



COMMISSIONERS

Council Members Representing the City of Placerville

Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado

Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, May 7, 2020, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

IMPORTANT NOTICE:

In light of the COVID-19 pandemic, the El Dorado County Transportation Commission will convene this regularly scheduled meeting using an online meeting service.

Those that would like to observe or listen to the meeting may access it either on a computer or by phone, as shown below. If you would like to make a public comment, use the “raise your hand” option. The Secretary will call your name or last three digits of your phone number when it is your turn to speak; she will then unmute your attendance. If your comments are untimely or inappropriate you will be muted. Note that your comments must pertain to the subject at hand, and limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

You may also email written comments to the [Secretary](#) prior to the meeting to be read on your behalf or prior to the completion of any agenda item or during public forum.

[Meeting Link](#)

Meeting ID: 81704678840# Phone Access: 1-669-900-6833

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE APRIL 2, 2020 COMMISSION MEETING (RICE)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 2, 2020 Commission meeting.
2. MARCH 2020 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the March 2020 Check Register.

- 3.** OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2019/2020 JULY-MARCH REPORT (THOMPSON)
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2019/2020 July-March Report.
- 4.** TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/2021 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS (THOMPSON)
REQUESTED ACTION: Adopt Resolution 19/20.14 approving the Transportation Development Act Fiscal Year 2020/2021 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
- 5.** EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2020/2021 TRANSPORTATION DEVELOPMENT ACT CLAIM (THOMPSON)
REQUESTED ACTION: Adopt Resolution 19/20.15 approving the El Dorado County Transit Authority's Fiscal Year 2020/2021 Transportation Development Act Claim in the amount of \$7,014,181.66.
- 6.** PROFESSIONAL SERVICES AGREEMENT AMENDMENT: WESTERN EL DORADO COUNTY BICYCLE TRAVEL OPPORTUNITIES MAP (BARTON)
REQUESTED ACTION: Authorize the Executive Director to sign Amendment 2 of the professional services agreement between EDCTC and Trailhead Labs Inc., to continue support, maintenance, content management, and hosting for the interactive online version of the Western El Dorado County Bicycle Travel Opportunities Map for a not-to-exceed amount of \$3,000, beginning immediately and ending June 30, 2021.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

- 7.** HIGHWAY INFRASTRUCTURE PROGRAM PROGRAMMING (BOLSTER)
REQUESTED ACTION: Adopt Resolution 19/20.16 to program \$160,457 in Federal Highway Infrastructure Program funds to the Western Placerville Interchanges Phase 2.2 Project.

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The next regular meeting is scheduled for 2:00 PM on June 4, 2020 **TENTATIVELY** at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 7, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE APRIL 2, 2020 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 2, 2020 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: April 2, 2020 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp
 Woodrow Deloria, Executive Director

DRAFT ACTION MINUTES
 Regular Meeting, **Thursday, April 2, 2020, 2:00 PM**

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Frentzen called the meeting to order at 2:10 PM and led the Pledge of Allegiance

ATTENDANCE BY ROLL CALL

Chair Frentzen, Vice Chair Taylor, and Commissioners Borelli, Hidahl, Parlin, Thomas, Veerkamp, and Caltrans Ex Officio Alex Fong. ABSENT: None

ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Frentzen asked if there were any questions or comments on Consent Calendar items, and there were none.

ACTION: Commissioner Borelli made a motion to adopt the agenda and to approve or adopt items 1-3 on the Consent Calendar. The motion was seconded by Commissioner Veerkamp which carried as follows:

- MOTION/SECOND: Borelli/Veerkamp**
- AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp**
- ABSTAIN: None**
- NOES: None**
- ABSENT: None**

CONSENT CALENDAR

1. MINUTES FOR THE MARCH 5, 2020 COMMISSION MEETING
 REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 5, 2020 Commission meeting.
2. FEBRUARY 2020 CHECK REGISTER
 REQUESTED ACTION: Receive and file the February 2020 Check Register.
3. CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2019/2020 FUNDING ALLOCATION
 REQUESTED ACTION: Adopt Resolution 19/20.12 allocating \$334,181 in 2019/2020 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority

OPEN FORUM

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

BUSINESS ITEMS

4. FISCAL YEAR 2019/2020 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES AMENDMENT #2

REQUESTED ACTION: Adopt Resolution 19/20.13, approving the Fiscal Year 2019/2020 Overall Work Program, Budget, and Goals and Objectives Amendment #2.

ACTION: Commissioner Hidahl made a motion to adopt the Resolution approving Amendment 2. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

5. PROFESSIONAL SERVICES AGREEMENT: FEDERAL ADVOCACY SERVICES

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with The Ferguson Group for Federal Advocacy Services, effective April 2, 2020, for an initial term of one year with the option to extend an additional four years, for a total five-year term, at the discretion of EDCTC.

ACTION: After discussion, Commissioner Veerkamp made a motion to authorize the professional Services Agreement with David Turch and Associates. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Veerkamp/Borelli

AYES: Borelli, Frentzen, Hidahl, Thomas, Veerkamp

ABSTAIN: None

NOES: Parlin, Taylor

ABSENT: None

EXECUTIVE DIRECTOR'S REPORTCALTRANS – COMMISSIONER COMMENTSADJOURNMENT

The next regular meeting is scheduled for 2:00 PM on May 7, 2020.

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 7, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: MARCH 2020 CHECK REGISTER

REQUESTED ACTION

Receive and file the March 2020 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes three payments that merit further explanation:

| | |
|--|------------------------|
| <i>Check # 8766 – Fehr & Peers.....</i> | <i>\$3,080.24</i> |
| <i>Check # 8773 – Fehr & Peers.....</i> | <i>\$1,228.94</i> |
| January - February professional services for the El Dorado Hills Business Park Community Transportation Plan, Work Element 261. This contract was approved at the April 4, 2019 EDCTC meeting. | |
| <i>Check # 8772 – Extreme Towing.....</i> | <i>\$10,418.10</i> |
| February professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting. | |

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: March 2020 Check Register

El Dorado County Transportation Commission

Check Register

March 2020

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Payment</u> | <u>Memo</u> |
|-------------|------------|--|------------------|---|
| 03/02/2020 | 8762 | AT&T | 132.07 | February 2020 Office Phones |
| 03/02/2020 | 8763 | Liberty Mutual Insurance | 2,665.00 | Commercial Liability Insurance March 2020-March 2021 |
| 03/02/2020 | EFT | Ameritas Life Insurance Corp. | 568.52 | March 2020 Dental and Vision Premiums |
| 03/02/2020 | EFT | Benefit Coordinators Corporation | 213.29 | March 2020 Life/Disability Premiums |
| 03/02/2020 | EFT | CalPERS Health | 6,626.85 | March 2020 Health Premiums |
| 03/02/2020 | EFT | National Access LD | 32.53 | February 2020 Long Distance |
| 03/09/2020 | 8764 | Berkshire Hathaway HomeState Companies | 821.20 | Remaining Balance 2020 Workers Compensation Insurance |
| 03/09/2020 | 8765 | Century Building Maintenance | 450.00 | February 2020 Building Maintenance |
| 03/09/2020 | 8766 | Fehr & Peers | 3,080.24 * | January 2020 EDH Business Park Transportation Plan |
| 03/09/2020 | 8767 | JS West Propane Gas | 66.83 | February 2020 Propane |
| 03/09/2020 | 8768 | Rimrock Water Company | 31.87 | February 2020 Water |
| 03/09/2020 | 8769 | Roberts & Company, Inc. | 265.00 | February 2020 Accounting Oversight |
| 03/09/2020 | 8770 | Sierra Office Supply & Printing | 84.41 | February 2020 Office Supplies |
| 03/09/2020 | EFT | Cardmember Service - Visa JB | 613.66 | Airfare & Hotel CARL Seminars-Jan, Feb, Mar |
| 03/09/2020 | EFT | Cardmember Service - Visa JR | 354.98 | February 2020 Office Exp |
| 03/09/2020 | EFT | Cardmember Services-Visa WD | 7.50 | Parking Sacramento Meeting |
| 03/09/2020 | EFT | De Lage Landen Financial Services | 284.21 | February 2020 Copy Machine Lease Payment and Setup Fees |
| 03/11/2020 | EFT | CalPERS Retirement System | 3,329.12 | March 2020 Contribution #1 |
| 03/20/2020 | EFT | Umpqua Bank | 125.09 | February Analyzed Checking Fee |
| 03/23/2020 | 8771 | Cal.net | 64.92 | April 2020 Internet Service Provider |
| 03/23/2020 | 8772 | Extreme Towing | 10,418.10 * | February 2020 Freeway Service Patrol |
| 03/23/2020 | 8773 | Fehr & Peers | 1,228.94 * | February 2020 EDH Business Park Transportation Plan |
| 03/23/2020 | 8774 | RTS IT, Inc. | 552.50 | April 2020 ITCare Silver Service Plan |
| 03/23/2020 | EFT | PG&E | 271.01 | March 2020 Utilities |
| 03/25/2020 | EFT | CalPERS Retirement System | 3,329.12 | March 2020 Contribution #2 |
| 03/30/2020 | 8775 | Steele Building Offices | 4,517.00 | April 2020 Office Rent |
| 03/31/2020 | EFT | QuickBooks Payroll Service | 8.00 | February 2020 Payroll Fee |
| | | Total | <u>40,141.96</u> | |

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 7, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2019/2020 JULY-MARCH REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2019/2020 July-March Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for July 1-March 31 of fiscal year 2019/2020. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for FY 2019/2020 are provided in the table below.

Fiscal Year Cash Balances

| | |
|--|-------------|
| Public Funds Money Market and Checking Account Balances at July 1, 2019 | \$1,566,963 |
| Receipts | \$1,032,151 |
| Disbursements (Includes STBGP pass through payments to City of Placerville and El Dorado County) | \$1,878,883 |
| Public Funds Money Market and Checking Account Balances at March 31, 2020 | \$720,231 |

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2019/2020 July-March

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-MARCH**

| | WE 50 | | WE 100 | | WE 110 | | WE 111 | | WE 120 | | WE 125 | | WE 130 | |
|---|----------------|--------------|--|------------|--------------------------------|------------|---------------------------|------------|---|------------|-----------------------------|------------|------------------------|------------|
| | Indirect Costs | | Overall Work Program Administration & Implementation | | Intergovernmental Coordination | | Rural Counties Task Force | | Transportation Development Act & Transit Administration | | Airport Land Use Commission | | Freeway Service Patrol | |
| | Budget 50 | Actual 50 | Budget 100 | Actual 100 | Budget 110 | Actual 110 | Budget 111 | Actual 111 | Budget 120 | Actual 120 | Budget 125 | Actual 125 | Budget 130 | Actual 130 |
| Income | | | | | | | | | | | | | | |
| Local Transportation Funds (LTF) | | | - | - | - | - | - | - | 55,774.67 | 43,260.29 | 14,977.87 | 7,406.44 | | |
| Transit Matching Funds - County Line Transit Center Study | | | | | | | | | | | | | | |
| Rural Planning Assistance (RPA) | | | 62,107.90 | 36,249.24 | 153,633.12 | 109,779.75 | - | - | - | - | - | - | - | - |
| Rural Planning Assistance (RPA) Grants | | | | | | | | | | | | | | |
| STIP Planning, Programing & Monitoring (PPM) | | | - | - | - | - | - | - | - | - | - | - | - | - |
| Surface Transp Block Grant Prog (STBGP) | | | - | - | - | - | - | - | - | - | - | - | - | - |
| Airport Land Use Commission Fees | | | | | | | | | | | | | | |
| Sustainable Communities FTA 5304 | | | | | | | | | | | | | | |
| FHWA-State Planning & Research | | | | | | | | | | | | | | |
| SB1 Sustainable Communities | | | | | | | | | | | | | | |
| State Highway Account (SHA) | | | | | | | | | | | | | | |
| Freeway Service Patrol | | | | | | | | | | | | | 180,811.48 | 116,461.20 |
| Rural Counties Task Force | | | | | | | | 36,000.00 | 26,570.49 | | | | | |
| Misc Income/EDH CSD/EI Dorado County | | 4,235.98 | | | | | | | | | | - | | |
| Total Income | - | 4,235.98 | 62,107.90 | 36,249.24 | 153,633.12 | 109,779.75 | 36,000.00 | 26,570.49 | 55,774.67 | 43,260.29 | 14,977.87 | 7,406.44 | 180,811.48 | 116,461.20 |
| | | | | | | | | | | | | | | |
| Expense | | | | | | | | | | | | | | |
| Permanent Employees/Benefits | 177,067.84 | 158,179.29 | 39,996.08 | 23,344.44 | 96,199.32 | 67,831.09 | 19,869.92 | 16,060.73 | 22,716.09 | 15,344.85 | 6,425.52 | 4,759.27 | 25,702.08 | 16,621.35 |
| Temporary Employee | - | - | | | | | | | | | | | | |
| Building Lease & Utilities | 65,004.00 | 52,218.94 | | | | | | | | | | | | |
| Office Expense | 42,848.00 | 26,184.71 | - | - | 4,250.00 | 4,451.63 | 5,145.00 | 1,631.38 | 100.00 | 37.80 | - | 16.24 | 900.00 | 401.29 |
| Professional Services | 28,850.00 | 16,398.02 | - | - | - | - | - | - | 20,400.00 | 19,395.00 | 5,000.00 | - | 140,000.00 | 90,250.28 |
| Indirect Cost Allocation | (299,536.97) | (202,537.26) | 22,111.83 | 12,904.80 | 53,183.80 | 37,497.03 | 10,985.08 | 8,878.38 | 12,558.59 | 8,482.64 | 3,552.35 | 2,630.93 | 14,209.40 | 9,188.28 |
| Indirect Costs Carryover from Prior Year | (4,232.87) | | | | | | | | | | | | | |
| Interest-Indirect Credit | (10,000.00) | | | | | | | | | | | | | |
| Total Expense | - | 50,443.70 | 62,107.91 | 36,249.24 | 153,633.12 | 109,779.75 | 36,000.00 | 26,570.49 | 55,774.68 | 43,260.29 | 14,977.87 | 7,406.44 | 180,811.48 | 116,461.20 |
| Current Year Retention | | | | | | | | | | - | | | | |
| Prior Year Retention | | | | | | | | | | | | | | |
| OWP Budget vs. Actual Expenses | | | 58.4% | | 71.5% | | 73.8% | | 77.6% | | 49.4% | | 64.4% | |

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-MARCH**

| | WE 200 | | WE 201 | | WE 202 | | WE 221 | | WE 226 | | WE 229 | | WE 231 | |
|---|------------------------------|-------------------|-----------------------------|-----------------|---|-----------------|------------------|------------------|--|------------------|--|------------------|---|------------------|
| | Regional Transportation Plan | | SB 743 Implementation Plans | | El Dorado County Travel Demand Model Update to SB743 Compliance | | Transit Planning | | Western El Dorado County Short & Long Range Transit Plan | | County Line Multi-Modal Transit Center Study | | County & City Active Transportation Plans | |
| | Budget 200 | Actual 200 | Budget 201 | Actual 201 | Budget 202 | Actual 202 | Budget 221 | Actual 221 | Budget 226 | Actual 226 | Budget 229 | Actual 229 | Budget 231 | Actual 231 |
| Income | | | | | | | | | | | | | | |
| Local Transportation Funds (LTF) | 171,274.47 | 106,944.71 | - | - | - | - | 25,211.73 | 15,741.84 | 10,017.11 | 6,993.95 | 2,930.94 | 2,359.03 | 5,000.00 | 9,073.72 |
| Transit Matching Funds - County Line Transit Center Study | | | | | | | | | | | 2,865.19 | 2,227.67 | - | |
| Rural Planning Assistance (RPA) | 52,076.09 | 45,000.00 | - | - | 3,600.01 | 353.34 | - | - | - | - | - | - | - | - |
| Rural Planning Assistance (RPA) Grants | 1,589.39 | 1,589.39 | 6,094.23 | 3,195.30 | 32,000.00 | 3,180.09 | | | | | | | | |
| STIP Planning, Programing & Monitoring (PPM) | - | - | | | | | - | - | | | | | - | - |
| Surface Transp Block Grant Prog (STBGP) | 118,664.52 | 38,545.26 | 1,048.81 | 4,966.54 | - | - | - | - | - | - | - | - | 2,890.34 | 4,952.16 |
| Airport Land Use Commission Fees | | | | | | | | | | | | | | |
| Sustainable Communities FTA 5304 | | | | | | | | | 60,382.69 | 53,982.08 | 19,101.25 | 14,851.09 | | |
| FHWA-State Planning & Research | | | | | | | | | | | | | | |
| SB1 Sustainable Communities | | | | | | | | | | | | | 37,254.91 | 37,254.91 |
| State Highway Account (SHA) | | | | | | | | | | | | | | |
| Freeway Service Patrol | | | | | | | | | | | | | | |
| Rural Counties Task Force | | | | | | | | | | | | | | |
| Misc Income/EDH CSD/El Dorado County | | | | | | | | | | | | | 3,523.50 | 4,177.66 |
| Total Income | 343,604.47 | 192,079.36 | 7,143.04 | 8,161.84 | 35,600.01 | 3,533.43 | 25,211.73 | 15,741.84 | 70,399.80 | 60,976.03 | 24,897.38 | 19,437.79 | 48,668.75 | 55,458.45 |
| | | | | | | | | | | | | | | |
| Expense | | | | | | | | | | | | | | |
| Permanent Employees/Benefits | 84,528.28 | 54,745.36 | 320.94 | 117.02 | 2,125.13 | 1,470.89 | 16,203.57 | 10,137.71 | 3,658.49 | 2,953.26 | 2,491.80 | 2,485.01 | 3,145.01 | 3,964.34 |
| Temporary Employee | | | | | | | | | | | | | | |
| Building Lease & Utilities | | | | | | | | | | | | | | |
| Office Expense | 1,400.00 | 126.05 | - | - | - | 20.50 | 50.00 | - | 50.00 | 19.14 | - | - | 100.00 | - |
| Professional Services | 210,944.71 | 106,944.71 | 6,644.70 | 5,980.22 | 32,300.00 | 1,228.94 | 250.00 | - | 64,418.71 | 42,192.46 | 21,027.99 | 10,356.19 | 43,685.00 | 39,305.72 |
| Indirect Cost Allocation | 46,731.47 | 30,263.24 | 177.42 | 64.69 | 1,174.88 | 813.10 | 8,958.15 | 5,604.13 | 2,022.60 | 1,632.57 | 1,377.59 | 1,373.71 | 1,738.73 | 2,191.49 |
| Indirect Costs Carryover from Prior Year | | | | | | | | | | | | | | |
| Interest-Indirect Credit | | | | | | | | | | | | | | |
| Total Expense | 343,604.46 | 192,079.36 | 7,143.06 | 6,161.93 | 35,600.01 | 3,533.43 | 25,461.72 | 15,741.84 | 70,149.80 | 46,797.43 | 24,897.38 | 14,214.91 | 48,668.74 | 45,461.55 |
| Current Year Retention | | - | | 664.48 | | 136.55 | | | | 4,669.89 | | 1,150.68 | | 4,367.29 |
| Prior Year Retention | | - | | 1,335.44 | | - | | | | 9,508.71 | | 4,072.20 | | 5,629.61 |
| OWP Budget vs. Actual Expenses | 55.9% | | 95.6% | | 10.3% | | 61.8% | | 73.4% | | 61.7% | | 102.4% | |

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-MARCH**

| | WE 232 | | WE 254 | | WE 261 | | WE 300 | | WE 310 | | WE 330 | |
|---|--|-----------------|--|------------------|---|------------------|-----------------------------|------------------|---|------------------|--|------------------|
| | Coloma Sustainable Community Mobility Plan | | US 50/Placerville Hot Spot Study Public Engagement | | El Dorado Hills Business Park Community Transportation Plan | | State & Federal Programming | | Transportation Project Delivery & Oversight | | Active & Alternative Transportation Programs | |
| | Budget 232 | Actual 232 | Budget 254 | Actual 254 | Budget 261 | Actual 261 | Budget 300 | Actual 300 | Budget 310 | Actual 310 | Budget 330 | Actual 330 |
| Income | | | | | | | | | | | | |
| Local Transportation Funds (LTF) | - | - | 2,672.73 | 12,177.50 | - | - | 28,012.55 | 23,727.56 | 18,249.64 | 20,431.55 | 37,367.65 | 12,064.11 |
| Transit Matching Funds - County Line Transit Center Study | | | | | | | | | | | | |
| Rural Planning Assistance (RPA) | - | - | | | - | | - | - | - | - | - | - |
| Rural Planning Assistance (RPA) Grants | | | 25,588.42 | 11,148.67 | | | | | | | | |
| STIP Planning, Programing & Monitoring (PPM) | - | - | | | - | | 55,000.00 | 32,766.62 | 53,472.65 | 28,215.00 | - | - |
| Surface Transp Block Grant Prog (STBGP) | 3,270.80 | 1,570.48 | - | - | 16,429.65 | 4,436.36 | - | - | - | - | 22,395.25 | 24,732.94 |
| Airport Land Use Commission Fees | | | | | | | | | | | | |
| Sustainable Communities FTA 5304 | | | | | | | | | | | | |
| FHWA-State Planning & Research | | | | | 133,507.01 | 35,490.87 | | | | | | |
| SBI Sustainable Communities | 14,992.36 | 4,342.41 | | | | | | | | | | |
| State Highway Account (SHA) | | | 30,000.00 | | | | | | | | | |
| Freeway Service Patrol | | | | | | | | | | | | |
| Rural Counties Task Force | | | | | | | | | | | | |
| Misc Income/EDH CSD/El Dorado County | | | | | 16,688.38 | 4,436.36 | | | | | 2,500.00 | 2,288.07 |
| Total Income | 18,263.16 | 5,912.89 | 58,261.15 | 23,326.17 | 166,625.04 | 44,363.59 | 83,012.55 | 56,494.18 | 71,722.29 | 48,646.55 | 62,262.90 | 39,085.12 |
| Expense | | | | | | | | | | | | |
| Permanent Employees/Benefits | 663.77 | 627.50 | 2,570.22 | 2,497.84 | 8,288.00 | 4,980.45 | 53,393.79 | 36,305.07 | 46,123.12 | 31,253.95 | 37,938.58 | 24,867.60 |
| Temporary Employee | | | | | | | | | | | | |
| Building Lease & Utilities | | | | | | | | | | | | |
| Office Expense | - | 235.44 | 450.00 | 84.29 | 1,100.00 | 82.20 | 100.00 | 119.68 | 100.00 | 115.42 | 350.00 | 470.70 |
| Professional Services | 17,232.41 | 4,232.75 | 53,820.00 | 19,363.24 | 152,655.00 | 36,547.74 | | - | - | - | 3,000.00 | - |
| Indirect Cost Allocation | 366.97 | 346.89 | 1,420.94 | 1,380.80 | 4,582.03 | 2,753.20 | 29,518.76 | 20,069.43 | 25,499.17 | 17,277.18 | 20,974.34 | 13,746.82 |
| Indirect Costs Carryover from Prior Year | | | | | | | | | | | | |
| Interest-Indirect Credit | | | | | | | | | | | | |
| Total Expense | 18,263.15 | 5,442.58 | 58,261.16 | 23,326.17 | 166,625.03 | 44,363.59 | 83,012.55 | 56,494.18 | 71,722.29 | 48,646.55 | 62,262.92 | 39,085.12 |
| Current Year Retention | | 470.31 | | 989.68 | | 4,060.86 | | | | | | |
| Prior Year Retention | | | | | | | | | | | | |
| OWP Budget vs. Actual Expenses | 32.4% | | 41.7% | | 29.1% | | 68.1% | | 67.8% | | 62.8% | |

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2019/2020 JULY-MARCH**

| | WE 400 | | WE 410 | | | | | |
|---|-----------------------------|------------------|-------------------------|------------------|--|---------------|---------------------|---------------------|
| | Public Education & Outreach | | Transportation Advocacy | | Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs | | OWP Total | Total |
| | Budget 400 | Actual 400 | Budget 410 | Actual 410 | Budget | Actual | Budget | Actual |
| Income | | | | | | | | |
| Local Transportation Funds (LTF) | - | - | 61,455.35 | 43,587.35 | 4,000.00 | 970.25 | 436,944.71 | 304,738.30 |
| Transit Matching Funds - County Line Transit Center Study | | | | | | | 2,865.19 | 2,227.67 |
| Rural Planning Assistance (RPA) | 65,582.88 | 43,823.29 | - | - | - | - | 337,000.00 | 235,205.62 |
| Rural Planning Assistance (RPA) Grants | | | | | | | 65,272.04 | 19,113.45 |
| STIP Planning, Programing & Monitoring (PPM) | - | - | - | - | - | - | 108,472.65 | 60,981.62 |
| Surface Transp Block Grant Prog (STBGP) | - | - | - | - | - | - | 164,699.37 | 79,203.74 |
| Airport Land Use Commission Fees | | | | | | | - | - |
| Sustainable Communities FTA 5304 | | | | | | | 79,483.94 | 68,833.17 |
| FHWA-State Planning & Research | | | | | | | 133,507.01 | 35,490.87 |
| SB1 Sustainable Communities | | | | | | | 52,247.27 | 41,597.32 |
| State Highway Account (SHA) | | | | | | | 30,000.00 | - |
| Freeway Service Patrol | | | | | | | 180,811.48 | 116,461.20 |
| Rural Counties Task Force | | | | | | | 36,000.00 | 26,570.49 |
| Misc Income/EDH CSD/EI Dorado County | | | | | | - | 22,711.88 | 15,138.07 |
| Total Income | 65,582.88 | 43,823.29 | 61,455.35 | 43,587.35 | 4,000.00 | 970.25 | 1,650,015.54 | 1,005,561.52 |
| | | | | | | | - | 0.00 |
| Expense | | | | | | | | |
| Permanent Employees/Benefits | 42,169.47 | 28,207.92 | 27,275.88 | 20,242.69 | - | - | 718,872.90 | 526,997.63 |
| Temporary Employee | | | | | | | - | 0.00 |
| Building Lease & Utilities | | | | | | | 65,004.00 | 52,218.94 |
| Office Expense | 100.00 | 22.04 | 15,100.00 | 13,500.04 | 4,000.00 | 970.25 | 76,143.00 | 48,488.80 |
| Professional Services | | - | 4,000.00 | - | | - | 804,228.52 | 392,195.27 |
| Indirect Cost Allocation | 23,313.40 | 15,593.33 | 15,079.47 | 9,844.62 | | - | 0.00 | (0.00) |
| Indirect Costs Carryover from Prior Year | | | | | | | (4,232.87) | - |
| Interest-Indirect Credit | | | | | | | (10,000.00) | 0.00 |
| Total Expense | 65,582.87 | 43,823.29 | 61,455.35 | 43,587.35 | 4,000.00 | 970.25 | 1,650,015.55 | 1,019,900.64 |
| Current Year Retention | | | | - | | | | 16,509.74 |
| Prior Year Retention | | | | | | | | 20,545.96 |
| OWP Budget vs. Actual Expenses | 66.8% | | 70.9% | | 24.3% | | 64.1% | |
| | 75% of FY Complete | | | | | | | |

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 7, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/2021
APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION
FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD
REPAIR FUNDS

REQUESTED ACTION

Adopt Resolution 19/20.14 approving the Transportation Development Act Fiscal Year (FY) 2020/2021 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration (CDTFA), based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office (SCO) allocates the STA tax and the SGR revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarizes the estimates for FY 2020/2021.

The LTF allocation purposes, in order of priorities, as identified by law, are as follows:

1. Transportation Development Act fund administration (by EDCTC and the County Auditor);
2. Planning and programming undertaken by EDCTC (up to 3% of the fund);
3. Pedestrian and bicycle projects (optional, up to 2% of the funds remaining, after administration and planning);
4. Public transportation operations (including new transit services that have been identified by the Commission as "unmet transit needs" that are "reasonable to meet"; and,
5. Other transportation purposes (including additional transit and bicycle facilities, and streets and roads). The Commission may only apportion (and subsequently may only approve claims for) "other transportation purposes" when all other uses of the funds, to the limits described above, have been exhausted.

EDCTC allocates the LTF funds, as determined by population, for the western slope region of El Dorado County and the Tahoe Regional Planning Agency allocates the LTF funds, as determined by population, for the eastern slope of El Dorado County. For FY 2020/2021, the County Auditor

estimates EDCTC's share of LTF revenues for apportionment to be \$5,594,251, plus \$400,000 in fund balance available to program.

Administration, Planning, Programming

The County Auditor has estimated \$10,000 for administration from the estimated FY 2020/2021 LTF revenue total. This amount is reimbursed to the County Auditor and is not included in EDCTC's Overall Work Program.

The EDCTC FY 2020/2021 Overall Work Program and Budget includes administration, planning, programming and the annual payment to SACOG for a total of \$440,823.32. EDCTC LTF funds are used throughout the work program to support planning and as a required local match for state and federal grant funds. Under the Commission's Memorandum of Understanding with Sacramento Area Council of Government (SACOG), EDCTC is obligated to allocate 2% of TDA funds for SACOG federal transportation planning and programming activities after administration and any non-motorized allocations. The SACOG allocation equals \$110,823.32 for FY 2020/2021.

Non-Motorized – Pedestrian and Bicycle Facilities (Article 3)

State law offers EDCTC an option to apportion up to 2% of the LTF (after administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The Commission primarily uses these non-motorized funds to provide matching funds for federal and state grants, such as Congestion Mitigation and Air Quality and Active Transportation Program (ATP) grants. The 2020/2021 allocation totals \$113,085.02.

Public Transportation – Transit (Article 4)

The El Dorado County Transit Authority notified the Commission staff that their claim for FY 2020/2021 LTF funds will be \$5,430,342.66 for operating expenses. A 3% contingency of the Article 4 funds up to a maximum of \$500,000.00 is retained in the LTF fund's unreserved fund balance for transit's future needs. The transit contingency balance is currently at the maximum amount of \$500,000.00.

Other Transportation (Article 8)

No LTF funds remain available for Article 8 – Other Transportation purposes. If LTF funds were available for the fiscal year, the funds would be apportioned to the City of Placerville and the County of El Dorado by population for all purposes necessary and convenient to the development and operation of the public transportation system, including road rehabilitation, maintenance, and repair.

State Transit Assistance Funds (STA)

The estimated FY 2020/2021 STA funds available for the El Dorado County Transit Authority is \$1,583,839.00.

State of Good Repair (SGR)

The estimated FY 2020/2021 SGR funds available for the El Dorado County Transit Authority is \$253,381.00. Funds will be reimbursed to EDCTA after Commission approval of a claim for an approved SGR project.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 19/20.14
B) Allocation and Apportionment for Fiscal Year 2020/21 – LTF
C) Allocation and Apportionment for Fiscal Year 2020/21 – STA
D) Allocation and Apportionment for Fiscal Year 2020/21 – SGR



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.14

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/2021 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the El Dorado County Transportation Commission; and

WHEREAS, the County Auditor issued a report of estimated revenues for LTF for Fiscal Year (FY) 2020/2021 and the State Controller's Office issued a report of estimated revenues for STA and SGR Funds.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission shall review the claims as they are received, approve same for the FY 2020/2021 funds estimated to be available in the LTF, STA, and the SGR funds, and make the following allocations:

1. To the El Dorado County Auditor-Controller for administrative costs in the amount of \$10,000.00, per Section 99233.1.
2. To the El Dorado County Transportation Commission for TDA administration and for planning and programming in the amount of \$440,823.32, per Section 99233.1 and 99233.2.

3. To be reserved by the El Dorado County Auditor's Office for future reimbursements to the City and County for pedestrian and bicycle facilities as programmed and claimed in the amount of \$113,085.02, per Sections 99233.3 and 99234.
4. Retain contingency in the amount of \$500,000.00 in the Local Transportation Fund for future transit needs. The previous contingency balance was \$500,000.00 and the maximum amount is \$500,000.00.
5. To the El Dorado County Transit Authority for Article 4 purposes, the total amount available of \$5,430,342.66, per Sections 99233.8, 99260(a), and 99262.
6. State Transit Assistance Funds – To the El Dorado County Transit Authority for State Transit Assistance Funds in the estimated amount of \$1,583,839.00 plus interest, for capital improvements, per Section 99314.6. This allocation is to be paid out as FY 2020/2021 revenues are received and available for payment by the County Auditor.
7. State of Good Repair Funds – To be reserved by the El Dorado County Auditor's Office for future reimbursements to the El Dorado County Transit Authority for State of Good Repair Funds in the estimated amount of \$253,381.00 plus interest. This allocation is to be paid out after a reimbursement claim for an eligible project is approved by the El Dorado County Transportation Commission.

BE IT FURTHER RESOLVED, the El Dorado County Transportation Commission has requested that approved claims be paid in full, provided the funds are available.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to the El Dorado County Transportation Commission rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

BE IT FURTHER RESOLVED, that the claimants are to be notified by the El Dorado County Transportation Commission of action on their claims.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on May 7, 2020 by the following vote:

Vote Pending

Attest:

Shiva Frentzen, Chairperson

Joni G. Rice, Secretary to the Commission

| |
|---|
| TRANSPORTATION DEVELOPMENT ACT (TDA) LOCAL TRANSPORTATION FUND (LTF) FINDINGS OF APPORTIONMENT |
| FY 2020/21 APPORTIONMENT AND ALLOCATION |

FY 2020/21 LTF AVAILABLE FOR ALLOCATION

| | |
|--|----------------------------|
| Estimated 2020/21 LTF Receipts per El Dorado County Auditor | \$ 5,594,251.00 |
| Estimated LTF June 30, 2020 fund balance available to program | \$ 400,000.00 |
| Less: County Auditor Fees (PUC Section 99233.1) | \$ (10,000.00) |
| Total EDCTC Area Share | \$ 5,984,251.00 |
| Total FY 2020/21 balance for apportionment <u>\$ 5,984,251.00</u> | |

FY 2020/21 CLAIMANT ALLOCATIONS

TDA Administration (PUC Section 99233.1)

| | | |
|--------------------------|-----------------------------|---------------|
| EDCTC TDA Administration | \$ 150,472.47 | |
| | TDA Administration subtotal | \$ 150,472.47 |

Planning / Programming (PUC Section 99233.2)

| | | |
|--|---------------------------------|---------------|
| EDCTC Planning and Programming (up to 3% of Revenue) | \$ 179,527.53 | |
| EDCTC Contribution to SACOG Federal Planning and Programming | \$ 110,823.32 | |
| (Note: per 12/15/16 MOU between EDCTC and SACOG, equal to 2% of LTF Apportionment after Administration, Planning & Programming, Pedestrian & Bicycle Facilities, and Community Transit Services apportionment, if any) | | |
| | Planning / Programming subtotal | \$ 290,350.85 |

Pedestrian and Bicycle Facilities-Discretionary (PUC Sections 99233.3 and 99234)

| | | |
|---|--|---------------|
| Bicycle and Pedestrian Facilities | \$ 113,085.02 | |
| (Note: up to 2% of remaining funds after Administration and Planning/Programming) | | |
| | Pedestrian / Bicycle Facilities subtotal | \$ 113,085.02 |

Public Transportation - Transit (Article 4) (PUC Sections 99233.8, 99260(a) and 99262)

| | | |
|--|------------------|-----------------|
| EDCTA - Continuation of Existing Service | \$ 5,430,342.66 | |
| EDCTA - Contingency | \$ - | |
| EDCTA - Excess Carryover | \$ - | |
| | Transit subtotal | \$ 5,430,342.66 |

Other Transportation (Article 8) (PUC 99233.9, 99400(a), 99402 and 99407)

| | | |
|--|-------------------------------|------|
| City of Placerville: 10,917 = 6.85% of total County population | \$ - | |
| El Dorado County Unincorporated: 148,398 = 93.15% of total County population | \$ - | |
| | Other Transportation subtotal | \$ - |

Total FY 2020/21 claimant allocations \$ 5,984,251.00

Total EDCTA Contingency \$ -

Total Apportionment \$ 5,984,251.00

| | |
|-----------------------------|---------------|
| 2014/15 Transit Contingency | \$ 111,767.28 |
| 2015/16 Transit Contingency | \$ 111,709.60 |
| 2016/17 Transit Contingency | \$ 116,944.34 |
| 2017/18 Transit Contingency | \$ 128,628.96 |
| 2018/19 Transit Contingency | \$ 30,949.82 |
| Total | \$ 500,000.00 |

TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE TRANSIT ASSISTANCE (STA)
FINDINGS OF APPORTIONMENT

FY 2020/21 APPORTIONMENT AND ALLOCATION

FY 2020/21 ESTIMATED STA AVAILABLE FOR ALLOCATION

Estimated 2020/21 STA Receipts per State Controller's Office * \$ 1,583,839.00

Total FY 2020/21 balance for apportionment \$ 1,583,839.00

El Dorado County Transit Authority (PUC 99313 and 99314)
EDCTA - Continuation of Existing Service

\$ 1,583,839.00

Public Transportation subtotal \$ 1,583,839.00

Subtotal FY 2020/21 claimant allocations **\$ 1,583,839.00**

Total FY 2020/21 claimant allocations \$ 1,583,839.00

* This is an estimate. The actual amount of STA funds collected for the fiscal year will be paid to El Dorado County Transit Authority.

TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE OF GOOD REPAIR (SGR)
FINDINGS OF APPORTIONMENT

FY 2020/21 APPORTIONMENT AND ALLOCATION

FY 2020/21 ESTIMATED SGR AVAILABLE FOR ALLOCATION

Estimated 2020/21 SGR Receipts per State Controller's Office \$ 253,381.00

Total FY 2020/21 balance for apportionment \$ 253,381.00

El Dorado County Transit Authority (PUC 99313 and 99314)

EDCTA for eligible project to be approved at 8/6/20 EDCTC meeting \$ 253,381.00

Public Transportation subtotal \$ 253,381.00

Subtotal FY 2020/21 claimant allocations \$ 253,381.00

Total FY 2020/21 claimant allocations \$ 253,381.00

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 7, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
**SUBJECT: EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2020/2021
TRANSPORTATION DEVELOPMENT ACT CLAIM**

REQUESTED ACTION

Adopt Resolution 19/20.15 (Attachment A) approving the El Dorado County Transit Authority's (EDCTA) Fiscal Year (FY) 2020/2021 Transportation Development Act Claim (Attachment B) in the amount of \$7,014,181.66.

BACKGROUND

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering these funds for this region.

DISCUSSION

EDCTA has submitted a TDA claim for FY 2020/2021 requesting \$5,430,342.66 in LTF and \$1,583,839.00 in STA. EDCTA's total claim in the amount of \$7,014,181.66 is consistent with the FY 2020/2021 Apportionment and Allocation for LTF and STA. The TDA claim was approved by the El Dorado County Transit Authority Board of Directors at the March 5, 2020 meeting. The LTF and STA funds will be paid by the El Dorado County Auditor's Office to EDCTA as the funds are received. The estimated FY 2020/2021 SGR funds are \$253,381.00 and SGR funds will be reimbursed to EDCTA after approval by the Commission of a claim for an approved SGR project.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 19/20.15
B) El Dorado County Transit Authority Claim for FY 2020/2021



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.15

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2020/2021
TRANSPORTATION DEVELOPMENT ACT CLAIM**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and for the administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the Local Transportation Fund, the State Transit Assistance Fund and the State of Good Repair Fund based on the estimated revenue upon approving said claim; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) submitted a Transportation Development Act claim based on the Fiscal Year 2020/2021 Apportionment and Allocation for LTF and STA.

NOW THEREFORE, BE IT RESOLVED, EDCTC has reviewed the claim received from EDCTA and the amount to be paid is \$5,430,342.66 in LTF and \$1,583,839.00 in STA for a total claim in the amount of \$7,014,181.66.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations, the Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on May 7, 2020 by the following vote:

Vote pending

Attest:

Shiva Frentzen, Chairperson

Joni G. Rice, Secretary to the Commission

TDA – 1
TRANSPORTATION DEVELOPMENT ACT CLAIM

To: El Dorado County Transportation Commission
 2828 Easy Street, Suite 1
 Placerville, California 95667-3907
 Attn: Administrative Services Officer

From: Claimant: El Dorado County Transit Authority
 Address: 6565 Commerce Way
 Diamond Springs, CA 95619-9454
 Contact: Julie Petersen, Finance Manager
 Phone: (530) 642-5383 extension 206

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the El Dorado County Transportation Commission, that its request for funding be approved as follows:

Local Transportation Fund/State Transit Assistance Fund:

| LTF or STA | Amount | Fiscal Year |
|------------|----------------|-------------|
| LTF | \$5,430,342.66 | 2020/21 |
| STA | \$1,583,839.00 | 2020/21 |
| | | |
| | | |

Submitted by: Matthew C. Mauk

Title: Executive Director

Date: March 5, 2020

EDCTC Date of Approval: _____

EDCTC Resolution #: _____

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 7, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
**SUBJECT: PROFESSIONAL SERVICES AGREEMENT AMENDMENT:
WESTERN EL DORADO COUNTY BICYCLE TRAVEL OPPORTUNITIES MAP**

REQUESTED ACTION

Authorize the Executive Director to sign Amendment 2 of the professional services agreement between EDCTC and Trailhead Labs Inc., to continue support, maintenance, content management, and hosting for the interactive online version of the Western El Dorado County Bicycle Travel Opportunities Map for a not-to-exceed amount of \$3,000, beginning immediately and ending June 30, 2021.

BACKGROUND

On July 29, 2014, EDCTC submitted an Active Transportation Program (ATP) application to the Sacramento Area Council of Government's (SACOG) for consideration for funding as part of the ATP Cycle 1 Regional Metropolitan Planning Organization competitive funding round. On September 18, 2014 the SACOG Board of Directors approved the award of \$50,000 for the Western El Dorado County Bicycle Travel Opportunities Map (Bicycle Travel Map). The project also received a \$5,000 contribution from the Friends of El Dorado Trail as they were the recipient of an El Dorado County Cultural and Community Development Grant to identify recreational areas for bicycling. On June 15, 2015, EDCTC entered into a Professional Services Agreement with Trailhead Labs Inc. to prepare the Bicycle Travel Map which included both a print map and interactive online map hosted at www.eldoradobikemap.org. The project was completed in May of 2016 and the Professional Services Agreement included two years of support from 2016-2018 for maintenance, content management system, and web hosting for the online interactive Bicycle Travel Map.

DISCUSSION

Consistent with the Professional Services Agreement entered into on June 15, 2015, the online interactive map was set to expire June 30, 2018. EDCTC staff decided to pursue a contract amendment to retain the services of Trailhead Labs Inc., to continue maintenance, content management and hosting of the interactive online Bicycle Travel Map. This was deemed to be especially important given the fact that EDCTC still has a high quantity of print maps remaining for distribution, and each of those include the link to the online map at www.eldoradobikemap.org.

Amendment 1 to the Agreement continued the online map through May 2020 and included an option to add an additional year. Amendment 2 will add the additional year of support for the Bicycle Travel Map for \$3,000 through May 2021. EDCTC will work with partner agencies, community members and organizations to discussion options for the provision of online mapping beyond May of 2021.

Approved for Agenda:

Woodrow Deloria, Executive Director

BUSINESS ITEM**STAFF REPORT**

DATE: MAY 7, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: HIGHWAY INFRASTRUCTURE PROGRAM PROGRAMMING

REQUESTED ACTION

Adopt Resolution 19/20.16 to program \$160,457 in Federal Highway Infrastructure Program (HIP) funds to the Western Placerville Interchanges Phase 2.2 Project.

BACKGROUND

On May 16, 2018, the California Transportation Commission (CTC) awarded \$1,070,000 in Local Partnership Program (LPP) funds to the City of Placerville to support the eastbound on-ramp for the Western Placerville Interchanges Phase 2.2 project. On August 2, 2018 the EDCTC programmed \$200,000 in Federal HIP funds to the project to serve as a portion of the one-to-one match required by LPP guidelines. On May 2, 2019 the EDCTC programmed an additional \$744,946 in Federal HIP funds to the project as construction capital and to provide another portion of the required one-to-one match. Additionally, Caltrans agreed to provide \$1,000,000 in State Highway Operations and Protection Program (SHOPP) funding to complete the required one-to-one match and provide additional construction capital.

On April 19, 2020, the City notified EDCTC staff of cost increases associated with the project and a resulting shortfall in construction funds. EDCTC met with the City of Placerville and El Dorado County staff to discuss potential funding opportunities to cover cost increases. Should the City be unable to secure the necessary additional funding, CTC staff would probably recommend the CTC deprogram the eastbound on-ramp project from the LPP and award the funds to another project.

DISCUSSION

EDCTC has been working closely with the City of Placerville, El Dorado County, and Caltrans to identify the additional funds needed to deliver the eastbound on-ramp. Based on discussions with SACOG and El Dorado County, EDCTC staff determined that HIP funds are the most readily available funds not already programmed or planned for another purpose. HIP funds, \$650 million appropriated from the General Fund of the Federal Treasury in 2010, are reimbursable federal aid funds, subject to all the requirements of Title 23, United States Code. HIP funds may be used for restoration, repair, construction and other activities eligible under the Surface Transportation Program.

EDCTC's share of these funds for the current fiscal year is estimated at \$160,457. The current year's allocation of HIP funds combined with the \$744,946 in HIP funds previously programmed to construction, along with \$325,054 in local funds, 1,070,000 in LPP funds, and \$1,000,000 in committed SHOPP funding would provide the City with the necessary construction funds to cover the increased costs associated with construction of the project.

On April 19th, the City requested the \$160,457 in HIP funds to support delivery of the eastbound on-ramp. El Dorado County and the EDCTC Technical Advisory Committee support programming the available HIP funds to the City of Placerville. Should the EDCTC approve this programming

action, EDCTC staff will meet with the County and City to establish a list of priorities for HIP funds over the coming years or as HIP funds become available. As part of this discussion, EDCTC will work with the County to ensure they receive an equal balance of HIP funds as the City has to date.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 19/20.16
B) Western Placerville Interchanges Layout Plan



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Appointed by the Placerville City Council: Patty Borelli, Kara Taylor, Dennis Thomas

Appointed by the El Dorado County Supervisors: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.16

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING PROJECT TO BE FUNDED WITH HIGHWAY INFRASTRUCTURE PROGRAM FUNDS**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Highway Infrastructure Program (HIP) funds; and

WHEREAS, on April 19, 2020 the City of Placerville submitted a request to EDCTC to consider the programming of HIP funding to one project; and

WHEREAS, the City of Placerville has requested \$160,457 to deliver the project; and

WHEREAS, as of May 7, 2020 the available HIP fund balance is \$160,457; and

WHEREAS, this project submitted for consideration for programming has been determined to be HIP Eligible; and

WHEREAS, any HIP funds remaining at the completion of the programmed project will be returned to EDCTC for re-programming to a HIP Eligible project.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$160,457 in HIP funds as follows:

| Project Sponsor | Project Title | HIP Funding Requested |
|---------------------|--|-----------------------|
| City of Placerville | Western Placerville Interchanges Phase 2.2 | \$160,457 |

BE IT FURTHER RESOLVED, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on May 7, 2020 by the following vote:

Vote Pending

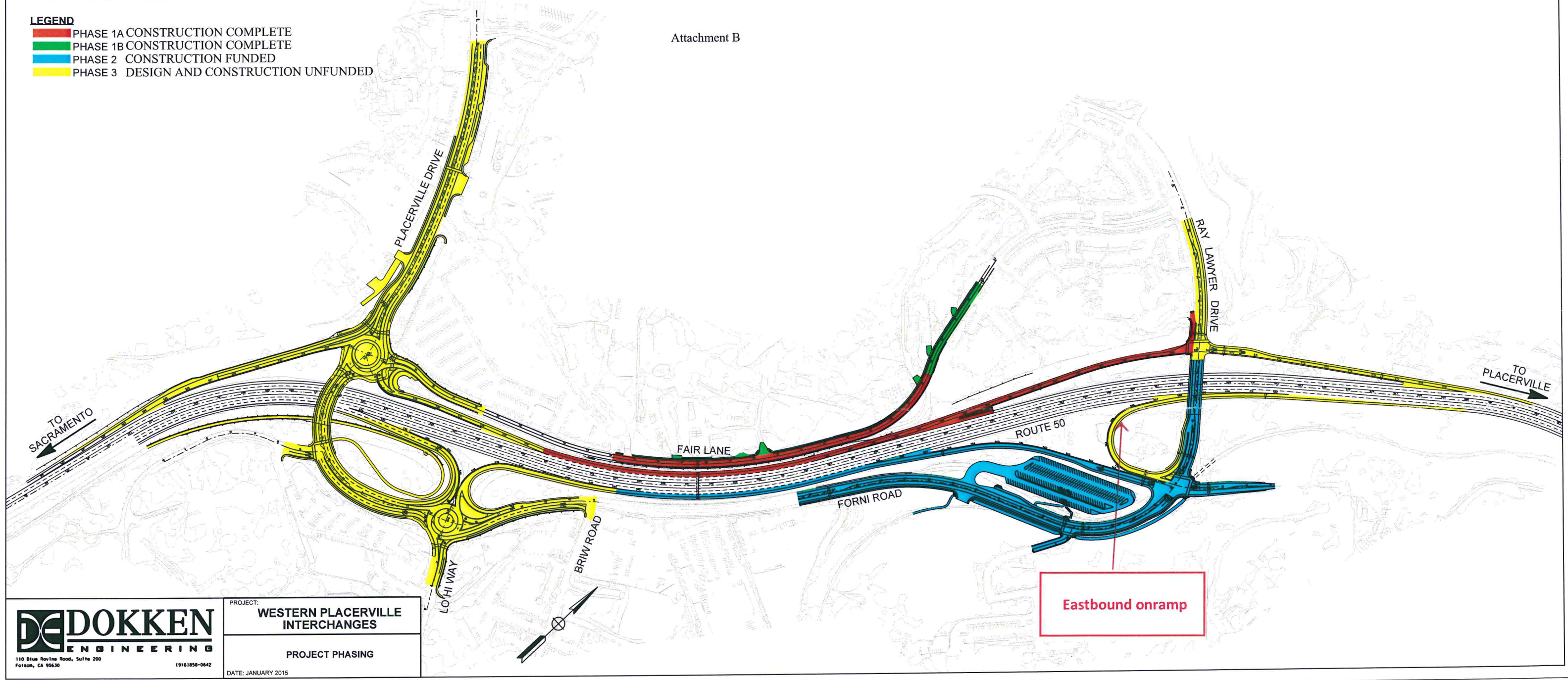
Attest:

Shiva Frentzen, Chairperson

Joni G. Rice, Secretary to the Commission

Attachment B

- LEGEND**
- PHASE 1A CONSTRUCTION COMPLETE
 - PHASE 1B CONSTRUCTION COMPLETE
 - PHASE 2 CONSTRUCTION FUNDED
 - PHASE 3 DESIGN AND CONSTRUCTION UNFUNDED



DOKKEN
ENGINEERING
110 Blue Ravine Road, Suite 200
Folsom, CA 95630
916/858-0642

PROJECT: **WESTERN PLACERVILLE INTERCHANGES**
PROJECT PHASING
DATE: JANUARY 2015