



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado
John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, April 1, 2021, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

IMPORTANT NOTICE:

Those that would like to observe or listen to the meeting may access it either on a computer or by phone. If you are using a computer or mobile device with video, you can make a comment by using the “raise your hand” option. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Note that your comments must pertain to the subject at hand and are limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. Monday, March 29th to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The meeting will begin 15 minutes early. If you need assistance before 2:00, please call the Secretary to the Commission 530.642.5260.

[This is your Meeting Link](#)

Webinar ID: 837 1355 2920

Passcode: 761485

Phone: 1-669-900-6833

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE MARCH 4, 2021 COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 4, 2021 Commission meeting.
2. FEBRUARY 2021 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the February 2021 Check Register.
3. CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2020/2021 FUNDING ALLOCATION (BOLSTER)
REQUESTED ACTION: Adopt Resolution 20/21.23 allocating \$190,523 in 2020/2021 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority.
4. SECTION 5311 FEDERAL FISCAL YEAR 2021 PROGRAM OF PROJECTS (BOLSTER)
REQUESTED ACTION: Adopt Resolution 20/21.24 authorizing the programming of \$558,840 in Federal Transit Administration 5311 funding for Federal Fiscal Year 2021, for operating assistance for the El Dorado County Transit Authority.
5. SECTION 5311 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES (BOLSTER)
REQUESTED ACTION: Adopt Resolution 20/21.25 to:
 1. Authorize the El Dorado County Transit Authority to submit a Section 5311 grant application for Federal Fiscal Year 2021, stating that:

The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$558,840 through Caltrans.
 2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.
6. SECTION 5311 CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT FEDERAL FISCAL YEAR 2021 PROGRAM OF PROJECTS (BOLSTER)
REQUESTED ACTION: Adopt Resolution 20/21.26 authorizing the programming of \$1,477,434 in Federal Transit Administration 5311 Coronavirus Response and Relief Supplemental Appropriations Act funding for Federal Fiscal Year 2021, for operating assistance for the El Dorado County Transit Authority.
7. SECTION 5311 CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT GRANT APPLICATION CERTIFICATIONS AND ASSURANCES (BOLSTER)
REQUESTED ACTION: Adopt Resolution 20/21.27 to:
 1. Authorize the El Dorado County Transit Authority to submit a Section 5311 grant application for Federal Fiscal Year 2021, stating that:

The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act grant in the amount of \$1,477,434 through Caltrans.
 2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

8. FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT #3 (THOMPSON)
REQUESTED ACTION: Adopt Resolution 20/21.28 approving the Fiscal Year 2020/2021 Overall Work Program, Budget, and Goals and Objectives, Amendment #3.
9. CONSIDER OPPOSING ASSEMBLY BILL 786 - CERVANTES (DELORIA)
REQUESTED ACTION: Take an oppose position on Assembly Bill 786 (Cervantes) and direct the Executive Director to submit a letter on the behalf of the El Dorado County Transportation Commission's position to the bill's author and the appropriate legislative committees.

INFORMATION ITEM

10. DRAFT AMENDMENT TO THE EL DORADO COUNTY TRANSPORTATION COMMISSION FUNDING POLICY AND GUIDANCE (DELORIA)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT**SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on May 6, 2021.

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE MARCH 4, 2021 COMMISSION MEETING

REQUESTED ACTION

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 4, 2021 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: March 4, 2021 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, March 4, 2021, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Taylor called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

ATTENDANCE: Chair Taylor, Vice Chair Hidahl, Commissioners Borelli, D. Thomas, W. Thomas, Turnboo, South Lake Tahoe Ex Officio Cody Bass, and Caltrans Ex Officio Alex Fong. ABSENT: Commissioner Parlin was absent at roll call but joined the meeting at 2:24 PM.

ADOPTION OF AGENDA AND CONSENT CALENDAR

There was no public comment.

ACTION: Commissioner Wendy Thomas made a motion to adopt the agenda and to approve or adopt items 1-5 on the Consent Calendar. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: W. Thomas/Borelli

AYES: Borelli, Hidahl, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: Parlin

1. MINUTES FOR THE FEBRUARY 4, 2021 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 4, 2021 Commission meeting.

2. JANUARY 2021 CHECK REGISTER

REQUESTED ACTION: Receive and file the January 2021 Check Register.

3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2020/2021 REPORT

REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2020/2021 July – December Report.

4. SECOND REVISION TO THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/2021 APPORTIONMENT AND ALLOCATION OF LOCAL TRANSPORTATION FUNDS AND SECOND REVISION FISCAL YEAR 2020/2021 CLAIM FROM EL DORADO COUNTY TRANSIT AUTHORITY
 REQUESTED ACTION: Adopt Resolution 20/21.21 approving the Second Revision to the Fiscal Year Transportation Development Act Apportionment and Allocation of Local Transportation Funds and the Second Revision 2020/2021 Claim from the El Dorado County Transit Authority.
5. URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING: EL DORADO HILLS BOULEVARD OVERLAY SCOPE CHANGE
 REQUESTED ACTION: Approve changes to scope of work outlined in Resolution 16/17.09, which programmed \$384,285 in Urban Surface Transportation Block Grant Program to the design, engineering, and environmental elements of the El Dorado Hills Boulevard on February 2, 2017.

The scope of work will be changed from:

- A roadway overlay, Americans with Disabilities Act ramp improvements, Class II Bike Lanes, and bicycle and pedestrian loop detection improvements at all intersections from Saratoga Way/Park Drive to Brittany Place.

The new scope of work will include the following work:

- Roadway rehabilitation and/or surface treatment of El Dorado Hills Boulevard from Saratoga Way/Park Drive to Green Valley Road. Additional work at appropriate locations within these same limits will also be performed as follows: Improvements to pedestrian ramps, addition of class II bicycle lanes, and improvements to traffic signal actuation.

OPEN FORUM

Chair Taylor asked if anyone would like to speak from the audience. There were no public comments.

BUSINESS ITEMS

6. URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING: WESTERN PLACERVILLE INTERCHANGES PHASE 2.2
 REQUESTED ACTION: Adopt Resolution 20/21.22 approving the following Urban Surface Transportation Block Grant Program programming actions:
- Program \$250,000 in Urban STBGP funds to complete the ramp metering elements of the Western Placerville Interchanges Phase 2.2 project.

Public comment was received by Kathi Lishman.

ACTION: Commissioner Borelli made a motion to authorize the requested action as stated. The motion was seconded by Commissioner D. Thomas which carried as follows:

MOTION/SECOND: Borelli/D. Thomas

AYES: Borelli, Hidahl, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: Parlin

7. URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING
 REQUESTED ACTION: Adopt Resolution 20/21.20 approving the programming of \$1,175,350 in Urban Surface Transportation Block Grant Program funds to the following projects:
1. Merrychase – Country Club Drive Bicycle and Pedestrian Improvements: \$562,000
 2. Silva Valley Parkway – Harvard Way Intersection Improvements: \$613,350

There was no public comment.

ACTION: Vice Chair Hidahl made a motion to authorize the requested action as stated. The motion was seconded by Commissioner W. Thomas which carried as follows:

MOTION/SECOND: Borelli/D. Thomas

AYES: Borelli, Hidahl, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: Parlin

INFORMATION ITEM

8. MARCH 2021 PROJECT MONITORING REPORT (BARTON, BOLSTER, ROBERT NGUYEN – CALTRANS)
REQUESTED ACTION: None. This item is for information only.

There was no public comment.

Commissioner Parlin joined the meeting at 2:24 PM

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:20 PM.

NOTE: The next regular meeting is scheduled for 2:00 PM on April 1, 2021; an online meeting.

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: FEBRUARY 2021 CHECK REGISTER

REQUESTED ACTION

Receive and file the February 2021 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes six payments that merit further explanation:

- David Turch & Associates*..... \$5,417.00
David Turch & Associates..... \$5,417.00
 December-January Federal advocacy services, Work Element 410. This contract was approved at the April 2, 2020 EDCTC meeting.
- Richardson & Company LLP*..... \$6,300.00
 Professional services (20%) for the FY 2019/2020 annual fiscal audit for EDCTC and El Dorado County Transit Authority including the Transportation Development Act Local Transportation Funds. This contract was approved at the March 7, 2019 EDCTC meeting.
- Stantec Consulting Services*..... \$8,506.13
 November-January professional services for the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan, Work Element 228. This contract was approved at the November 5, 2020 EDCTC meeting.
- Extreme Towing*..... \$10,442.25
 January professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.
- Fehr & Peers*..... \$412.23
 January professional services for the El Dorado Hills Business Park Community Transportation Plan, Work Element 261. This contract was approved at the April 4, 2019 EDCTC meeting.

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: February 2021 Check Register

**El Dorado County Transportation Commission
Check Register
February 2021**

Date	Name	Payment	Memo
02/01/2021	Ameritas Life Insurance Corp.	643.08	February 2021 Dental and Vision Premiums
02/01/2021	Benefit Coordinators Corporation	203.14	February 2021 Life/Disability Premiums
02/01/2021	CalPERS Health	7,973.44	February 2021 Health Premiums
02/01/2021	Carbon Copy	45.67	January 2021 Copy Machine Maintenance/Copies
02/01/2021	David Turch and Associates	5,417.00	* December 2020 Federal Advocacy
02/01/2021	De Lage Landen Financial Services	203.78	February 2021 Copy Machine Lease Payment
02/08/2021	Richardson & Company, LLP	6,300.00	* Remaining Amount Due for FY 2019/20 Audits
02/08/2021	Stantec Consulting Services Inc.	8,506.13	* Nov 2020-Jan 2021 Zero Emission Bus Conversion Plan
02/08/2021	Cardmember Service - Visa DK	2,365.32	Jan Office Expenses/Computer Equipment
02/08/2021	Cardmember Service - Visa KT	193.95	Remote Access and Zoom Webinars January 2021
02/08/2021	Century Building Maintenance	450.00	January 2021 Building Maintenance
02/08/2021	JS West Propane Gas	154.85	January 2021 Propane
02/10/2021	CalPERS Retirement System	3,387.41	February 2021 Contribution #1
02/17/2021	Cal.net	94.87	March 2021 Internet Service Provider
02/17/2021	Extreme Towing	10,442.25	* January 2021 Freeway Service Patrol
02/17/2021	RTS IT, Inc.	600.00	March 2021 ITCare Silver Service Plan
02/17/2021	Sacramento Metro Chamber	1,000.00	Annual Membership Investment 3/1/21-02/28/22
02/17/2021	PG&E	221.86	January 2021 Utilities
02/22/2021	Fehr & Peers	412.23	* January 2021 El Dorado Hills Business Park Transp Plan
02/22/2021	Steele Building Offices	4,517.00	March 2021 Office Rent
02/22/2021	David Turch and Associates	5,417.00	* January 2021 Federal Advocacy
02/23/2021	Umpqua Bank	66.00	January 2021 Analyzed Checking Fee
02/24/2021	CalPERS Retirement System	3,387.41	February 2021 Contribution #2
02/25/2021	QuickBooks Payroll Service	8.00	January 2021 Payroll Fee
	Total	62,010.39	

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2020/2021 FUNDING ALLOCATION

REQUESTED ACTION

Adopt Resolution 20/21.23 (Attachment A) allocating \$190,523 in 2020/2021 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority (EDCTA).

BACKGROUND

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in the LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

DISCUSSION

El Dorado County Transportation Commission (EDCTC) received notification of 2020/2021 LCTOP allocation amounts in the State Controller's Office letter dated February 26, 2021. As the Regional Transportation Planning Agency, it is EDCTC's role to allocate LCTOP funding to each project sponsor under the authority of EDCTC. According to Public Utilities Code (PUC) 99313 and 99314, EDCTC's allocation for FY 2020/21 LCTOP is \$190,523. Since EDCTA is the only transit operator in the EDCTC region, staff is recommending the funds be allocated to EDCTA for implementation of an eligible project, consistent with the LCTOP Guidelines.

EDCTA plans to use the \$190,523 in FY 2020/2021 LCTOP funds to deliver two (2) projects that are consistent with LCTOP program guidelines and are based on recommendations contained in the 2019 Western El Dorado County Short- and Long- Range Transit Plan. The two projects are:

1. Provide a free or discounted fare fixed route program.
2. Purchase of zero-emission buses, including installation of the equipment and infrastructure necessary to operate and support zero-emission buses.

Per the LCTOP FY 2020/2021 Program Guidelines, new or expanded bus services is considered new if it is within five (5) years from the date of its implementation. The free or discounted fare fixed route program meets the five-year criteria as this is the second year of the that program. The purchase of zero-emission buses, including installation of the equipment and infrastructure necessary to operate and support zero-emission buses is an eligible project and is the first year of what will be a four-year project to accumulate funds for the purchase of zero-emission buses.

The estimated annual cost of the free or discounted fare program is \$50,000 and the estimated annual cost of the zero-emission bus purchase program is \$140,523, for a combined annual total cost of \$190,523. Subject to approval by Caltrans Division of Mass Transportation, El Dorado Transit will utilize the \$190,523 in FY 2020/2021 LCTOP PUC 99313 and 99314 funding towards payment for the two projects.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: EDCTC Resolution 20/21.23



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 20/21.23

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION ALLOCATING FISCAL YEAR 2020/2021 CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING TO THE EL DORADO COUNTY TRANSIT AUTHORITY

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, on February 26, 2021 the California State Controller issued allocation amounts from the Greenhouse Gas Reduction Fund according to the requirements of the Low Carbon Transit Operations Program (LCTOP) for the 2020/2021 fiscal year; and

WHEREAS, EDCTC is responsible for allocating LCTOP funds to each project sponsor under the authority of EDCTC; and

WHEREAS, EDCTC has determined that a total of \$190,523 in Public Utilities Code 99313 and 99314 funds are available for transit purposes, subject to consistency with the Department of Transportation's LCTOP Guidelines; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) is an eligible project sponsor and may receive state funding from the LCTOP for transit projects; and

WHEREAS, EDCTA has determined two appropriate LCTOP projects consistent with the 2019 Western El Dorado County Short- and Long-Range Transit Plan and LCTOP Guidelines; and

WHEREAS, EDCTA, as the sole transit operator in the EDCTC region, is designated the project sponsor; and

WHEREAS, the EDCTC wishes to delegate authorization to execute documents and any amendments thereto to the EDCTA Executive Director.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the El Dorado County Transportation Commission that the fund recipient, EDCTA, agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the EDCTA Executive Director be authorized to execute all required documents of the LCTOP and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission's governing body at the regular meeting held on April 1, 2021 by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SECTION 5311 FEDERAL FISCAL YEAR 2021 PROGRAM OF PROJECTS

REQUESTED ACTION

Adopt Resolution 20/21.24 (Attachment A) authorizing the programming of \$558,840 in Federal Transit Administration 5311 funding for Federal Fiscal Year 2021, for operating assistance for the El Dorado County Transit Authority (EDCTA).

BACKGROUND

The EDCTA, as the sole eligible recipient for these funds, has requested that El Dorado County Transportation Commission (EDCTC) prepare and approve the Program of Projects for a Federal Fiscal Year 2021 Section 5311 grant in the amount of \$558,840 (Attachment B). The grant application is an effort to obtain additional operating funds for existing transit operations. Local match funds for the grant were included in the EDCTA budget for fiscal year 2020/2021, and it is anticipated the grant funding will be received in fiscal year 2021/2022.

DISCUSSION

Under California law, the Regional Transportation Planning Agencies are responsible for transportation planning and for the allocation or programming of transportation funds from various Federal, State, and local sources. The EDCTC responsibility is to assure Caltrans that the project has the programming approval of the regional agency and to provide supporting documentation that the project has been programmed in the Federal Transportation Improvement Program (FTIP). EDCTC will work with EDCTA to ensure the Program of Projects and applicable FTIP documentation are submitted.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.24
B) Section 5311, Federal Fiscal Year 2021 Program of Projects



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 20/21.24

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY SECTION 5311 (49 U.S.C. SECTION 5311) FEDERAL FISCAL YEAR 2021 GRANT APPLICATION PROGRAM OF PROJECTS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration provides grants through 49 U.S.C. Section 5311; and

WHEREAS, the regional agency must approve the programming and submit the Program of Projects for Section 5311 grant funding for transit operations from Regional/County Apportionment; and

WHEREAS, El Dorado County Transit Authority has included local match funds in their fiscal year 2020/2021 budget; and

WHEREAS, the proposed project is consistent with the El Dorado County Regional Transportation Plan and will be included in the Federal Transportation Improvement Program.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission does hereby authorize the programming of \$558,840 in 5311 Operating Assistance funding for Federal Fiscal Year 2021 of the FTA 5311 grant program administered by Caltrans.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on April 1, 2021 by the following vote:

Vote pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission



Program of Projects (POP)

FY2021

Due: April 30, 2021 at 2pm PST

Agency Name:	
5311	CMAQ

Regional Contact Info:

Regional Contact Name:		Phone Number:	
Contact Title:		Date:	

General Information:

County or Region:		Caltrans District:	
Original Submission Date:		Revision Number:	
		Revision Submission Date:	

Section A: Available Funding

Apportionment for this Cycle (Federal Share):	
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Section B: Programming

Operating Assistance Total:	
Capital Total:	
Total Programmed (Operating + Capital):	

Flexible Funds (if applying for CMAQ, STP or Federalized STIP):

Flex Funds Total:	
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*Request for transfer will be applied for directly through the District - Local Assistance, District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation will receive a conformation once the transfer is completed.



Statewide Transportation Improvement Program (STIP)

All federal funds to be used for transit projects must be included in a federally approved STIP. A Transportation Planning Agency (TPA) must ensure that Section 5311 projects are included in the Department of Transportation's (Department) Statewide Transportation Federal Improvement Program (FSTIP), which is jointly approved by the Federal Highway Administration (FHWA) and FTA.

A copy of the federally approved STIP Page must be attached for all projects to be programmed through the Section 5311 program. The project description and associated dollar amounts must be consistent with the federally approved STIP information.

- **Metropolitan Planning Organizations (MPOs)** are responsible for programming projects within their jurisdiction.
- Rural Transit & Intercity Bus staff will submit **Non-MPO / Rural Transportation** organizations projects directly to the Department's Division of Financial Programming for inclusion into the FSTIP.

For further guidance see the Department's [Division of Financial Programming website](#).



PART 1: Operating Assistance - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Operating Assistance Funds Total:							



PART 2: Capital (Vehicles, Construction, Preventive Maintenance and Planning) - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Capital Assistance Funds Total:							



PART 3: FLEX FUNDS (i.e. CMAQ, STP, or Federalized STIP*) if applicable

*Federalized STIP projects must complete the CTC allocation process.

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
FLEX Funds Total:							



Instructions:

PART 1 – Operating Assistance

- Do not list previously approved projects (i.e. projects listed in a prior grant).
- Funding split: 44.67% Local Share and 55.33% Federal Share.
- Third Party Contract Requirement – all third-party contracts must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by the State prior to bid release.
- Net project cost does not include ineligible cost (i.e. farebox, other revenues, etc.).

PART 2 – Capital (Vehicles, Construction, Preventive Maintenance and Planning)

- **PRE-AWARD AUTHORITY IS STRICTLY FORBIDDEN FOR ALL CAPITAL PURCHASES** Receiving an executed Standard Agreement (DOT-213A) is NOT procurement authorization.
- All vehicles procured with Section 5311 program funds must be ADA accessible regardless of service type (fixed route or demand-response service). Capital projects must contain a full description of project: A PRELIMINARY ENVIRONMENTAL SURVEY (PES) is required for Capital projects other than vehicle procurement. (i.e. facility or shelter - include specifics, planning studies, preventative maintenance). **The PES does not satisfy the requirements for environmental review and approval.** When the agency prepares the documentation for a categorical exclusion, the Environmental Justice Analysis must be included.
- Funding split: 11.47% Local Share and 88.53% Federal Share.
- Procurement Contract Requirement – all documents used for procuring capital projects must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by DRMT prior to bid release.

PART 3 - FLEXIBLE FUNDS (i.e. CMAQ, STP, or Federalized STIP*) if applicable:

- Request for transfer will be applied for directly through the District - Local Assistance District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation (DRMT) will receive a confirmation once the transfer is completed.
- Funding split: 11.47% Local Share and 88.53% Federal Share. CMAQ may be funded up to 100% at the discretion of the Regional Planning Agency/MPO.

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SECTION 5311 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

REQUESTED ACTION

Adopt Resolution 20/21.25 (Attachment A) to:

1. Authorize the El Dorado County Transit Authority (EDCTA) to submit a Section 5311 grant application for Federal Fiscal Year 2021, stating that:
The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$558,840 through Caltrans.
2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.

BACKGROUND

The EDCTA, as the sole eligible recipient for these funds, has prepared an application for a Section 5311 grant application in the amount of \$558,840. The grant application is an effort to obtain additional funds for existing transit operations. Local match funds for the grant were included in the EDCTA budget for fiscal year 2020/2021, and it is anticipated the grant funding will be received in fiscal year 2021/2022.

DISCUSSION

Under California law, the Regional Transportation Planning Agencies are responsible for transportation planning and for the allocation or programming of transportation funds from various Federal, State, and local sources. The El Dorado County Transportation Commission responsibility is to provide documentation to assure Caltrans that the project has the programming approval of the regional agency and to provide supporting documentation for the assurances that Caltrans is required to give the Federal Transit Administration when approving a project. The regional agency certifications and assurances (Attachment B) are to be signed by an authorized representative of the El Dorado County Transportation Commission.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.25
B) Section 5311 Project Application Certifications and Assurances



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 20/21.25

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY
SECTION 5311 (49 U.S.C. SECTION 5311) FEDERAL FISCAL YEAR 2021
GRANT APPLICATION CERTIFICATION AND ASSURANCES**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration (FTA) provides grants through 49 U.S.C. Section 5311; and

WHEREAS, the regional agency approves the programming of Section 5311 for transit operating costs in the amount of \$558,840 from Regional/County Apportionment; and

WHEREAS, El Dorado County Transit Authority has included local match funds in their fiscal year 2020/21 budget; and

WHEREAS, the proposed project is consistent with the El Dorado County Regional Transportation Plan and included in the Federal Transportation Improvement Program; and

WHEREAS, the applicant has conducted public outreach as necessary, and to the maximum extent feasible, coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.

NOW THEREFORE, BE IT RESOLVED, that the EDCTC does hereby authorize the El Dorado County Transit Authority to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$558,840 through Caltrans.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on April 1, 2021 by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission



Certifications and Assurances of the MPO's and RTPA's

General Information:			
Regional Agency Name:		Contact Person:	
Contact Email:		Contact Phone:	
Name of Subrecipient:		Project Description:	

Project Amount and Fund Type:	
Regional Apportionment 5311 or 5311(f)	Total Project Cost

Federal Transportation Improvement Program - Metropolitan Planning Organizations and Regional Transportation Planning Agency		
Document (or Amendment) Number	Document (or Amendment) Year	FHWA/FTA Federally Approved TIP (Date)



Check all that apply below:

	Some combination of state, local, or private funding sources have been or will be committed to provide the required local share.
	The subrecipient has coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.
	The amount requested does not exceed the Federal funds provided to this agency in the approved Federal TIP or Federal Statewide TIP(FSTIP)
	The regional agency or TPA has approved, by resolution, the programming of funds for this Project and Project has met all Statewide Transportation Improvement Program (STIP) requirements.

Certifying Representative:

By signing below, I have read and acknowledge that my agency is in compliance with certifications and assurances as stated above.

Name:		Title:	
Signature:		Sign Date:	

Please sign above in BLUE ink

Due to COVID-19 we will be accepting both wet and electronic signatures

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SECTION 5311 CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL
APPROPRIATIONS ACT FEDERAL FISCAL YEAR 2021 PROGRAM OF PROJECTS

REQUESTED ACTION

Adopt Resolution 20/21.26 (Attachment A) authorizing the programming of \$1,477,434 in Federal Transit Administration 5311 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding for Federal Fiscal Year 2021, for operating assistance for the El Dorado County Transit Authority (EDCTA).

BACKGROUND

The EDCTA, as the sole eligible recipient for these funds, has requested that El Dorado County Transportation Commission (EDCTC) prepare and approve the Program of Projects for a Federal Fiscal Year 2021 Section 5311 CRRSAA grant in the amount of \$1,477,434 (Attachment B). The grant application is an effort to obtain additional operating funds for existing transit operations. Local match funds for the grant were included in the EDCTA budget for fiscal year 2020/2021, and it is anticipated the grant funding will be received in fiscal year 2021/2022.

DISCUSSION

Under California law, the Regional Transportation Planning Agencies are responsible for transportation planning and for the allocation or programming of transportation funds from various Federal, State, and local sources. The EDCTC responsibility is to assure Caltrans that the project has the programming approval of the regional agency and to provide supporting documentation that the project has been programmed in the Federal Transportation Improvement Program (FTIP). EDCTC will work with EDCTA to ensure the Program of Projects and applicable FTIP documentation are submitted.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.26
B) Section 5311 CRRSAA, Federal Fiscal Year 2021 Program of Projects



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 20/21.26

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY SECTION 5311 (49 U.S.C. SECTION 5311) CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT FEDERAL FISCAL YEAR 2021 GRANT APPLICATION PROGRAM OF PROJECTS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration provides grants through 49 U.S.C. Section 5311; and

WHEREAS, the regional agency must approve the programming and submit the Program of Projects for Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act grant funding for transit operations from Regional/County Apportionment; and

WHEREAS, El Dorado County Transit Authority has included local match funds in their fiscal year 2020/2021 budget; and

WHEREAS, the proposed project is consistent with the El Dorado County Regional Transportation Plan and will be included in the Federal Transportation Improvement Program.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission does hereby authorize the programming of \$1,477,434 in 5311 Coronavirus Response and Relief Supplemental Appropriations Act funding for Federal Fiscal Year 2021 of the FTA 5311 grant program administered by Caltrans.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on April 1, 2021 by the following vote:

Vote pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission



Program of Projects (POP)

Coronavirus Response and Relief Supplemental Appropriation Act of 2021

Due: April 30, 2021 at 2pm PST

Agency Name:

Regional Contact Info:

Regional Contact Name:		Phone Number:	
Contact Title:		Date:	

General Information:

County or Region:		Caltrans District:	
Original Submission Date:		Revision Number:	
		Revision Submission Date:	

Section A: Available Funding

Apportionment for this Cycle (Federal Share):	
--	--

Section B: Programming

Operating Assistance Total:	
Capital Total:	
Total Programmed (Operating + Capital):	



PART 1: Operating Assistance - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Operating Assistance Funds Total:							



PART 2: Capital (Vehicles, Construction, Preventive Maintenance and Planning) - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Capital Assistance Funds Total:							



Instructions:

PART 0 – CARES and CRRSAA

- The supplemental funding will be provided at **100-percent federal share, with no local match required**. Funding will support expenses eligible under the relevant program, although the Act directs recipients to prioritize payroll and operational needs.
- The CRRSAA funds do not expire.
- Pre-award authority for all Operating projects starting on **January 20, 2020**
- Funds will not need to be programmed **UNLESS** your agency applies for a Capital project beyond the COVID-19 Response
- Final approval to be determined by the Division of Rail and Mass Transit

PART 1 – Operating Assistance

- Do not list previously approved projects (i.e. projects listed in a prior grant).
- Third Party Contract Requirement – all third-party contracts must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by the State prior to bid release.
- Net project cost does not include ineligible cost (i.e. farebox, other revenues, etc.).

PART 2 – Capital (Vehicles, Construction, Preventive Maintenance and Planning)

- **PRE-AWARD AUTHORITY IS STRICTLY FORBIDDEN FOR ALL CAPITAL PURCHASES** Receiving an executed Standard Agreement (DOT-213A) is **NOT** procurement authorization.
- All vehicles procured with Section 5311 program funds must be ADA accessible regardless of service type (fixed route or demand-response service). Capital projects must contain a full description of project: A PRELIMINARY ENVIRONMENTAL SURVEY (PES) is required for Capital projects other than vehicle procurement.(i.e. facility or shelter - include specifics, planning studies, preventative maintenance). **The PES does not satisfy the requirements for environmental review and approval.** When the agency prepares the documentation for a categorical exclusion, the Environmental Justice Analysis must be included.
- Procurement Contract Requirement – all documents used for procuring capital projects must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by DRMT prior to bid release.

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 1, 2021

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER

SUBJECT: SECTION 5311 CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

REQUESTED ACTION

Adopt Resolution 20/21.27 (Attachment A) to:

1. Authorize the El Dorado County Transit Authority (EDCTA) to submit a Section 5311 grant application for Federal Fiscal Year 2021, stating that:

The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act grant in the amount of \$1,477,434 through Caltrans.

2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.

BACKGROUND

The EDCTA, as the sole eligible recipient for these funds, has prepared an application for a Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act grant application in the amount of \$1,477,434. The grant application is an effort to obtain additional funds for existing transit operations. Local match funds for the grant were included in the EDCTA budget for fiscal year 2020/2021, and it is anticipated the grant funding will be received in fiscal year 2021/2022.

DISCUSSION

Under California law, the Regional Transportation Planning Agencies are responsible for transportation planning and for the allocation or programming of transportation funds from various Federal, State, and local sources. The El Dorado County Transportation Commission responsibility is to provide documentation to assure Caltrans that the project has the programming approval of the regional agency and to provide supporting documentation for the assurances that Caltrans is required to give the Federal Transit Administration when approving a project. The regional agency certifications and assurances (Attachment B) are to be signed by an authorized representative of the El Dorado County Transportation Commission.

Approved for Agenda:

Woodrow Deloria, Executive Director

- Attachments: A) EDCTC Resolution 20/21.27
 B) Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act Project Application Certifications and Assurances



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 20/21.27

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY
SECTION 5311 (49 U.S.C. SECTION 5311) CORONAVIRUS RESPONSE AND RELIEF
SUPPLEMENTAL APPROPRIATIONS ACT FEDERAL FISCAL YEAR 2021
GRANT APPLICATION CERTIFICATION AND ASSURANCES**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration (FTA) provides grants through 49 U.S.C. Section 5311; and

WHEREAS, the regional agency approves the programming of Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act funds for operating assistance in the amount of \$1,477,434 from Regional/County Apportionment; and

WHEREAS, El Dorado County Transit Authority has included local match funds in their fiscal year 2020/21 budget; and

WHEREAS, the proposed project is consistent with the El Dorado County Regional Transportation Plan and included in the Federal Transportation Improvement Program; and

WHEREAS, the applicant has conducted public outreach as necessary, and to the maximum extent feasible, coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.

NOW THEREFORE, BE IT RESOLVED, that the EDCTC does hereby authorize the El Dorado County Transit Authority to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act Operating Assistance grant in the amount of \$1,477,434 through Caltrans.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on April 1, 2021 by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission



Certifications and Assurances of the MPO's and RTPA's

General Information:			
Regional Agency Name:		Contact Person:	
Contact Email:		Contact Phone:	
Name of Subrecipient:		Project Description:	

Project Amount and Fund Type:	
Regional Apportionment 5311 or 5311(f)	Total Project Cost

Federal Transportation Improvement Program - Metropolitan Planning Organizations and Regional Transportation Planning Agency		
Document (or Amendment) Number	Document (or Amendment) Year	FHWA/FTA Federally Approved TIP (Date)



Check all that apply below:

	Some combination of state, local, or private funding sources have been or will be committed to provide the required local share.
	The subrecipient has coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.
	The amount requested does not exceed the Federal funds provided to this agency in the approved Federal TIP or Federal Statewide TIP(FSTIP)
	The regional agency or TPA has approved, by resolution, the programming of funds for this Project and Project has met all Statewide Transportation Improvement Program (STIP) requirements.

Certifying Representative:

By signing below, I have read and acknowledge that my agency is in compliance with certifications and assurances as stated above.

Name:		Title:	
Signature:		Sign Date:	

Please sign above in BLUE ink

Due to COVID-19 we will be accepting both wet and electronic signatures

BUSINESS ITEM**STAFF REPORT**

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET,
AND GOALS AND OBJECTIVES, AMENDMENT #3

REQUESTED ACTION

Adopt Resolution 20/21.28 (*Attachment A*), approving the Fiscal Year (FY) 2020/2021 Overall Work Program, Budget, and Goals and Objectives, Amendment #3 (*Attachment B*).

BACKGROUND

The Overall Work Program (OWP) and Budget is the work plan for El Dorado County Transportation Commission (EDCTC) and contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information.

DISCUSSION

The Draft OWP was presented at the March 5, 2020 Commission meeting and the Final OWP was approved at the June 4, 2020 Commission meeting. Amendment #1 was approved at the August 6, 2020 EDCTC meeting to add two grants awarded to EDCTC. Amendment #2 was approved on October 1, 2020 to add the actual grant carry over balances to the OWP.

EDCTC was recently awarded a State Highway Account funded grant to complete the State Route 49 American River Confluence Study. An amendment is required to add the grant funded study to the OWP in order to receive the notice to proceed. Work Element 259 was added to the OWP document with the details for this project. This Amendment also adjusts staff time between work elements, professional services contracts, and remaining grant balances based on actual expenditures year to date.

The total amount of Amendment #3 is \$1,917,608 which is a decrease of 4% from Amendment #2. The funding for the new grant was added to Amendment #3 but two other grant funded projects were reduced in the current fiscal year which decreased the budget. The professional services and grant funding for Work Element 228, El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan and Work Element 253, 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan will be carried into the next fiscal year because the remaining work will be in FY 2021/2022.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 20/21.28
B) FY 2020/2021 Overall Work Program, Budget, and Goals and Objectives,
Amendment #3 (*provided under separate cover*)



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 20/21.28

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM,
BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT #3**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the Fiscal Year (FY) 2020/2021 Overall Work Program, Budget and Goals and Objectives (OWP) is the primary management tool for the El Dorado County Transportation Commission, identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the El Dorado County Transportation Commission and Caltrans; and

WHEREAS, the Draft OWP was presented at the March 5, 2020 Commission meeting and the Final OWP was approved at the June 4, 2020 Commission meeting; and

WHEREAS, Amendment #1 was approved at the August 6, 2020 Commission meeting to add two FY 2020/2021 Sustainable Transportation Planning Grants awarded to EDCTC; and

WHEREAS, the 2019/2020 grant carry over balances were approved by Caltrans and are added to OWP Amendment #2; and

WHEREAS, EDCTC was awarded a State Highway Account funded grant for the State Route (SR) 49 American River Confluence Study and Work Element 259 was added to OWP Amendment #3 for this project; and

WHEREAS, staff time, expenditures, and revenues between work elements were adjusted based on actual charges fiscal year to date.

NOW, THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission hereby approves the FY 2020/2021 Overall Work Program, Budget, Goals and Objectives, Amendment #3 with a total budget of \$1,917,608.

PASSED AND APPROVED by the El Dorado County Transportation Commission governing body at the regular meeting held on April 1, 2021 by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission

BUSINESS ITEM**STAFF REPORT**

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: CONSIDER OPPOSING ASSEMBLY BILL 786 (Cervantes)

REQUESTED ACTION

Take an oppose position on Assembly Bill 786 (Cervantes) and direct the Executive Director to submit a letter on behalf of the El Dorado County Transportation Commission's position to the bill's author and the appropriate legislative committees.

BACKGROUND

The California Transportation Commission (CTC) consists of eleven voting members and two non-voting ex-officio members. Of the eleven voting members, nine are appointed by the Governor, one is appointed by the Senate Rules Committee, and one is appointed by the Speaker of the Assembly. The two ex-officio non-voting members are appointed from the State Senate and Assembly, usually the respective chairs of the transportation policy committee in each house. Existing law requires the CTC to hire an executive director who serves at the pleasure of the Commission.

The mission of the CTC is defined as follows, "The California Transportation Commission is an independent public agency dedicated to ensuring a safe, financially sustainable, world-class multimodal transportation system that reduces congestion, improves the environment, and facilitates economic development through the efficient movement of people and goods." The CTC is responsible for programming and allocating funds for the construction of highway, passenger rail, transit, and active transportation improvements throughout California. The Commission also advises and assists the Secretary of the California State Transportation Agency and the Legislature in formulating and evaluating state policies and plans for California's transportation programs.

DISCUSSION

Assembly Bill 786 was introduced on February 16, 2021 by Assembly Member Sebrina Cervantes. This legislation proposes to amend Section 14510 of the Government Code relating to transportation, and changes how the Executive Director of the California Transportation Commission (CTC) is appointed. This bill would require the executive director of the CTC to be appointed by the Governor, subject to confirmation by the Senate, and subject to removal at the discretion of the Governor.

The change proposed in Assembly Bill 786 would threaten the ability of the CTC to function as an independent Commission in allocating transportation funding and advising and evaluating state policies and plans for California's transportation programs.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments: A) Bill Text Assembly Bill 786, Cervantes

ASSEMBLY BILL**No. 786****Introduced by Assembly Member Cervantes**

February 16, 2021

An act to amend Section 14510 of the Government Code, relating to transportation.

LEGISLATIVE COUNSEL'S DIGEST

AB 786, as introduced, Cervantes. California Transportation Commission: executive director.

Existing law establishes within the Transportation Agency the California Transportation Commission. Existing law requires the commission to appoint an executive director for the commission who serves at the pleasure of the commission.

This bill would instead require the executive director of the commission to be appointed by the Governor, subject to confirmation by the Senate, and subject to removal at the discretion of the Governor.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

- 1 SECTION 1. Section 14510 of the Government Code is
- 2 amended to read:
- 3 14510. ~~The commission shall appoint an executive director for~~
- 4 ~~the commission who shall serve at the pleasure of the commission.~~
- 5 *(a) The executive director shall be appointed by the Governor,*
- 6 *subject to confirmation by the Senate. The executive director shall*
- 7 *be subject to removal at the discretion of the Governor.*

INFORMATION ITEM**STAFF REPORT**

DATE: APRIL 1, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: DRAFT AMENDMENT TO THE EL DORADO COUNTY TRANSPORTATION COMMISSION FUNDING POLICY AND GUIDANCE

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

As the Regional Transportation Planning Agency for the western slope, the El Dorado County Transportation Commission (EDCTC) is responsible for administering state and federal transportation funding to those agencies responsible for project delivery, or “implementing agencies”. State and federal transportation funding programs vary in both the purpose and in the regulatory guidelines which must be met to ensure good stewardship of public funds. An implementing agency’s proven ability to meet state and federal funding program requirements and effectively deliver transportation projects funded with public funds is paramount to that agency’s ability to retain existing and secure future transportation funding through both formulaic and competitive programs. All state and federal transportation funding administered through EDCTC requires detailed oversight, reporting, and other assurances to ensure the transportation funds are spent appropriately and in a timely manner. It is the responsibility of EDCTC to ensure the appropriate funding type is programmed to various projects. Once EDCTC has programmed funding, it is the responsibility of the implementing agency, with the support of EDCTC, to comply with the reporting and timely use of funds requirements. Without doing so, the agency would risk losing those funds, not only for their specific project, but also to the EDCTC for future programming. By programming appropriate funds and helping implementing agencies adhere to the state and federal funding administration and reporting requirements, EDCTC can ensure future transportation funding is secure and projects remain on schedule, within scope and budget.

DISCUSSION

Transportation project delivery is a challenging task which, more often than not, evolves as a project moves from concept to design and environmental clearance to construction. While this evolution can pose impacts to project scope, schedule, and budget, EDCTC can work with implementing agencies to stay within the regulatory confines of various funding programs, and often determine ways to see a project through to completion. The Draft Amendment to the EDCTC Funding Policy and Guidance provides a framework to support EDCTC and implementing agencies with project delivery to make sure all state and federal transportation funding requirements are met. This Draft Amendment will provide both EDCTC and partner agencies a distinct understanding of what is required of them to secure, retain, and expend transportation funding.

The Draft Amendment establishes that implementing agencies receive transportation funding based on their demonstrated ability to deliver projects which includes meeting key benchmarks in delivery as well as reporting and invoicing deadlines. The Draft Amendment provides agencies the ability to determine when circumstances may justify changes to the project programming. In such circumstances, the implementing agency would inform EDCTC within a timely manner that programmed funds will not be used or prepare a justification requesting additional funds. In selecting projects to receive additional or redirected funding, the EDCTC may use existing projects to program funding or retain the funding for future programming cycles. Final decisions regarding the

reprogramming of available funds will be made by the EDCTC Board consistent with adopted EDCTC plans and policies.

Therefore, EDCTC staff is recommending the Draft Amendment to the EDCTC Funding Policy and Guidance for state and federal transportation funding. Currently, this would apply to transportation programs including the following:

- Congestion Mitigation and Air Quality Improvement (CMAQ),
- Surface Transportation Block Grant Program (STBGP),
- Highway Infrastructure Program (HIP)
- State Transportation Improvement Program (STIP),
- State or Federal Stimulus Funding

EDCTC staff is proposing this Draft Amendment to the EDCTC Funding Policy and Guidance for consideration to ensure timely and effective project delivery against state and federal funding deadlines and requirements. As new state and federal transportation funding programs become available, they too will be included within this guidance. The Final Amendment to the EDCTC Funding Policy and Guidance will be presented for approval at the May EDCTC meeting.

Approved for Agenda:

Woodrow Deloria
Executive Director

Attachment A: Draft Amendment to the El Dorado County Transportation Commission Funding Policy and Guidance

EL DORADO COUNTY TRANSPORTATION COMMISSION **FUNDING POLICY AND GUIDANCE**

Draft Amendment to Existing Transportation Funding Policy and Guidance Dated December 1, 2016

FUNDING POLICY AND GUIDANCE INTENT

The intent of the funding policy and guidance is to provide implementing agencies who receive funding through the El Dorado County Transportation Commission (EDCTC) a clear understanding of what is required of them to secure and retain funding and deliver transportation projects with that funding. This will ensure EDCTC and implementing agencies do not lose any funds due to unmet federal or state funding deadlines, while providing flexibility in the delivery of transportation projects. The policy and guidance will also help direct the investment of funds that will be performance driven, used efficiently and within a timely manner. Furthermore, the funding policy will aid in planning and budgeting for future projects and programs to ensure, to the greatest extent possible, funding availability aligns with project need and delivery schedules.

GENERAL POLICY

As the Regional Transportation Planning Agency (RTPA) for the western slope, the EDCTC is responsible for overseeing transportation funding programming and administration to ensure funds are spent in accordance with various state and federal requirements. To provide a clear understanding of the state and federal requirements, EDCTC has adopted this guidance as a source for information on each state and federal transportation funding program and how each fund type must be administered and delivered. Furthermore, this guidance provides EDCTC and implementing agencies a clear path for how projects are chosen for funding based on funding source eligibility, project merit, consistency with plans and adopted performance measures, and deliverability within the established deadlines. This General Policy serves as an overarching structure or set of guidelines for all transportation funding programmed to implementing agencies. Additional, more specific policies and guidance will follow. The General Policy is to be applied to all funds programmed through EDCTC:

1. Any funding on a phase, component, or full project which is not needed for the phase or component of said project must return to the EDCTC for programming amendments or be returned to the balance of the fund source from which the original programming was made. EDCTC programs transportation funding to a specific project, not an implementing agency.
 - a. *Example: Phase 1 of an interchange project identified savings during construction. Phase 2 needs additional funding to complete construction. Savings from Phase 1 cannot be moved to Phase 2 without being presented to the EDCTC for re-programming consideration. If EDCTC staff determines the Phase 2 need is consistent with the funding program, the EDCTC can then decide if the savings from Phase 1 should be programmed to Phase 2.*
2. All funding programmed to a phase or component of a project must be expended on that phase or component for which the original programming was made.
 - a. *Example: An implementing agency cannot move funding programmed to support a Class I bike path to instead construct sidewalk in another location along the project limits.*
3. All matching funding programmed to an implementing agency to match a grant application that is not successful must be returned to the EDCTC for future programming.

- a. *Example: EDCTC programs CMAQ to match an ATP statewide grant application and the grant is not awarded, the CMAQ funding programmed as the match returns to the EDCTC CMAQ fund balance for a future programming action.*
4. For any project to receive funding through EDCTC it must be consistent with the current EDCTC Regional Transportation Plan and SACOG Metropolitan Transportation Plan/Sustainable Communities Strategies and should not impede the ability of the region to meet air quality conformity standards in the SACOG Transportation Improvement Program.
5. Any changes in scope, schedule and/or budget which have a direct connection to funding programmed through EDCTC will be reviewed by EDCTC staff and formal actions on program amendments will be taken to the EDCTC Board for consideration. Implementing agencies must justify how the revised scope, schedule, and/or budget remains consistent with the funding requirements and selection criteria included in the original programming action.
6. Should an implementing agency submit a delivery challenged project for consideration of programming additional funding, EDCTC will first review the submittal based on the original funding requirements used for project selection during the original programming action before considering further action.
 - a. *Example: Project X needs additional CMAQ funding due to increased cost of asphalt. The additional funding for Project X will be evaluated against the other projects, including a benefit cost analysis, that originally competed for the CMAQ funding during that initial programming action. If Project X still would have ranked among those projects that received funding, the additional funding would likely be recommended by staff for EDCTC consideration.*
7. All decisions regarding the programming, deprogramming, or reprogramming of available or future transportation funds will only be made at the discretion of the EDCTC Board.

POLICY I: PROJECT BUDGET

Project delivery costs often fluctuate for many reasons that are difficult to predict or foresee when projects are developed in advance of construction. Project costs are often higher than anticipated, and even sometimes lower. Furthermore, as projects evolve there may be a change in scope resulting in a different project cost or may not proceed to implementation as planned. When such circumstances are presented and the implementing agency is facing delivery challenges, the implementing agency must inform EDCTC of this change within a timely manner. Based on these circumstances an implementing agency may be able to justify budgetary changes resulting in the need to revisit funding programmed to a given project.

In the event an implementing agency has clearly justified an **increase** in the cost of delivery or a given phase or component of a project, and EDCTC staff has reviewed and agrees with the agency's findings, formal actions on program amendments will be taken to the EDCTC Board for consideration.

In the event an implementing agency has identified **cost savings** on given phase or component of a project, formal actions on those savings will be taken to the EDCTC Board for consideration of re-programming or returning the funds to the appropriate fund balance.

POLICY II: PROJECT SCOPE

As with project cost, the scope of a project often changes through the initial design and construction. As can be expected, changes in scope often directly impact the budget and/or schedule as well. While Policy I: Project Budget outlines the process for changes in budget, when a scope change is identified for a phase or component of a project for which EDCTC has programmed funding, a similar

process must be followed. The implementing agency must again inform EDCTC of this change within a timely manner to justify changes in scope. If EDCTC staff reviews the changes in scope and determines them to be consistent with the original programming action, no formal amendment to the programming is necessary. However, if the changes in scope are determined to be outside the intent of the initial programming action or are not consistent with current plans or the original funding source, the EDCTC Board will revisit funding programmed to that project. Depending on the circumstances, the EDCTC Board could make a formal amendment to the programming action in support of the scope change, or formally amend the programming to remove funds from the project.

POLICY III: PROJECT DELAY AND/OR DELIVERY FAILURES

Agencies with proven and ongoing difficulty in delivering projects due to misuse of funds, missed funding deadlines, project requirements, lack of reporting or other known and avoidable challenges, may, at the discretion of the EDCTC Board, have future programming restricted for additional projects until the troubled project(s) are brought back on schedule, and the agency has demonstrated it can deliver projects within the funding deadlines and meet project requirements. EDCTC staff will actively follow the status of projects and present the Project Monitoring Report to the EDCTC Board biannually each year. EDCTC staff will also work directly with the project managers and other state, federal, and regional partners to first resolve the issues causing the project delay or failure.

POLICY IV: PROJECT INVOICING AND REIMBURSEMENT

As the agency responsible for administering transportation funding statewide, Caltrans requires implementing agencies to submit invoices for reimbursement at least once every 6 months from the time of obligation. Projects that have not received a reimbursement of federal funds in the previous 6 months are considered inactive and are placed on a statewide inactive projects list. Once a project is on this list, it places future reimbursements for the project in jeopardy of being de-obligated by the Federal Highway Administration (FHWA) and redistributed to other regions or agencies that can utilize the funds in a timely manner. There is no guarantee the funds would be returned to the implementing agency to complete the project presenting delivery challenges.

A copy of the final invoice showing the reimbursement of the full amount of funding obligated to the project must be sent to EDCTC prior to project closeout. In the event de-obligated funds are made available, EDCTC will reprogram pursuant to the funding source requirements.

POLICY V: STATE LIQUIDATION DEADLINE

California Government Codes 16304.1 and 16304.3 place additional restrictions on the liquidation of federal funds. Generally, federal funds must be liquidated (fully expended, invoiced, and reimbursed) within four state fiscal years following the fiscal year in which the funds were appropriated. California Transportation Commission (CTC)-administered funds must be expended within two state fiscal years following the fiscal year in which the funds were allocated. Funds that miss the state's liquidation/reimbursement deadline will lose State Budget Authority and will be de-obligated if not re-appropriated by the State Legislature or extended in a Cooperative Work Agreement (CWA) with the California Department of Finance. CTC-administered funds must also be extended by the CTC.

POLICY VI: PROJECT PROGRESS AND COMPLETION

Federal regulations require advancement to the next phase of a project within ten years of initial federal authorization of any phase of the project. For example, if the preliminary engineering (PE) phase is authorized, an agency has ten years to start the right-of-way phase from the date the PE phase received federal authorization. Furthermore, if a project is canceled, or fails to proceed to construction or right of way acquisition in ten years, the FHWA will de-obligate any remaining funds, and the agency may be required to repay any reimbursed funds. Once funds are de-obligated, there is no guarantee replacement funding will be available for the project. Funds that have been obligated but

remain unexpended at the time of project close-out will be de-obligated and returned to EDCTC for future programming.

A CTC allocated project must fully expend those funds within 36 months of the CTC funding allocation. For funding administered by the CTC, such as State Transportation Improvement Program/STIP, and Active Transportation Program, or other Senate Bill 1 transportation funds, any unexpended funds at the time of project close-out are returned to the state rather than the EDCTC.

POLICY VII: MISSED DEADLINES

Implementing agencies that fail to meet any or all the requirements included in these policies risk the complete and long-term loss of those funds to the region. To minimize losses to the region, and encourage timely project delivery, agencies that continue to be delivery-challenged or are out of compliance with federal-aid requirements and deadlines may have future EDCTC programming restricted until their current projects are brought back into good standing. Projects are selected to receive EDCTC funding based on the implementing agency's demonstrated ability to deliver the projects within deadlines, performance criteria and cost – as outlined in the sponsor's completed EDCTC Project Funding Application, and state and federal requirements. It is the responsibility of the implementing agency to ensure the deadlines and provisions of the funding policy and guidance can be met. It is EDCTC's responsibility to assist all partner agencies in project delivery to make sure these requirements are met and will preserve the opportunity for future funding.

Funding Specific Guidelines

The following guidance is provided to illustrate specific guidelines for the current transportation funding programs administered by EDCTC. The intent is to provide information and reference material to assist in the application, delivery, and administration process for the funding made available through the EDCTC. Specific guidance for federal and state transportation funding programmed by EDCTC is described below.

FEDERAL TRANSPORTATION FUNDING

CONGESTION MITIGATION AIR QUALITY (CMAQ)

The Congestion Mitigation and Air Quality Program (CMAQ) was created under the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 and was reauthorized under all Federal Transportation Acts since ISTEA, including the most recent Fixing America's Surface Transportation (FAST) Act. The 2015 FAST Act provides millions of CMAQ funds annually to California. The funds are distributed to Metropolitan Planning Organizations and Regional Transportation Planning Agencies in federally designated air quality nonattainment and maintenance areas within the state in accordance with the formula set forth in Section 182.7 of the Streets and Highways Code. The Program provides a funding source to state and local governments for transportation projects and programs to help meet the requirements of the Clean Air Act. The funding may be used for a transportation project or program that has a proven result of improving air quality and reducing emissions. The program targets bicycle and pedestrian projects, engine retrofits, and congestion reduction and traffic flow improvements.

CMAQ Eligibility Overview

Eligible applicants include local government entities and transit operators within the western slope of El Dorado County.

1. The project must meet eligibility requirements included in 23 U.S.C.133 related to project location, eligibility, and planning. https://www.fhwa.dot.gov/environment/air_quality/cmaq/

2. Project sponsors must provide the applicable non-federal match.
3. Project sponsors must provide a cost-effectiveness emissions reduction analysis on the project. https://www.fhwa.dot.gov/environment/air_quality/cmaq/toolkit/
4. Applicants must be able to comply with all federal and state laws, regulations, policies and procedures required to enter into a Master Agreement and follow the processes in the Caltrans Local Assistance Procedures Manual: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>. Additional time should be included in the project timeline if there is not an existing Master agreement in place to illustrate funds will be obligated and expended in the appropriate fiscal year.
5. All phases of work are eligible: Environmental, Preliminary Engineering, Right of Way, Construction.

CMAQ Eligible Projects and Activities

1. Diesel Engine Retrofits
2. Eligible Zero Emission Vehicles and Infrastructure
3. Congestion Reduction and Traffic Flow Improvements
4. Active Transportation Facilities and Programs
5. Ridesharing Programs
6. Public Education and Outreach Activities Related to CMAQ Projects

Implementation and Oversight Requirements

CMAQ funded projects must also follow and be aware of the below requirements:

1. Applicants must work with Caltrans District Local Assistance to prepare the Request for Authorization (E76) process for obligation of the funds. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
2. Applicants must follow the Caltrans CMAQ Guidance process: http://www.dot.ca.gov/hq/transprog/federal/cmaq/CMAQ_Web_Page.html
3. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region. For CMAQ funded projects, EDCTC will maintain a list of unfunded projects which align with CMAQ funding requirements for future funding. If an awarded project is not able to meet funding programming and authorization guidelines and milestones, funding may be moved to a project on the contingency list.

Local Match Requirements:

The non- federal match requirement is 11.47%.

SURFACE TRANSPORTATION BLOCK GRANT PROGRAM URBAN (STBGP URBAN)

STBGP Urban provides flexible funding that may be used by States and localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals. STBGP is one of the more flexible funding sources administered by EDCTC. EDCTC's goal for STBGP is to support the implementation of the Regional Transportation Plan (RTP) and supporting surface transportation improvements across the west slope.

STBGP Eligibility Overview

Eligible applicants include local government entities and transit operators delivering projects that are within the current delineation of the contiguous Sacramento Urbanized area.

1. The project must meet eligibility requirements included in 23 U.S.C.133 related to project location, eligibility, and planning. <https://www.fhwa.dot.gov/fastact/factsheets/stbgfs.cfm>
2. Project sponsors must provide the applicable non-federal match.
3. Applicants must be able to comply with all federal and state laws, regulations, policies and procedures required to enter into a Master Agreement and follow the processes in the Caltrans Local Assistance Procedures Manual: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>. Additional time should be included in the project timeline if there is not an existing Master agreement in place to illustrate funds will be obligated and expended in the appropriate fiscal year.
4. All phases of work are eligible: Environmental, Preliminary Engineering, Right of Way, Construction.

STBGP Eligible Projects and Activities

STBGP supports construction, as defined in 23 U.S.C. 101(a)(4), of the following projects and activity.

1. Highways, bridges, and tunnels.
2. Ferry boats and terminal facilities eligible.
3. Transit capital.
4. Infrastructure-based intelligent transportation systems capital improvements, including the installation of vehicle-to-infrastructure communication equipment.
5. Truck parking facilities.
6. Operational improvements and capital and operating costs for traffic monitoring, management, and control facilities and programs.
7. Environmental measures.
8. Highway and transit safety infrastructure improvements and programs, including railway-highway grade crossings.
9. Fringe and corridor parking facilities and carpool projects
10. Recreational trails projects, pedestrian and bicycle projects and the Safe Routes to School Program.
11. Planning, design, or construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways
12. Development and implementation of a State asset management plan for the National Highway System and a performance-based management program for other public roads.
13. Protection for bridges (including approaches to bridges and other elevated structures) and tunnels on public roads, and inspection and evaluation of bridges and tunnels.
14. Surface transportation planning programs, highway and transit research and development and technology transfer programs, and workforce development, training, and education.
15. Projects and strategies designed to support congestion pricing, including electronic toll collection and travel demand management strategies and programs.

Implementation and Oversight Requirements

STBGP funded projects must also follow and be aware of the below requirements:

1. Applicants must work with Caltrans District Local Assistance to prepare the Request for Authorization (E76) process for obligation of the funds. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

The non- federal match requirement is 11.47%.

HIGHWAY INFRASTRUCTURE PROGRAM (HIP)

HIP funding is apportioned to EDCTC by the Federal Highway Administration (FHWA) in accordance with the Federal FAST Act. The funding is allocated by the State of California to the Region. Funding must be awarded to projects in the western slope of El Dorado County. Programming capacity is determined based on the apportionment amount per federal fiscal year. The funds will be programmed according to the federal fiscal year of apportionment and must be obligated prior to the end of the federal fiscal year that is three years after the federal fiscal year in which the funds were apportioned.

HIP Eligibility Overview

Eligible applicants include local government entities and transit operators.

1. Applicants must be able to comply with all federal and state laws, regulations, policies and procedures required to enter into a Master Agreement and follow the processes in the Caltrans Local Assistance Procedures Manual: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>. Additional time should be included in the project timeline if there is not an existing Master agreement in place to illustrate funds will be obligated and expended in the appropriate fiscal year.
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

HIP Eligible Projects and Activities

1. Project must be on the Federal-Aid System. No projects can be delivered on roads classified as a local road or rural minor collector unless:
 - o on a Federal-aid highway system on January 1, 1991
 - o for bridges (except new bridge at new location)
 - o approved by the US Secretary of Transportation
2. Construction of highways (a.k.a. Federal-aid system roads), bridges and tunnels.
3. HIP funds may also be used on preliminary engineering, right of way, and environmental phases of work, so long as the work leads directly to a constructed project.

Implementation and Oversight Requirements

Programming and expenditure of funds must be consistent with 23 U.S.C. 133(b)(1) and 134(b)(4). HIP funded projects must also follow and be aware of the below requirements:

1. Applicants must work with Caltrans District Local Assistance to prepare the Request for Authorization (E76) process for obligation of the funds. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

The non-federal match requirement for HIP is 11.47%.

For projects on the Interstate, the reimbursement ratio is 90%, unless the project adds non-high-occupancy-vehicle or auxiliary lanes. For projects that add single occupancy vehicle capacity, that portion of the project will revert to the 88.53% percent level. For certain types of safety projects, the reimbursement ratio is 100%

STATE TRANSPORTATION FUNDING

STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)

STIP is a biennial five-year plan administered and adopted by the California Transportation Commission (CTC). While considered a statewide funding program, the CTC assumes that all projects meet federal requirements unless state-only (nonfederal) funding has been approved. The STIP serves as a statewide capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. The programming cycle begins with the release of a proposed fund estimate in July of odd-numbered years, followed by California Transportation Commission (CTC) adoption of the fund estimate in August (odd years). The fund estimate serves to identify the amount of new funds available for the programming of transportation projects. State law requires the CTC to update the STIP biennially, in even-numbered years, with each new STIP adding two new years to prior programming commitments. STIP funding is allocated to the EDCTC through a formula based upon resident population and lane miles.

EDCTC is responsible for working with partner agencies in selecting and prioritizing projects to utilize STIP funding. STIP funds are used to implement the projects identified in the current El Dorado County Regional Transportation Plan (RTP), and SACOG Metropolitan Transportation Plan (MTP).

STIP Eligibility Overview

STIP funding supports state highway improvements, intercity rail projects, and regional highway and transit improvements. Transportation enhancement activities may also be funded through STIP but must have a direct relationship to the surface transportation system by function, proximity, or impact.

STIP Eligible Projects and Activities

The intent of the STIP is to provide revenue for local agencies to deliver capital transportation projects. Routine maintenance, such as spot application projects (pothole repairs - other than removal and replacement of localized failures in areas to be resurfaced, cleaning drainage ditches and culverts, etc.), is not eligible. Each local road rehabilitation project proposed for funding from the STIP is subject to verification at the time of allocation that the project meets the standard for rehabilitation and does not include ineligible maintenance costs.

Implementation and Oversight Requirements

STIP funded projects must comply with all of the requirements included in Chapter 23 of Local Assistance Program Guidelines Manual (<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapg/q23.pdf>) and also follow and be aware of the below requirements:

1. Applicants must work with EDCTC and Caltrans District Local Assistance to prepare an Allocation Request for obligation of the funds to be approved at a California Transportation Commission meeting. Follow the processes in the Caltrans Local Assistance Procedures Manual: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
2. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

No match is required for STIP funding.

SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBGP) EXCHANGE

STBGP was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. The State of California allows smaller counties to exchange their apportionment of federal STBGP funds for State Highway Account funds. The program was changed from Regional Surface Transportation Program (RSTP) to the Surface Transportation Block Grant Program (STBGP) with the FAST Act approved in December 2015.

Distribution of STBGP Exchange Funding

The El Dorado County Transportation Commission (EDCTC) distributes the STBGP Exchange funds to local agencies as part of its responsibilities as a Regional Transportation Planning Agency. On February 3, 2011, EDCTC adopted a formula distribution policy for the annual apportionment of STBGP Exchange funds. Once EDCTC receives the STBGP Exchange Funding Agreement from Caltrans near the end of the fiscal year, the funding is allocated based on the formula distribution policy. Annual agreements between EDCTC and the STBGP Recipients will be executed before payment of the annual allocation.

Procedures for STBGP Exchange Funding

The following administrative requirements are implemented to ensure: 1) EDCTC's adequate contact management and oversight of the program funds and 2) agencies receiving the STBGP Exchange funds comply with the STBGP Exchange fund requirements, conditions, and specifications.

1. Exchange Agreement EDCTC is required to sign an annual Exchange Agreement with the State which requires EDCTC and project sponsors to comply with the requirements, conditions and specifications included in the agreement. Each year, EDCTC will enter into an agreement with the STBGP Recipients prior to the payment of funds.
2. Project List-Exhibit A The agreement will include a project list, titled "Exhibit A", with the project name and cost estimate for the projects that will be using the current year's STBGP Exchange funds.
3. Status Report STBGP Recipients are required to submit a status report to EDCTC by April 30th of each year. The status report will include the STBGP projects and a status of the funding by project. The following year's payment of STBGP Exchange funds will be withheld if the report is not submitted.

Each year, the payment will be made to each agency once the fully executed agreement, Exhibit A, and a status report for the prior year have been submitted to EDCTC.

STBGP Eligibility Overview

STBGP funding is eligible for a wide variety of transportation projects. In general projects must meet the criteria in Sections 133(b) and 133(c) of Title 23 of the United States Code (USC) and Article XIX of the State Constitution. Projects eligible for funding from the STBGP include:

1. Construction, reconstruction, rehabilitation, resurfacing, restoration, and operational improvements on
 - a. Federal-aid highways (i.e., on any highways, including NHS and Interstate Highways that are not functionally classified as local or rural minor collectors).

- b. Bridges (including bridges on public roads of all functional classifications), including any such construction or reconstruction necessary to accommodate other transportation modes, and including the seismic retrofit and painting of and application of calcium magnesium acetate on bridges and approaches and other elevated structures.
2. Mitigation of damage to wildlife, habitat, and ecosystems caused by a transportation project funded under STBGP.
3. Capital costs for transit projects eligible for assistance under the Federal Transit Act and publicly owned intracity or intercity bus terminals and facilities.
4. Carpool projects, fringe and corridor parking facilities and programs, and bicycle transportation and pedestrian walkways on any public roads in accordance with Section 217 of Title 23, U.S.C.
5. Highway and transit safety improvements and programs, hazard elimination, projects to mitigate hazards caused by wildlife, and railway-highway grade crossings. Safety improvements are eligible on public roads of all functional classifications.
6. Highway and transit research and development and technology transfer programs.
7. Capital and operating costs for traffic monitoring, management and control facilities and programs.
8. Surface transportation planning programs
9. Transportation enhancement activities.
10. Transportation control measures listed in Section 108 (f)(1)(A) (other than clauses xii & xvi) of the Clean Air Act.
11. Development and establishment of management systems under Section 303 of Title 23, U.S.C.
12. Wetlands mitigation efforts related to STBGP projects.

Implementation and Oversight Requirements

STBGP Exchange funded projects must also follow and be aware of the below requirements:

1. Applicants must use the funds for the project listed in Exhibit A of the Recipient Agreement. Modifications to Exhibit A must be approved by the City Council or Board of Supervisors and the EDCTC Board.
2. Applicants must follow the Caltrans STBGP Guidance process: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapg/q18.pdf>
3. To ensure timely use of funds, EDCTC shall retain the right to redirect program funding to other agencies and projects so as not to lose funding to the EDCTC Region.

Local Match Requirements:

No match is required for STBGP Exchange funding.

TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDING

The Transportation Development Act of 1971 (TDA), also known as SB 325, is administered by the California Department of Transportation (Caltrans) through the county's designated Regional Transportation Planning Agency (RTPA). The El Dorado County Transportation Commission (EDCTC) is the RTPA for the West Slope of El Dorado County. The Act provides two major sources for funding public transportation in California. The first, the county Local Transportation Fund (LTF),

was established in 1972, while the second, State Transit Assistance (STA) fund was implemented in 1980. The intent of the legislation is to provide a stable source of funding to meet the area's transit needs.

TDA funding is administered under a separate standalone set of guidelines titled Transportation Development Act Guidelines dated April 5, 2018. This guidance is available on the EDCTC website here: <https://www.edctc.org/aboutedctc>.