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Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Woodrow Deloria, Executive Director

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## ACTION MINUTES

Regular Meeting, Thursday, September 7, 2023, 2:00 PM

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### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Clerici called the meeting to order at 2:01 PM and Commissioner Neau led the Pledge of Allegiance.

ATTENDANCE: Chair Clerici, Commissioners Hidahl, Neau, Parlin, Saragosa, Turnboo, Caltrans Ex Officio Jenna Matsumoto and South Lake Tahoe Ex Officio Cody Bass. ABSENT: Vice Chair Thomas

### ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

**ACTION: Commissioner Parlin made a motion to adopt the agenda and to approve or adopt items 1-2 on the Consent Calendar. The motion was seconded by Commissioner Hidahl which carried as follows:**

**MOTION/SECOND: Parlin/Hidahl**

**AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Turnboo**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Thomas**

1. MINUTES FOR THE AUGUST 3, 2023, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 3, 2023, Commission meeting.

2. JULY 2023 CHECK REGISTER

REQUESTED ACTION: Receive and file the July 2023 Check Register.

### OPEN FORUM

There was no public comment.

### BUSINESS ITEMS

3. AMEND APPENDIX A AND APPENDIX B JOB DESCRIPTIONS FOR THE EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION AND ADMINISTRATIVE SERVICES OFFICER OF THE EDCTC PERSONNEL POLICIES AND PROCEDURES MANUAL

REQUESTED ACTION: Approve draft amendments to Appendix A and Appendix B Job Descriptions for the Executive Assistant/Secretary to the Commission and the Administrative Services Officer of the El Dorado County Transportation Commission Personnel Policies and Procedures Manual.

There were no public comments received.

**ACTION: Commissioner Parlin made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:**

**MOTION/SECOND: Parlin/Turnboo**

**AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Turnboo**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Thomas**

4. SURFACE TRANSPORTATION BLOCK GRANT PROGRAM RE-PROGRAMMING AND TRANSPORTATION DEVELOPMENT ACT BICYCLE PEDESTRIAN FUNDS PROGRAMMING

REQUESTED ACTION: Adopt Resolution 23/24.04 reprogramming \$500,000 in Urban Surface Transportation Block Grant Program funds from the Ponderosa Interchange Project and Resolution 23/24.05 programming \$200,000 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle funds to El Dorado County Department of Transportation for the Pony Express Trail Bicycle and Pedestrian Improvements Project.

Public comment received from El Dorado County Transportation Director Martinez.

**ACTION: Commissioner Saragosa made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Parlin which carried as follows:**

**MOTION/SECOND: Saragosa/Parlin**

**AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Turnboo**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Thomas**

INFORMATION ITEM

5. SEPTEMBER 2023 PROJECT MONITORING REPORT

REQUESTED ACTION: None. This item is for information only.

Public comment received from El Dorado County Transportation Senior Civil Engineer John Balzer.

EXECUTIVE DIRECTOR'S REPORT

Public comment received from Jerry Visman.

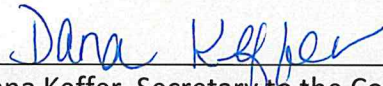
SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 4:03pm.

The next regular meeting is scheduled for 2:00pm on October 5, 2023, at 330 Fair Lane Placerville, California.

The September 7, 2023, Action Minutes were approved  
by the Commission at the October 5, 2023,  
Commission meeting.



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Dana Keffer, Secretary to the Commission