



COMMISSIONERS

Council Members Representing the City of Placerville

Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing the County of El Dorado

Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, September 5, 2019, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

NOTE: Members of the public may address any item on the agenda during consideration of that item. Your comments will be limited to no more than three minutes.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE AUGUST 1, 2019 COMMISSION MEETING (RICE)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 1, 2019 Commission meeting.
2. JULY 2019 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the July 2019 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS ACTUAL COMPARISON FISCAL YEAR 2018/2019 JULY-JUNE REPORT (THOMPSON)
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2018/2019 July-June Report.
4. SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2018/2019 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENT BETWEEN EDCTC AND EL DORADO COUNTY (THOMPSON)
REQUESTED ACTION:
 1. Adopt Resolution 19/20.03 approving the Surface Transportation Block Grant Program FY 2018/19 Exchange Apportionment and Allocation.
 2. Authorize the Executive Director to sign the 2018/19 Exchange Recipient Agreement between EDCTC and El Dorado County.
5. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE EL DORADO COUNTY DEPARTMENT OF TRANSPORTATION (THOMPSON)
REQUESTED ACTION: Adopt Resolution 19/20.04 approving a Transportation Development Act Local Transportation Fund Bicycle and Pedestrian Fund claim from the El Dorado County Department of Transportation in the amount of \$16,962.00 to complete the extension of the Los Trampas to Halcon Road El Dorado Trail Class I Multi-Use Path.

- 6.** FINAL COUNTY LINE MULTI-MODAL TRANSIT CENTER STUDY (BOLSTER)
REQUESTED ACTION: Accept the Final County Line Multi-Modal Transit Center Study.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

PRESENTATION

- 7.** DRAFT COLOMA SUSTAINABILITY COMMUNITY MOBILITY PLAN (BOLSTER)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The next regular meeting is scheduled for 2:00 PM on October 3, 2019 at 330 Fairlane, Placerville, California.

NOTICE

To listen to open session portions of the meeting in real time, dial 530.621.7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

Every effort will be made to provide a translator in Spanish or in another language if requested. Please make your request two full days in advance of the meeting. Un traductor del idioma espanol estara disponible.

CONSENT CALENDAR

STAFF REPORT

DATE: SEPTEMBER 5, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE AUGUST 1, 2019 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 1, 2019 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: August 1, 2019 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Woodrow Deloria, Executive Director

DRAFT ACTION MINUTES

Regular Meeting, Thursday, August 1, 2019, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Borelli called the meeting to order at 2:08 PM and led the Pledge of Allegiance.

COMMISSIONER ATTENDANCE

PRESENT: Chair Borelli, Vice Chair Frentzen and Commissioners Hidahl, Parlin, Saragosa, Thomas, and Caltrans Ex Officio Takhar. ABSENT: Commissioner Veerkamp

ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Borelli asked if there were any questions or comments on Consent Calendar items, and there were none.

ACTION: Commissioner Saragosa made a motion to adopt the agenda and to approve or adopt all items on the Consent Calendar. The motion was seconded by Vice Chair Frentzen which carried as follows:

MOTION/SECOND: Saragosa/Frentzen

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas

ABSTAIN: None

NOES: None

ABSENT: Veerkamp

CONSENT CALENDAR

1. Minutes for the June 6, 2019 Commission Meeting
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the June 6, 2019 Commission meeting.
2. May and June 2019 Check Register
REQUESTED ACTION: Receive and file the May and June 2019 Check Register.
3. Surface Transportation Block Grant Program Fiscal Year 2018/2019 Exchange Apportionment and Funding Agreement Between the El Dorado County Transportation Commission and the City of Placerville
REQUESTED ACTION:
 - Adopt Resolution 19/20.01 approving the Surface Transportation Block Grant Program FY 2018/19 Exchange Apportionment and Allocation
 - Authorize the Executive Director to sign the 2018/19 Exchange Recipient Agreement between EDCTC and the City of Placerville

4. Final El Dorado County and City of Placerville Senate Bill 743 Implementation Plan
 REQUESTED ACTION: Accept the Final El Dorado County and City of Placerville SB 743 Implementation Plan.

OPEN FORUM

Chair Borelli asked if anyone in the audience had any comments, and there were none.

PRESENTATIONS

5. Draft County Line Multi-Modal Transit Center Study
 REQUESTED ACTION: None. This item was for information only.

There was no public comment.

6. August 2019 Project Monitoring Report
 REQUESTED ACTION: None. This item was for information only.

There was no public comment.

Commissioner Thomas left the meeting at 3:30 PM

BUSINESS ITEMS

7. Senate Bill 1: State of Good Repair Fiscal Year 2019/2020 Funding Allocation Project List
 REQUESTED ACTION: Adopt Resolution 19/20.02 allocating Senate Bill 1 State of Good Repair 2019/2020 Funds to the El Dorado County Transportation Commission.

There was no public comment. Commissioner Frentzen stepped out of the meeting during this item.

ACTION: Commissioner Hidahl made a motion to adopt the Resolution as requested. The motion was seconded by Commissioner Saragosa which carried as follows:

MOTION/SECOND: Hidahl/Saragosa
AYES: Borelli, Hidahl, Parlin, Saragosa
ABSTAIN: None
NOES: None
ABSENT: Frentzen, Thomas, Veerkamp

8. Professional Services Agreement: 2020-2040 Regional Transportation Plan Environmental Impact Report
 REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between EDCTC and DeNovo Planning Group to develop the 2020-2040 Regional Transportation Plan Environmental Impact Report for a not-to-exceed amount of \$99,425.46.

There was no public comment.

ACTION: Commissioner Saragosa made a motion to authorize the Agreement as requested. The motion was seconded by Commissioner Hidahl which carried as follows:

MOTION/SECOND: Saragosa/Hidahl
AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa
ABSTAIN: None
NOES: None
ABSENT: Thomas, Veerkamp

EXECUTIVE DIRECTOR'S REPORT

In response to the Director's report on SB277 (Beall), the Board directed him to send a letter to Assembly Member Beall restating their previously supported position of SB1, and their belief that SB277 was contrary to the spirit of SB1. A copy of the letter will be included with the Director's report on September 5.

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 4:11 PM.

The next regular meeting is scheduled for 2:00 PM on September 5, 2019 at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: SEPTEMBER 5, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: JULY 2019 CHECK REGISTER

REQUESTED ACTION

Receive and file the July 2019 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes eight payments that merit further explanation:

- Check # 8613 – Alta Planning & Design* \$3,116.21
- Check # 8630 – Alta Planning & Design* \$4,162.06
 May and June professional services for the El Dorado County and City of Placerville Active Transportation Plans, Work Element 231. This contract was approved at the June 7, 2018 EDCTC meeting.
- Check # 8617 – LSC Transportation Consultants, Inc.*..... \$5,040.00
 May professional services for the El Dorado County Short & Long Range Transit Plan, Work Element 226. This contract was approved at the September 6, 2018 EDCTC meeting.
- Check # 8620 – AIM Consulting, Inc.*..... \$4,386.77
 June professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8623 – Extreme Towing*..... \$10,619.92
 June professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.
- Check # 8624 – Fehr & Peers*..... \$8,686.08
- Check # 8633 – Fehr & Peers*..... \$3,708.51
 May professional services for the SB 743 Implementation Plans, Work Element 201. The contract with Fehr & Peers was approved at the March 1, 2018 EDCTC meeting.
- Check # 8633 – Fehr & Peers*..... \$7,158.35
 May and June professional services for the County Line Multi-Modal Transit Center Study, Work Element 229. The contract with Fehr & Peers was approved at the November 2, 2017 EDCTC meeting.

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: July 2019 Check Register

**El Dorado County Transportation Commission
Check Register
July 2019**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
07/01/2019	8611	Cal.net	64.92	July 2019 Internet Service Provider
07/01/2019	8613	Alta Planning & Design	3,116.21	* May 2019 Active Transportation Plan Update
07/01/2019	8614	AT&T	134.03	June 2019 Office Phones
07/01/2019	8615	Carbon Copy	63.57	May 2019 Copy Machine Maintenance/Copies
07/01/2019	8616	JS West Propane Gas	6.32	May 2019 Propane
07/01/2019	8617	LSC Transportation Consultants, Inc	5,040.00	* May 2019 Short and Long Range Transit Plan
07/01/2019	8618	RTS IT, Inc.	552.50	July 2019 ITCare Silver Service Plan
07/01/2019	8619	Steele Building Offices	4,517.00	July 2019 Office Rent
07/01/2019	EFT	CalPERS Fiscal Services Division	282.00	FY 2018/19 1959 Survivor Benefits
07/01/2019	EFT	Ameritas Life Insurance Corp.	543.00	July 2019 Dental and Vision Premiums
07/01/2019	EFT	Benefit Coordinators Corporation	213.29	July 2019 Life/Disability Premiums
07/01/2019	EFT	CalPERS Health	5,930.32	July 2019 Health Premiums
07/03/2019	ACH	ICMA 457	1,736.53	Employee Contributions
07/03/2019	EFT	CalPERS Retirement System	3,126.31	July 2019 Contribution #1
07/15/2019	8620	AIM Consulting, Inc.	4,386.77	* June 2019 US50 Hot Spot Study Placerville Public Engagement
07/15/2019	8621	CALCOG	195.00	19/20 Capitol Morning Report Subscription
07/15/2019	8622	Century Building Maintenance	450.00	June 2019 Building Maintenance
07/15/2019	8623	Extreme Towing	10,619.92	* June 2019 Freeway Service Patrol
07/15/2019	8624	Fehr & Peers	8,686.08	* May 2019 SB743 Implementation Plan
07/15/2019	8625	JS West Propane Gas	6.32	June 2019 Propane
07/15/2019	8626	Mountain Democrat	112.58	07/28/19-07/28/20 Subscription
07/15/2019	8627	Rimrock Water Company	87.49	Water May and June 2019
07/15/2019	8628	Sierra Office Supply & Printing	32.46	June 2019 Office Supplies
07/15/2019	8629	CALCOG	3,300.00	19/20 Annual Dues EDCTC
07/15/2019	ACH	Sacramento Transportation Authority	3,180.00	FY 2018/19 FSP Shared Costs
07/15/2019	EFT	CalPERS Retirement System	30,516.00	CalPERS Unfunded Liability Prepayment for FY 2019/20
07/15/2019	EFT	Cardmember Service - Visa DB	21.64	Office Supplies
07/15/2019	EFT	Cardmember Service - Visa JR	263.23	June 2019 Office Exp
07/15/2019	EFT	Cardmember Services-Visa WD	65.41	Parking-Sacramento Meetings
07/17/2019	ACH	ICMA 457	1,736.53	Employee Contributions
07/17/2019	EFT	CalPERS Retirement System	3,280.77	July 2019 Contribution #2
07/22/2019	EFT	Umpqua Bank	2.50	ACH fee ICMA Payments 6/5 6/19
07/25/2019	EFT	De Lage Landen Financial Services	193.05	July 2019 Copy Machine Lease Payment
07/25/2019	EFT	National Access LD	32.54	June 2019 Long Distance
07/25/2019	EFT	PG&E	489.75	July 2019 Utilities
07/25/2019	EFT	QuickBooks Payroll Service	8.00	June 2019 Payroll Fee
07/25/2019	8630	Alta Planning & Design	4,162.06	* June 2019 Active Transportation Plans
07/25/2019	8631	Cal.net	64.92	August 2019 Internet Service Provider
07/25/2019	8632	Carbon Copy	13.21	July 2019 Copy Machine Copies/Supplies
07/25/2019	8633	Fehr & Peers	7,158.35	* May-June 2019 County Line Transit Center Study
07/25/2019	8633	Fehr & Peers	3,708.51	* June 2019 SB743 Implementation Plan
07/25/2019	8634	GovInvest, Inc	250.00	GASB 75 Valuation 6/30/19
07/25/2019	8635	RTS IT, Inc.	552.50	August 2019 ITCare Silver Service Plan
07/25/2019	8636	Steele Building Offices	4,517.00	August 2019 Office Rent
07/31/2019	ACH	ICMA 457	1,736.53	Employee Contributions
07/31/2019	EFT	CalPERS Retirement System	3,280.77	July 2019 Contrib #3
		Total	<u>118,435.89</u>	

CONSENT CALENDAR

STAFF REPORT

DATE: SEPTEMBER 5, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2018/2019 JULY-JUNE REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2018/2019 July-June Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for July 1-June 30 of fiscal year 2018/2019. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for FY 2018/2019 are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2018	\$1,469,124
Receipts	\$2,213,938
Disbursements (Includes STBGP pass through payments to City of Placerville and El Dorado County)	\$2,116,099
Public Funds Money Market and Checking Account Balances at June 30, 2019	\$1,566,963

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2018/2019 July-June

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-JUNE**

	WE 200		WE 201		WE 221		WE 226		WE 229		WE 231	
	Regional Transportation Plan		SB 743 Implementation Plans		Transit Planning		Western El Dorado County Short & Long Range Transit Plan		County Line Multi-Modal Transit Center Study		County & City Active Transportation Plans	
	Budget 200	Actual 200	Budget 201	Actual 201	Budget 221	Actual 221	Budget 226	Actual 226	Budget 229	Actual 229	Budget 231	Actual 231
Income												
Local Transportation Funds (LTF)	99,360.91	99,360.91	-	-	30,056.92	30,090.01	19,434.00	11,610.88	7,898.52	5,376.33	5,000.00	-
Transit Matching Funds - County Line Transit Center Study							-	-	8,972.26	6,107.07	-	-
Rural Planning Assistance (RPA)	57,945.49	57,945.49	4,856.77	4,260.14	-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants	5,208.98	5,208.98	34,039.59	27,945.36								
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-					-	-
Surface Transp Block Grant Prog (STBGP)	60,922.80	45,918.31	31,469.46	24,977.56	-	-	-	-	-	-	11,404.20	10,283.90
Airport Land Use Commission Fees												
FTA 5304							150,000.00	89,617.31	59,815.10	40,713.85		
FHWA-State Planning & Research												
SBI Sustainable Communities											95,508.03	58,253.12
Freeway Service Patrol												
Misc Income/EDH CSD/El Dorado County											10,000.00	5,822.34
Total Income	223,438.18	208,433.69	70,365.82	57,183.06	30,056.92	30,090.01	169,434.00	101,228.19	76,685.88	52,197.25	121,912.23	74,359.36
Expense												
Permanent Employees/Benefits	70,979.23	65,086.97	1,426.32	2,270.32	17,916.82	17,969.35	11,413.88	9,301.99	1,695.88	1,795.40	13,045.59	14,149.25
Temporary Employee												
Building Lease & Utilities												
Office Expense	400.00	247.37	-	-	100.00	45.26	350.00	96.84	500.00	155.11	100.00	35.48
Professional Services	104,360.91	99,360.91	67,981.00	53,387.09			150,000.00	85,578.42	73,350.37	49,040.23	100,000.00	50,666.34
Indirect Cost Allocation	47,698.04	43,738.44	958.50	1,525.65	12,040.10	12,075.40	7,670.12	6,250.94	1,139.63	1,206.51	8,766.64	9,508.29
Indirect Costs Carryover from Prior Year												
Interest-Indirect Credit												
Total Expense	223,438.18	208,433.69	70,365.82	57,183.06	30,056.92	30,090.01	169,434.00	101,228.19	76,685.88	52,197.25	121,912.23	74,359.36
Current Year Retention		-		5,931.91				9,508.71		5,448.92		5,629.61
Prior Year Retention		-		-								
OWP Budget vs. Actual Expenses		93.3%		89.7%		100.1%		65.4%		75.2%		65.6%

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-JUNE**

	WE 232		WE 254		WE 261		WE 300		WE 310		WE 330	
	Coloma Sustainable Community Mobility Plan		US 50/Placerville Hot Spot Study Public Engagement		El Dorado Hills Business Park Community Transportation Plan		State & Federal Programming		Transportation Project Delivery & Oversight		Active & Alternative Transportation Programs	
	Budget 232	Actual 232	Budget 254	Actual 254	Budget 261	Actual 261	Budget 300	Actual 300	Budget 310	Actual 310	Budget 330	Actual 330
Income												
Local Transportation Funds (LTF)	-	-	-	-	-	-	33,416.40	49,946.40	44,683.27	61,612.06	8,035.77	8,446.47
Transit Matching Funds - County Line Transit Center Study												
Rural Planning Assistance (RPA)	-	-			-		-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants			45,000.00	19,411.58								
STIP Planning, Programing & Monitoring (PPM)	-	-			-		51,415.21	33,915.21	27,413.30	13,466.11	-	-
Surface Transp Block Grant Prog (STBGP)	22,254.96	19,612.44	-	-	18,000.00	1,311.62	-	-	-	-	57,567.58	57,567.58
Airport Land Use Commission Fees												
FTA 5304												
FHWA-State Planning & Research					144,000.00	10,492.99						
SBI Sustainable Communities	126,129.49	111,137.13										
Freeway Service Patrol												
Misc Income/EDH CSD/El Dorado County					18,000.00	1,311.62					2,500.00	1,951.36
Total Income	148,384.45	130,749.57	45,000.00	19,411.58	180,000.00	13,116.24	84,831.61	83,861.61	72,096.57	75,078.17	68,103.35	67,965.41
Expense												
Permanent Employees/Benefits	10,756.24	10,477.96	2,960.53	3,961.71	14,922.25	6,561.78	50,676.81	50,150.49	42,462.06	44,265.38	38,728.07	38,628.92
Temporary Employee												
Building Lease & Utilities												
Office Expense	400.00	466.24	50.00	30.16	50.00	33.60	100.00	10.00	100.00	66.45	350.00	377.84
Professional Services	130,000.00	112,764.18	40,000.00	12,757.44	155,000.00	2,111.35		-	1,000.00	1,000.00	3,000.00	3,000.00
Indirect Cost Allocation	7,228.21	7,041.19	1,989.47	2,662.27	10,027.75	4,409.51	34,054.80	33,701.12	28,534.51	29,746.34	26,025.28	25,958.65
Indirect Costs Carryover from Prior Year												
Interest-Indirect Credit												
Total Expense	148,384.45	130,749.57	45,000.00	19,411.58	180,000.00	13,116.24	84,831.61	83,861.61	72,096.57	75,078.17	68,103.35	67,965.41
Current Year Retention		12,529.35		1,417.50		234.60						
Prior Year Retention												
OWP Budget vs. Actual Expenses	96.6%		46.3%		7.3%		98.9%		104.1%		99.8%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2018/2019 JULY-JUNE**

	WE 400		WE 410					
	Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income								
Local Transportation Funds (LTF)	-	-	66,309.56	65,778.04	3,800.00	3,673.65	429,360.91	429,360.91
Transit Matching Funds - County Line Transit Center Study							8,972.26	6,107.07
Rural Planning Assistance (RPA)	67,525.26	66,532.50	-	-	-	-	337,000.00	335,410.61
Rural Planning Assistance (RPA) Grants							84,248.57	52,565.92
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-	78,828.51	47,381.32
Surface Transp Block Grant Prog (STBGP)	-	-	-	-	-	-	201,619.00	159,671.41
Airport Land Use Commission Fees							-	-
FTA 5304							209,815.10	130,331.16
FHWA-State Planning & Research							144,000.00	10,492.99
SB1 Sustainable Communities							221,637.52	169,390.25
Freeway Service Patrol							178,081.56	170,172.99
Misc Income/EDH CSD/El Dorado County							30,500.00	20,496.56
Total Income	67,525.26	66,532.50	66,309.56	65,778.04	3,800.00	3,673.65	1,924,063.43	1,531,381.21
							-	0.00
Expense								
Permanent Employees/Benefits	40,326.11	39,778.15	29,042.80	32,334.28	-	-	692,066.67	693,841.06
Temporary Employee							-	0.00
Building Lease & Utilities							65,004.00	64,344.68
Office Expense	100.00	23.44	13,750.00	13,271.55	3,800.00	3,673.65	72,253.92	66,049.00
Professional Services		-	4,000.00	-		-	1,051,562.28	650,231.05
Indirect Cost Allocation	27,099.15	26,730.91	19,516.76	20,172.21		-	0.03	0.00
Indirect Costs Carryover from Prior Year							53,426.53	-
Interest-Indirect Credit							(10,250.00)	0.00
Total Expense	67,525.26	66,532.50	66,309.56	65,778.04	3,800.00	3,673.65	1,924,063.43	1,474,465.79
Current Year Retention				-				40,700.60
Prior Year Retention								
OWP Budget vs. Actual Expenses	98.5%		99.2%		96.7%		78.7%	
	100% of FY Complete							

CONSENT CALENDAR**STAFF REPORT**

DATE: SEPTEMBER 5, 2019

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER

SUBJECT: SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2018/19 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENT BETWEEN EDCTC AND EL DORADO COUNTY

REQUESTED ACTION

1. Adopt Resolution 19/20.03 (Attachment A) approving the Surface Transportation Block Grant Program (STBGP) FY 2018/19 Exchange Apportionment and Allocation (Attachment B).
2. Authorize the Executive Director to sign the 2018/19 Exchange Recipient Agreement between EDCTC and El Dorado County (Attachment C).

BACKGROUND

The Regional Surface Transportation Program (RSTP) now known as the Surface Transportation Block Grant Program (STBGP) was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. The State of California allows smaller counties to exchange their apportionment of Federal STBGP funds for State Highway Account funds.

DISCUSSION

The El Dorado County Transportation Commission (EDCTC) distributes the STBGP funds to the City of Placerville and El Dorado County as part of its responsibilities as the Regional Transportation Planning Agency (RTPA) for the Western Slope of El Dorado County. The funds are allocated according to the formula-based distribution policy approved February 3, 2011 with Resolution 10/11.16 (Attachment D). EDCTC executes agreements between EDCTC and the STBGP Exchange recipients to provide contract management and oversight of the program funds.

The City of Placerville approved their 2018/19 exchange appropriation to the Upper Broadway Bike Lanes project which was programmed at the August 1, 2019 EDCTC meeting. El Dorado County approved their 2018/19 exchange appropriation as a match to the Green Valley Road Mound Creek Bridge project, the Green Valley Road Indian Creek Bridge project, Intersection Safety-Ped Safety and Intersection Safety-Sight Safety Improvements.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC STBGP Resolution 19/20.03
B) 2018/19 STBGP Exchange Apportionment and Allocation
C) El Dorado County FY 2018/19 STBGP Exchange Recipient Agreement
D) EDCTC Resolution 10/11.16 Regional Surface Transportation Exchange Program



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION NO. 19/20.03

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FISCAL YEAR 2018/2019 EXCHANGE APPORTIONMENT AND FUNDING AGREEMENT BETWEEN EDCTC AND EL DORADO COUNTY

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the western slope of El Dorado County; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the El Dorado County Transportation Commission, as the Regional Transportation Planning Agency, adopted a formula-based distribution policy for the Rural Regional Surface Transportation Program on February 3, 2011. The name of the Regional Surface Transportation Program has been changed to the Surface Transportation Block Grant Program (STBGP);

WHEREAS, EDCTC distributes the STBGP funds using the formula-based distribution policy after an agreement is executed between EDCTC and the STBGP recipient; and

WHEREAS, the allocation to El Dorado County Transportation Commission and the City of Placerville were approved at the EDCTC meeting on August 1, 2019; and

WHEREAS, El Dorado County executed the STBGP Exchange Recipient Agreement approving the funding to the Green Valley Road Mound Creek Bridge project, the Green Valley Road Indian Creek Bridge project, Intersection Safety-Ped Safety and Intersection Safety-Sight Safety Improvements.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission make the following apportionment and allocation of FY 2018/19 STBGP Exchange funds:

- To El Dorado County in the amount of \$548,437.

BE IT FURTHER RESOLVED, the Executive Director is authorized to sign the Agreement between EDCTC and El Dorado County.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on September 5, 2019 by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (RURAL STBGP EXCHANGE)
FY 2018/19 APPORTIONMENT AND ALLOCATION

El Dorado County West Slope STBGP FY 2018/19 Allocation 831,597.00

Total Balance Available for Apportionment 831,597.00

FY 2018/19 ALLOCATIONS

EDCTC Rural STBGP Planning and Programming (10% of Rural STBGP Exchange Funds) 83,160.00

Regional Priority Project -

Subtotal 83,160.00

**Remaining Balance Available for Formulaic Distribution to:
EDC Department of Transportation and City of Placerville 748,437.00**

City of Placerville - 19.2% (9.6% of Eligible Road Miles x 2) of Available Balance or \$200,000 (whichever is greater)

<i>19.2% of Available Funds =</i>	<i>143,699.90</i>	<i>or Minimum \$200,000</i>
-----------------------------------	-------------------	-----------------------------

200,000.00

EDC Department of Transportation - 80.8% of Available Balance or Balance of Remaining Funds 548,437.00

Total City of Placerville & El Dorado County Allocations 748,437.00

Total All Allocations 831,597.00

**AGREEMENT BETWEEN THE
EL DORADO COUNTY TRANSPORTATION COMMISSION
AND EL DORADO COUNTY DEPARTMENT OF TRANSPORTATION
FOR FY 2018/19 SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
EXCHANGE FUNDS**

This agreement is made on _____ by and between the El Dorado County Transportation Commission, hereinafter referred to as “EDCTC,” and El Dorado County Department of Transportation, hereinafter referred to as “STBGP Exchange Recipient.”

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, EDCTC has entered into agreement X19-6157(066) with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Surface Transportation Block Grant Program (STBGP) apportionment to Caltrans in exchange for fiscal year (FY) 2018/19 nonfederal State Highway Account funds; and

WHEREAS, EDCTC is authorized to use these exchanged funds (hereinafter STBGP Exchange Funds) to assist local agencies to promote projects which otherwise qualify for STBGP funds; and

WHEREAS, EDCTC is required to execute formal written agreements between EDCTC and STBGP Exchange Recipients and provide oversight of the program funds; and

WHEREAS, the FY 2018/19 STBGP Exchange funds will be paid to El Dorado County Department of Transportation per the formula based distribution policy adopted by EDCTC on February 3, 2011 after approval by the El Dorado County Transportation Commission and execution of this agreement; and

WHEREAS, EDCTC is implementing this agreement and Exhibit A to perform contract management and oversight of the STBGP Exchange Funds; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The STBGP Exchange Recipient agrees to use the funds only for the STBGP Exchange eligible project(s) described in Exhibit A.
2. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Agreement, by means of approval by the EDCTC Board of a revised Exhibit A, which shall be designated by a date and number (e.g., “Exhibit A-1 (DATE)”).
3. The STBGP Exchange Recipient agrees to mention EDCTC’s role in funding the project in any press release or media event held by the STBGP Exchange Recipient to promote a STBGP funded project.
4. EDCTC agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other STBGP Eligible agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. The STBGP Exchange Recipient agrees to submit a status report to EDCTC by April 30 each year with the details of the STBGP funding by project listed on Exhibit A.
6. STBGP Exchange Recipient agrees to establish a special account within its Road Fund for the purpose of depositing therein all payments received from EDCTC pursuant to this agreement.
7. The STBGP Exchange Recipient agrees to have an approved budget appropriation of the STBGP Exchange project(s) within three years. The expiration date of these funds will be five years from the date funds were allocated by the El Dorado County Transportation Commission. Failure to complete the STBGP Exchange project(s) within the five years shall allow EDCTC to request repayment from the STBGP Exchange Recipient and reprogram such Exchange Funds for other purposes.
8. COST PRINCIPLES
 - A. EDCTC and STBGP Exchange Recipient agrees to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - B. STBGP Exchange Recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) STBGP Exchange Recipients shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - C. Any Fund expenditures for costs which STBGP Exchange Recipient has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment to EDCTC and Caltrans. The implementation of the Supercircular will cancel 49 CFR Part 18.
9. THIRD PARTY CONTRACTING
 - A. STBGP Exchange Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
 - B. STBGP Exchange Recipient agrees that any subcontract or agreement entered into by STBGP Exchange Recipient using Funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 12, below.

- C. In addition to the above, the pre-award requirements of third party contractor/consultants with STBGP Exchange Recipient shall be consistent with Local Program Procedures as published by Caltrans.

10. ACCOUNTING SYSTEM

STBGP Exchange Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of STBGP Exchange Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for project payments.

11. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of STBGP Exchange Recipient's contracts with third parties, EDCTC, STBGP Exchange Recipient, STBGP Exchange Recipient's contractors and subcontractors and Caltrans shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for five years from the date of payment of Funds to STBGP Exchange Recipient. Caltrans, the California State Auditor, or any duly authorized representative of Caltrans or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and STBGP Exchange Recipient shall furnish copies thereof if requested.

12. TRAVEL AND SUBSISTENCE

Payments to STBGP Exchange Recipient for travel and subsistence expenses of STBGP Exchange Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State of California Department of Human Resources (Cal HR) rules. If the rates invoiced are in excess of those authorized Cal HR rates, then STBGP Exchange Recipient is responsible for the cost difference and any overpayments shall be reimbursed to EDCTC and Caltrans on demand.

13. PROJECT COMPLETION

STBGP Exchange Recipient agrees to provide to EDCTC a report summarizing total project costs and milestones for each project using this STBGP Exchange funding within sixty (60) days of completion.

14. TERMINATION DATE

This Agreement shall remain in effect for a period of five (5) years from the execution date of this Agreement.

IN WITNESS WHEREOF, EDCTC and STBGP Exchange Recipient execute this Agreement as follows:

EL DORADO COUNTY TRANSPORTATION COMMISSION

Woodrow Deloria
Executive Director

Date

STBGP Exchange Recipient:
EL DORADO COUNTY

Sue Novasel, Chair
El Dorado County Board of Supervisors

Date

EXHIBIT A

FY 2018/19

El Dorado County Transportation Commission
 Agreement # X19-6157 (066)
 Surface Transportation Block Grant Program - Exchange Funds

Allocation Approved to El Dorado County Department of Transportation on
 _____: \$ 548,437

Agency	Commission Approval Date	Fund Expiration Date	Project	Cost Estimate-STBGP Share
El Dorado County			#72196 Intersection Safety / Ped Safety Improvements	\$242,300.00
El Dorado County			#72197 Intersection Safety / Sight Safety Improvements	\$51,570.00
El Dorado County			#77127 Green Valley Rd Bridge over Indian Creek	\$127,283.50
El Dorado County			#77136 Bridge - Green Valley @ Mound Springs Creek	\$127,283.50
Total				<u>\$548,437.00</u>



2828 Easy Street Suite 1 | Placerville CA 95667 | tel: 530.642.5260 | fax: 530.642.5266 | www.edctc.org

Councilmembers Representing City of Placerville

Patty Borelli, Vice Chair
Mark Acuna
Carl Hagen

Kathryn Mathews, Executive Director

Supervisors Representing El Dorado County

John Knight, Chair
Ray Nutting
Jack Sweeney

RESOLUTION 10/11.16

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE POLICY FOR FORMULA-BASED DISTRIBUTION OF RURAL REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g), identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, Caltrans exchanges Federal RSTP Funds for State Funds for EDCTC as a Rural Regional Transportation Planning Agency; and

WHEREAS, it is the responsibility of the El Dorado County Transportation Commission, in accordance with Caltrans Local Assistance Program Guidance, as the Regional Transportation Planning Agency (RTPA) receiving an apportionment of Rural RSTP funding, to "provide application rules for project listings" in our jurisdiction; and

WHEREAS, EDCTC and partner jurisdictions have developed a method for formula-based distribution of Rural RSTP Funds; as follows;

- To EDCTC for Overall Work Program, including: planning, programming, project monitoring, and grant matching funds, up to a maximum of 10% of available RSTP; and
- To a regional project, as determined by EDCTC jurisdictions, annually, when applicable; and
- To the City of Placerville utilizing 2 times the City's RSTP Eligible centerline mileage, applied as a percentage to available funds, or \$200,000, whichever is greater; and
- To the El Dorado County Department of Transportation, all remaining funds; and

WHEREAS, the formula shall be applied annually upon EDCTC's receipt of estimated or actual funding levels for Rural RSTP; and

WHEREAS, the policy shall be reviewed every ten years, or upon incorporation of a new jurisdiction, or at the request of the City of Placerville, El Dorado County, or El Dorado County Transit Authority; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the policy for formula-based distribution of Rural RSTP funding.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on February 3, 2011, by the following vote:

AYES: Acuna, Borelli, Briggs, Hagen, Knight, Nutting, Sweeney
NOES: None
ABSTAIN: None
ABSENT: None



Patty Borelli, Chairperson

Attest:


Joni G. Rice, Secretary to the Commission

CONSENT CALENDAR**STAFF REPORT**

DATE: SEPTEMBER 5, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND
BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE EL DORADO COUNTY
DEPARTMENT OF TRANSPORTATION

REQUESTED ACTION

Adopt Resolution 19/20.04 (Attachment A) approving a Transportation Development Act (TDA) Local Transportation Fund (LTF) Bicycle and Pedestrian Fund claim from the El Dorado County Department of Transportation in the amount of \$16,962.00 to complete the extension of the Los Trampas to Halcon Road El Dorado Trail Class I Multi-Use Path (Attachment B).

BACKGROUND

In accordance with TDA Statute 99234(a), claims for facilities provided for the exclusive use of bicycles and pedestrians shall be filed according to the rules and regulations adopted by the transportation planning agency. The El Dorado County Department of Transportation's request meets the criteria of the adopted guidelines.

DISCUSSION

On May 2, 2019, the Commission adopted Resolution 18/19.19 (Attachment C), programming \$16,962.00 in TDA/LTF Bicycle and Pedestrian funds as additional funding to complete the extension of the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path.

The El Dorado County Department of Transportation submitted a claim requesting reimbursement of \$16,962.00 for this project.

Payment of the attached claim will be made by the El Dorado County Auditor-Controller's office from the TDA/LTF bicycle and pedestrian fund.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 19/20.04
B) El Dorado County Department of Transportation LTF Bicycle and Pedestrian Claim
C) EDCTC Resolution 18/19.19



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 19/20.04

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING A TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND
BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE EL DORADO COUNTY
DEPARTMENT OF TRANSPORTATION**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, in accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning funds) for facilities provided for the exclusive use of bicycles and pedestrians; and

WHEREAS, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines and a claims process for use of Local Transportation Fund (LTF) Bicycle and Pedestrian Funds; and

WHEREAS, EDCTC programmed TDA/LTF Bicycle and Pedestrian Funds on May 5, 2019 in the amount of \$16,962.00 to the El Dorado County Department of Transportation for additional funding needed to complete the extension of the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path; and

WHEREAS, the Department of Transportation submitted a reimbursement claim for \$16,962.00.

NOW THEREFORE, BE IT RESOLVED, that EDCTC approved an apportionment of TDA/LTF Bicycle and Pedestrian Funds to the El Dorado County Department of Transportation in the amount of \$16,962.00 and EDCTC approves and authorizes payment to the El Dorado County Department of Transportation for said project in the amount of \$16,962.00. Payment will be made by the El Dorado County Auditor-Controller's office from the TDA/LTF Bicycle and Pedestrian Fund.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on September 5, 2019 by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission



COMMUNITY DEVELOPMENT SERVICES

ADMINISTRATION AND FINANCE DIVISION

2850 Fairlane Court, Placerville, CA 95667
Phone (530) 621-5900

TDA/LTF ARTICLE 3 BIKE/PEDESTRIAN FUNDING CLAIM FORM

Date:	August 14, 2019
Claimant:	County of El Dorado Department of Transportation
Address:	2850 Fairlane Court
	Placerville, CA 95667
Contact:	<i>LMS</i> LeeAnn Scheuring
Telephone:	530-621-5942
E-mail:	leeann.scheuring@edcgov.us

Total Claim Amount:	\$16,962.00
----------------------------	-------------

Claimant Authorization to File Claim (copy attached):			
Resolution No.:	122-2019	Approval Date:	August 6, 2019

EDCTC Authorization for Programming (copy attached):			
Resolution No.:	18/19.19	Approval Date:	May 2, 2019

	Name of Project(s) to be funded with this claim (project summary detail to be attached)	Amount of Reimbursement
1)	El Dorado Trail Los Trampas to Halcon	\$16,962.00

If the undersigned claimant refuses to use funds received hereunder in accordance with the EDCTC guidelines for administration of Transportation Development Act Local Transportation Fund Article 3 pedestrian and bicycle funding, adopted June 2014, the claimant agrees to return the funds back to the EDCTC promptly.

By signing this claim form, I certify that the completed project(s) is/are consistent with the original request, guidelines and programming action taken by EDCTC. Further, the Chief Financial Officer/Director of the claimant agency certifies that the financial information contained herein is reasonable and accurate to the best of his/her knowledge.

Authorized Representative:		Chief Financial Officer/Director:	
By:	<i>Becky Morton</i>	By:	
Name:	Becky Morton	Name:	Rafael Martinez
Title:	Chief Fiscal Officer	Title:	Director of Transportation
Date:		Date:	

EDCTC Use Only:			
Resolution No. Approving Claim:		Date of Approval:	



2828 Easy Street Suite 1 | Placerville CA 95667 | tel:530.642.5260 | fax:530.642.5266 | www.edctc.org

GUIDELINES FOR ADMINISTRATION OF TRANSPORTATION DEVELOPMENT ACT
 LOCAL TRANSPORTATION FUND ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING

ADOPTED JUNE 2014

TDA STATUTE

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the amount made available to the City and County, five percent thereof may be expended to supplement moneys from other sources to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for Pedestrian and Bicycle Facilities as follows:
 - (a) Claims for facilities provided for the exclusive use of pedestrians and bicycles or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.

- (b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle safety education programs.
- (c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
- (d) The money may be allocated without respect to Section 99231 and shall not be included in determining the apportionments to a city or county for purposes of Sections 99233.7 to 99233.9, inclusive.
- (e) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park-and-ride lots, and transit terminals where other funds are unavailable.
- (f) Notwithstanding any other provision of this section, a planning agency established in Title 7.1 (commencing with Section 66500) of the Government Code may allocate the money to the Association of Bay Area Governments for activities required by Chapter 11 (commencing with Section 5850) of Division 5 of the Public Resources Code.
- (g) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.

- (h) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.
- (i) Up to 20 percent of the amount available each year to a city or county pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.

EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING, IN PRIORITY ORDER

1. Projects shall be:
 - Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
 - Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3. A. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle, pedestrian facilities or signage.

B. Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.
4. The funding may be used to for minor bicycle and pedestrian projects as follows:
 - For installation of bicycle racks or lockers
 - For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
 - For crosswalk striping, pedestrian refuges, minor bicycle lane striping
 - For maintenance of existing bicycle or pedestrian facilities
5. The funding may be used to supplement moneys from other sources to fund bicycle safety education programs.



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.19

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE PROGRAMMING OF TRANSPORTATION DEVELOPMENT ACT LOCAL
TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS TO EL DORADO COUNTY
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT OF TRANSPORTATION**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, EDCTC is responsible for the planning, allocating and programming funds and for the administration of Transportation Development Act of 1971 (TDA) Funds; and

WHEREAS, in accordance with Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

WHEREAS, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines and for use of TDA/LTF Pedestrian and Bicycle Funds; and

WHEREAS, on October 7, 2010, EDCTC programmed \$62,400 in TDA/LTF Pedestrian/Bicycle funds to El Dorado County Development Services, Department of Transportation (EDC DOT) for the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project; and

WHEREAS, DOT has requested an additional \$16,962 in TDA/LTF Pedestrian and Bicycle Funds to complete project close out and to match federal funds not eligible for match by other funds dedicated to the project; and

WHEREAS, In the event the all programmed funds are not utilized for project close out, the remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$16,962 in TDA/LTF Pedestrian and Bicycle Funds to the El Dorado County DOT for the Los Trampas to Halcon Road El Dorado Trail Class I Multi Use Path project.

BE IT FURTHER RESOLVED, that the project shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program, as applicable.

/
/
/

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on May 2, 2019, by the following vote:

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas
NOES: None
ABSTAIN: None
ABSENT: Veerkamp



Patty Borelli, Chairperson

Attest:



Joni G. Rice, Secretary to the Commission

CONSENT CALENDAR**STAFF REPORT**

DATE: SEPTEMBER 5, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: FINAL COUNTY LINE MULTI-MODAL TRANSIT CENTER STUDY

REQUESTED ACTION

Accept the Final County Line Multi-Modal Transit Center Study

BACKGROUND

On November 4, 2016 EDCTC submitted an application to Caltrans for a Fiscal Year 2017/2018 Sustainable Transportation Planning Grant to fund the County Line Multi-Modal Transit Center Study. On April 21, 2017 Caltrans notified EDCTC that the County Line Multi-Modal Transit Center Study had been selected for funding in Fiscal Year 2017/18 with an award of \$100,000. EDCTC and the El Dorado County Transit Authority (EDCTA) provided more than the required match and with the additional funding staff determined to utilize \$10,000 of the match to increase the contract amount from \$100,000 to \$110,000 in order to increase the funding level for key tasks such as public outreach and traffic analysis.

On November 2, 2017, the EDCTC Board authorized the Executive Director to enter into a professional services agreement between EDCTC and Fehr & Peers to develop the County Line Multi-Modal Transit Center Study for a not-to-exceed amount of \$110,000. The contract was fully executed on November 30, 2017. On February 1, 2018 the EDCTC Board ratified 21 groups and entities to be represented on the County Line Multi-Modal Transit Center Study Stakeholder Advisory Committee (SAC).

DISCUSSION

As the regional planning agency for the western slope of El Dorado County, EDCTC plans for all modes of transportation, including transit. On January 24, 2018, the project kickoff meeting was held at EDCTC with staff from El Dorado County Transit Authority (El Dorado Transit), El Dorado County DOT, Caltrans, EDCTC, and Fehr & Peers. The study built off of the work already done in the 2013 El Dorado Hills Transit Needs Assessment and US 50 Corridor Operations Plan, 2014 Western El Dorado County Short and Long Range Transit Plan, and 2017 Park and Ride Master Plan.

To facilitate public participation in the project several public meetings were held in El Dorado Hills during the last year. A community open house was held on May 17, 2018 at the El Dorado Hills CSD Pavilion to provide an update on the County Line Multi-Modal Transit Center Study and an opportunity for community members to provide input on potential site-locations, first and last mile access, and possible transit center amenities.

A second community open house was held on November 27, 2018 at Silva Valley Elementary School to present the public with an update on the progress made with the County Line Multi-Modal Transit Center Study, since the first open house, and to provide community members with an opportunity to provide input on six potential site locations for a new transit center, understand the site evaluation process that identified those six sites, and share information regarding their current travel behavior and expected future travel behavior.

Two Stakeholder Advisory Committee (SAC) meetings were also held in El Dorado Hills to work directly with interested stakeholders and partner agencies on development of the study and to review potential transit center sites and site amenities. The two SAC meetings were held on:

- April 5, 2018 at the El Dorado Hills CSD Pavilion
- May 30, 2019 at the El Dorado Hills Fire Station 85 on Wilson Boulevard

EDCTC and El Dorado Transit staff also attended the December 12, 2018 meeting of the El Dorado Hills Area Planning Advisory Committee (APAC) at the El Dorado Hills CSD Pavilion to provide an overview of the study and answer questions about the six potential site locations the study identified for a new transit center in El Dorado Hills.

Technical Advisory Committee (TAC) meetings were also held to ensure ongoing agency coordination during the planning effort. TAC members include El Dorado Transit, El Dorado County, El Dorado Hills CSD, Capital Southeast Connector, EDCTC, and Sacramento Regional Transit.

Based on comments received during the two public workshops, two SAC meetings, an APAC meeting, and TAC meetings, the Draft County Line Multi-Modal Transit Center Study was prepared and subsequently released for agency and public comment on July 3, 2019.

On August 1, 2019 the Draft County Line Multi-Modal Transit Center Study was presented to EDCTC.

Approved for Agenda:

Woodrow Deloria, Executive Director

(The Final Study is available on the EDCTC website: <https://www.edctc.org/transitcenterstudy> and in the EDCTC office.)

PRESENTATION ITEM**STAFF REPORT**

DATE: SEPTEMBER 5, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: DRAFT COLOMA SUSTAINABLE COMMUNITY MOBILITY PLAN

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

On October 20, 2017 EDCTC submitted an application to Caltrans for a Fiscal Year 2017/2018 Sustainable Transportation Planning Grant to fund the Coloma Sustainable Community Mobility Plan. On April 21, 2017 Caltrans notified EDCTC that the Coloma Sustainable Community Mobility Plan had been selected for funding in Fiscal Year 2017/2018 with an award of \$130,000. EDCTC committed \$22,938 of Surface Transportation Block Grant Program Exchange Funds as match.

On June 7, 2018 the EDCTC Board authorized the Executive Director to enter into a professional services agreement between EDCTC and Omni-Means, a GHD Company, to develop the Coloma Sustainable Community Mobility Plan for a not-to-exceed amount of \$130,000. On June 7, 2018 the EDCTC Board also ratified 22 groups and entities to be represented on the Coloma Sustainable Community Mobility Plan Stakeholder Advisory Committee (SAC).

DISCUSSION

As the regional planning agency for the western slope of El Dorado County, EDCTC plans for all modes of transportation, including bicycle and pedestrian infrastructure. On July 31, 2018, the project kickoff meeting was held at Marshall Gold Discovery State Historic Park in Coloma with staff from El Dorado County DOT, El Dorado County Parks and Recreation, California State Parks, EDCTC, and the GHD consulting team. The Study built off of planning and outreach done during Caltrans' South Fork American River Bridge Replacement Project and El Dorado County's Mount Murphy Bridge Project.

To facilitate public participation in the project, several public meetings were held in Coloma during 2018 and 2019. A community workshop was held on October 3, 2018 at the Gold Trail Grange to provide the community with an overview and update on the Coloma Sustainable Community Mobility Plan and to provide community members with an opportunity to contribute their ideas about key issues and needed improvements in the project area.

A second community workshop was held on February 5, 2019 at the Gold Trail Grange to present the public with an update on the progress made since the first community workshop and to present the draft improvement recommendations and receive feedback on the community's priorities for improvements to enhance safety and connectivity within the Coloma-Lotus area.

SAC meetings were also held in Coloma to work directly with interested stakeholders and partner agencies on development of the plan and to review improvement concepts within the project area. The three SAC meetings were held at the Gold Trail Grange on:

- September 20, 2018
- November 28, 2018
- January 30, 2019

EDCTC and GHD also met twice with State Parks staff to discuss the proposed improvement concepts within the State Park and met once with El Dorado County Parks and Recreation staff to discuss the proposed improvement concepts adjacent to Henningsen Lotus Park.

Technical Advisory Committee (TAC) meetings were also held to ensure ongoing agency coordination during the planning effort. TAC members included El Dorado County DOT, El Dorado County Parks and Recreation, Caltrans, California State Parks, and EDCTC.

Based on comments received during the two community workshops, three SAC meetings, two State Parks meetings, one meeting with El Dorado County Parks and Recreation, and TAC meetings, the Draft Coloma Sustainable Community Mobility Plan was prepared and subsequently released for agency and public comment on August 1, 2019. Comments will be accepted until 5:00 pm on Friday, September 6, 2019.

GHD Project Manager Jim Damkowitch will provide an overview of the Draft Coloma Sustainable Community Mobility Plan.

Approved for Agenda:

Woodrow Deloria, Executive Director

(The Draft Study is available on the EDCTC website: <https://www.edctc.org/coloma>, in the EDCTC office, and on CDs at this meeting or by request.)