



COMMISSIONERS

Council Members Representing the City of Placerville

Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado

Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, March 5, 2020, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

NOTE: Members of the public may address any item on the agenda during consideration of that item. Your comments will be limited to no more than three minutes.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

- 1.** MINUTES FOR THE FEBRUARY 6, 2020 COMMISSION MEETING (RICE)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 6, 2020 Commission meeting.
- 2.** JANUARY 2020 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the January 2020 Check Register.
- 3.** SECTION 5311 FEDERAL FISCAL YEAR 2020 PROGRAM OF PROJECTS (BOLSTER)
REQUESTED ACTION: Adopt Resolution 19/20.10 authorizing the programming \$538,231 in Federal Transit Administration 5311 funding for Federal Fiscal Year 2020, for operating assistance for the El Dorado County Transit Authority.
- 4.** SECTION 5311 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES (BOLSTER)
REQUESTED ACTIONS: Adopt Resolution 19/20.11 to:
 1. Authorize the El Dorado County Transit Authority (EDCTA) to submit a Section 5311 grant application for Federal Fiscal Year 2020, stating that:

The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$538,231 through Caltrans.
 2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.

5. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS (BOLSTER)

REQUESTED ACTION: None. This item is for information only.

CEREMONIAL

Chair Frentzen will present former Chair Borelli with a Certificate of Appreciation.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS**6. FEDERAL ADVOCACY PARTNER AGENCY MEMORANDUM OF UNDERSTANDING (DELORIA)**

REQUESTED ACTION: Authorize the EDCTC Chair to enter into a Memorandum of Understanding between the City of Placerville, El Dorado County, El Dorado Transit, and El Dorado County Transportation Commission to solicit, secure, and administer Federal Transportation Advocacy Services.

7. DRAFT FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES (DELORIA/THOMPSON)

REQUESTED ACTION: Authorize staff to release the Draft Overall Work Program and Budget to Caltrans for circulation, review, and comment.

INFORMATION**8. MARCH 2020 PROJECT MONITORING REPORT (BARTON, BOLSTER, PERI, MARTIN)**

REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT**CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on April 2, 2020 at 330 Fairlane, Placerville, California.

NOTICE

To listen to open session portions of the meeting in real time, dial 530.621.7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

Every effort will be made to provide a translator in Spanish or in another language if requested. Please make your request two full days in advance of the meeting. Un traductor del idioma español estara disponible.

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE FEBRUARY 6, 2020 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 6, 2020 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: February 6, 2020 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp
Woodrow Deloria, Executive Director

DRAFT ACTION MINUTES

Regular Meeting, Thursday, February 6, 2020, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Frentzen called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

ATTENDANCE

Vice Chair Frentzen and Commissioners Hidahl, Parlin, Taylor, Thomas, Veerkamp, Alternate Mark Acuna, and Caltrans Ex Officio Kevin Yount. ABSENT: Chair Borelli

ADOPTION OF AGENDA AND CONSENT CALENDAR

Vice Chair Frentzen asked if there were any questions or comments on Consent Calendar items, and there were none.

ACTION: Commissioner Veerkamp made a motion to adopt the agenda and to approve or adopt items 1-4 on the Consent Calendar. Commissioner Acuna abstained from voting on the Minutes as he was not in attendance at that meeting. The motion was seconded by Commissioner Hidahl which carried as follows:

MOTION/SECOND: Veerkamp/Hidahl

AYES: Acuna, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: Acuna on Agenda Item 1: Minutes for December 5, 2019

NOES: None

ABSENT: Borelli

CONSENT CALENDAR

1. MINUTES FOR THE DECEMBER 5, 2019 COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the December 5, 2019 Commission meeting.
2. NOVEMBER-DECEMBER 2019 CHECK REGISTER
REQUESTED ACTION: Receive and file the November through December 2019 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS ACTUAL COMPARISON FISCAL YEAR 2019/2020 JULY-DECEMBER REPORT
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2019/2020 July-December report.
4. PROFESSIONAL SERVICES AGREEMENT FOR OFFICE COPIER/PRINTER
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with Carbon Copy for a five-year equipment lease for a not-to-exceed amount of \$18,000, including a maintenance agreement.

CEREMONIAL MATTERSELECTION OF CHAIR AND VICE CHAIR

REQUESTED ACTION: Elect a Chair and Vice Chair to serve until the first meeting of 2021.

ACTION: Commissioner Veerkamp made a motion to elect Shiva Frentzen as Chair and Kara Taylor as Vice Chair. The motion was seconded by Commissioner Acuna which carried as follows:

MOTION/SECOND: Veerkamp/Acuna

AYES: Acuna, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: Borelli

NOTICED PUBLIC HEARING *Time Allocation, 2:00 PM*

5. TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION PROCESS FOR PUBLIC TRANSPORTATION

Chair Frentzen opened the public hearing at 2:03PM. Comments were received from Georgina Ortega. The hearing was closed, and comments were referred to the Social Services Transportation Advisory Council for review.

OPEN FORUM

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

BUSINESS ITEMS

6. CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS

REQUESTED ACTION: Designate a voting delegate to represent EDCTC on the California Association of Councils of Governments Governing Council. The Commission may choose to reaffirm Commissioner Veerkamp or select a new representative.

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

ACTION: Commissioner Thomas made a motion to retain Commissioner Veerkamp as the CalCOG representative. The motion was seconded by Commissioner Hidahl which carried as follows:

MOTION/SECOND: Thomas/Hidahl

AYES: Acuna, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: Borelli

7. FEDERAL ADVOCACY PARTNER AGENCY MEMORANDUM OF UNDERSTANDING

1. Authorize the Executive Director to negotiate a Draft Memorandum of Understanding (MOU), between the City of Placerville, El Dorado County, El Dorado Transit (partner agencies) and El Dorado County Transportation Commission, to solicit, secure, and administer Federal Transportation Advocacy Services.
2. Authorize the Executive Director to release a Request for Proposals to solicit Federal Transportation Advocacy services and administer a procurement process and execute a contract in coordination with partner agencies entered into aforementioned MOU.

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

ACTION: Commissioner Veerkamp made a motion to authorize both requested action items 1 and 2 as submitted. The motion was seconded by Commissioner Acuna which carried as follows:

MOTION/SECOND: Veerkamp/Acuna

AYES: Acuna, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: Borelli

8. FINAL CITY OF PLACERVILLE AND EL DORADO COUNTY ACTIVE TRANSPORTATION PLANS
REQUESTED ACTION: Accept the final City of Placerville and El Dorado County Active Transportation Plans.

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

ACTION: Commissioner Hidahl made a motion to accept the final City and County Active Transportation Plans with the correction discussed. The motion was seconded by Commissioner Thomas and carried as follows:

MOTION/SECOND: Hidahl/Thomas

AYES: Acuna, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: Borelli

INFORMATION

9. FREEWAY SERVICE PATROL 2019 REPORT
REQUESTED ACTION: None. This item was for information only.

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:00 PM

The next regular meeting is scheduled for 2:00 PM on March 5, 2020 at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: JANUARY 2020 CHECK REGISTER

REQUESTED ACTION

Receive and file the January 2020 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes ten payments that merit further explanation:

- Check # 8722 – AIM Consulting, Inc..... \$258.85*
- Check # 8733 – AIM Consulting, Inc..... \$450.04*
 October-December professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8723 – Alta Planning & Design \$2,009.70*
- Check # 8741 – Alta Planning & Design \$1,128.44*
 November-December professional services for the El Dorado County and City of Placerville Active Transportation Plans, Work Element 231. This contract was approved at the June 7, 2018 EDCTC meeting.
- Check # 8729 – Fehr & Peers..... \$5,514.59*
- Check # 8745 – Fehr & Peers..... \$2,217.41*
 November-December professional services for the El Dorado Hills Business Park Community Transportation Plan, Work Element 261. This contract was approved at the April 4, 2019 EDCTC meeting.
- Check # 8730 – LSC Transportation Consultants, Inc..... \$6,108.75*
- Check # 8737 – LSC Transportation Consultants, Inc..... \$14,178.60*
 November-December professional services for the El Dorado County Short & Long Range Transit Plan, Work Element 226. This contract was approved at the September 6, 2018 EDCTC meeting.
- Check # 8731 – Richardson & Company LLP..... \$2,400.00*
 Professional services for the FY 2018/19 fiscal audit of El Dorado County and City of Placerville Transportation Development Act Local Transportation Funds Bicycle and Pedestrian funds. This contract was approved at the March 7, 2019 EDCTC meeting.
- Check # 8744 - Extreme Towing..... \$10,986.36*
 December professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: January 2020 Check Register

**El Dorado County Transportation Commission
Check Register
January 2020**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
01/02/2020	EFT	Ameritas Life Insurance Corp.	568.52	January 2020 Dental and Vision Premiums
01/02/2020	EFT	Benefit Coordinators Corporation	213.29	January 2020 Life/Disability Premiums
01/02/2020	EFT	CalPERS Health	6,626.85	January 2020 Health Premiums
01/06/2020	8722	AIM Consulting, Inc.	228.85	* Hot Spot Study Placerville Public Engagement
01/06/2020	8723	Alta Planning & Design	2,009.70	* November 2019 City & County Active Transp Plans
01/06/2020	8724	AT&T	137.81	December 2019 Office Phones
01/06/2020	8725	Berkshire Hathaway HomeState Companies	1,302.80	Policy ELWC113421
01/06/2020	8726	Buchalter	500.00	September 2019 Legal
01/06/2020	8727	Carbon Copy	62.08	December 2019 Copy Machine Copies/Maintenance
01/06/2020	8728	Century Building Maintenance	450.00	December 2019 Building Maintenance
01/06/2020	8729	Fehr & Peers	5,514.59	* November 2019 EDH Business Park Comm Transp Plan
01/06/2020	8730	LSC Transportation Consultants, Inc	6,108.75	* November 2019 Short & Long Range Transit Plan
01/06/2020	8731	Richardson & Company, LLP	2,400.00	* FY 2018/19 TDA Bike/Ped Audits
01/06/2020	8732	Rimrock Water Company	31.87	December 2019 Water
01/06/2020	EFT	De Lage Landen Financial Services	193.05	January 2020 Copy Machine Lease Payment
01/06/2020	EFT	National Access LD	32.65	December 2019 Long Distance
01/14/2020	8733	AIM Consulting, Inc.	450.04	* Hot Spot Study Placerville Public Engagement
01/14/2020	8734	El Dorado County Chamber of Commerce	308.70	EDC Chamber of Commerce 2020 Dues
01/14/2020	8735	GovInvest, Inc	700.00	Annual Licensing Year 2
01/14/2020	8736	JS West Propane Gas	151.01	December 2019 Propane
01/14/2020	8737	LSC Transportation Consultants, Inc	14,178.60	* Release Retention for the Short & Long Range Transit Plan
01/14/2020	8738	Mountain Democrat	37.80	Public Notice Public Hearing 1/3/20
01/14/2020	8739	RTS IT, Inc.	303.10	2 Microsoft Server Licenses
01/14/2020	8740	Sierra Office Supply & Printing	235.58	November 2019 Office Supplies
01/14/2020	EFT	Cardmember Service - Visa JB	251.08	Parking & Hotel CARL Seminar
01/14/2020	EFT	Cardmember Service - Visa JR	169.58	December 2019 Office Exp
01/14/2020	EFT	Cardmember Services-Visa WD	60.85	Parking Sacramento Meetings
01/15/2020	EFT	CalPERS Retirement System	3,329.13	January 2020 Contribution #1
01/22/2020	EFT	Umpqua Bank	29.94	December 2019 Treasury Management Fee
01/27/2020	8741	Alta Planning & Design	1,128.44	* December 2019 City & County Active Transp Plans
01/27/2020	8742	AT&T	131.93	January 2020 Office Phones
01/27/2020	8743	Carbon Copy	11.72	January 2020 Copy Machine Copies/Maintenance
01/27/2020	EFT	De Lage Landen Financial Services	193.05	February 2020 Copy Machine Lease Payment
01/27/2020	8744	Extreme Towing	10,986.36	* December 2019 Freeway Service Patrol
01/27/2020	8745	Fehr & Peers	2,217.41	* December 2019 EDH Business Park Comm Transp Plan
01/27/2020	8746	Mountain Democrat	45.90	Public Notice RTP Public Meeting 1/22/20
01/27/2020	8747	RTS IT, Inc.	552.50	February 2020 ITCare Silver Service Plan
01/27/2020	8748	Steele Building Offices	4,517.00	February 2020 Office Rent
01/27/2020	EFT	National Access Long Distance	32.53	January 2020 Long Distance
01/27/2020	EFT	Intuit	8.00	December 2019 Payroll Fee
01/29/2020	8749	LSC Transportation Consultants, Inc	163.50	December 2019 Short & Long Range Transit Plan-Final
01/31/2020	8750	Hangtown Fire Control	40.00	Annual fire extinguisher service
		Total	<u><u>66,614.56</u></u>	

CONSENT CALENDAR**STAFF REPORT**

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SECTION 5311 FEDERAL FISCAL YEAR 2020 PROGRAM OF PROJECTS

REQUESTED ACTION

Adopt Resolution 19/20.10 (Attachment A) authorizing the programming of \$538,231 in Federal Transit Administration 5311 funding for Federal Fiscal Year 2020, for operating assistance for the El Dorado County Transit Authority (EDCTA) (Attachment A).

BACKGROUND

The EDCTA, as the sole eligible recipient for these funds, has requested that EDCTC prepare and approve the Program of Projects for a Federal Fiscal Year 2020 Section 5311 grant in the amount of \$538,231 (Attachment B). The grant application is an effort to obtain additional operating funds for existing transit operations. Local match funds for the grant were included in the EDCTA budget for fiscal year 2019/2020, and it is anticipated the grant funding will be received in fiscal year 2020/2021.

DISCUSSION

Under California law, the Regional Transportation Planning Agencies are responsible for transportation planning and for the allocation or programming of transportation funds from various Federal, State, and local sources. The EDCTC responsibility is to assure Caltrans that the project has the programming approval of the regional agency and to provide supporting documentation that the project has been programmed in the Federal Transportation Improvement Program (FTIP). EDCTC will work with EDCTA to ensure the Program of Projects and applicable FTIP documentation are submitted.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 19/20.10
B) Section 5311, Federal Fiscal Year 2020 Program of Projects



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.10

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY SECTION 5311
(49 U.S.C. SECTION 5311) FEDERAL FISCAL YEAR 2020 GRANT APPLICATION
PROGRAM OF PROJECTS**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration provides grants through 49 U.S.C. Section 5311; and

WHEREAS, the regional agency must approve the programming and submit the Program of Projects for Section 5311 grant funding for transit operations from Regional/County Apportionment; and

WHEREAS, El Dorado County Transit Authority has included local match funds in their fiscal year 2019/2020 budget; and

WHEREAS, the proposed project is consistent with the El Dorado County Regional Transportation Plan and will be included in the Federal Transportation Improvement Program.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission does hereby authorize the programming of \$538,231 in 5311 Operating Assistance funding for Federal Fiscal Year 2020 of the FTA 5311 grant program administered by Caltrans.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on March 5, 2020 by the following vote:

Vote pending

Attest:

Shiva Frentzen, Chairperson

Joni G. Rice, Secretary to the Commission



**CALIFORNIA DEPARTMENT OF TRANSPORTATION
DIVISION OF RAIL & MASS TRANSPORTATION
Rural Transit and Intercity Bus Branch**

**FEDERAL TRANSIT ADMINISTRATION (FTA)
SECTION 5311 REGIONAL PROGRAM OF PROJECTS (POP)**

FEDERAL FISCAL YEAR 2019 - 2020



All Section 5311, 5311(f), and Rural CMAQ Transit Applications and POPs are due February 12, 2020.

However, if there are issues meeting the deadlines, please notify your HQ Liaison as soon as possible.

FEDERAL FISCAL YEAR 2020
Section 5311 Program of Projects (POP)

Regular 5311 CMAQ

(A) Available Funding:

Carryover (Must specify FFY):	(+)	<u>0</u>
<i>Estimated</i> Apportionment [FFY 2020]:	(+)	<u>\$538,231</u>
(A) TOTAL FUNDS AVAILABLE:	=	<u>\$538,231</u>

(B) Programming (POP): Complete Parts I and II

		<i>Federal Share</i>
Part I. Operating Assistance - Total:	(+)	<u>\$538,231</u>
Part II. Capital - Total:	(+)	<u>0</u>
(B) Total [Programmed]:	(=)	<u>\$538,231</u>

(C) Balance

		<i>Federal Share</i>
(A) Total Funds Available:	(+)	<u>\$538,231</u>
(B) Total [Programmed]:	(-)	<u>\$538,231</u>
* Balance:	(=)	<u>0</u>

***BALANCE – Regional Apportionment Funds ONLY:**

- Please Note -
 - funds must be programmed in subsequent year
 - final approval to be determined by the Department
- Request/Letter to carryover funds should include -
 - justification for programming postponement
 - purpose and project plan
 - letter of support from local Transportation Planning Agency

(D) Flexible Funds (CMAQ, STP or Federalized STIP): Complete Part III (For reference only).

Request for transfer will be applied for directly through the District - Local Assistance District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation will receive a conformation once the transfer is completed.

		<i>Federal Share</i>
(D) Part III. Flex Fund - Total:		<u> </u>

FUNDING SUMMARY

		<i>Federal Share</i>
(B) Regional Apportioned - Total [Programmed]:	(+)	<u>\$538,231</u>
(D) Flex Fund - Total:	(+)	<u>0</u>
GRAND TOTAL [Programmed]:	(=)	<u>\$538,231</u>

Contact Person/Title: Julie Petersen, Finance Manager Date: 02/12/2020
 Phone Number: (530) 642-5383 ext. 206

Statewide Transportation Improvement Program (STIP) –

All federal funds to be used for transit projects must be included in a federally approved STIP. A Transportation Planning Agency (TPA) must ensure that Section 5311 projects are included in the Department of Transportation’s (Department) Statewide Transportation Federal Improvement Program (FSTIP), which is jointly approved by the Federal Highway Administration (FHWA) and FTA.

A copy of the federally approved STIP Page must be attached for all projects to be programmed through the Section 5311 program. The project description and associated dollar amounts must be consistent with the federally approved STIP information.

Metropolitan Planning Organizations (MPOs) are responsible for programming projects within their jurisdiction. Upon receiving the POPs from the Districts, Rural Transit & Procurement staff will submit **Non-MPO / Rural Transportation** organizations projects directly to the Department’s Division of Transportation Programming for inclusion into the FSTIP.

For further guidance see the Department’s Division of Transportation Programming website:

<http://www.dot.ca.gov/hq/transprog/fedpgm.htm>

PART I. Regional Apportionment - Operating Assistance

For all Operating Projects - a complete application MUST be submitted with this POP.

Subrecipient	Project Description	Federal Share (2020 Funds)	Carryover Funds Utilized (Must specify FFY)	Local Share (Excluding Toll Credit)	Toll Credit Amount	Net Project Cost	PROGRAM OF PROJECTS DOC YR	PROGRAMMED DATE OR AMENDMENT #
El Dorado County Transit Authority	Operating Assistance	\$538,231	0	\$3,047,835.50	0	\$3,584,066.50	2020	2018
	Operating Assistance Funds Total							

PART II. Regional Apportionment – Capital

For all Capital Projects - a complete application MUST be submitted with this POP.

Subrecipient	Project Description	Federal Share (2020 Funds)	Carryover Funds Utilized (Must specify FFY)	Local Share (Excluding Toll Credit)	Toll Credit Amount	Net Project Cost	PROGRAM OF PROJECTS DOC YR	PROGRAMMED DATE OR AMENDMENT #
Capital Funds Total								

PART III. FLEX FUNDS (i.e. CMAQ, STP, or Federalized STIP*) if applicable

For Flex Fund Projects - a complete application MUST be submitted with this POP. *Federalized STIP projects must complete CTC allocation process.

Subrecipient	Project Description	Fund Type	Federal Share	Carryover Funds Utilized (Must specify FFY)	Local Share (Excluding Toll Credit)	Toll Credit Amount	Net Project Cost	PROGRAM OF PROJECTS DOC YR	PROGRAMMED DATE OR AMENDMENT #
Capital Funds Total									

PART IV. Vehicle Replacement Information

State Contract Local Purchase Piggyback Other Explain: _____

Vehicle Description							
Type	Number of Passengers	Fuel Type	Length	VIN. #	In Service Date	Current/End Mileage	Disposition Date

INSTRUCTIONS

PART I – Operating Assistance

- Do not list previously approved projects (i.e. projects listed in a prior grant).
- Funding split: 44.67% Local Share and 55.33% Federal Share.
- Third Party Contract Requirement – all third party contracts must contain federal clauses required under FTA Circular 4220.1E and approved by the State prior to bid release. .
- Net project cost does not include ineligible cost (i.e. farebox, other revenues, etc.).

PART II – Capital (Vehicles, Construction, Preventive Maintenance and Planning)

- **All** vehicles procured with Section 5311 program funds must be ADA accessible regardless of service type (fixed route or demand-response service).
- Capital projects must contain a full description of project: A PRELIMINARY ENVIRONMENTAL SURVEY (PES) is required for Capital projects other than vehicle procurement.(i.e. facility or shelter - include specifics, planning studies, preventative maintenance). The PES does not satisfy the requirements for environmental review and approval. When the agency prepares the documentation for a categorical exclusion, the Environmental Justice Analysis must be included.

- Funding split: 11.47% Local Share and 88.53% Federal Share.
- Procurement Contract Requirement – all documents used for procuring capital projects must contain federal clauses required under FTA Circular 4220.1E and approved by DRMT prior to bid release.

PART III. Section 5311 FLEXIBLE FUNDS [i.e. CMAQ, STP, or Federalized STIP*] if applicable:

- Request for transfer will be applied for directly through the District - Local Assistance District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation (DRMT) will receive a confirmation once the transfer is completed.
- Funding split: 11.47% Local Share and 88.53% Federal Share. CMAQ may be funded up to 100% at the discretion of the Regional Planning Agency/MPO.

PART IV. Vehicle Replacement

- For each vehicle identified as replacement and/or expansion of fleet in sections II and/or III the following information is required: type (van, bus, trolley, type 1, 2, 3, 4, etc), vehicle identification number (VIN #), vehicle length (i.e. 35 ft.), passenger capacity, fuel type, in service date, current/end mileage, disposition date, and procurement type (i.e. State contract, local procurement, piggyback, etc).

FEDERAL FISCAL YEAR 2020: All Flexible (CMAQ) CAPITAL funded projects - a complete 5311 application is required at the time a POP is submitted. **POP and application should be submitted by February 12, 2020.** Part II of the application (Regional Certifications and Assurances) must be complete (i.e. signature, specific project programming information).

CONSENT CALENDAR**STAFF REPORT**

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SECTION 5311 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

REQUESTED ACTION

Adopt Resolution 19/20.11 (Attachment A) to:

1. Authorize the El Dorado County Transit Authority (EDCTA) to submit a Section 5311 grant application for Federal Fiscal Year 2020, stating that:
The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$538,231 through Caltrans.
2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.

BACKGROUND

The EDCTA, as the sole eligible recipient for these funds, has prepared an application for a Section 5311 grant application in the amount of \$538,231. The grant application is an effort to obtain additional funds for existing transit operations. Local match funds for the grant were included in the EDCTA budget for fiscal year 2019/2020, and it is anticipated the grant funding will be received in fiscal year 2020/2021.

DISCUSSION

Under California law, the Regional Transportation Planning Agencies are responsible for transportation planning and for the allocation or programming of transportation funds from various Federal, State, and local sources. The EDCTC responsibility is to provide documentation to assure Caltrans that the project has the programming approval of the regional agency and to provide supporting documentation for the assurances that Caltrans is required to give the FTA when approving a project. The regional agency certifications and assurances (Attachment B) are to be signed by an authorized representative of the El Dorado County Transportation Commission.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 19/20.11
B) Section 5311 Project Application Certifications and Assurances



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.11

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY
SECTION 5311 (49 U.S.C. SECTION 5311) FEDERAL FISCAL YEAR 2020
GRANT APPLICATION CERTIFICATION AND ASSURANCES**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration (FTA) provides grants through 49 U.S.C. Section 5311; and

WHEREAS, the regional agency approves the programming of Section 5311 for transit operating costs in the amount of \$538,231 from Regional/County Apportionment; and

WHEREAS, El Dorado County Transit Authority has included local match funds in their fiscal year 2019/20 budget; and

WHEREAS, the proposed project is consistent with the El Dorado County Regional Transportation Plan and included in the Federal Transportation Improvement Program; and

WHEREAS, the applicant has conducted public outreach as necessary, and to the maximum extent feasible, coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.

NOW THEREFORE, BE IT RESOLVED, that the EDCTC does hereby authorize the El Dorado County Transit Authority to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$538,231 through Caltrans.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on March 5, 2020 by the following vote:

Vote Pending

Attest:

Shiva Frentzen, Chairperson

Joni Rice, Secretary to the Commission



**2020 Certifications and Assurances of the Regional Agency/Transportation Planning Agency
State of California - FTA Section 5311, 5311(f) and Rural CMAQ Transit**

Regional Agency/TPA: [El Dorado County Transportation Commission](#)

Contact Person: [Dan Bolster, Senior Transportation Planner](#)

Contact Email: dbolster@edctc.org

Contact Phone: [\(530\) 642-5262](tel:(530)642-5262)

Name of Subrecipient: [El Dorado County Transit Authority](#)

Project Description: [Operating Assistance](#)

Project Amount and Fund Type

<i>Regional Apportionment 5311, 5311(f), or CMAQ</i>	<i>Carryover Amount</i>	<i>Toll Credits*</i>	<i>Local Match</i>	<i>Total Project Cost</i>	<i>Local Match Source/s</i>
\$538,231	\$0	\$0	\$3,047,835.50	\$3,584,066.50	TDA

* Prior approval by Caltrans required

Federal Transportation Improvement Program - Metropolitan Planning Organizations/Regional Transportation Planning Agency		
Document (or Amendment) Number	Document (or Amendment) Year	FHWA/FTA Federally Approved TIP (Date)
CAL20797	2018	12/17/2018

Check all that apply:

- Some combination of state, local, or private funding sources have been or will be committed to provide the required local share.
- The subrecipient has coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.
- The amount requested does not exceed the Federal funds provided to this agency in the approved Federal TIP/Federal Statewide TIP(FSTIP)
- The regional agency/TPA has approved, by resolution, the programming of funds for this Project and Project has met all Statewide Transportation Improvement Program (STIP) requirements.

Certifying Representative:

By signing below, I have read and acknowledge that my agency is in compliance with certifications and assurances as stated above.

Name: [Woodrow Deloria](#)

Title: [Executive Director](#)

Signature: _____ Date: [Click here to enter a date.](#)

CONSENT CALENDAR**STAFF REPORT**

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

The Transportation Development Act (TDA) §99238.5 requires EDCTC, as the Regional Transportation Planning Agency, to ensure the establishment and implementation of a citizen participation process including provisions for at least one public hearing in the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC). Since the El Dorado County Transit Authority (EDCTA) currently claims all TDA funds for transit purposes, the formal unmet needs process and analysis referenced in the TDA Statutes and California Code of Regulations does not apply.

DISCUSSION

EDCTC conducted a citizen participation process public hearing for public transportation on February 6, 2020. EDCTC staff received one comment from the public during the hearing and three comments via e-mail. The four comments were forwarded to El Dorado County Transit Authority (EDCTA) for their review. Below are the four comments and EDCTA's responses:

- 1) **Comment:** Overall, El Dorado Transit provides excellent service. But there is a great need to increase services. When I call to schedule service that is available to everyone, I have time the call and sometimes the wait is 35 or 40 minutes to get the all answered. If you don't start dialing before 9:00 AM and stay on the line on hold, if you try to call later, you probably won't get a ride because it is so overbooked. The other issue is the Dial-a-Ride service and while it does do a much better job it is still very difficult to get a ride. I live in Eskaton. First, some of my neighbors should not be driving and if they had better access to other transportation, they probably wouldn't drive. It is hard for them to make arrangements for riding transit when it takes so much effort to do it. The other view I'd like to present to you is that because transit isn't available on weekends, a lot of my neighbors would like to go to church, but they can't go anywhere on the weekend unless they have a car or the money to pay for Uber. So that's another need. Churches and other organizations are open to solving this problem. If there was outreach to the churches it could make transportation available on weekends to take people to those places.

Response: *El Dorado County Transit Authority commented that Dial-a-Ride remains a very popular service for which slots fill quickly. The Western El Dorado County 2019 Short- and Long-Range Transit Plan noted that there is no available capacity to accommodate ridership growth on the existing Dial-a-Ride system. Accordingly, it is recommended that by 2024 one additional Dial-a-Ride van be operated. Staff is evaluating the reservation process and looking at options for making the process of scheduling a Dial-a-Ride more convenient. Dial-a-Ride is the only service currently available on Sundays, and staff is evaluating Saturday Fixed Bus Route service for possible expansion.*

- 2) **Comment:** I'm unable to attend the public hearing, however, I wanted to share my current frustration with the lack of public transportation on the weekends, especially to other public services like the library. There is no accessible way for someone to travel from the El Dorado Hills Town Center to the El Dorado County Library. In fact, both recommended routes by Google Maps failed to be fully paved requiring walking unsafely near high speed traffic. The best route required a detour in a nature trail, which, while a nice picturesque route, is extremely inaccessible. This is also ignoring the fact that the hills in all routes are not easily utilized by those using wheelchairs, even powered ones. There are many narratives from disabled persons regarding the struggle to have their insurance to fully cover their disabled persons struggle with isolation, lack of job security (one factor being transportation), and general lack of government support. I personally deal with chronic pain and, before finding the right medication, I would at times utilize a wheelchair. Having used a manual push wheelchair, I can assure you, there is no way that the current available pedestrian routes are accessible to those with chronic pain, physical disability, and need of mobility devices. I understand that this is largely an infrastructure problem with roads and pavements; however, I believe that this issue can be addressed faster and easier via weekend bus routes that would connect the public library to other community utilized areas of El Dorado County, such as the Town Center area. Disabled persons already deal with higher rates of unemployment, violence, and discrimination; we deserve access to public services. The lack of paved walkway makes anyone living near the Town Center area unable to reach the public library safely. Additionally, a Saturday commuter bus route to Sacramento would also provide greater job security for those unable to drive themselves (such as, those with disabilities), but need to be available for work on weekends. I understand that public transportation is always undervalued, underpaid, and underfunded, nonetheless, there is a need for more. Sacramento provides specialized services that are unavailable in El Dorado County and connecting those who are unable to self-commute is a definite need. Please note that services like Dial-a-Ride for disabled patrons is not enough to address this issue. While the service is indeed valuable, it should not be used as a placeholder for bus routes. Going through the process of proof of disability and then going through the application process to be eligible for the Dial-a-Ride services is difficult if one cannot even reach the doctor's office, but in addition, disabled persons experience greater levels of poverty and may struggle with copays to each appointment to go through the process of getting documentation from a doctor (especially those with uncommon illnesses). Also, Dial-a-Ride services doesn't address those with income instability and youths who are trying to gain greater independence.

Response: *El Dorado County Transit Authority commented that they currently offer Local Fixed Route Saturday bus service on routes 25 and 35 and Dial-a-Ride service on Saturdays and Sundays. El Dorado Transit operated Route 70 in El Dorado Hills, but it was discontinued in June 2019 due to low ridership. The Western El Dorado County 2019 Short- and Long-Range Transit Plan recommends adding Route 50X Saturday Service which would provide transportation to Placerville, Shingle Springs, Cameron Park, El Dorado Hills as well as connections to Folsom and the Iron Point Light Rail Station on Saturdays.*

- 3) **Comment:** Please accept this communication as my public comment to the February 6, 2020 Hearing. I have been a weekly rider from EDH to Sacramento on the commuter bus since 2008. I'd like to compliment EDT, as my experiences for these past twelve years have been predominately positive. Your drivers, with very rare exception, have been courteous, reliable, and most importantly, put the passenger's safety first. In addition, the buses are comfortable and clean. In short, EDT offers invaluable service that benefits the community and environment which I greatly appreciate. I'm writing today because the growing population of riders has on several occasions filled every seat on the bus, leaving me the option of either standing for the ride downtown or driving. I've chosen to drive every time, because I don't feel safe standing. On the occasions where the driver has to brake hard and unexpectedly, I fear that standing will cause me to be thrown and possibly injure me and/or other people. I now have a monthly EDT transit that can take full advantage of the overcrowded buses. I request that you add an additional bus from EDH to Sacramento between the hours of 7:30 and 8:00

AM. The eleven bus, which leaves EDH at 8:30 AM, does have seat available, but it gets downtown well past 9:00 AM, which is too late for most working professionals.

Response: *El Dorado County Transit Authority commented that staff continues to monitor Commuter ridership to ensure that the buses are not filled beyond seating capacity. Between July 1 and December 31, 2019, Commuter Route 10 AM which is the busiest route in the morning carried an average of 42.87 passengers per day or 75.2% of capacity. Staff is currently evaluating options to shift route times to possibly provide more choices around the 7:00 to 8:00 a.m. timeframe. In addition, staff will be distributing reminders to passengers of the one seat per passenger policy.*

- 4) **Comment:** I would like to add a comment to the 2/6/20 hearing to request consideration of adding one more commuter bus to downtown Sacramento. I ride the 7:30 AM bus, which has on more than one occasion been so full that people have to stand or drive in. Although the last bus at 8:30 AM does have room, it arrives downtown after 9:00 AM. Many employees must maintain working hours beginning at 8:00 or 8:30 AM and arriving at 9:15 AM is far too late. I have been riding the bus for over 6 years and during this time, have seen a considerable increase in ridership. There has been an increase in the population of El Dorado County and more people are back to work, which likely contributes to such an increase in ridership. Plus, word is out that the service is exemplary, the bus drivers are very professional, the service is very reliable, and the busses are very comfortable. Because of these reasons, please consider adding one more bus to the morning commute.

Response: *El Dorado County Transit Authority commented that they assume this comment refers to the same issue as the previous comment. El Dorado Transit staff continues to monitor Commuter ridership to ensure that the buses are not filled beyond seating capacity. Between July 1 and December 31, 2019, Commuter Route 10 AM which is the busiest route in the morning carried an average of 42.87 passengers per day or 75.2% of capacity. Staff is currently evaluating options to shift route times to possibly provide more choices around the 7:00 to 8:00 a.m. timeframe. In addition, staff will be distributing reminders to passengers of the one seat per passenger policy.*

The comments and responses above have been forwarded to members of the EDCTC SSTAC for their consideration.

Approved for Agenda:

Woodrow Deloria, Executive Director

BUSINESS ITEM

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: FEDERAL ADVOCACY PARTNER AGENCY MEMORANDUM OF UNDERSTANDING

REQUESTED ACTION

Authorize the EDCTC Chair to enter into a Memorandum of Understanding (MOU), (Attachment A) between the City of Placerville, El Dorado County, El Dorado Transit (partner agencies) and El Dorado County Transportation Commission, to solicit, secure, and administer Federal Transportation Advocacy Services.

BACKGROUND

At the request of the EDCTC in December 2019, staff-initiated discussions with the partner agencies to determine the best approach to explore Federal advocacy services. Based on these discussions EDCTC and partner agencies determined an MOU would be most appropriate and cost effective. On February 6, 2020 EDCTC authorized the Executive Director to negotiate an MOU with the partner agencies. The MOU will clearly identify the financial commitment and coordination roles and responsibilities of each partner agency.

DISCUSSION

The MOU includes the staff recommendation for the financial commitment through a percentage split for each partner agency. Staff has proposed that El Dorado County and EDCTC will each contribute 40% of the contract cost, while El Dorado Transit and the City of Placerville will each contribute 10% of the contract cost. The annual not to exceed amount of \$65,000 was determined appropriate by all partner agencies and was included within the Request for Proposals, released on February 19, 2020.

The proposed MOU allows for EDCTC to work directly with partner agencies individually or collectively to advance transportation and infrastructure projects and programs throughout El Dorado County. EDCTC has submitted the MOU to the partner agencies for final approval. Each partner agency governing board will consider approval of the MOU at a regularly scheduled public meeting. Should any changes be made to the MOU from what is proposed by staff, the revised MOU will be brought back to EDCTC for approval.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: Final Federal Transportation Advocacy Memorandum of Understanding

**MEMORANDUM
OF
UNDERSTANDING**

between

The City of Placerville, El Dorado County, El Dorado County Transit Authority

and

**EL DORADO COUNTY
TRANSPORTATION COMMISSION**



MEMORANDUM OF UNDERSTANDING FEDERAL ADVOCACY

This Memorandum of Understanding is entered into between the City of Placerville, El Dorado County, El Dorado County Transit Authority, (partner agencies) and the El Dorado County Transportation Commission (EDCTC). EDCTC is executing this Memorandum of Understanding (“MOU”) with its partner agencies to advance Federal advocacy to support transportation and other infrastructure projects and programs in El Dorado County and the City of Placerville.

WHEREAS, the City of Placerville, El Dorado County, El Dorado County Transit Authority, and EDCTC have come together to collaborate and to advance transportation infrastructure and facility projects and programs with Federal funding and support through a Federal advocacy service provider; and

WHEREAS, the partners listed below have agreed to enter into a collaborative agreement in which EDCTC will be the lead agency and the other agencies will be partners in Federal advocacy services; and

WHEREAS, the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative.

SECTION I: DESCRIPTION OF PARTNER AGENCIES

The City of Placerville is the only incorporated City located within the EDCTC Regional Transportation Planning Agency (RTPA) boundaries. The City has a long-standing relationship with EDCTC as a planning partner and funding recipient.

El Dorado County is responsible for delivery of projects and programs which support the transportation system throughout the County. The West Slope of El Dorado County, Echo Summit west, is entirely encompassed by the EDCTC RTPA jurisdiction. The County has a long-standing relationship with EDCTC as a planning partner and funding recipient.

The El Dorado County Transit Authority is the sole transit provider within the EDCTC RTPA jurisdiction. El Dorado County Transit Authority provides a variety of transit services for residents of El Dorado County and fixed route services into Sacramento. As the sole transit operator, El Dorado Transit works closely with EDCTC to secure transit funding and perform transit planning functions.

SECTION II: PURPOSE AND PRINCIPLES

The purpose of this MOU is to coordinate Federal advocacy for the purposes of securing Federal funding and support for transportation, transit and other essential infrastructure and facility projects, programs, and services which serve El Dorado County and the City of Placerville.

For the purposes of maximizing efficiencies, avoiding duplication, inconsistencies, and unnecessary expenditure of public funds, EDCTC will procure and administer Federal advocacy services to support the transportation and infrastructure needs of all partner agencies involved.

SECTION III: ROLES AND RESPONSIBILITIES

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

- 1) El Dorado County Transportation Commission (EDCTC) will coordinate directly with the partner agencies to oversee and manage procurement of Federal advocacy services. EDCTC will contribute 40% of the annual contract cost, not to exceed \$40,000 per fiscal year, for services rendered under a contract approved by the EDCTC. The terms of said contract shall be subject

to the prior review and approval of the partner agencies, which approval shall not be unreasonably withheld.

- 2) The City of Placerville will provide EDCTC with coordination and support to advance Federal advocacy of transportation and infrastructure services. The City of Placerville will contribute 10% of the annual contract cost, not to exceed \$10,000 per fiscal year, for services rendered under a contract supported by the City of Placerville and approved by the EDCTC.
- 3) El Dorado County will provide EDCTC with coordination and support to advance Federal advocacy of transportation and infrastructure projects and programs. El Dorado County will contribute 40% of the annual contract cost, not to exceed \$40,000 per fiscal year, for services rendered under a contract supported by El Dorado County and approved by the EDCTC.
- 4) El Dorado County Transit Authority will provide EDCTC with coordination and support to advance Federal advocacy of transportation projects and programs. El Dorado County Transit Authority will contribute 10% of the annual contract cost, not to exceed \$10,000 per fiscal year, for services rendered under a contract supported by El Dorado County Transit Authority and approved by the EDCTC.

SECTION IV: TERM

This MOU shall become effective upon its execution by all parties through June 30, 2023 unless terminated by one of the parties after 60 days' written notice to each of the other parties.

SECTION V: COUNTERPARTS

This MOU has been executed four (4) original counterparts, one of which shall be retained by each party to this MOU and any one of which can be used as the original.

SECTION VI: CONTRACT ADMINISTRATION

The following individuals from each agency shall serve as the administrator for this Memorandum of Understanding, with all written correspondence regarding this Memorandum of Understanding to be provided to these individuals:

El Dorado County Transportation Commission: Woodrow Deloria, Executive Director
2828 Easy Street, Suite 1
Placerville, CA 95667

El Dorado County: Don Ashton, Chief Administrative Officer
330 Fair Lane
Placerville, CA 95614

City of Placerville: Cleve Morris, City Manager
3101 Center Street
Placerville, California 95667

El Dorado County Transit Authority: Matt Mauk, Executive Director
6565 Commerce Way
Diamond Springs, CA 95619

IN WITNESS WHEREOF, the parties hereto have caused this memorandum of understanding to be executed by their respective officers, duly authorized.

/

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APPROVAL:

CITY OF PLACERVILLE

EL DORADO COUNTY

Michael Saragosa, Mayor

Brian Veerkamp, Chair
El Dorado County Board of Supervisors

Date

Date

**EL DORADO COUNTY TRANSPORTATION
COMMISSION**

EL DORADO COUNTY TRANSIT AUTHORITY

Shiva Frentzen, Chair
El Dorado County Transportation
Commission

John Hidahl, Chair
El Dorado Transit

Date

Date

BUSINESS ITEM**STAFF REPORT**

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: DRAFT FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET,
AND GOALS AND OBJECTIVES

REQUESTED ACTION

Authorize staff to release the Draft Overall Work Program and Budget (OWP) to Caltrans for circulation, review, and comment.

BACKGROUND

The Overall Work Program (OWP) and Budget is the primary management tool for EDCTC and contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with the California Department of Transportation (Caltrans) guidance for Regional Transportation Planning Agencies and has been reviewed by the Technical Advisory Committee. It is expected that the draft OWP will undergo continued refinement as staff receives comments from the Commission and Caltrans.

DISCUSSION

The work elements in the OWP include on-going operations and grant funded projects. The total Draft FY 2020/2021 OWP and Budget is \$1,599,347.

The Final OWP and Budget will be reviewed in detail with the Chair and Vice Chair in May and presented for adoption at the June 2020 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: Draft FY 2020/2021 Overall Work Program, Budget, and Goals and Objectives

INFORMATION ITEM

STAFF REPORT

DATE: MARCH 5, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, *SENIOR TRANSPORTATION PLANNER*
 DAN BOLSTER, *SENIOR TRANSPORTATION PLANNER*
 MARTIN CLARK, *PROJECT MANAGER, CALTRANS DISTRICT 3*
SUBJECT: MARCH 2020 PROJECT MONITORING REPORT

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

In order to identify regional transportation project delivery issues and challenges, EDCTC staff performs Planning, Programming, and Monitoring (PPM) duties for regionally significant projects in the EDCTC region. These PPM duties are conducted in collaboration with the El Dorado County Department of Transportation, City of Placerville Engineering Division, El Dorado Transit Authority, the Sacramento Area Council of Governments, and the Caltrans Department of Local Assistance.

DISCUSSION

The report includes projects funded with State Transportation Improvement Program, State Highway Operations and Protection Program, the Road Repair and Accountability Act of 2017 (Senate Bill 1) Programs, Congestion Mitigation and Air Quality, Surface Transportation Block Grant Program, Active Transportation Program, Highway Improvement Program, Local Transportation Fund, Bicycle/Pedestrian funds, as well as regionally significant projects funded with local funds, such as Traffic Impact Mitigation fees.

The report includes “project status symbols” to indicate whether a project:

- Is within current cost and schedule ✓
- Has potential cost and/or schedule impacts ?
- Has known cost and/or schedule impacts X

As a result of discussions between members of the El Dorado County Board of Supervisors, the public, Caltrans, and EDCTC staff about the need for the public to have ready access to information about Caltrans’ State Highway Operations and Protection Program (SHOPP) projects in El Dorado County, the report contains a map and information detailing Caltrans’ SHOPP projects in El Dorado County. The report also contains a spreadsheet that shows current grant-funded projects and studies.

Staff will provide the Commission with a brief oral summary of the Project Monitoring Report.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: March 2020 Project Monitoring Report (*provided under separate cover*)