



TECHNICAL ADVISORY COMMITTEE

AGENDA

Monday, March 25, 2024, 1:30 PM

To join the meeting:

The virtual meeting access information will be emailed.

DRAFT COMMISSION AGENDA REVIEW

CONSENT CALENDAR

- 1.** MINUTES FOR THE MARCH 7, 2024, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 7, 2024, Commission meeting.
- 2.** FEBRUARY 2024 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the February 2024 Check Register.
- 3.** TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND CONTINGENCY POLICY (KEFFER)
REQUESTED ACTION: Approve the revised maximum amount in the Transportation Development Act Local Transportation Fund Contingency Policy to \$4,000,000 and a one-time contribution of \$2,000,000 in Fiscal Year 2024/25.
- 4.** REVISED TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, STATE OF GOOD REPAIR FUNDS, AND REVISED CLAIM FOR EL DORADO TRANSIT (KEFFER)
REQUESTED ACTION: Adopt Resolution 23/24.14 approving the Revised Transportation Development Act Fiscal Year 2023/24 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, State of Good Repair Funds, and revised claim for El Dorado Transit.
- 5.** CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2023/24 FUNDING ALLOCATION (BOLSTER)
REQUESTED ACTION: Adopt Resolution 23/24.15 allocating \$491,690 in Fiscal Year 2023/24 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority.
- 6.** EL DORADO COUNTY TRANSPORTATION COMMISSION REVISED STATE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM EXCHANGE FUNDING FORMULA-BASED DISTRIBUTION POLICY (DELORIA)
REQUESTED ACTION: Adopt Resolution 23/24.12, approving the El Dorado County Transportation Commission formula-based distribution policy for Surface Transportation Block Grant Program Exchange Funding to El Dorado County Transportation Commission, El Dorado County, and the City of Placerville.
- 7.** ESTABLISH TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND DISTRIBUTION (DELORIA)
REQUESTED ACTION: Adopt Resolution 23/24.13, approving the El Dorado County Transportation Commission distribution policy for the Transportation Development Act Local Transportation Fund for El Dorado County Transportation Commission and the El Dorado County Transit Authority.

BUSINESS ITEM

- 8.** TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM FISCAL YEAR 2024/25 AND ZERO EMISSION TRANSIT CAPITAL PROGRAM FISCAL YEARS 2024/25 – 2026/27 FUNDING ALLOCATION (BOLSTER)
REQUESTED ACTION: Adopt Resolution 23/24.16 allocating \$9,108,041 in Fiscal Year 2024/25 Transit and Intercity Rail Capital Program Funds and \$545,145 in Fiscal Years 2024/25 – 2026/27 Zero Emission Transit Capital Program Funds to the El Dorado County Transit Authority.
- 9.** SURFACE TRANSPORTATION BLOCK GRANT PROGRAM RE-PROGRAMMING (BARTON)
REQUESTED ACTION: Adopt Resolution 23/24.17 reprogramming \$974,627 in Urban Surface Transportation Block Grant Program funds from the Meder Road Overlay Project to El Dorado County Department of Transportation for the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project.

MEMBER SHARING**ADJOURNMENT**

The next TAC meeting is scheduled for April 22, 2024.

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 4, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: MARCH 7, 2024 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the March 7, 2024 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: March 7, 2024 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, March 7, 2024, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Thomas called the meeting to order at 2:06 PM and Commissioner Yarbrough led the Pledge of Allegiance.

ATTENDANCE: Chair Thomas, Vice Chair Neau, Commissioners Hidahl, Parlin, Turnboo, Yarbrough, and Caltrans Ex Officio Alex Fong. ABSENT: Commissioner Clerici and South Lake Tahoe Ex Officio Cody Bass.

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Commissioner Parlin made a motion to adopt the agenda and to approve or adopt items 1-5 on the Consent Calendar. The motion was seconded by Commissioner Yarbrough which carried as follows:

MOTION/SECOND: Parlin/Yarbrough

AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici

1. MINUTES FOR THE FEBRUARY 1, 2024, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 1, 2024, Commission meeting.

2. JANUARY 2024 CHECK REGISTER

REQUESTED ACTION: Receive and file the January 2024 Check Register.

3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2023/24 REPORT

REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2023/24 July-December Report.

4. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS

REQUESTED ACTION: None. This item is for information only.

5. CAPITAL AREA REGIONAL TOLLING AUTHORITY REPRESENTATIVE

REQUESTED ACTION: Designate the Executive Director as a non-voting delegate to represent El Dorado County Transportation Commission on the Capital Area Regional Tolling Authority until such time that a toll facility is planned for El Dorado County triggering El Dorado County Transportation Commission to designate a Commissioner to serve as a voting member.

OPEN FORUM

There were no public comments received.

BUSINESS ITEMS6. PROFESSIONAL SERVICES AGREEMENT: FISCAL AND COMPLIANCE AUDIT SERVICES

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with Richardson & Company, LLP for fiscal and compliance audit services for a term of five years.

There were no public comments received.

ACTION: Commissioner Hidahl made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Hidahl/Turnboo

AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici

7. FISCAL YEAR 2023/24 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 3

REQUESTED ACTION: Adopt Resolution 23/24.11, approving the Fiscal Year 2023/24 Overall Work Program and Budget, Amendment 3.

There were no public comments received.

ACTION: Vice Chair Neau made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Neau/Turnboo

AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici

8. DRAFT SACRAMENTO AREA COUNCIL OF GOVERNMENTS AND EL DORADO COUNTY TRANSPORTATION COMMISSION MEMORANDUM OF UNDERSTANDING

REQUESTED ACTION: Approve the Draft Memorandum of Understanding between Sacramento Area Council of Governments and El Dorado County Transportation Commission.

Public comment was received from Erik Johnson of SACOG.

ACTION: Commissioner Parlin made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Neau which carried as follows:

MOTION/SECOND: Parlin/Neau

AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici

9. EL DORADO COUNTY TRANSPORTATION COMMISSION REVISED SURFACE TRANSPORTATION BLOCK GRANT PROGRAM EXCHANGE FUNDING FORMULA-BASED DISTRIBUTION POLICY
 REQUESTED ACTION: By motion, approve the El Dorado County Transportation Commission formula-based distribution policy as outlined in Draft Resolution 23/24.12 for Surface Transportation Block Grant Program Exchange Funding to the El Dorado County Transportation Commission, El Dorado County, and the City of Placerville.

Public comment was received from R. Martinez, El Dorado County Director of Transportation.

ACTION: Commissioner Yarbrough made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Hidahl which carried as follows:

MOTION/SECOND: Yarbrough/Hidahl

AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici

10. ESTABLISH TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND DISTRIBUTION POLICY
 REQUESTED ACTION: By motion, approve the El Dorado County Transportation Commission distribution policy for the Transportation Development Act Local Transportation Fund for the El Dorado County Transportation Commission and the El Dorado Transit Authority as outlined in Draft Resolution 23/24.13.

Public comment was received by M. Ocenosak, Certified Public Account with Roberts & Co., Inc.

ACTION: Commissioner Turnboo made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Neau which carried as follows:

MOTION/SECOND: Turnboo/Neau

AYES: Hidahl, Neau, Parlin, Thomas, Turnboo, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici

INFORMATION ITEM

11. MARCH 2024 PROJECT MONITORING REPORT
 REQUESTED ACTION: None. This item is for information only.

Public comment was received from M. Smeltzer, El Dorado County Department of Transportation Deputy Director of Engineering.

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:33pm.

The next regular meeting is scheduled for 2:00pm on April 4, 2024, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 4, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, FISCAL OFFICER
SUBJECT: FEBRUARY 2024 CHECK REGISTER

REQUESTED ACTION

Receive and file the February 2024 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes payments that merit further explanation:

- Extreme Towing*..... \$13,402.16
January 2024 professional services for the Freeway Service Patrol Program, Work Element 130.
The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.
- DKS Associates*..... \$8,589.73
January 2024 professional services for the Wildfire Evacuation Preparedness Plan, Work Element 265. The contract was approved at the March 3, 2022, EDCTC meeting.
- DKS Associates*..... \$4,100.98
January 2024 public outreach services for the Wildfire Evacuation Preparedness Plan, Work Element 265SHA. The contract was approved at the March 2, 2023, EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: February 2024 Check Register

**El Dorado County Transportation Commission
Check Register
February 2024**

Date	Name	Payment	Memo
02/01/2024	Airespring	668.95	February 2024 Fiber Optic Internet
02/01/2024	Ameritas Life Insurance Corp.	630.40	February 2024 Dental
02/01/2024	Ameritas Life Insurance Corp.	78.88	February 2024 Vision
02/01/2024	Benefit Coordinators Corporation	232.66	February 2024 Life/Disability Premiums
02/01/2024	CalPERS Health	8,970.33	February 2024 Health Premiums
02/01/2024	De Lage Landen Financial Services	203.78	February 2024 Copy Machine Lease Payment
02/01/2024	RTS IT, Inc.	1,070.00	February 2024 ITCare Silver Service Plan
02/05/2024	Century Building Maintenance	500.00	January 2024 Building Maintenance
02/05/2024	Elan Financial Services - Visa DB	27.03	Office supplies
02/05/2024	Elan Financial Services - Visa DK	579.34	ADA Compliant Website, Office Phones, Misc Office Expense
02/05/2024	Elan Financial Services - Visa KT	107.89	Zoom Meetings and December Office Expenses
02/05/2024	Elan Financial Services - Visa WD	795.88	Airfare CaptoCap/SACOG Funding Group Meeting
02/05/2024	Roberts & Company, Inc.	495.00	January 2024 Accounting Oversight
02/07/2024	CalPERS Retirement System	4,187.27	February 2024 Contribution #1
02/07/2024	CalPERS Retirement System	473.83	February 2024 PEPRA Contribution #2
02/13/2024	Extreme Towing	13,402.16 *	January 2024 Freeway Service Patrol
02/13/2024	JS West Propane Gas	214.50	January 2024 Propane
02/21/2024	CalPERS Retirement System	4,187.27	February 2024 Contribution #2
02/21/2024	CalPERS Retirement System	497.28	February 2024 PEPRA Contribution #2
02/22/2024	Umpqua Bank	74.16	January 2024 Analyzed Checking Fee
02/27/2024	DKS Associates	8,589.73 *	January 2024 Wildfire Evac Preparedness
02/27/2024	DKS Associates	4,100.98 *	January 2024 Public Outreach -WF Evac Preparedness
02/27/2024	PG&E	438.55	01/11/24-02/11/24 Utilities
02/27/2024	Sharon Petersen	4,608.00	March 2024 Office Rent
02/27/2024	Sloan Sakai Yeung & Wong LLP	203.00	January 2024 Legal Services
	Total	<u>55,336.87</u>	

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 4, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
SUBJECT: TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND
CONTINGENCY POLICY

REQUESTED ACTION

Approve the revised maximum amount in the Transportation Development Act (TDA) Local Transportation Fund (LTF) Contingency Policy (Attachment A) to \$4,000,000 and a one-time contribution of \$2,000,000 in Fiscal Year (FY) 2024/25.

BACKGROUND

The TDA was enacted to improve existing public transportation services and encourage regional transportation coordination. The TDA LTF is derived from ¼ cent general sales tax. One of the requirements of the TDA is a Triennial Performance Audit (TPA). The TPA approved in 2013, recommended El Dorado County Transportation Commission (EDCTC) create a LTF Contingency Policy specifically for transit. The LTF Contingency Policy was recommended to set aside funds in the event there is a decline in the sales tax collected in the LTF or an unexpected financial need for transit services.

DISCUSSION

In 2014, EDCTC and El Dorado County Transit Authority (EDCTA) worked together to develop the LTF Contingency policy to set aside 3% of Transit's Article 4 allocation up to a maximum amount of \$500,000. On May 5, 2022, a revision to the policy was approved by the Commission, increasing the maximum amount to \$750,000 with a one-time contribution of \$250,000 to the contingency fund in FY 2022/23. On April 6, 2023, a revision to the policy was approved by the Commission, increasing the maximum amount to \$2,000,000 with a one-time contribution of \$1,250,000 to the contingency fund in FY 2023/24. After review of the fund balance that has accumulated in the LTF fund, Management of EDCTC and EDCTA are proposing increasing the maximum amount to \$4,000,000 and a one-time contribution of \$2,000,000 to the contingency fund in FY 2024/25. The LTF Contingency will provide a cushion to minimize the impact of a decline in revenue, an unexpected financial need, or replacement of the transit bus fleet with zero-emission buses.

Approved for Agenda



Woodrow Deloria, Executive Director

Attachment A: TDA LTF Contingency Policy



2828 Easy Street Suite 1, Placerville, CA 95667 | 530.642.5260 | www.edctc.org

Transportation Development Act
Local Transportation Fund Contingency Policy
Approved June 19, 2014
Revised May 5, 2022
Revised April 6, 2023
Revised April 4, 2024

A Local Transportation Fund (LTF) contingency account is allowed under the Transportation Development Act (TDA) as long as the correct procedures are followed in administering the fund, as set forth in Sections 6655.1 and 6655.5 of the Act.

Based on the April 2013 Triennial Performance Audit recommendation, El Dorado County Transportation Commission (EDCTC) has determined that a Local Transportation Fund (LTF) contingency for Transit shall be established and maintained. The fund shall be named "LTF Contingency."

The LTF Contingency shall be administered as follows:

TDA Compliance: EDCTC shall administer the LTF Contingency according to all applicable sections of the Transportation Development Act, including Sections 6655.1 and 6655.5.

Contingency Balance: The maximum fund balance in the LTF Contingency will be increased from \$2,000,000 to \$4,000,000 in FY 2024/25. The balance shall be evaluated annually when the prior year's fiscal audits are completed, the Auditor's estimate is known, and before the new budget is adopted.

Deposits: A one-time contribution of \$2,000,000 of the LTF Transit Article 4 allocation shall be deposited to the LTF Contingency to increase the balance to \$4,000,000 in FY 2024/25.

Eligible Withdrawals and Uses: The LTF Contingency shall be used for transit services, operating or capital, provided by El Dorado County Transit Authority (EDCTA) that have been funded through the annual transit claim process, when 1) actual LTF revenues fall short of LTF budget allocations, 2) extreme or unusual circumstances warrant an additional allocation.

Procedure for Claims: the LTF Contingency may be expended by one of two methods:

1) *Revenues Short of Allocation:* Upon the Board's review and concurrence, the EDCTC Executive Director may instruct the County Auditor to make a funds transfer to EDCTA if actual revenues fall short of EDCTC's estimated allocation for transit operations at fiscal year-end.

2) *Additional Allocation:* EDCTA may submit a written request to EDCTC, justifying and documenting the need for additional funds to ensure continuance of existing funded transit services, for the Board's consideration at a regular EDCTC meeting.

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 4, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
SUBJECT: REVISED TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, STATE OF GOOD REPAIR FUNDS, AND REVISED CLAIM FOR EL DORADO TRANSIT

REQUESTED ACTION

Adopt Resolution 23/24.14 (Attachment A) approving the Revised Transportation Development Act Fiscal Year (FY) 2023/24 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, State of Good Repair Funds, and revised claim for El Dorado Transit.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration (CDTFA), based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office (SCO) allocates the STA tax and the SGR revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarizes the estimates for FY 2023/24.

The LTF allocation purposes, in order of priorities, as identified by law, are as follows:

1. Transportation Development Act fund administration (by EDCTC and the County Auditor);
2. Planning and programming undertaken by EDCTC (up to 3% of the fund);
3. Pedestrian and bicycle projects (optional, up to 2% of the funds remaining, after administration and planning);
4. Public transportation operations (including new transit services that have been identified by the Commission as "unmet transit needs" that are "reasonable to meet"); and,
5. Other transportation purposes (including additional transit and bicycle facilities, and streets and roads). The Commission may only apportion (and subsequently may only approve claims for) "other transportation purposes" when all other uses of the funds, to the limits described above, have been exhausted.

EDCTC allocates the LTF funds, as determined by population, for the western slope region of El Dorado County and the Tahoe Regional Planning Agency allocates the LTF funds, as determined

by population, for the eastern slope of El Dorado County. For FY 2023/24, the County Auditor estimates EDCTC’s share of LTF revenues for apportionment available to program is \$7,448,828.00.

Administration, Planning, Programming

The County Auditor has estimated \$10,000.00 for administration from the estimated FY 2023/24 LTF revenue total. This amount is reimbursed to the County Auditor and is not included in EDCTC’s Overall Work Program.

The EDCTC FY 2023/24 Overall Work Program and Budget includes administration, planning, programming, and the annual payment to Sacramento Area Council of Governments (SACOG) for a total of \$754,358.74. EDCTC LTF funds are used throughout the work program to support planning and as a required local match for state and federal grant funds. Under the Commission’s Memorandum of Understanding with SACOG, EDCTC is obligated to allocate 2% of TDA funds for SACOG federal transportation planning and programming activities after administration and any non-motorized allocations. The SACOG allocation equals \$174,358.74 for FY 2023/24.

Non-Motorized – Pedestrian and Bicycle Facilities (Article 3)

State law offers EDCTC an option to apportion up to 2% of the LTF (after administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The Commission primarily uses these non-motorized funds to provide matching funds for federal and state grants, such as Congestion Mitigation and Air Quality and Active Transportation Program (ATP) grants. The 2023/24 allocation totals \$177,917.08.

Public Transportation – Transit (Article 4)

The El Dorado County Transit Authority notified the Commission staff that their claim for FY 2023/24 LTF funds will be \$7,293,578.18 for operating expenses.

At the end of FY 2022/23, the total deferred LTF allocation was \$2,739,339.00. The Revised Apportionment and Allocation adds the deferred LTF revenue to the FY 2023/24 amount available to EDCTA. The deferred LTF was claimed in FY 2022/23 but will be used for operations in FY 2023/24.

For FY 2023/24, the total amount available to EDCTA is \$7,293,578.18 in LTF and \$2,739,339.00 in FY 2022/23 deferred LTF allocations.

A Transit contingency of \$2,000,000.00 is retained in the LTF fund’s unreserved fund balance for transit’s future needs.

Other Transportation (Article 8)

No LTF funds remain available for Article 8 – Other Transportation purposes. If LTF funds were available for the fiscal year, the funds would be apportioned to the City of Placerville and the County of El Dorado by population for all purposes necessary and convenient to the development and operation of the public transportation system, including road rehabilitation, maintenance, and repair.

State Transit Assistance Funds (STA)

The revised total of FY 2023/24 STA funds available for the El Dorado County Transit Authority is summarized below:

FY 2023/24 revised estimate 99313 as of August 2023	\$2,150,021.00
FY 2023/24 revised estimate 99314 as of August 2023	<u>\$146,329.00</u>
Revised total to be paid to EDCTA as funds are received	\$2,296,350.00

State of Good Repair (SGR)

The estimated FY 2023/24 SGR funds available for the El Dorado County Transit Authority is \$297,741.00. Funds will be reimbursed to EDCTA after Commission approval of a claim for an approved SGR project.

Approved by:



Woodrow Deloria, Executive Director

- Attachments
- A: EDCTC Resolution 23/24.14
 - B: Revised Allocation and Apportionment for FY 2023/24 – LTF
 - C: Revised Allocation and Apportionment for FY 2023/24 – STA
 - D: Revised Allocation and Apportionment for FY 2023/24 – SGR
 - E: Revised 2023/24 Claim from EDCTA



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 23/24.14

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 APPORTIONMENT AND ALLOCATION FOR REVISED LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, STATE OF GOOD REPAIR FUNDS, AND REVISED CLAIM FOR EL DORADO TRANSIT

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from EDCTC; and

WHEREAS, the County Auditor issued a report of estimated revenues for LTF for Fiscal Year (FY) 2023/24 and the State Controller's Office issued a report of revised estimated revenues for STA and SGR Funds.

WHEREAS, the El Dorado County Transit Authority had deferred LTF revenue of \$2,739,339.00 at the end of FY 2022/23 and has submitted a revision to their FY 2023/24 claim.

NOW THEREFORE, BE IT RESOLVED, that EDCTC shall review the claims as they are received, approve same for the FY 2023/24 funds estimated to be available in the LTF, STA, and the SGR funds, and make the following allocations:

1. To the El Dorado County Auditor-Controller for administrative costs in the amount of \$10,000.00, per Section 99233.1.
2. To EDCTC for TDA administration and for planning and programming in the amount of \$754,358.74 per Section 99233.1 and 99233.2.

3. To be reserved by the El Dorado County Auditor's Office for future reimbursements to the City and County for pedestrian and bicycle facilities as programmed and claimed in the amount of \$177,917.08, per Sections 99233.3 and 99234.
4. A Transit contingency of \$2,000,000.00 is retained in the LTF fund's unreserved fund balance for transit's future needs.
5. To the El Dorado County Transit Authority (EDCTA) for Article 4 purposes, the total amount available of \$7,293,578.18, per Sections 99233.8, 99260(a), and 99262. At the end of FY 2022/23, the total deferred LTF allocation was \$2,739,339. The Revised Apportionment and Allocation adds the deferred LTF revenue to the FY 2023/24 amount available to EDCTA. The deferred LTF was claimed in FY 2022/23 but will be used for operations in FY 2023/24.
6. State Transit Assistance Funds – To EDCTA for STA Funds in the amount of \$2,296,350. The total allocation of \$2,296,350 is to be paid to EDCTA by the County Auditor as FY 2023/24 revenues are received and available for payment.
7. State of Good Repair Funds – To be reserved by the El Dorado County Auditor's Office for future reimbursements to EDCTA for SGR Funds in the estimated amount of \$297,741.00 plus interest. This allocation will be paid out after a reimbursement claim for an eligible project is approved by EDCTC.

BE IT FURTHER RESOLVED, EDCTC has requested that approved claims be paid in full, provided the funds are available.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

BE IT FURTHER RESOLVED, that the claimants are to be notified by EDCTC of action on their claims.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on April 4, 2024 by the following vote:

Vote Pending

Attest:

Wendy Thomas, Chairperson

Dana Keffer, Secretary to the Commission

<p>TRANSPORTATION DEVELOPMENT ACT (TDA) LOCAL TRANSPORTATION FUND (LTF) FINDINGS OF APPORTIONMENT</p>
<p>FY 2023/24 APPORTIONMENT AND ALLOCATION</p>

LTF AVAILABLE FOR ALLOCATION

Estimated 2023/24 LTF Receipts per El Dorado County Auditor	\$ 7,448,828.00
Estimated Fund Balance June 30, 2023	\$ 2,000,000.00
Estimated 2023/24 Interest Income	\$ 37,026.00
Less: County Auditor Fees (PUC Section 99233.1)	\$ (10,000.00)
 Total EDCTC Area Share	 \$ 9,475,854.00
Total balance for apportionment	
	<u>\$ 9,475,854.00</u>

CLAIMANT ALLOCATIONS

TDA Administration (PUC Section 99233.1)

EDCTC TDA Administration	\$ <u>295,724.38</u>	
TDA Administration subtotal		\$ 295,724.38

Planning / Programming (PUC Section 99233.2)

EDCTC Planning and Programming (up to 3% of Revenue)	\$ 284,275.62	
EDCTC Contribution to SACOG Federal Planning and Programming	\$ <u>174,358.74</u>	
<small>(Note: per 12/15/16 MOU between EDCTC and SACOG, equal to 2% of LTF Apportionment after Administration, Planning & Programming, Pedestrian & Bicycle Facilities, and Community Transit Services apportionment, if any)</small>		
Planning / Programming subtotal		\$ 458,634.36

Pedestrian and Bicycle Facilities-Discretionary (PUC Sections 99233.3 and 99234)

Bicycle and Pedestrian Facilities	\$ <u>177,917.08</u>	
<small>(Note: up to 2% of remaining funds after Administration and Planning/Programming)</small>		
Pedestrian / Bicycle Facilities subtotal		\$ 177,917.08

Public Transportation - Transit (Article 4) (PUC Sections 99233.8, 99260(a) and 99262)

EDCTA - Continuation of Existing Service	\$ 7,293,578.18	
EDCTA - Contingency	\$ 1,250,000.00	
EDCTA - Excess Carryover	\$ -	
Transit subtotal		\$ <u>8,543,578.18</u>

Other Transportation (Article 8) (PUC 99233.9, 99400(a), 99402 and 99407)

City of Placerville: 10,888 = 6.73% of total County population	\$ -	
El Dorado County Unincorporated: 151,012 = 93.27% of total County population	\$ -	
Other Transportation subtotal		\$ -

Total FY 2023/24 claimant allocations	\$ 9,475,854.00
	\$ -
Total Apportionment	<u>\$ 9,475,854.00</u>

2014/15 Transit Contingency	\$ 111,767.28
2015/16 Transit Contingency	\$ 111,709.60
2016/17 Transit Contingency	\$ 116,944.34
2017/18 Transit Contingency	\$ 128,628.96
2018/19 Transit Contingency	\$ 30,949.82
2022/23 Transit Contingency	\$ 250,000.00
Total	\$ 750,000.00
Proposed 2023/24 Transit Contingency	\$ 1,250,000.00
Total after 2023/24 Additional Amount to Contingency	\$ 2,000,000.00

TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE OF GOOD REPAIR (SGR)
FINDINGS OF APPORTIONMENT

REVISED FY 2023/24 APPORTIONMENT AND ALLOCATION

REVISED FY 2023/24 ESTIMATED SGR AVAILABLE FOR ALLOCATION

Revised estimated 2023/24 SGR Receipts per State Controller's Office 99313 September 2023	\$	280,335.00	
Revised estimated 2023/24 SGR Receipts per State Controller's Office 99314 September 2023	\$	19,079.00	
Adjustment	\$	(1,673.00)	
			Total FY 2023/24 balance for apportionment \$ 297,741.00

El Dorado County Transit Authority (PUC 99313 and 99314)

Eligible project Repair and Rehabilitation was approved at the 6/1/23 EDCTC meeting	\$	<u>297,741.00</u>	
Public Transportation subtotal	\$	297,741.00	

Subtotal FY 2023/24 claimant allocations \$ 297,741.00

Total FY 2023/24 claimant allocations \$ 297,741.00

**TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE TRANSIT ASSISTANCE (STA)
FINDINGS OF APPORTIONMENT**

REVISED FY 2023/24 APPORTIONMENT AND ALLOCATION

FY 2023/24 ESTIMATED STA AVAILABLE FOR ALLOCATION

Estimated 2023/24 STA Receipts per State Controller's Office 99313 *	\$ 2,150,021.00
Estimated 2023/24 STA Receipts per State Controller's Office 99314 *	<u>\$ 146,329.00</u>

Total FY 2023/24 balance for apportionment \$ 2,296,350.00

El Dorado County Transit Authority (PUC 99313 and 99314)

EDCTA - Continuation of Existing Service	<u>\$ 2,296,350.00</u>	
Public Transportation subtotal		\$ 2,296,350.00

Subtotal FY 2023/24 claimant allocations \$ 2,296,350.00

Total FY 2023/24 claimant allocations \$ 2,296,350.00

* This is an estimate. The actual amount of STA funds collected for the fiscal year will be paid to El Dorado County Transit Authority.

**TDA – 1
TRANSPORTATION DEVELOPMENT ACT CLAIM**

To: El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, California 95667-3907
Attn: Administrative Services Officer

From: Claimant: El Dorado County Transit Authority

Address: 6565 Commerce Way

Diamond Springs, CA 95619-9454

Contact: Julie Petersen, Finance Manager

Phone: (530) 642-5383 extension 206

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the El Dorado County Transportation Commission, that its request for funding be approved as follows:

Local Transportation Fund/State Transit Assistance Fund:

LTF or STA	Amount	Fiscal Year
LTF	\$ 7,293,578.18	2023/24
STA	\$ 2,296,350.00	2023/24
LTF	\$ 2,739,339.00	2022/23

Submitted by: Brian James

Title: Executive Director

Date: March 7, 2024

EDCTC Date of Approval: _____

EDCTC Resolution #: _____

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 4, 2024

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER

SUBJECT: CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2023/24 FUNDING ALLOCATION

REQUESTED ACTION

Adopt Resolution 23/24.15 (Attachment A) allocating \$491,690 in Fiscal Year (FY) 2023/24 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority (EDCTA).

BACKGROUND

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in the LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

DISCUSSION

El Dorado County Transportation Commission (EDCTC) received notification of FY 2023/24 LCTOP allocation amounts in the State Controller's Office letter dated February 29, 2024. As the Regional Transportation Planning Agency, it is EDCTC's role to allocate LCTOP funding to each project sponsor under the authority of EDCTC. According to Public Utilities Code (PUC) 99313 and 99314, EDCTC's allocation for FY 2023/24 LCTOP is \$491,690. Since EDCTA is the only transit operator in the EDCTC region, staff recommends the funds be allocated to EDCTA for the implementation of one eligible project that is consistent with the FY 2023/24 LCTOP Guidelines.

EDCTA plans to use the \$491,690 in FY 2023/24 LCTOP funds to deliver one project that is consistent with LCTOP program guidelines and is based on recommendations contained in the 2019 Western El Dorado County Short- and Long- Range Transit Plan. The project is:

1. Purchase of zero-emission buses, including installation of the equipment and infrastructure necessary to operate and support zero-emission buses.

LCTOP guidelines state that "if the Lead Agency needs multiple years of LCTOP funding for a project, it may accrue a maximum of 4 years of LCTOP funding for a single operating or capital project or phase of a project. El Dorado Transit's purchase of zero-emission buses, including installation of the equipment and infrastructure necessary to operate and support zero-emission buses, will be in the fourth year of a four-year project to accumulate funds for the purchase of zero-emission buses and therefore is consistent with LCTOP 2023/24 Program Guidelines.

The estimated annual cost of the zero-emission bus purchase program is \$2.2 million. Subject to approval by Caltrans Division of Mass Transportation, El Dorado Transit will utilize the \$491,690 in FY 2023/24 LCTOP PUC 99313 and 99314 funding towards payment for this project.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: EDCTC Resolution 23/24.15



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 23/24.15

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION ALLOCATING FISCAL YEAR 2023/24 CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING TO THE EL DORADO COUNTY TRANSIT AUTHORITY

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, on February 29, 2024, the California State Controller issued allocation amounts from the Greenhouse Gas Reduction Fund according to the requirements of the Low Carbon Transit Operations Program (LCTOP) for the 2023/24 fiscal year; and

WHEREAS, EDCTC is responsible for allocating LCTOP funds to each project sponsor under the authority of EDCTC; and

WHEREAS, EDCTC has determined that a total of \$491,690 in Public Utilities Code 99313 and 99314 funds are available for transit purposes, subject to consistency with the Department of Transportation's LCTOP Guidelines; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) is an eligible project sponsor and may receive state funding from the LCTOP for transit projects; and

WHEREAS, EDCTA has determined one appropriate LCTOP project consistent with the 2019 Western El Dorado County Short- and Long-Range Transit Plan and LCTOP Guidelines; and

WHEREAS, EDCTA, as the sole transit operator in the EDCTC region, is designated the project sponsor; and

WHEREAS, the EDCTC wishes to delegate authorization to execute documents and any amendments thereto to the EDCTA Executive Director.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the El Dorado County Transportation Commission that the fund recipient, EDCTA, agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the EDCTA Executive Director be authorized to execute all required documents of the LCTOP and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission's governing body at the regular meeting held on April 4, 2024, by the following vote:

Vote Pending

Attest:

Wendy Thomas, Chairperson

Dana Keffer, Secretary to the Commission

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 4, 2024

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: WOODROW DELORIA, EXECUTVE DIRECTOR

SUBJECT: EL DORADO COUNTY TRANSPORTATION COMMISSION REVISED STATE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM EXCHANGE FUNDING FORMULA-BASED DISTRIBUTION POLICY

REQUESTED ACTION

Adopt Resolution 23/24.12 (Attachment A), approving the El Dorado County Transportation Commission (EDCTC) formula-based distribution policy for Surface Transportation Block Grant Program (STBG) Exchange Funding to EDCTC, El Dorado County, and the City of Placerville.

BACKGROUND

For rural agencies like EDCTC, Caltrans “exchanges” federal STBG funding for state funding to reduce the burden of administering a relatively small amount of federal funding. STBG Exchange funding can be applied to a variety of transportation-related activities. The general categories of roadway, transit, and transportation control measures are all eligible. Eligible costs under the STBG Exchange program include planning, preliminary engineering (including environmental studies), right-of-way acquisition, capital costs, and construction costs associated with an eligible activity.

In accordance with Title 23, Streets and Highways Code, STBG funds are distributed to states formulaically based on population. In addition to population, the following factors were considered in the development of the EDCTC STBG Exchange formula; daily vehicle miles of travel, taxable transactions, and STBG-eligible centerline road miles.

On February 3, 2011, EDCTC adopted Resolution 10/11.16 establishing the formula-based distribution policy for Regional Surface Transportation Program (now STBG) for EDCTC, El Dorado County, and the City of Placerville. The policy included a formula breakdown as follows:

- To EDCTC for Overall Work Program, including: planning, programming, project monitoring, and grant matching funds, up to a maximum of 10% of available STBG
- To a regional project, as determined by EDCTC jurisdictions, annually, when applicable
- To the City of Placerville utilizing two times the City’s STBG-eligible centerline mileage, applied as a percentage to available funds, or \$200,000, whichever is greater.
- To the El Dorado County Department of Transportation, all remaining funds

DISCUSSION

EDCTC relies on limited funding to maintain and implement the Overall Work Program each year. The primary funding that EDCTC receives includes Local Transportation Funding (LTF), Rural Planning Assistance (RPA), STBG Exchange, and Planning, Programming, and Monitoring (PPM). Many of the funding sources available to EDCTC are tied to the gas excise tax, which has declined significantly in recent years.

Since Fiscal Year 2011/12, EDCTC’s funding sources have remained the same or decreased except for LTF but operational costs and the grant match funding needs have increased. To

address the increases and no increase to most funding sources, EDCTC staff collaborated closely with staff from El Dorado County and the City of Placerville to revisit the distribution formula for STBG Exchange. EDCTC staff determined that an increase of 5% for the STBG, combined with proposed adjustments to the LTF, would support the costs for EDCTC. Based on the STBG Exchange funding estimates, the additional 5% would provide an additional \$56,000 in revenue annually. Furthermore, the STBG Exchange formula funding allocation will not be tied to inflation, unlike the proposal for the LTF funding policy. The reason for this is to continue to provide the City of Placerville and El Dorado County with a reasonably reliable known funding source and amount to plan and deliver projects effectively.

No other changes to the STBG Exchange distribution policy are proposed. EDCTC will review this policy again in ten years to ensure the funding is serving the highest and best use. Should the STBG Exchange allocation decrease to a level below a three-year average, EDCTC staff will work with El Dorado County and City of Placerville to review and adjust the formula distribution if necessary and present it to the EDCTC for consideration.

The City of Placerville and El Dorado County Department of Transportation staff fully support the implementation of the proposed changes to the formula-based distribution of the STBG Exchange funding. EDCTC staff offers its sincere appreciation to all parties involved in the development of this formula.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Resolution 23/24.12



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: John Hidaahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 23/24.12

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE REVISED STATE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM EXCHANGE FORMULA-BASED DISTRIBUTION POLICY

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, Caltrans exchanges federal Surface Transportation Block Grant Program (STBG) Funds for state funds for EDCTC as a Regional Transportation Planning Agency (RTPA); and

WHEREAS, EDCTC and partner jurisdictions have developed a method for formula-based distribution of STBG Exchange Funds; as follows;

- To EDCTC for Overall Work Program, including planning, programming, project monitoring, and grant matching funds, up to a maximum of 15% of available STBG Exchange; and
- To a regional project, as determined by EDCTC jurisdictions, annually, when applicable; and
- To the City of Placerville utilizing two times the City’s STBG-eligible centerline mileage, applied as a percentage to available funds, or \$200,000, whichever is greater; and
- To the El Dorado County Department of Transportation, all remaining funds; and

WHEREAS, the formula shall be applied annually upon EDCTC’s receipt of actual funding amounts for STBG Exchange; and

WHEREAS, should available STBG Exchange funding decrease below a three-year average, the formula will be reviewed by EDCTC and partner agencies for consideration of any adjustments due to declining revenue; and

WHEREAS, the policy shall be reviewed every ten years, or upon incorporation of a new jurisdiction, or at the request of the City of Placerville, El Dorado County, or El Dorado County Transit Authority; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the policy for formula-based distribution of STBG Exchange funding.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on April 4, 2024, by the following vote:

Vote pending

Attest:

Wendy Thomas, Chairperson

Dana Keffer, Secretary to the Commission

CONSENT CALENDAR**STAFF REPORT**

DATE: MARCH 7, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: ESTABLISH TRANSPORTATION DEVELOPMENT ACT LOCAL
TRANSPORTATION FUND DISTRIBUTION POLICY

REQUESTED ACTION

Adopt Resolution 23/24.13 (Attachment A), approving the El Dorado County Transportation Commission (EDCTC) distribution policy for the Transportation Development Act (TDA) Local Transportation Fund (LTF) for EDCTC and the El Dorado County Transit Authority (EDCTA).

BACKGROUND

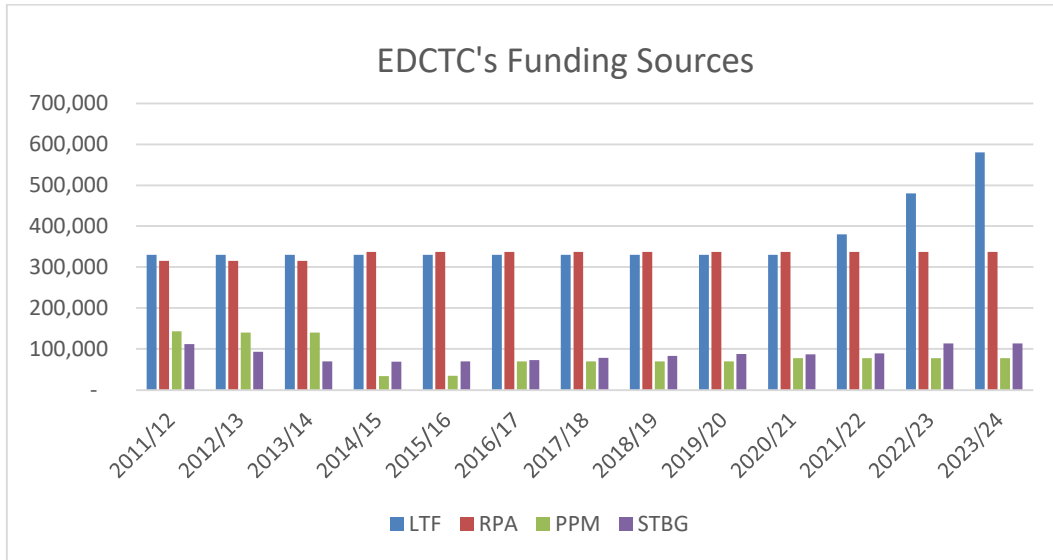
The Transportation Development Act of 1971 establishes two funding sources available to local transportation agencies and regional transportation planning agencies (RTPAs), the Local Transportation Fund (LTF) generated from a one-quarter cent sales tax, and the State Transit Assistance (STA) funding generated from the sales tax on diesel fuel. STA funding only supports public transit and cannot be used to support administration or other related transportation projects. Similarly, LTF supports public transit and can only be used for non-transit transportation needs when funding availability exceeds the transit needs identified by each jurisdiction through an unmet transit needs process. However, LTF can be, and has been, used to support administration of the RTPAs across the state, who plan, program, and administer transportation funding for their respective jurisdictions, as EDCTC does for the West Slope of El Dorado County. The total LTF apportionment to the West Slope of El Dorado County has increased significantly over recent years, going from an annual average of \$4.6 million from 2012/13 to 2020/21, to an annual average of \$7.1 million from 2021/22 through 2023/24.

Historically, EDCTC and EDCTA have relied on informal agreements between each agency's executive director outlining how to administer and distribute the LTF to EDCTC and EDCTA. Per the Memorandum of Understanding (MOU) with SACOG, EDCTC allocates two percent of the total LTF allocation annually, less EDCTC's administrative, planning, programming, and bicycle and pedestrian TDA allocations. Currently, EDCTC is renegotiating the MOU with SACOG and will present a revised LTF allocation commitment to SACOG with a new MOU pending approval of the EDCTC and SACOG elected boards.

DISCUSSION

EDCTC relies on limited funding to maintain and implement the Overall Work Program each year. The primary funding that EDCTC receives includes LTF, Rural Planning Assistance (RPA), Surface Transportation Block Grant (STBG) Exchange, and Planning, Programming, and Monitoring (PPM). Many of the funding sources available to EDCTC are tied to the gas excise tax, which has declined significantly in recent years. Additionally, many of the funding sources that EDCTC relies upon to maintain planning, programming, and administrative functions have not been tied to escalation factors such as inflation or the cost of doing business.

Since 2011/12 EDCTC's funding sources have remained the same or decreased with the exception of LTF but operational costs and the grant match funding needs have increased. The graph on the following page shows EDCTC's funding sources.



These funding sources are used for operational costs and grant match funding for EDCTC’s Caltrans Sustainable Transportation Planning grants. The grants are for planning studies to benefit transportation throughout the County. Since 2011/12, EDCTC has been successful in obtaining \$3.3 million in grant funding which requires match funding, typically 11.47% to 20%.

The total allocation of LTF funding has increased by 41% since 2011/12. Fortunately, EDCTA has been able to put this significant increase in LTF to good use maintaining transit service across the West Slope. The amount of LTF that EDCTA has received over this entire period has continued to grow and is now approximately \$6 million annually.

As one element of a broader strategy to address the increase in operational costs and grant match funding needs, EDCTC staff collaborated closely with staff from EDCTA to revisit the distribution of LTF. EDCTC and EDCTA agreed upon a set amount of \$630,000 in LTF to be allocated to EDCTC for Fiscal Year 2024/25. Future allocations of LTF to EDCTC would be adjusted based upon the Western Consumer Price Index as mutually agreed upon by EDCTC and EDCTA. Tying the LTF allocation to inflation, combined with proposed adjustments to the STBG, would support the operational costs for EDCTC.

Additionally, EDCTC staff is proposing a one-time allocation in the amount of \$240,000 establishing an operations contingency, to be adjusted annually to maintain a balance which equals 20% of EDCTC annual operating costs. This will provide EDCTC with contingency in the event of unforeseen or unexpected fluctuations in costs, revenue, or other circumstances. This is also fully supported by El Dorado Transit.

EDCTC and EDCTA will review this policy every ten years or as needed to ensure the funding is serving the highest and best use. Should the total LTF funding allocation available drop below a three-year average in any given fiscal year, EDCTC and EDCTA would present the allocation to both elected boards and adjust the amount of LTF allocated to EDCTC consistent with the decline in available funding to ensure EDCTA can maintain transit services for that fiscal year.

EDCTC has administered the TDA funding programs in accordance with the TDA statute since its inception, retaining a portion of the LTF to support administrative and planning functions of the agency. However, until now, no formal policy or agreement has been proposed regarding the distribution of the LTF to memorialize how these funds are managed on an annual and ongoing basis. This policy, as contained in Resolution 23/24.13, is proposed to provide transparency and formality in the distribution of LTF to ensure all parties who receive LTF, currently EDCTC and

EDCTA, can plan and develop annual budgets with relative consistency, backed by a publicly vetted and approved resolution of the elected body who administers LTF resources, in this case EDCTC.

EDCTA staff fully support the implementation of the proposed adoption of the LTF distribution allocation policy as included in Resolution 23/24.13. EDCTC staff offers its sincere appreciation to all parties involved in the development of this formula.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Resolution 23/24.13



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 23/24.13

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE POLICY FOR TRANSPORTATION DEVELOPMENT ACT
LOCAL TRANSPORTATION FUNDS**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, as a Rural Regional Transportation Planning Agency, EDCTC allocates the Local Transportation Funds (LTF) according to the Transportation Development Act (TDA); and

WHEREAS, it is the responsibility of EDCTC, in accordance with TDA, as the Regional Transportation Planning Agency (RTPA) to allocate TDA LTF; and

WHEREAS, EDCTC and the El Dorado County Transit Authority (EDCTA) have developed a method for distribution of LTF beginning in Fiscal Year 2024/25 as follows;

- To EDCTC for transit administration, planning and programming as outlined in each annual Overall Work Program, a baseline of \$630,000 to be adjusted annually per the US Bureau of Labor Statistics Consumer Price Index (CPI) for Western States - All Urban Consumers; and
- To EDCTC \$240,000 to establish an operations contingency for the EDCTC, to be adjusted annually to maintain a balance which represents 20% of the annual operating costs of EDCTC; and
- To SACOG in the amount identified in the current Memorandum of Understanding between EDCTC and SACOG; and
- For the Pedestrian Bicycle Facilities per Article 3 of the TDA; and
- To the EDCTA all remaining available LTF for transit operations and services.

WHEREAS, the LTF distribution methodology shall be applied annually upon EDCTC's receipt of estimated funding levels for LTF; and

WHEREAS, should the estimated LTF funding decrease below a three-year average, the distribution will be reviewed by EDCTC and partner agencies for consideration of any adjustments due to declining revenue; and

WHEREAS, the policy shall be reviewed every ten years, or upon incorporation of a new jurisdiction, or at the request of the City of Placerville, El Dorado County, or EDCTA; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the policy for distribution of Local Transportation Funds.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on April 4, 2024, by the following vote:

Vote Pending

Attest:

Wendy Thomas, Chairperson

Dana Keffer, Secretary to the Commission

BUSINESS ITEM**STAFF REPORT**

DATE: APRIL 4, 2024

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER

SUBJECT: TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM FISCAL YEAR 2024/25 AND ZERO EMISSION TRANSIT CAPITAL PROGRAM FISCAL YEARS 2024/25 - 2026/27 FUNDING ALLOCATION

REQUESTED ACTION

Adopt Resolution 23/24.16 (Attachment A) allocating \$9,108,041 in Fiscal Year (FY) 2024/25 Transit and Intercity Rail Capital Program Funds (TIRCP) and \$545,145 in FY 2024/25 – FY 2026/27 Zero Emission Transit Capital Program Funds (ZETCP) to the El Dorado County Transit Authority (EDCTA).

BACKGROUND

The Transit and Intercity Rail Capital Program (TIRCP) was created by Senate Bill (SB) 862 (Chapter 36, Statutes of 2014) and modified by SB 9 (Chapter 710, Statutes of 2015), to provide grants from the Greenhouse Gas Reduction Fund (GGRF) to fund transformative capital improvements that will modernize California's intercity, commuter, urban rail systems, and bus and ferry transit systems, to significantly reduce emissions of greenhouse gases, vehicle miles traveled, and congestion. AB 102 (Chapter 38, Statutes of 2023) and SB 125 (Chapter 54, Statutes of 2023) amended the Budget Act of 2023 to appropriate \$4,000,000,000 of General Fund to the TIRCP over the next two fiscal years as well as \$910,000,000 of GGRF funding and \$190,000,000 of Public Transportation Account (PTA) funding over the next four fiscal years to establish the Zero-Emission Transit Capital Program (ZETCP).

DISCUSSION

The El Dorado County Transportation Commission (EDCTC) received notification that the California State Transportation Agency (CALSTA) approved the SB 125 TIRCP and ZETCP Final Guidelines on September 29, 2023, confirming the FY 2023/24 - FY 2024/25 TIRCP and FY 2023/24 – FY 2026/27 ZETCP allocation amounts. As the Regional Transportation Planning Agency, it is EDCTC's role to allocate TIRCP and ZETCP funding to each project sponsor under the authority of EDCTC. On November 2, 2023, EDCTC allocated \$9,085,857 in FY 2023/24 TIRCP and \$971,781 of FY 2023/24 ZETCP to EDCTA, the only transit operator in the EDCTC region. EDCTC submitted the required Initial Allocation Package to the CALSTA prior to the December 31, 2023, deadline.

While EDCTC's Initial Allocation Package requested all the available FY 2023/24 TIRCP and ZETCP funding, the SB 125 TIRCP and ZETCP Final Guidelines state that unrequested monies in future fiscal years of the program may be requested in an Updated Allocation Package. According to the SB 125 TIRCP and ZETCP Final Guidelines, EDCTC's unrequested monies in future fiscal years of the program are \$9,108,041 of FY 2024/25 TIRCP and \$545,145 of FY 2024/25 - FY 2026/27 ZETCP. Since EDCTA is the only transit operator in the EDCTC region, staff recommends those funds be allocated to EDCTA.

EDCTA plans to use the \$9,108,041 in FY 2024/25 TIRCP funds and \$545,145 of FY 2024/25 - FY 2026/27 ZETCP funds to deliver the same two capital projects to be delivered with the FY 2023/24 TIRCP and ZETCP funds:

1. Purchase of zero-emission buses, including installation of the equipment and infrastructure necessary to operate and support zero-emission buses.
2. Demonstration project.

EDCTC will submit an Updated Allocation Package to CALSTA for the remaining program funding of \$9,108,041 in FY 2024/25 TIRCP funds and \$545,145 of FY 2024/25 - FY 2026/27 ZETCP funds.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: EDCTC Resolution 23/24.16



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 23/24.16

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION ALLOCATING FISCAL YEAR 2024/25 TRANSIT AND FISCAL YEARS 2024/25 - 2026/27 INTERCITY RAIL CAPITAL PROGRAM AND ZERO EMISSION TRANSIT CAPITAL PROGRAM FUNDING TO THE EL DORADO COUNTY TRANSIT AUTHORITY

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, on September 29, 2023, the California State Transportation Agency approved the Budget Act of 2023 SB 125 Formula-Based Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) Final Guidelines and allocation amounts for TIRCP for the Fiscal Year (FY) 2023/24 – FY 2024/25 and allocation amounts for ZETCP for FY 2023/24 - FY 2026/27; and

WHEREAS, EDCTC is responsible for allocating TIRCP and ZETCP funds to each project sponsor under the authority of EDCTC; and

WHEREAS, EDCTC has determined that a total of \$9,108,041 in TIRCP FY 2024/25 funds and \$545,145 in ZETCP FY 2024/25 - FY 2026/27 funds are available for transit purposes, subject to consistency with the California State Transportation Agency's SB 125 TIRCP and ZETCP Guidelines; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) is an eligible project sponsor and may receive state funding from the TIRCP and ZETCP for transit projects; and

WHEREAS, EDCTA has determined two appropriate TIRCP and ZETCP projects consistent with the 2019 Western El Dorado County Short- and Long-Range Transit Plan and 2021 Zero Emission Bus Fleet Conversion Plan and TIRCP and ZETCP Guidelines; and

WHEREAS, the two appropriate TIRCP and ZETCP projects are: 1) The purchase of zero-emission buses, including installation of the equipment and infrastructure necessary to operate and support zero-emission buses, and 2) A demonstration project; and

WHEREAS, EDCTA, as the sole transit operator in the EDCTC region, is designated the project sponsor; and

WHEREAS, the EDCTC wishes to delegate authorization to execute documents and any amendments thereto to the EDCTA Executive Director.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the El Dorado County Transportation Commission that the fund recipient, EDCTC, and the fund sub-recipient, EDCTA, agree to comply with all conditions and requirements set forth in the Budget Act of 2023 SB 125 Formula-Based Transit and Intercity Rail Capital Program (TIRCP) & Zero Emission Transit Capital Program (ZETCP) Final Guidelines and applicable statutes, regulations, and guidelines for all TIRCP and ZETCP funded transit projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the EDCTC Executive Director and the EDCTA Executive Director be authorized to execute all required documents of the TIRCP and ZETCP and any Amendments thereto with the California State Transportation Agency.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission's governing body at the regular meeting held on April 4, 2024, by the following vote:

Vote Pending

Attest:

Wendy Thomas, Chairperson

Dana Keffer, Secretary to the Commission

BUSINESS ITEM**STAFF REPORT**

DATE: APRIL 4, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: SURFACE TRANSPORTATION BLOCK GRANT PROGRAM RE-PROGRAMMING

REQUESTED ACTION

Adopt Resolution 23/24.17 reprogramming \$974,627 in Urban Surface Transportation Block Grant Program (STBG) funds from the Meder Road Overlay Project (Attachment A) to El Dorado County Department of Transportation for the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project.

BACKGROUND

As the Regional Transportation Planning Agency (RTPA) charged with programming federal and state transportation funding for the west slope of El Dorado County, El Dorado County Transportation Commission (EDCTC) is responsible for the programming of STBG funds to projects or programs on the west slope of El Dorado County. Urban STBG funds are reimbursable federal aid funds, subject to all the requirements of Title 23, United States Code. The STBG is the most flexible among all Federal-aid highway programs. Eligible costs include planning, preliminary engineering, environmental, right-of-way acquisition, capital costs, and construction costs associated with an eligible activity.

DISCUSSION

In September of 2022, EDCTC programmed \$982,148 in STBG funding to El Dorado County Department of Transportation (DOT) for the Meder Road Resurfacing Project. DOT was able to complete the necessary improvements on Meder Road utilizing county funds. As such, DOT only utilized \$7,521 of the programmed STBG funding, \$974,627 remains available for re-programming.

On March 19, 2024, El Dorado County Department of Transportation (DOT) submitted a funding request letter to EDCTC to help fully fund construction of the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project located along the El Dorado Trail in Diamond Springs. El Dorado County DOT first opened bids for the project on March 18, 2024. Two bids were received and each of them were considerably higher than the engineers' estimate and both exceeded available funding for construction. DOT is going to re-bid the project with an extended timeline in order to encourage additional bidders.

In 2023, the Missouri Flat Overcrossing project was awarded SACOG Cycle 6 Regional ATP funding in the amount of \$3,271,000. EDCTC has previously programmed STBG, Congestion Mitigation Air Quality (CMAQ) and TDA/LTF Pedestrian and Bicycle funds to support the project. Successful and timely project delivery is critical for Active Transportation Program projects for jurisdictions to remain eligible for future funding opportunities in the highly competitive program.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 23/24.17
B) Funding Request Letter



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 23/24.17

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
RE-PROGRAMMING URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FUNDING
FROM MEDER ROAD TO THE MISSOURI FLAT ROAD BICYCLE AND PEDESTRIAN
OVERCROSSING PROJECT**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Urban Surface Transportation Block Grant Program (STBG) funds; and

WHEREAS, on March 19, 2024, the El Dorado County Department of Transportation (DOT) submitted a request to EDCTC to consider the re-programming of STBG funding to help fully fund the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project located in along the El Dorado Trail in Diamond Springs; and

WHEREAS, in September of 2022, EDCTC programmed \$982,148 in STBG funding to the Meder Road Overlay project; and

WHEREAS, in 2023, El Dorado County DOT was able to complete the necessary improvements to Meder Road utilizing county funds, and \$974,627 of unobligated STBG funding remains programmed to it; and

WHEREAS, the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project has an immediate funding need to award a construction contract and prevent the loss of funds; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the re-programming of \$974,627 in STBG funds from the Meder Road Overlay project to the Missouri Flat Road Bicycle and Pedestrian Overcrossing Project.

BE IT FURTHER RESOLVED, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as required.

BE IT FURTHER RESOLVED, that any remaining unutilized STBG funds shall return to EDCTC for re-programming, as required.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on April 4, 2024, by the following vote:

Vote Pending

Attest:

Wendy Thomas, Chairperson

Dana N. Keffer, Secretary to the Commission



COMMUNITY DEVELOPMENT SERVICES

ADMINISTRATION AND FINANCE DIVISION

2850 Fairlane Court, Placerville, CA 95667
Phone (530) 621-5900, Fax (530) 626-0387

March 19, 2024

Woodrow Deloria
El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667

RE: Funding Request for the El Dorado Trail-Missouri Flat Road Bicycle and Pedestrian Overcrossing

Dear Mr. Deloria,

The purpose of this letter is to respectfully request that El Dorado County Transportation Commission (EDCTC) program \$974,626.81 in STBGP funds that were remaining on the Meder Road Resurfacing Project, to cover higher than expected bids received for the El Dorado Trail-Missouri Flat Road Bicycle and Pedestrian Overcrossing Project (Project). As demonstrated in previous programmed funds, the Project meets the criteria for funding set forth in the STBGP guidance.

This request is due to unexpected high bids received on March 18, 2024. The County is working on minor modifications to the construction specifications and advertisement for bids and will be rebidding the Project. We anticipate this effort will bring in more competitive and lower bids, but will still require additional funding beyond the current budget.

Thank you for considering this programming request for Urban STBG funding for the Project. If you have any questions or need any additional information, please contact me at (530) 621-5912 or matt.smeltzer@edcgov.us.

Sincerely,

Matthew Smeltzer

Deputy Director, Engineering
Department of Transportation