



COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing the County of El Dorado

John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

El Dorado County Board of Supervisors' Chambers
330 Fair Lane, Building A, Placerville, CA 95667

Thursday, June 1, 2023, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

Agendas, Supplemental Materials and Minutes of the Commission are available on the internet at:

<https://www.edctc.org>. Public records, related to an agenda item that is distributed less than 72 hours before this meeting, are available for public inspection during normal business hours at the Agency office and will be made available to the public on the Agency website.

PUBLIC PARTICIPATION PROCEDURES:

The EDCTC Meeting will be conducted as an in-person meeting at the location noted above. In addition, a remote teleconference address is listed for the public's convenience and in the event a Commissioner requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f).

Public comment will be open for each agenda item, and citizens may comment virtually through Zoom utilizing the "raise hand" function. If you are participating by phone, please dial *9 to "raise hand". The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Your comments must pertain to the subject at hand and are limited to no more than three minutes. By participating in this meeting, you acknowledge that you are being recorded. Please be advised that if a Commissioner is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Commission reserves the right to conduct the meeting without remote access.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, May 29 to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided with the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

[Webinar Access Link](#)

Webinar ID: 889 1218 5253

Phone: 1-669-219-2599

CALL TO ORDER AND PLEDGE OF ALLEGIANCE**ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

- 1. MINUTES FOR THE MAY 4, 2023, COMMISSION MEETING (KEFFER)**
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the May 4, 2023, Commission meeting.
- 2. APRIL 2023 CHECK REGISTER (THOMPSON)**
REQUESTED ACTION: Receive and file the April 2023 Check Register.
- 3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2022/23 REPORT (THOMPSON)**
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2022/23 July-March Report.
- 4. FREEWAY SERVICE PATROL FUNDING AGREEMENT (DELORIA)**
REQUESTED ACTION: Authorize the Executive Director to enter into an agreement between the El Dorado County Transportation Commission and the Sacramento Transportation Authority for the El Dorado County Transportation Commission to reimburse Sacramento Transportation Authority for Freeway Service Patrol administrative services with a not to exceed amount of \$6,000.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

- 5. PROFESSIONAL SERVICES AGREEMENT: INFORMATION TECHNOLOGY SUPPORT SERVICES (KEFFER)**
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between EDCTC and RTS IT, Inc. beginning July 1, 2023 through June 30, 2028, for an annual not-to-exceed amount of \$18,000.
- 6. SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2023/24 FUNDING ALLOCATION PROJECT LIST (BOLSTER)**
REQUESTED ACTION: Adopt Resolution 22/23.25 allocating Senate Bill 1 State of Good Repair 2023/24 Funds to the El Dorado County Transportation Commission.

INFORMATION ITEM

- 7. GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS, COMMUNITY SAFETY AND RESILIENCY PLAN DRAFT EXISTING CONDITIONS REPORT (BOLSTER)**
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS

ADJOURNMENT

The next regular meeting is scheduled for 2:00 PM on August 3, 2023, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: JUNE 1, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE MAY 4, 2023 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the May 4, 2023 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: May 4, 2023 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, May 4, 2023, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Clerici called the meeting to order at 2:00 PM and Vice Chair Thomas led the Pledge of Allegiance.

ATTENDANCE: Chair Clerici, Vice Chair Thomas, Commissioners Hidahl, Neau, Parlin, Saragosa, and Turnboo Caltrans Ex Officio Alex Fong. ABSENT: South Lake Tahoe Ex Officio Bass

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Vice Chair Thomas made a motion to adopt the agenda and to approve or adopt items 1-6 on the Consent Calendar. The motion was seconded by Commissioner Neau which carried as follows:

MOTION/SECOND: Thomas/Neau

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

1. MINUTES FOR THE APRIL 6, 2023, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 6, 2023, Commission meeting.

2. MARCH 2023 CHECK REGISTER

REQUESTED ACTION: Receive and file the March 2023 Check Register.

3. SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL APPOINTMENT

REQUESTED ACTION: Appoint one member to the Social Services Transportation Advisory Council for their first term.

4. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2023/24 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT FUNDS, AND STATE OF GOOD REPAIR FUNDS

REQUESTED ACTION: Adopt Resolution 22/23.22 approving the Transportation Development Act Fiscal Year 2023/24 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.

5. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2023/24 TRANSPORTATION DEVELOPMENT ACT CLAIM

REQUESTED ACTION: Adopt Resolution 22/23.23 approving the El Dorado County Transit Authority's Fiscal Year 2023/24 Transportation Development Act Claim in the amount of \$9,446,094.18.

6. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS
REQUESTED ACTION: None. This item is for information only.

OPEN FORUM

There was no public comment.

BUSINESS ITEMS

7. FISCAL YEAR 2023/24 FINAL OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES
REQUESTED ACTION: Adopt Resolution 22/23.24, approving the Fiscal Year 2023/24 Final Overall Work Program, Budget, and Goals and Objectives.

There were no public comments received.

ACTION: Commissioner Hidahl made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Saragosa which carried as follows:

MOTION/SECOND: Hidahl/Saragosa
AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo
ABSTAIN: None
NOES: None
ABSENT: None

8. FINAL US 50 CORRIDOR SYSTEM USER ANALYSIS, INVESTMENT STRATEGY, AND ACCESS CONTROL PLAN
REQUESTED ACTION: Accept the Final US 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan as complete.

Public comment was received from R. Neves, City of Placerville City Engineer.

ACTION: Vice Chair Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Neau which carried as follows:

MOTION/SECOND: Thomas/Neau
AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo
ABSTAIN: None
NOES: None
ABSENT: None

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 2:37pm.

The next regular meeting is scheduled for 2:00pm on June 1, 2023, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: JUNE 1, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: APRIL 2023 CHECK REGISTER

REQUESTED ACTION

Receive and file the April 2023 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes four payments that merit further explanation:

- DKS Associates*..... \$9,234.64
February 2023 professional services for the Wildfire Evacuation Preparedness Plan, Work Element 265. The contract was approved at the March 3, 2022, EDCTC meeting.
- Extreme Towing*..... \$14,145.76
March 2023 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting
- David Turch & Associates*..... \$5,417.00
March 2023 Federal advocacy services, Work Element 410. This contract was approved at the April 2, 2020, EDCTC meeting.
- Wood Rodgers*..... \$4,344.80
March 2023 professional services for the 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan, Work Element 253. This contract was approved at the December 3, 2020, EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: April 2023 Check Register

**El Dorado County Transportation Commission
Check Register
April 2023**

Date	Name	Payment	Memo
04/03/2023	Ameritas Life Insurance Corp.	529.80	April 2023 Dental
04/03/2023	Ameritas Life Insurance Corp.	78.88	April 2023 Vision
04/03/2023	Benefit Coordinators Corporation	226.92	April 2023 Life/Disability Premiums
04/03/2023	CalPERS Health	8,036.08	April 2023 Health Premiums
04/03/2023	Airespring	660.37	April 2023 Fiber Optic Internet
04/03/2023	Century Building Maintenance	500.00	March 2023 Building Maintenance
04/03/2023	De Lage Landen Financial Services	203.78	April 2023 Copy Machine Lease Payment
04/03/2023	DKS Associates	9,234.64	* February 2023 Wildfire Evac Preparedness
04/03/2023	RTS IT, Inc.	738.00	April 2023 ITCare Silver Service Plan
04/03/2023	Sloan Sakai Yeung & Wong LLP	1,140.00	February 2023 Legal Services
04/05/2023	CalPERS Retirement System	3,609.16	April 2023 Contribution #1
04/05/2023	CalPERS Retirement System	410.13	April 2023 PEPRA Contribution #1
04/10/2023	Elan Financial Services - Visa DB	38.73	Replace webcam
04/10/2023	Elan Financial Services - Visa DK	376.81	March ADA Website, Office Phones and Misc Office Expense
04/10/2023	Elan Financial Services - Visa KT	673.99	Zoom Meetings, Color Toner, March Office Expenses
04/10/2023	Extreme Towing	14,145.76	* March 2023 Freeway Service Patrol
04/10/2023	JS West Propane Gas	289.94	March 2023 Propane
04/10/2023	Mountain Democrat	54.20	Public Notice Citizen Participation Public Hearing
04/19/2023	CalPERS Retirement System	3,609.16	April 2023 Contribution #2
04/19/2023	CalPERS Retirement System	410.13	April 2023 PEPRA Contribution #2
04/20/2023	Umpqua Bank	67.50	March 2023 Analyzed Checking Fee
04/21/2023	Century Building Maintenance	500.00	February 2023 Building Maintenance
04/24/2023	David Turch and Associates	5,417.00	* March 2023 Federal Advocacy
04/24/2023	PG&E	295.00	03/14/23-04/12/23 Utilities
04/24/2023	Sharon Petersen	4,517.00	May 2023 Office Rent
04/24/2023	Wood Rodgers	4,344.80	* March 2023 US 50 Corridor System User Analysis
	Total	<u><u>60,107.78</u></u>	

CONSENT CALENDAR

STAFF REPORT

DATE: JUNE 1, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2022/23 REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2022/23 July-March Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for the third quarter of fiscal year 2022/23. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for July through March are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2022	\$656,836
Receipts	\$1,366,776
Disbursements	\$1,393,299
Public Funds Money Market and Checking Account Balances at March 31, 2023	\$630,313

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2022/23 July-March

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2022/2023 JULY-MARCH**

	WE 50		WE 100		WE 110		WE 120		WE 125		WE 130	
	Indirect Costs		Overall Work Program Administration & Implementation		Intergovernmental Coordination		Transportation Development Act & Transit Administration		Airport Land Use Commission		Freeway Service Patrol	
	Budget 50	Actual 50	Budget 100	Actual 100	Budget 110	Actual 110	Budget 120	Actual 120	Budget 125	Actual 125	Budget 130	Actual 130
Income												
Local Transportation Funds (LTF)			-	-	-	-	66,701	59,326	15,917	7,686		
LTF-SACOG Payment												
Rural Planning Assistance (RPA)			77,811	58,523	156,886	115,502	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants												
STIP Planning, Programing & Monitoring (PPM)			-	-	-	-	-	-	-	-	-	-
Surface Transp Block Grant Prog (STBGP)			-	-	-	-	-	-	-	-	-	-
CRRSSA Surface Transp Block Grant Prog												
Airport Land Use Commission Fees												
Sustainable Communities FTA 5304												
FHWA-State Planning & Research												
SB1 Sustainable Communities												
State Highway Account (SHA)												
2022/23 State Highway Account (SHA)												
Freeway Service Patrol											190,640	133,391
Rural Counties Task Force												
Misc Income/EDH CSD/EI Dorado County		41								-		
Total Income	-	41	77,811	58,523	156,886	115,502	66,701	59,326	15,917	7,686	190,640	133,391
Expense												
Permanent Employees/Benefits	275,121	197,222	47,261	35,546	91,420	69,899	30,126	25,847	6,631	4,668	14,966	10,696
Temporary Employee	-	-										
Building Lease & Utilities	65,304	54,080										
Office Expense	52,312	32,326	-	-	6,370	420	400	72	-	-	-	-
Professional Services	49,100	34,039	-	-	-	-	16,700	16,700	5,000	-	166,000	115,781
Indirect Cost Allocation	(439,847)	(324,144)	30,550	22,977	59,096	45,183	19,474	16,707	4,286	3,017	9,674	6,914
Indirect Costs Carryover from Prior Year	(1,989)											
	-											
Total Expense	(0)	(6,476)	77,811	58,523	156,886	115,502	66,701	59,326	15,917	7,686	190,640	133,391
Current Year Retention								-				
OWP Budget vs. Actual Expenses			75.2%		73.6%		88.9%		48.3%		70.0%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2022/2023 JULY-MARCH**

	WE 200		WE 221		WE 253		WE 259		WE 265SHA		WE 265		WE 300	
	Regional Transportation Plan		Transit Planning		US 50 Corridor System Analysis, Investment Strategy and Access Control Action Plan		State Route 49 American River Confluence Study		Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan Public Outreach		Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan		State & Federal Programming	
	Budget 200	Actual 200	Budget 221	Actual 221	Budget 253	Actual 253	Budget 259	Actual 259	Budget 265	Actual 265	Budget 265	Actual 265	Budget 300	Actual 300
Income														
Local Transportation Funds (LTF)	128,171	37,263	38,105	28,152	-	-	-	1,526			12,086	5,051	141,717	105,511
LTF-SACOG Payment		128,171												
Rural Planning Assistance (RPA)	5,000	5,000	-	-	-	-	-	-			-	-	-	-
Rural Planning Assistance (RPA) Grants	-	-	-	-	-	-	-	-			-	-	-	-
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-	-	-			-	-	39,000	30,000
Surface Transp Block Grant Prog (STBGP)	147,765	68,668	-	-	29,148	13,104	-	-			16,803	3,609	-	-
CRRSSA Surface Transp Block Grant Prog					44,379	44,380								
Airport Land Use Commission Fees														
Sustainable Communities FTA 5304														
FHWA-State Planning & Research					56,389	52,417								
SB1 Sustainable Communities														
State Highway Account (SHA)							59,866	59,866			222,979	66,841		
2022/23 State Highway Account (SHA)									75,000	-				
Freeway Service Patrol														
Rural Counties Task Force														
Misc Income/EDH CSD/EI Dorado County									-	-	-	-		
Total Income	280,936	239,102	38,105	28,152	129,916	109,901	59,866	61,392	75,000	-	251,868	75,501	180,717	135,511
Expense														
Permanent Employees/Benefits	89,142	63,966	23,144	17,099	9,312	8,880	1,876	2,833			5,699	4,749	109,733	82,308
Temporary Employee														
Building Lease & Utilities														
Office Expense	-	-	-	-	200	-	100	50			250	-	9,050	9,000
Professional Services	134,171	133,789	-	-	114,385	95,281	56,678	41,681	75,000	-	242,235	67,682	-	-
Indirect Cost Allocation	57,623	41,347	14,961	11,053	6,019	5,740	1,213	1,831			3,684	3,070	70,934	53,204
Indirect Costs Carryover from Prior Year														
Total Expense	280,936	239,102	38,105	28,152	129,916	109,901	59,866	46,395	75,000	-	251,868	75,501	189,717	144,511
Current Year Retention		-				8,698		4,631				7,520		
OWP Budget vs. Actual Expenses	85.1%		73.9%		91.3%		85.2%		0.0%		33.0%		76.2%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2022/2023 JULY-MARCH**

	WE 310		WE 330		WE 400		WE 410					
	Transportation Project Delivery & Oversight		Active & Alternative Transportation Programs		Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 310	Actual 310	Budget 330	Actual 330	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income												
Local Transportation Funds (LTF)	99,858	73,992	-	-	-	-	103,116	77,264	2,500	1,131	608,171	396,902
LTF-SACOG Payment											-	128,171
Rural Planning Assistance (RPA)	-	-	-	-	97,303	62,533	-	-	-	-	337,000	241,559
Rural Planning Assistance (RPA) Grants											-	-
STIP Planning, Programing & Monitoring (PPM)	39,000	30,000	-	-	-	-	-	-	-	-	78,000	60,000
Surface Transp Block Grant Prog (STBGP)	-	-	107,433	74,142	-	-	-	-	-	-	301,149	159,523
CRRSSA Surface Transp Block Grant Prog											44,379	44,380
Airport Land Use Commission Fees											-	-
Sustainable Communities FTA 5304											-	-
FHWA-State Planning & Research											56,389	52,417
SB1 Sustainable Communities											-	-
State Highway Account (SHA)											282,845	126,707
2022/23 State Highway Account (SHA)											75,000	-
Freeway Service Patrol											190,640	133,391
Rural Counties Task Force											-	-
Misc Income/EDH CSD/EI Dorado County			1,500	953			29,250	29,250		-	30,750	30,244
Total Income	138,858	103,992	108,933	75,094	97,303	62,533	132,366	106,514	2,500	1,131	2,004,323	1,373,293
											-	0.00
Expense												
Permanent Employees/Benefits	84,309	63,154	66,042	45,574	59,100	37,982	41,676	29,606	-	-	955,559	700,030
Temporary Employee											-	-
Building Lease & Utilities											65,304	54,080
Office Expense	50	15	200	62	-	-	14,500	9,888	2,500	1,131	85,932	52,964
Professional Services	-	-	-	-	-	-	48,750	48,753			908,018	553,705
Indirect Cost Allocation	54,499	40,823	42,691	29,459	38,203	24,552	26,940	18,267			(0)	0
Indirect Costs Carryover from Prior Year											(1,989)	-
											-	-
Total Expense	138,858	103,992	108,933	75,094	97,303	62,533	131,866	106,514	2,500	1,131	2,012,823	1,360,780
Current Year Retention								-			-	20,849
											-	-
OWP Budget vs. Actual Expenses	74.9%		68.9%		64.3%		80.8%		45.2%		68.6%	
											75% of FY Complete	

CONSENT CALENDAR**STAFF REPORT**

DATE: JUNE 1, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: FREEWAY SERVICE PATROL FUNDING AGREEMENT

REQUESTED ACTION

Authorize the Executive Director to enter into an agreement between the El Dorado County Transportation Commission (EDCTC) and the Sacramento Transportation Authority (STA) (Attachment A) for EDCTC to reimburse STA for Freeway Service Patrol administrative services with a not to exceed amount of \$6,000.

BACKGROUND

The El Dorado County Transportation Commission continues to implement the Freeway Service Patrol (FSP) on US 50 in El Dorado County. FSP began on December 13, 2010 and now operates from 6:30 AM to 9:00 AM and from 3:30 PM to 6:30 PM Monday through Friday. FSP is a congestion relief program which provides emergency tow and other services to the travelling public on US 50 from the El Dorado/Sacramento County line extending eastward to Greenstone Road. FSP is funded by the Capital Valley Regional Service Authority for Freeways and Expressways and the Caltrans FSP program. No local funds are required to provide FSP service in El Dorado County. The Sacramento Transportation Authority (STA) maintains the database and radio communications contracts for the Sacramento FSP region, including Placer and El Dorado Counties. This ensures one unified database is maintained and is consistent across the region. This data is used by Caltrans and local agencies to evaluate and adjust FSP programs as needed. Furthermore, the radio communications system is based on the Sacramento trunk line system and is administered by the STA for FSP purposes. The agreement between STA and EDCTC will expire June 30, 2023 and therefore needs to be renewed to continue FSP services.

DISCUSSION

EDCTC has been an active partner with STA since the inception of the El Dorado County FSP service. The attached Resolution will provide the necessary agreement and framework for EDCTC to reimburse STA for the administrative functions included in the database management and radio communications. Under this agreement, EDCTC will reimburse STA annually per radio (currently two radios) for expenses incurred for the radio communication administration. Additionally, the agreement will require EDCTC to reimburse STA annually for the hosting, licensing, and administration of the FSP tracking mobile device application and database. The total annual reimbursement shall not exceed \$6,000. The proposed costs are funded solely through FSP revenue, no additional or local revenue is needed to support these costs.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A) Freeway Service Patrol STA EDCTC Funding Agreement

SACRAMENTO TRANSPORTATION AUTHORITY
and
EL DORADO COUNTY TRANSPORTATION COMMISSION

AGREEMENT

SUBJECT: EL DORADO COUNTY FREEWAY SERVICE PATROL PROGRAM

This Agreement is made and entered into as of this ____ day of **May 2023**, by and between the Sacramento Transportation Authority, with offices in Sacramento, California (hereinafter called "STA") and El Dorado County Transportation Commission, with offices in Placerville, California (hereinafter called "EDCTC").

RECITALS

WHEREAS, STA, a California local transportation authority, exists under the authority of Section 180000 et seq. of the California Public Utilities Code; and

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, EDCTC was created as a local area planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(c) identifies EDCTC as the designated Regional Transportation Planning Agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, STA administers the SacMetro Freeway Service Patrol (FSP) program in coordination with the California Highway Patrol and the California Department of Transportation, per Chapter 15 of the California Streets & Highways Code; and

WHEREAS, EDCTC administers the El Dorado County Freeway Service Patrol program in coordination with the California Highway Patrol and the California Department of Transportation, per Chapter 15 of the California Streets & Highways Code; and

WHEREAS, STA is a member of the Sacramento Regional Radio Communications System ("SRRCS" or "System") per the SRRCS Licensing Agreement ("SRRCS Agreement") dated July 1, 2010 for use of the backbone communication system; and

WHEREAS, STA and EDCTC desire to coordinate the communication and reporting components of the SacMetro FSP program and the El Dorado County FSP program; and

WHEREAS, Sections 1(L) and 10 of the SRRCS Agreement allow STA to authorize a Secondary System User to access the System through a separate contract; and

WHEREAS, the SRRCS System Management Group ("SMG"), with a recommendation of approval from the SRRCS Technical Advisory Committee ("TAC"), has approved EDCTC's request to access the System through STA; and

WHEREAS, EDCTC's FSP contractors have FirstNet (AT&T) accounts.

NOW, THEREFORE, for the consideration hereinafter stated, the parties agree as follows:

1.0 SCOPE OF SERVICES

- a) Pursuant to the SRRCS Agreement, STA will allow EDCTC to program two (2) two-way radios into the System's FSP talk-group. EDCTC agrees that it will comply with all applicable terms and conditions of the SRRCS Agreement, all applicable regulatory requirements, and all rules, regulations, and policies pertaining to System usage.
- b) Per its agreement with FirstNet (AT&T), STA will provide EDCTC access to Vocality RoIP Push-to-Talk interoperability gateway for two-way radio communications. (I.e., installation of a "gateway" at the CHP Dispatch Center. Replaces need for the County Radio service.)
- c) Per its agreement with AppNexio, STA will provide EDCTC login access to the FSP Tracker Application for tracking and collection of Motorist Assist records and Motorist Survey Responses for documenting FSP operator activities and performance.

2.0 TERM OF SERVICES

- a) The term of services shall be from July 1, 2023 to June 30, 2026.

3.0 PAYMENT

For services satisfactorily provided hereunder, EDCTC agrees to reimburse STA as follows:

- a) Annual fee per active radio for each fiscal year during the term of this Agreement to account for the EDCTC FSP program's share of the costs for operations of the SRRCS;
- b) Maintenance costs per active radio on the System for each fiscal year during the term of this Agreement to account for EDCTC FSP program's radio maintenance.
- c) FirstNet (AT&T) Vocality RoIP Push-to-Talk interoperability gateway installation costs and license fee.
- d) Annual fee per active mobile device registered with the FSP Tracking Application (AppNexio) for licensing and data hosting related to Motorist Assist and Motorist Response data collection and reporting.
- e) The total annual reimbursement to STA by EDCTC shall not exceed \$ 6,000 under the terms of this agreement.

STA shall provide a detailed annual invoice to EDCTC within 30 days of the conclusion of each fiscal year, June 30th, for services provided between July 1 and June 30. Said invoice shall include a complete breakdown of services provided and costs incurred under the terms of this Agreement. EDCTC shall transmit payment to STA within 30 calendar days following receipt of an invoice. Clerical billing errors will be resolved by EDCTC and STA within 10 working days of receipt of an invoice.

4.0 TERMINATION

Either party may terminate this Agreement without cause with 60 days written notice. Upon receipt of a notice to terminate, the parties shall discontinue all related activities.

5.0 NOTIFICATION

All notices hereunder and communications regarding interpretation of the terms of this Agreement or changes thereto shall be affected by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

Sacramento Transportation Authority
801 12th Street, 5th Floor
Sacramento, CA 95814
ATTN: Jennifer Doll

El Dorado County Transportation
Commission
2828 Easy Street, Suite 1
Placerville, California 95667
ATTN: Woodrow Deloria

6.0 INDEMNIFICATION

EDCTC shall indemnify, defend, and hold harmless STA, its Board of Directors, officers, agents, employees and volunteers (collectively the "STA Indemnitees") from and against any and all claims, demands, actions, losses, liabilities, damages, and costs, including reasonable attorneys' fees (the "Losses"), arising out of or resulting from the performance of this Agreement, regardless of whether caused in part by a party indemnified hereunder. Notwithstanding the foregoing this indemnification will not extend to Losses caused by the sole, active negligence or willful misconduct of STA Indemnitees.

STA shall indemnify, defend, and hold harmless EDCTC, its Commission, officers, agents, employees and volunteers (collectively the "EDCTC Indemnitees"), from and against any and all claims, demands, actions, losses, liabilities, damages, and costs including reasonable attorney's fees (the "Losses") arising out of or resulting from claims brought by communications provider or in connection with activities arising out of the SRRCS Licensing Agreement, regardless of whether caused in part by a party indemnified hereunder. Notwithstanding the foregoing this indemnification will not extend to Losses caused by the sole, active negligence or willful misconduct of EDCTC Indemnitees.

7.0 MISCELLANEOUS

- a) Entire Agreement; Amendment. This Agreement constitutes the entire agreement between the Parties and supersedes any and all other agreements, either oral or in writing between the parties hereto regarding the subject matter contained herein. This Agreement may only be amended, modified and changed by an instrument in writing signed by all of the Parties.
- b) Venue. The terms and provisions of this Agreement shall be interpreted in accordance with the laws of the State of California. In connection with any legal proceedings under this Agreement, the Parties hereto mutually consent to the jurisdiction of the courts of the State of California having jurisdiction for El Dorado County, California and agree that the venue for any such legal proceedings shall be in El Dorado County.
- c) Assignment. Neither party may assign this Agreement to a third party without the express prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed on the date shown below, but effective on the date hereinabove written.

**SACRAMENTO TRANSPORTATION
AUTHORITY**

**EL DORADO COUNTY
TRANSPORTATION COMMISSION**

Kevin Bewsey
Executive Director

Woodrow E. Deloria
Executive Director

Date: _____

Date: _____

BUSINESS ITEM

STAFF REPORT

DATE: JUNE 1, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
**SUBJECT: PROFESSIONAL SERVICES AGREEMENT:
 INFORMATION TECHNOLOGY SUPPORT SERVICES**

REQUESTED ACTION

Authorize the Executive Director to enter into a professional services agreement between EDCTC and RTS IT, Inc. beginning July 1, 2023 through June 30, 2028, for an annual not-to-exceed amount of \$18,000.

BACKGROUND

EDCTC distributed a Request for Proposals (RFP) seeking a firm or individual with qualifications and experience appropriate for providing professional information technology support services to the EDCTC. This service includes networking all equipment, troubleshooting, providing and maintaining cloud infrastructure and offsite backup, cybersecurity, and maintenance and management.

DISCUSSION

EDCTC staff distributed the RFP on March 27, 2023. The RFP posted on the EDCTC website and Facebook page, and a notice was published in the Mountain Democrat. Staff received two proposals by the May 3, 2023, deadline. Proposals were received from:

- RTS IT, Inc.
- 7thDi

Proposals were evaluated by EDCTC staff according to the criteria specified in the RFP as follows:

- Understanding of purpose and requirements of IT Support Services
- Experience and qualifications of team
- Approach to Scope of Work, Understanding of Work and Communication Skills
- RFP Responses and Clarity
- Cost Estimate

TOTAL SCORE (ALL CRITERIA ITEMS) 300 total possible points		
	RTS IT, Inc.	7thDi
TOTAL	288	268

Based upon the careful review of the proposals as well as interviews held with each consultant, EDCTC staff recommends RTS IT, Inc. for this contract. Key factors considered by the staff in making this recommendation are noted below.

- Strong understanding of the technical challenges and expectations
- Familiarity with current technology
- Cost proposal which reflects the EDCTC budget
- Remote and on-site service capabilities

Approved for Agenda:



Woodrow Deloria
Woodrow Deloria, Executive Director

Note: Copies of the Request for Proposals and the proposals received are available for review at the EDCTC office.

BUSINESS ITEM**STAFF REPORT**

DATE: JUNE 1, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SENATE BILL 1: STATE OF GOOD REPAIR FISCAL YEAR 2023/24 FUNDING ALLOCATION PROJECT LIST

REQUESTED ACTION

Adopt Resolution 22/23.25 (Attachment A) allocating Senate Bill 1 State of Good Repair 2023/24 Funds to the El Dorado County Transportation Commission.

BACKGROUND

On April 28, 2017, Governor Brown signed Senate Bill (SB) 1 (Chapter 5, Statutes of 2017), known as the Road Repair and Accountability Act of 2017. SB 1 will provide approximately \$54 billion in new transportation funding over the next ten years to repair highways, bridges, and local roads, to make strategic investments in congested, commute and freight corridors, and to improve transit service. SB 1 includes the State of Good Repair (SGR) Program which is an investment in public transit that provides approximately \$105 million annually to the State Transit Assistance Account. The goal of the SGR Program is to provide funding for capital assistance to rehabilitate and modernize California's existing local transit systems.

The SGR Program is funded from a portion of a Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. A portion of the fee is transferred to the State Controller's Office (SCO) for the SGR program. The SCO allocates SGR funds under the State Transit Assistance Program formula to eligible agencies pursuant to Public Utilities Code (PUC) Section 99312.1. Half of the funds are allocated according to population under PUC Section 99313 and half are allocated according to transit operator revenues under PUC Section 99314.

Each year the SCO publishes estimated fiscal year SGR funding levels per PUC 99313 and 99314 according to population and farebox revenues. Per PUC Section 99312.2(c), the only entities eligible to receive direct allocations from the SCO under Sections 99313 and 99314 shall be transportation planning agencies, county transportation commissions, and the San Diego Metropolitan Transit Development Board. El Dorado County Transportation Commission (EDCTC), as a transportation planning agency and transportation commission, is eligible to receive direct allocations from the SCO under Sections 99313 and 99314. As a bus transit operator El Dorado County Transit Authority is an eligible sub-recipient.

EDCTC, as the recipient agency, must submit a list of proposed SGR projects to Caltrans prior to receiving an apportionment of SGR funds in a given fiscal year. Each project proposal must include the project's description and location, a proposed schedule for the project's completion, the estimated useful life of the improvement, and the sub-recipient. Caltrans reviews the project list to ensure it meets the requirements of the SGR Program and then provides the SCO with a list of eligible recipients with approved project lists. The SCO issues and releases PUC Sections 99313 and 99314 payments to the eligible recipient's County Treasurer's Office on a quarterly basis. Each county is expected to sub-allocate the funding pursuant to PUC 99314 to the applicable transit operator according to the amounts provided by the SCO and instructions provided by EDCTC.

DISCUSSION

On February 9, 2023, the State Controller’s Office provided the following estimate of the amount of SGR funds available to be allocated to EDCTC in FY 2023/24:

- PUC 99313: \$278,662
- PUC 99314: \$19,079
- Total Allocation: \$297,741

Pursuant to PUC 99312.19d0(1), prior to receiving an apportionment of the SGR monies from the SCO for FY 2023/24, EDCTC must submit to Caltrans a list of projects proposed to be funded with the SGR funds. The SGR Program project list must be submitted to Caltrans by September 1, 2023, for EDCTC to be eligible to receive FY 2023/24 SGR funding. The project list shall include the following:

- A cover letter, on agency letterhead, with the original signature of the Executive Director authorizing and approving the list of projects for funding.
- A signed and dated board resolution authorizing the list of projects for SGR funding commitment.
- A proposed list of projects to utilize at a minimum the estimated amount of funding available to the agency for the upcoming fiscal year.

The proposed list of projects must include the following information:

1. Project Title
2. Proposed Project Description
3. Proposed Project Schedule
4. Project Location
5. Estimated Project Cost by Fiscal Year
6. Estimated Useful Life of the Improvement
7. Description of Projected Benefit Outcome

EDCTC, in consultation with El Dorado County Transit Authority, identified the following two projects to be funded with FY 2023/24 SGR funds:

Project Title	Project Description	Project Start Date	Project Completion	2023-24 SGR Costs 99313	2023-24 SGR Costs 99314
Repair and Rehabilitation	Bus Parking Lot Repair and Rehabilitation	07/01/2023	06/30/2024	\$278,662	\$19,079
Vehicle Replacement	Fleet Repair and Rehabilitation	07/01/2023	06/30/2024	\$0	\$0

While El Dorado County Transit Authority plans to expend all the FY 2023/24 SGR funds on the Bus Parking Lot Rehabilitation project, the project list includes the Fleet Repair and Rehabilitation project to provide flexibility in the expenditure of SGR funds if necessary. Pending the EDCTC Board’s approval of the proposed SGR list of projects, EDCTC staff will coordinate with El Dorado County Transit Authority staff to complete Caltrans’ Project List Template and submit it with the signed cover letter and signed and dated EDCTC Board Resolution to Caltrans by September 1, 2023.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: EDCTC Resolution 22/23.25



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Appointed by the Placerville City Council: John Clerici, Jackie Neau, Michael Saragosa

Appointed by the El Dorado County Supervisors: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 23/24.25

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2023/24 STATE OF GOOD REPAIR LIST OF PROJECTS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, on April 28, 2017, Governor Brown signed Senate Bill (SB) 1(Chapter 5 Statutes of 2017), known as the Road Repair and Accountability Act of 2017; and

WHEREAS, SB 1 includes the State of Good Repair (SGR) Program which is an investment in public transit that provides approximately \$105 million annually to the State Transit Assistance Account; and

WHEREAS, EDCTC as the Eligible Recipient is responsible to receive, allocate, sub-allocate, administer, and report on SGR funds; and

WHEREAS, the SGR Program Guidelines require EDCTC to submit to the California Department of Transportation by September 1, 2023, a list of all projects proposed to be funded with the Fiscal Year 2023/24 SGR apportionment made available to the region per Public Utilities Code 99313 and 99314; and

WHEREAS, EDCTC consulted with the sole transit operator in the EDCTC region, the El Dorado County Transit Authority, to identify two projects, *Repair and Rehabilitation* and *Vehicle Replacement* to comprise the list of proposed projects to be funded with the Fiscal Year 2023/24 apportionment made available to the region per PUC 99313 and 99314; and

WHEREAS, EDCTC determined that the *Repair and Rehabilitation* and *Vehicle Replacement* projects are consistent with the 2020-2040 El Dorado County Regional Transportation Plan, the SGR Program Guidelines, and are eligible SGR Program projects.

NOW, THEREFORE, BE IT RESOLVED, the El Dorado County Transportation Commission authorizes *Repair and Rehabilitation* and *Vehicle Replacement* as the list of projects for funding with Fiscal Year 2023/24 SGR apportionment made available to the region per Public Utilities Code 99313 and 99314.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, the EDCTC Executive Director will submit to the California Department of Transportation by September 1, 2023, the authorized list of projects to be funded with the Fiscal Year 2023/24 SGR apportionment made available to the region per Public Utilities Code 99313 and 99314.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission's governing body at the regular meeting held on June 1, 2023, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Attest:

John Clerici, Chairperson

Dana Keffer, Secretary to the Commission

INFORMATION ITEM**STAFF REPORT**

DATE: JUNE 1, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS,
COMMUNITY SAFETY AND RESILIENCY PLAN DRAFT EXISTING CONDITIONS
REPORT

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

On June 22, 2021, Caltrans notified EDCTC that the Greater Placerville Area Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan had been awarded Sustainable Communities Grant funding in Fiscal Year 2021/22 with an award of \$250,000. EDCTC committed \$32,390 in Local Transportation Funds as matching funds, for a total project cost of \$282,390. Based upon review of proposals and interviews held on February 10, 2022, the consulting contract was awarded to DKS on March 3, 2022, for a not-to-exceed amount of \$247,887.66. In December 2022, EDCTC requested and was awarded \$75,000 in additional funding from Caltrans to implement additional public outreach. The existing contract's not-to-exceed amount of \$247,887.66 was amended on March 2, 2023, to a not-to-exceed amount of \$322,887.66.

DISCUSSION

EDCTC and the DKS consultant team have been working on the Draft Existing Conditions Report. The Existing Conditions Report is the foundational task that provides background data for the development of the wildfire evacuation preparedness plan and serves as a technical framework for the plan.

To prepare a meaningful wildfire evacuation preparedness plan for the Greater Placerville area, existing conditions must be understood and documented. The Existing Conditions Report identifies the project area's physical geography, climate, demographics, the transportation, communication, water and utility networks, and their potential points of catastrophic failure. It reviews existing wildfire plans, identifies organizations responsible to respond to a wildfire, and reviews any other relevant planning documents and official accounts of catastrophic wildfire events. The report will be a resource for agencies responsible for both fire response as well as land use and infrastructure including the City of Placerville, El Dorado County, CAL FIRE, Caltrans, United States Forest Service, PG&E, El Dorado Irrigation District, other agencies, and the public. The Existing Conditions Report makes extensive use of maps, graphics, and as much as possible, user-friendly nontechnical terms to help make it accessible to the public.

In January 2023, EDCTC and the consultant team reviewed the Administrative Draft Wildfire Hazard Risk Assessment as part of the Draft Existing Conditions Report. The Wildfire Hazard Risk Assessment identified and described the wildfire related characteristics within the project study area, including terrain slope, terrain aspect, prevailing winds, diurnal winds, extraordinary wind events, and vegetation types that have a significant influence over wildfire behavior. It also classified and mapped locations within the project area as one of three potential *wildfire hazard risk* levels and identified and mapped locations in the project area characterized by features or conditions that would be considered

as a sensitive resource in terms of vulnerability to wildfire impacts. An analysis of empirical evidence and application of professional judgment were used to arrive at the information presented in the Administrative Draft Wildfire Hazard Risk Assessment.

In March 2023, EDCTC reviewed the Administrative Draft Existing Conditions Report, including the revised Administrative Draft Wildfire Hazard Risk Assessment, and provided comments to the consulting team. The Administrative Draft Existing Conditions Report and Administrative Draft Wildfire Hazard Risk Assessment were revised, and on April 6, 2023, the Draft Existing Conditions Report, with the Draft Wildfire Hazard Risk Assessment as an appendix, was released to the Project Development Team for review with comments due April 28, 2023. On May 11, 2023, EDCTC and the consulting team met with the El Dorado County Office of Wildfire Preparedness and Resilience and the El Dorado Resource Conservation District to discuss their comments. The Draft Existing Conditions Report and Draft Wildfire Hazard Risk Assessment were revised to address their comments as well as comments made by the El Dorado County Planning Department, El Dorado County Office of Emergency Services, El Dorado Irrigation District, El Dorado County Transit Authority, and the Diamond Springs Fire Safe Council.

After the presentation to the Commission in June, the Draft Existing Conditions Report will be revised to address any comments and will be made available for review and comment by the public on the EDCTC project website until June 16, 2023.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Draft Existing Conditions Report