulevard

EDCTC and El Dorado Transit staff also attended the December 12, 2018 meeting of the El Dorado Hills Area Planning Advisory Committee (APAC) at the El Dorado Hills CSD Pavilion to provide an overview of the study and answer questions about the six potential site locations the study identified for a new transit center in El Dorado Hills.

Technical Advisory Committee (TAC) meetings were also held to ensure ongoing agency coordination during the planning effort. TAC members include El Dorado Transit, El Dorado County, El Dorado Hills CSD, Capital Southeast Connector, EDCTC, and Sacramento Regional Transit.

Based on comments received during the two public workshops, two SAC meetings, APAC meeting and TAC meetings, the Draft County Line Multi-Modal Transit Center Study was prepared and subsequently released for agency and public comment on July 3, 2019.

Fehr & Peers Project Manager Adrian Engel will provide an overview of the Draft County Line Multi-Modal Transit Center Study.

Approved for Agenda:

Woodrow Deloria, Executive Director

(The Draft Study is available on the EDCTC website: <https://www.edctc.org/transitcenterstudy> and in the EDCTC office.)

PRESENTATION ITEM

STAFF REPORT

DATE: AUGUST 1, 2019

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: JERRY BARTON, *SENIOR TRANSPORTATION PLANNER*
 DAN BOLSTER, *SENIOR TRANSPORTATION PLANNER*
 MARTIN CLARK, *PROJECT MANAGER, CALTRANS DISTRICT 3*

SUBJECT: AUGUST 2019 PROJECT MONITORING REPORT

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

In order to identify regional transportation project delivery issues and challenges, EDCTC staff performs Planning, Programming, and Monitoring (PPM) duties for regionally significant projects in the EDCTC region. These PPM duties are conducted in collaboration with the El Dorado County Department of Transportation, City of Placerville Engineering Division, El Dorado Transit Authority, the Sacramento Area Council of Governments, and the Caltrans Department of Local Assistance.

DISCUSSION

The report includes projects funded with State Transportation Improvement Program, State Highway Operations and Protection Program, the Road Repair and Accountability Act of 2017 (Senate Bill 1) Programs, Congestion Mitigation and Air Quality, Surface Transportation Block Grant Program, Active Transportation Program, Highway Improvement Program, Local Transportation Fund, Bicycle/Pedestrian funds, as well as regionally significant projects funded with local funds, such as Traffic Impact Mitigation fees.

The report includes “project status symbols” to indicate whether a project:

- Is within current cost and schedule ✓
- Has potential cost and/or schedule impacts ?
- Has known cost and/or schedule impacts X

As a result of discussions between members of the El Dorado County Board of Supervisors, the public, Caltrans, and EDCTC staff about the need for the public to have ready access to information about Caltrans’ State Highway Operations and Protection Program (SHOPP) projects in El Dorado County, the report contains a map and information detailing Caltrans’ SHOPP projects in El Dorado County. The report also contains a spreadsheet that shows current grant-funded projects and studies.

Staff will provide the Commission with a brief oral summary of the Project Monitoring Report.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: August 2019 Project Monitoring Report (*provided under separate cover*)

BUSINESS ITEM**STAFF REPORT**

DATE: AUGUST 1, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2019/2020 FUNDING ALLOCATION PROJECT LIST

REQUESTED ACTION

Adopt Resolution 19/20.02 (Attachment A) allocating Senate Bill 1 State of Good Repair 2019/20 Funds to the El Dorado County Transportation Commission.

BACKGROUND

On April 28, 2017 Governor Brown signed Senate Bill (SB) 1 (Chapter 5, Statutes of 2017), known as the Road Repair and Accountability Act of 2017. Senate Bill 1 will provide approximately \$54 billion in new transportation funding over the next ten years to repair highways, bridges, and local roads, to make strategic investments in congested, commute, and freight corridors, and to improve transit service. Senate Bill 1 includes the State of Good Repair (SGR) Program which is an investment in public transit that provides approximately \$105 million annually to the State Transit Assistance Account. The goal of the State of Good Repair Program is to provide funding for capital assistance to rehabilitate and modernize California's existing local transit systems.

The SGR Program is funded from a portion of a new Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. A portion of the fee is transferred to the State Controller's Office (SCO) for the SGR program. The SCO allocates SGR funds under the State Transit Assistance Program formula to eligible agencies pursuant to Public Utilities Code (PUC) Section 99312.1. Half of the funds are allocated according to population under PUC Section 99313 and half are allocated according to transit operator revenues under PUC Section 99314.

Each year the SCO publishes estimated fiscal year SGR funding levels per PUC 99313 and 99314 according to population and farebox revenues. Per PUC Section 99312.2(c), the only entities eligible to receive direct allocations from the SCO under Sections 99313 and 99314 shall be transportation planning agencies, county transportation commissions, and the San Diego Metropolitan Transit Development Board. EDCTC, as a transportation planning agency and transportation commission, is eligible to receive direct allocations from the SCO under Sections 99313 and 99314. As a bus transit operator El Dorado County Transit Authority is an eligible sub-recipient.

EDCTC as the recipient agency must submit a list of proposed SGR projects to Caltrans prior to receiving an apportionment of SGR funds in a given fiscal year. Each project proposal must include a description and location of the project, a proposed schedule for the project's completion, the estimated useful life of the improvement, and the sub-recipient. Caltrans reviews the project list to ensure it meets the requirements of the SGR Program and then provides the SCO with a list of eligible recipients with approved project lists. The SCO issues and releases PUC Sections 99313 and 99314 payments to the eligible recipient's County Treasurer's Office on a quarterly basis. Each county is expected to sub-allocate the funding pursuant to PUC 99314 to the applicable transit operator according to the amounts provided by the SCO and instructions provided by EDCTC.

DISCUSSION

On January 31, 2019, the State Controller's Office provided the following estimate of the amount of SGR funds available to be allocated to EDCTC in FY 2019-20:

- PUC 99313: \$226,552
- PUC 99314: \$16,247
- Total Allocation: \$242,799

Pursuant to PUC 99312.19d0(1), prior to receiving an apportionment of the SGR monies from the SCO for FY 2019-20, EDCTC must submit to Caltrans a list of projects proposed to be funded with the SGR funds. The SGR Program project list must be submitted to Caltrans by September 1, 2019 for EDCTC to be eligible to receive FY 2019/20 SGR funding. The project list shall include the following:

- A cover letter on agency letterhead with the original signature of the Executive Director authorizing and approving the list of projects for funding.
- A signed and dated board resolution authorizing the list of projects for SGR funding commitment.
- A proposed list of projects to utilize at a minimum the estimated amount of funding available to the agency for the upcoming fiscal year.

The proposed list of projects must include the following information:

1. Project Title
2. Proposed Project Description
3. Proposed Project Schedule
4. Project Location
5. Estimated Project Cost by Fiscal Year
6. Estimated Useful Life of the Improvement
7. Description of Projected Benefit Outcome

EDCTC, in consultation with El Dorado County Transit Authority, identified the following two projects to be funded with FY 2019-20 SGR funds:

Project Title	Project Description	Project Start Date	Project Completion	2019-20 SGR Costs 99313	2019-20 SGR Costs 99314
Preventative Maintenance	Preventative Fleet Maintenance	7/1/2019	6/30/2020	\$226,552	\$16,247
Vehicle Replacement	Local Fixed Route Bus Replacement	1/1/2019	1/1/2023	\$0	\$0

While El Dorado County Transit Authority plans to expend all of the FY 2019/20 SGR funds on the Preventative Fleet Maintenance project, the Local Fixed Route Bus Replacement project is included on the project list to provide flexibility expending the SGR funds if necessary. Pending the EDCTC Board's approval of the proposed SGR list of projects, EDCTC staff will coordinate with El Dorado County Transit Authority staff to complete Caltrans' Project List Template and submit it with the signed cover letter and signed and dated EDCTC Board Resolution to Caltrans by September 1, 2019.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments A: EDCTC Resolution 19/20.02



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Appointed by the Placerville City Council: Patty Borelli, Michael Saragosa, Dennis Thomas

Appointed by the El Dorado County Supervisors: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.02

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2019/2020 STATE OF GOOD REPAIR LIST OF PROJECTS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, on April 28, 2017 Governor Brown signed Senate Bill (SB) 1(Chapter 5 Statues of 2017), known as the Road Repair and Accountability Act of 2017; and

WHEREAS, SB 1 includes the State of Good Repair (SGR) Program which is an investment in public transit that provides approximately \$105 million annually to the State Transit Assistance Account; and

WHEREAS, EDCTC as the Eligible Recipient is responsible to receive, allocate, sub-allocate, administer, and report on SGR funds; and

WHEREAS, the SGR Program Guidelines require EDCTC to submit to the California Department of Transportation by September 1, 2019 a list of all projects proposed to be funded with the Fiscal Year 2019/20 SGR apportionment made available to the region per Public Utilities Code (PUC) 99313 and 99314; and

WHEREAS, EDCTC consulted with the sole transit operator in the EDCTC region, the El Dorado County Transit Authority (EDCTA), to identify two projects, *Preventative Maintenance* and *Vehicle Replacement* to comprise the list of proposed projects to be funded with the Fiscal year 2019/20 apportionment made available to the region per PUC 99313 and 99314; and

WHEREAS, EDCTC determined that the *Preventative Maintenance* and *Vehicle Replacement* projects are consistent with the 2015-2035 El Dorado County Regional Transportation Plan, the SGR Program Guidelines, and are eligible SGR Program projects.

NOW, THEREFORE, BE IT RESOLVED, the El Dorado County Transportation Commission authorizes *Preventative Maintenance* and *Vehicle Replacement* as the list of projects for funding with Fiscal Year 2019/20 SGR apportionment made available to the region per Public Utilities Code (PUC) 99313 and 99314.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the EDCTC Executive Director will submit to the California Department of Transportation by September 1, 2019 the authorized list of projects to be funded with the Fiscal Year 2019-20 SGR apportionment made available to the region per Public Utilities Code (PUC) 99313 and 99314.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission's governing body at the regular meeting held on August 1, 2019, by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

BUSINESS ITEM**STAFF REPORT**

DATE: AUGUST 1, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
**SUBJECT: PROFESSIONAL SERVICES AGREEMENT: 2020-2040 REGIONAL
TRANSPORTATION PLAN ENVIRONMENTAL IMPACT REPORT**

REQUESTED ACTION

Authorize the Executive Director to enter into a professional services agreement between EDCTC and DeNovo Planning Group, to develop the 2020-2040 Regional Transportation Plan Environmental Impact Report for a not-to-exceed amount of \$99,425.46.

BACKGROUND

State law requires each RTPA to adopt and submit an updated Regional Transportation Plan (RTP) to the California Transportation Commission (CTC) and the Department of Transportation (Caltrans) not less than every five years in non-urban regions. RTPs are planning documents developed by RTPAs in cooperation with Caltrans and other stakeholders, including transportation system users. The purpose of the RTP is to establish regional goals, identify present and future needs, deficiencies and constraints, analyze potential solutions, estimate available funding, and propose investments.

EDCTC staff is currently updating the RTP, with the RTP scheduled for adoption in September 2020. The RTP Guidelines (GC Section 65080) state the RTP shall include a Policy Element, an Action Element, and a Financial Element. The Draft Policy Element will be considered for approval by the Commission at their September 2019 meeting, and EDCTC staff is in the latter stages of completing the Action and Financial Elements.

Protection of the environment is an important public policy goal and it is an important aspect of public acceptance during project delivery, therefore, best regional planning practices seek to plan and implement transportation projects that avoid or minimize environmental impacts. The RTP and any subsequent revisions, amendments, or updates shall be in compliance with the CEQA, which states that an EIR will be prepared if an action will have a significant effect on the environment.

The RTP planning document as well as the projects therein are considered projects under CEQA. Subsequent RTP amendments or updates are discretionary actions that can also trigger CEQA compliance. As defined in CEQA statute section 21065, a project means "an activity which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and which is any of the following: (a) An activity directly undertaken by any public agency or (b) An activity undertaken by a person which is supported, in whole or in part, through contracts, grants, subsidies, loans, or other forms of assistance from one or more public agencies".

Many RTPAs prepare a program EIR to analyze the environmental impacts of implementing their RTP. The purpose of the program EIR is to enable the RTPA to examine the overall effects of the RTP i.e. broad policy alternatives, program wide mitigation, growth inducing impacts and cumulative impacts can be considered at a time when the agency has greater flexibility to avoid unnecessary adverse environmental effects. Additionally, the RTP EIR should be crafted in such a manner that allows for environmental documents subsequently prepared for the individual projects to tier off of the program EIR to streamline the process.

DISCUSSION

EDCTC staff distributed the Request for Proposals (RFP) for the 2020-2040 Regional Transportation Plan Environmental Impact Report on May 24, 2019. Notice of the RFP was distributed via email to several consultants, a consultant distribution center, was published in the Mountain Democrat, and was made available online via Facebook and the EDCTC website. Staff received two proposals by the July 2, 2019 deadline, from DeNovo Planning Group and Dudek. Each proposal was evaluated according to the criteria specified in the RFP by EDCTC staff as well as staff from EDCTC's planning partners.

The evaluation criteria utilized are as follows:

- Understanding the purpose and requirements of the California Environmental Quality Act (CEQA), Regional Transportation Plans and Environmental Impact Reports.
- Familiarity with the project area and the type of issues and problems associated with the project.
- Ability to meet the project's goals and objectives.
- Approach to be followed and the tasks to be performed, including detailed steps, resources required, and proposed project schedule.
- Qualifications, specific experience, and technical competence of the personnel to be assigned to this contract.

Based upon the proposal review and interviews conducted on July 11, 2019, staff recommends DeNovo Planning Group for this contract. Key factors considered by the review panel in making this recommendation are as follows:

- The firm has extensive experience in the development of Regional Transportation Plan EIR's, specifically in counties similar in size and geography to El Dorado County.
- The firm has a very strong understanding of the issues and concerns relative to the El Dorado County Regional Transportation Plan EIR including matters related to air quality, agricultural resources, biology, climate adaptation and resilience, land use and water resources.
- The firm is providing a highly-qualified project team, including subconsultants Aim Consulting for Public Outreach, and Fehr and Peers for performance measurement support related to the RTP, traffic modeling and SB 743 compliance.
- The firm provided a scope of work that detailed the steps and approach for timely completion of tasks necessary to deliver a quality process and product.

Steve McMurtry will serve as project manager for the 2020-2040 Regional Transportation Plan Environmental Impact Report. Mr. McMurtry is a highly competent project manager who has extensive experience providing environmental services to RTPAs throughout California. A Principal and founder of DeNovo Planning Group located in El Dorado Hills, Mr. McMurtry will serve as EDCTC's point of contact for the project. His environmental experience encompasses field research, public outreach, mitigation development, document writing, permitting, and he has served as an expert witness for CEQA.

DeNovo provided a cost estimate of \$99,425.46 to complete the EIR scope of work. The EDCTC Overall Work Program (OWP) and budget for fiscal year 2019/20 includes \$100,000 for an environmental consultant to complete the RTP EIR.

Approved for Agenda:

Woodrow Deloria, Executive Director

Note: Copies of the Request for Proposals and the proposals received are available for review at the EDCTC office.