



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado
John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, February 4, 2021, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

IMPORTANT NOTICE:

Those that would like to observe or listen to the meeting may access it either on a computer or by phone. If you are using a computer or mobile device with video, you can make a comment by using the “raise your hand” option. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Note that your comments must pertain to the subject at hand and are limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. Monday, February 1st to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The meeting will begin 15 minutes early. If you need assistance before 2:00, please call the Secretary to the Commission 530.642.5260.

[This is your Meeting Link](#)

Webinar ID: 893 8041 6335

Passcode: 631275

Phone: 1-669-900-6833

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

CEREMONIAL MATTERS

Nominations will be made for Chair and Vice Chair.

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the

Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE DECEMBER 3, 2020 COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the December 3, 2020 Commission meeting.
2. NOVEMBER THROUGH DECEMBER 2020 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the November through December 2020 Check Register.
3. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS (BOLSTER)
REQUESTED ACTION: None. This item is for information only.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

INFORMATION ITEM

4. FREEWAY SERVICE PATROL 2020 REPORT (DELORIA)
REQUESTED ACTION: None. This item is for information only.

BUSINESS ITEMS

5. CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS (DELORIA)
REQUESTED ACTION: Designate a voting delegate to represent El Dorado County Transportation Commission on the California Association of Councils of Governments Governing Council.
6. DRAFT FISCAL YEAR 2021-2022 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES (DELORIA AND THOMPSON)
REQUESTED ACTION: Authorize staff to release the Draft Overall Work Program and Budget to Caltrans for circulation, review, and comment.
7. URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING (DELORIA)
REQUESTED ACTION: Adopt Resolution 20/21.20 approving the programming of \$1,175,350 in Urban Surface Transportation Block Grant Program funds to the following projects:
 1. Merrychase – Country Club Drive Bicycle and Pedestrian Improvements: \$562,000
 2. Silva Valley Parkway – Harvard Way Intersection Improvements: \$613,350

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The next regular meeting is scheduled for 2:00 PM on March 4, 2021.

CEREMONIAL MATTERS

STAFF REPORT

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: ELECTION OF CHAIR AND VICE CHAIR

REQUESTED ACTION

Elect a Chair and Vice Chair to serve until the first meeting of 2022.

BACKGROUND

In accordance with the Rules and Bylaws of the El Dorado County Transportation Commission (EDCTC), Article II Officers – Section 2.1 “Election of Chairperson and Vice Chairperson, the Chairperson and Vice Chairperson shall be elected at the first meeting of each calendar year.

Chairperson Duties

The Chairperson shall preside and preserve order at all regular and special meetings of the Commission. The Chairperson shall state every question coming before the Commission, announce the decision of the Commission on all subjects, and decide all questions of order without debate, subject to an appeal to the Commission on which a member shall speak but once, the Chairperson having precedence in speaking on question of order. In addition, the Chairperson shall make all Committee appointments with the concurrence of the Commission.

Vice Chairperson Duties

In the absence of the Chairperson, the Vice Chairperson may perform duties and obligations of the office of Chairperson.

Ad Hoc Committees: *The Chair and Vice Chair will represent the Commission on the following Committees: Administrative and Human Resources Committee, Budget Review Committee, and Audit Review Committee.*

DISCUSSION

The Rules and Bylaws do not identify a specific rotation for Chair and Vice Chair; however, EDCTC custom is that the Vice Chair ascends to Chair. Further, EDCTC custom is that the Vice Chair represents the alternate jurisdiction as the Chair. As the 2020 Chair was a representative from the County, a typical rotation would be to elect a Chair from the City.

Approved for Agenda:

Woodrow Deloria, Executive Director

CONSENT CALENDAR

STAFF REPORT

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE DECEMBER 3, 2020 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the December 3, 2020 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: December 3, 2020 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, December 3 2020, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Frentzen called the meeting to order at 2:00 PM and led the Pledge of Allegiance

ATTENDANCE: Chair Frentzen, Vice Chair Taylor, and Commissioners Borelli, Hidahl, Parlin, Thomas, Veerkamp and Caltrans Ex Officio Alex Fong.

ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Frentzen asked if there were any questions or comments on Consent Calendar items, and there were none.

ACTION: Commissioner Hidahl made a motion to adopt the agenda and to approve or adopt items 1-3 on the Consent Calendar. The motion was seconded by Commissioner Borelli which unanimously carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

CONSENT CALENDAR

1. MINUTES FOR THE NOVEMBER 5, 2020 COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the November 5, 2020 Commission meeting.
2. OCTOBER 2020 CHECK REGISTER
REQUESTED ACTION: Receive and file the October 2020 Check Register.
3. 2021 COMMISSION MEETING CALENDAR
REQUESTED ACTION: Consider and adopt the meeting calendar for 2021 and cancel the July 1 meeting.

NOTICED PUBLIC HEARING – 2:00 PM Allotted Time4. TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION PROCESS FOR PUBLIC TRANSPORTATION

REQUESTED ACTION:

- Open public hearing regarding public transportation
- Accept public comment
- Close public hearing
- Refer comments received to the Social Services Transportation Advisory Council for review

Chair Frentzen opened the public hearing at 2:03 PM. There were no questions or comments.
Chair Frentzen closed the Hearing at 2:06 PM.

ACTION: Commissioner Hidahl made a motion to refer the comments as requested. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

OPEN FORUM

There were no public comments.

BUSINESS ITEMS5. RATIFICATION OF THE STAKEHOLDER ADVISORY COMMITTEE FOR THE EL DORADO COUNTY TRANSIT AUTHORITY ZERO EMISSION BUS FLEET CONVERSION PLAN

REQUESTED ACTION: By motion, ratify the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan Stakeholder Advisory Committee.

There were no public comments.

ACTION: Commissioner Veerkamp made a motion to ratify the Committee as requested with the addition of Shingle Springs Community Alliance and the removal of Placerville Downtown Association. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Veerkamp/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

6. FISCAL YEAR 2019/2020 AUDIT REPORTS

REQUESTED ACTION: Receive and file the Fiscal Year 2019/2020 Audit Reports.

There were no public comments.

ACTION: Commissioner Hidahl made a motion to receive and file the Audit Reports as requested. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

7. US 50 RECREATIONAL TRAVEL HOT SPOT TRANSPORTATION MANAGEMENT STUDY COMMUNITY OUTREACH SUMMARY REPORT

REQUESTED ACTION: Accept as final the US 50 Recreational Travel Hot Spot Transportation Management Study Community Outreach Summary Report.

Public comment was received from Randi Rogel.

ACTION: Commissioner Borelli made a motion to accept as final the Summary Report as requested. The motion was seconded by Commissioner Veerkamp which carried as follows:

MOTION/SECOND: Borelli/Veerkamp

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

8. PROFESSIONAL SERVICES AGREEMENT: US 50 CORRIDOR SYSTEM USER ANALYSIS, INVESTMENT STRATEGY AND ACCESS CONTROL ACTION PLAN

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between the El Dorado County Transportation Commission and Wood Rodgers, to develop the US 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan for a not-to-exceed amount of \$184,945.

There were no public comments.

ACTION: Commissioner Thomas made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Taylor which carried as follows:

MOTION/SECOND: Thomas/Taylor

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

INFORMATION ITEM

9. US 50 CORRIDOR PLANNING AND PROGRAMMING RECAP

REQUESTED ACTION: None. This item is for information and discussion only.

Public comment was received from Randi Rogel.

Commissioner Veerkamp left the meeting at 3:39 PM

Board requested that the Executive Director initiate a future meeting with the City, County and Caltrans in order to identify near term solutions to address traffic congestion in and around Placerville.

Commissioner Veerkamp returned to the meeting at 3:47 PM

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 4:00 PM.

10. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
TITLE: EXECUTIVE DIRECTOR

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORT

The Board reconvened to Open Session at 4:22 PM. Chair Frentzen reported that the Board discussed the annual performance review of the Executive Director. No action was taken in Closed Session.

Chair Frentzen asked if there was any public comment on the item. There was none.

ACTION: Commissioner Hidahl made a motion to approve a one-step pay increase to the Executive Director's salary and directed the Executive Director to prepare for a discussion of Goals and Objectives in the February 2021 meeting. The motion was seconded by Chair Frentzen which carried as follows:

MOTION/SECOND: Hidahl/Frentzen

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

ADJOURNMENT

The meeting was adjourned at 4:26 PM.

NOTE: The next regular meeting is scheduled for 2:00 PM on February 4, 2021; an online meeting.

CONSENT CALENDAR

STAFF REPORT

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: NOVEMBER THROUGH DECEMBER 2020 CHECK REGISTER

REQUESTED ACTION

Receive and file the November through December 2020 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes eleven payments that merit further explanation:

<i>Fehr & Peers</i>	\$5,392.40
<i>Fehr & Peers</i>	\$14,841.59
<i>Fehr & Peers</i>	\$11,216.05
September - November professional services for the El Dorado Hills Business Park Community Transportation Plan, Work Element 261. This contract was approved at the April 4, 2019 EDCTC meeting.	
<i>AIM Consulting, Inc</i>	\$7,208.52
October professional services including the payment of retention withheld for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.	
<i>Extreme Towing</i>	\$12,108.04
<i>Extreme Towing</i>	\$9,845.55
October - November professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.	
<i>David Turch & Associates</i>	\$5,417.00
<i>David Turch & Associates</i>	\$5,417.00
October - November Federal advocacy services, Work Element 410. This contract was approved at the April 2, 2020 EDCTC meeting.	
<i>De Novo Planning Group</i>	\$23,239.96
September - November professional services including the payment of retention withheld for the Regional Transportation Plan Environmental Impact Report (EIR), Work Element 200. The contract with De Novo Planning Group was approved at the August 1, 2019 EDCTC meeting.	
<i>Richardson & Company LLP</i>	\$25,200.00
Professional services (80%) for the FY 2019/2020 annual fiscal audit for EDCTC and El Dorado County Transit Authority including the Transportation Development Act Local Transportation Funds. This contract was approved at the March 7, 2019 EDCTC meeting.	
<i>Sacramento Area Council of Governments (SACOG)</i>	\$86,886.82
EDCTC contributes annually to SACOG for their federal planning and programming effort. This payment is for fiscal year 2020/2021. Per EDCTC's MOU with SACOG, the amount is 2% of the annual apportionment of Transportation Development Act/Local Transportation Funds. This allocation was approved at the September 3, 2020 meeting by Resolution 20/21.11.	

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: November-December 2020 Check Register

**El Dorado County Transportation Commission
Check Register
November-December 2020**

Date	Name	Payment	Memo
11/02/2020	Ameritas Life Insurance Corp.	643.08	November 2020 Dental and Vision Premiums
11/02/2020	Benefit Coordinators Corporation	203.14	November 2020 Life/Disability Premiums
11/02/2020	CalPERS Health	7,534.99	November 2020 Health Premiums
11/03/2020	AT&T	120.62	October 2020 Office Phones
11/03/2020	Century Building Maintenance	450.00	October 2020 Building Maintenance
11/03/2020	Rimrock Water Company	40.00	September 2020 Water
11/04/2020	CalPERS Retirement System	3,334.18	November 2020 Contribution #1
11/09/2020	Fehr & Peers	5,392.40	* September 2020 El Dorado Hills Business Park Transp Plan
11/09/2020	Mountain Democrat	55.50	Public Notice Transit Citizen Participation Hearing
11/09/2020	RTS IT, Inc.	1,573.35	Licenses for Outlook email
11/09/2020	SACOG	86,886.82	* FY 2020/21 Payment per MOU
11/12/2020	Extreme Towing	12,108.04	* October 2020 Freeway Service Patrol
11/16/2020	Cardmember Service - Visa DK	25.71	Updated Version of Roberts Rules of Order
11/16/2020	Cardmember Service - Visa KT	270.90	Remote Access, Zoom Webinars & Office Exp October 2020
11/16/2020	David Turch and Associates	5,417.00	* October 2020 Federal Advocacy
11/16/2020	De Lage Landen Financial Services	203.78	October 2020 Copy Machine Lease Payment
11/16/2020	Richardson & Company, LLP	25,200.00	* FY 2019/20 Audits 80%
11/18/2020	CalPERS Retirement System	3,334.18	November 2020 Contribution #2
11/20/2020	Umpqua Bank	73.11	October 2020 Analyzed Checking Fee
11/24/2020	AIM Consulting, Inc.	7,208.52	* Final Payment & Release Retention Hot Spot Study Public Outreach
11/24/2020	Cal.net	94.87	December 2020 Internet Service Provider
11/24/2020	Fehr & Peers	14,841.59	* October 2020 El Dorado Hills Business Park Transp Plan
11/24/2020	National Access LD	32.56	October 2020 Long Distance
11/24/2020	PG&E	345.26	October 2020 Utilities
11/24/2020	QuickBooks Payroll Service	10.00	October 2020 Payroll Fee
11/24/2020	RTS IT, Inc.	336.00	Antivirus Renewal
11/24/2020	RTS IT, Inc.	552.50	December 2020 ITCare Silver Service Plan
11/24/2020	Steele Building Offices	4,517.00	December 2020 Office Rent
11/30/2020	AT&T	133.18	November 2020 Office Phones
11/30/2020	CalAct	620.00	2021 Local Government Agency Membership
11/30/2020	Rimrock Water Company	48.12	November 2020 Water
11/30/2020	SSTMA	1,000.00	2020/21 Annual Work Plan Investment
12/01/2020	Ameritas Life Insurance Corp.	643.08	December 2020 Dental and Vision Premiums
12/01/2020	Benefit Coordinators Corporation	203.14	December 2020 Life/Disability Premiums
12/01/2020	CalPERS Health	7,534.99	December 2020 Health Premiums
12/02/2020	CalPERS Retirement System	3,334.18	December 2020 Contribution #1
12/14/2020	Carbon Copy	24.44	November 2020 Copy Machine Maintenance/Copies
12/14/2020	Cardmember Service - Visa DK	272.82	Sanitizer, Chair Mat, Office Supplies
12/14/2020	Cardmember Service - Visa KT	172.98	Remote Access and Zoom Webinars November 2020
12/14/2020	Century Building Maintenance	450.00	November 2020 Building Maintenance
12/14/2020	David Turch and Associates	5,417.00	* November 2020 Federal Advocacy
12/14/2020	De Lage Landen Financial Services	203.78	November 2020 Copy Machine Lease Payment
12/14/2020	De Novo Planning Group	23,239.96	* Final Payment & Release Retention RTP Environmental Impact Report
12/14/2020	GovInvest, Inc	700.00	Annual Licensing Year 3 Other Post Employment Benefits Software
12/14/2020	JS West Propane Gas	67.31	November 2020 Propane
12/14/2020	PG&E	234.10	November 2020 Utilities
12/14/2020	Roberts & Company, Inc.	790.00	November 2020 Accounting Oversight
12/14/2020	RTS IT, Inc.	1,979.68	Firewall, Backup Battery and installation
12/14/2020	RTS IT, Inc.	552.50	January 2021 ITCare Silver Service Plan
12/14/2020	Sierra Office Supply & Printing	94.22	November 2020 Office Expense
12/16/2020	CalPERS Retirement System	3,334.18	December 2020 Contribution #2
12/21/2020	Cal.net	94.87	January 2021 Internet Service Provider
12/21/2020	Extreme Towing	9,845.55	* November 2020 Freeway Service Patrol
12/22/2020	Umpqua Bank	77.68	November 2020 Analyzed Checking Fee
12/24/2020	QuickBooks Payroll Service	8.00	November 2020 Payroll Fee
12/28/2020	AT&T	125.62	December 2020 Office Phones
12/28/2020	Carbon Copy	24.97	December 2020 Copy Machine Maintenance/Copies
12/28/2020	Fehr & Peers	11,216.05	* November 2020 El Dorado Hills Business Park Transp Plan
12/28/2020	National Access LD	32.69	November 2020 Long Distance
12/28/2020	Steele Building Offices	4,517.00	January 2021 Office Rent
12/30/2020	CalPERS Retirement System	3,334.18	December 2020 Contribution #3
	Total	<u>261,131.37</u>	

CONSENT CALENDAR**STAFF REPORT**

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

The Transportation Development Act (TDA) §99238.5 requires El Dorado County Transportation Commission (EDCTC), as the Regional Transportation Planning Agency, to ensure the establishment and implementation of a citizen participation process including provisions for at least one public hearing in the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC). Since the El Dorado County Transit Authority (EDCTA) currently claims all TDA funds for transit purposes, the formal unmet needs process and analysis referenced in the TDA Statutes and California Code of Regulations does not apply.

DISCUSSION

EDCTC conducted a citizen participation process public hearing for public transportation on December 3, 2020. EDCTC staff received two comments from the public via e-mail. The two comments were forwarded to El Dorado County Transit Authority (EDCTA) for their review. Below are the two comments and EDCTA's responses:

- 1) **Comment:** I am a disabled passenger of EDC transit. I would like to see the bus be made fare free during the quarantine as it was previously and also dial-a-rides be made free to disabled passengers as it was before, this was very helpful, although I feel as though dial a rides should run a little later in the day than 5 PM. I am also very upset still about the current bus schedule as it has limited many of our abilities to get around places and made it a lot more difficult. I would like to see the bus schedule return to what it used to be before with 2 Placerville busses. Life would be a lot easier for those of us with disabilities to get to more stops locally without having to walk.

Response: *The El Dorado County Transit Authority (El Dorado Transit) commented that due to the economic impacts of the COVID-19 pandemic, El Dorado Transit expects significant and possibly long-term reductions in major revenue sources. As a result, we have been forced to downsize some services, to cut staff and to reinstate fares. The recent changes to the local fixed route system were designed to reduce overall costs while maintaining timely bus service to most of our previous bus stops. We understand and regret that the changes created inconveniences for some passengers. We remain committed to doing what we can to provide service for as many people as possible and we are constantly reevaluating opportunities to improve service as we recover from the impacts of the COVID-19 pandemic.*

- 2) **Comment:** Please start cleaning the buses on the hour again. They have been absolutely disgustingly filthy lately and COVID is running rampant.

Response: *The El Dorado County Transit Authority (El Dorado Transit) commented that it remains committed to the highest standards of health and safety for its passengers and continues to employ enhanced COVID-19 related cleaning protocols. Bus operators are required to wipe down commonly*

touched areas on the hour and to do a more thorough cleaning at the end of the each day. In addition, buses used in public service are fogged with disinfectant three times per week.

The comments and responses above have been forwarded to members of the EDCTC SSTAC for their consideration.

Approved for Agenda:

Woodrow Deloria, Executive Director

INFORMATION ITEM

STAFF REPORT

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: FREEWAY SERVICE PATROL 2020 REPORT

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

On May 5, 2016, the El Dorado County Transportation Commission (EDCTC) entered into a Professional Services Agreement with Extreme Towing of Placerville to continue a Freeway Service Patrol (FSP) on US 50 in El Dorado County. FSP began on December 13, 2010 and now operates from 6:30 AM to 9:00 AM and from 4:00 PM to 7:00 PM Monday through Friday. FSP is a congestion relief program which provides emergency tow and other services to the travelling public on US 50 from the El Dorado/Sacramento County line extending eastward to Greenstone Road. FSP is funded by the Capital Valley Regional Service Authority for Freeways and Expressways and the Caltrans FSP program. **No local funds are required to provide FSP service in El Dorado County.**

DISCUSSION

EDCTC works closely with the California Highway Patrol (CHP) to administer the FSP. CHP performs tow truck operator and vehicle inspections and monitors daily FSP operations. CHP provides inspection reports to and communicates with EDCTC regularly. EDCTC monitors the quality of FSP service through an online survey which each assisted motorist is directed to at the time of service. The survey offers the assisted motorist the opportunity to rate the quality of the service, make comments, and recommend improvements. To date, EDCTC has received many completed surveys, all of which highly praise the El Dorado County FSP. All survey responses rate the FSP as "excellent" and thank the EDCTC for providing the service. Some of the comments received include:

"I was headed up to Reno for medical procedure and really had my mind on that when I ran out of gas on the freeway. I couldn't believe that happened; it was really scary and I had my dogs with me too. I called AAA and they said they were very busy and gave me a 45-1 hr time estimate. I thought great...an hour on the freeway and every car that passed I jumped a bit and held my breath. So freaked out....when in the rear view mirror a white tow truck pulled up with John Bradford at the wheel. Man, I cannot say enough about how I felt....well...rescued. Yes, RESCUED is how I felt! And I am not one that looks for help to often but I sure needed it. He was courteous and made me and my dogs feel safe and at ease. Towed us to a gas station and even had to add couple gallons since I had run dry...dry.

Fast forward to today when we were all going around the virtual table on Zoom for Thanksgiving and telling what we were thankful for this year. Yes, my Family, Friends and also added John Bradford and FSP since he was my HERO that day, I really needed help and sure am late writing this too.

On a side note: AAA did call me an hour after I had called and canceled their service and let them know that John w/ FSP had already solved my problems already. John and FSP.... really fantastic service and a moment I truly grateful for!!

“John.BrADFORD#31974 was a God-Send not three minutes after my Xterra over heated and died there he was like a knight in shining Armor Thank you John and Xtreme Towing your the Greatest and Soo AWESOME!!!”

“John Bradford, is a God sent. We had just broken down in an unfamiliar area. He towed us to a safe location and stayed with us while all arrangements were made with AAA to pick up our vehicle. John was as nice as they come. By the time we were done, I wanted to invited= him to our house for dinner. FSP is very fortunate to have John Bradford working for them.”

In addition to the online survey, EDCTC monitors the FSP by recording and monitoring specific details of the FSP duties performed. Each motorist assist is recorded via a mobile device application by the tow truck driver. The assist record includes information regarding the time and date, type of vehicle, location, type, and duration of assist performed. To date El Dorado County FSP service has been operating on par with many of the more urban FSP services. EDCTC collects and records this information monthly.

El Dorado County Freeway Service Patrol Motorist Assist per Hour, January 1, 2020-December 31, 2020			
Month	Total Hours of Service	Number of Assists	Assists Per Hour of Service
January	121.50	93	.77
February	110.00	82	.75
March	121.50	74	.61
April	121.25	49	.40
May	110.00	53	.48
June	121.50	90	.74
July	126.50	102	.81
August	116.00	81	.70
September	121.00	95	.79
October	121.75	93	.76
November	99.00	59	.60
December	93.50	50	.53
Total	1383.50	921	.66

El Dorado County Freeway Service Patrol Motorist Assist by Type, January 1, 2020-December 31, 2020		
Type of Assist	Number	Percentage
Mechanical	245	26.60%
Flat Tire	135	14.66%
Accident	72	7.82%
None - Not Needed	130	14.12%
Out of Gas	74	8.03%
Abandoned	138	14.98%
Overheated	37	4.02%
Driver Related	130	14.12%
Debris	26	2.82%
Unsecured Load	22	2.39%

El Dorado County Freeway Service Patrol Motorist Assist by Type, January 1, 2020-December 31, 2020 (cont.)		
Type of Assist	Number	Percentage
Electrical	11	1.19%
Other	25	2.71%
Car Fire	4	0.43%
Partner Assist	2	0.22%
Locked Out	0	0.00%

Approved for Agenda:

Woodrow Deloria, Executive Director

BUSINESS ITEM**STAFF REPORT**

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS

REQUESTED ACTIONS

Designate a voting delegate to represent El Dorado County Transportation Commission on the California Association of Councils of Governments Governing Council.

BACKGROUND

The California Association of Councils of Governments (CalCOG) is comprised of 49 member organizations that serve as a council of government, metropolitan planning organization, regional transportation planning agency, or county transportation commission or authority. CalCOG serves as a convener, bringing together its members, the League of California Cities, and the California State Association of Counties, to share information on successful regional programs. CalCOG also works to assist each member agency in developing capacity to serve its member's needs for regional coordination and policy development.

This delegate will represent the Commission at the 2021 CalCOG Leadership Conference along with the Executive Director.

The Executive Director participates on the CalCOG Directors Association of California (CDAC). CDAC meets on a regular basis (approximately every other month) to examine and discuss relevant regional, state, and federal issues, and serves as a staff resource and advisory body to the CalCOG Governing Council. El Dorado County Transportation Commission's annual CalCOG dues for 2020/2021 are \$3,800.00, which is based on a population factor.

DISCUSSION

The organization supports and improves the effectiveness of the membership in addressing regional issues such as transportation, air quality, financial, housing, environmental, economic, and related topics. This is achieved through education and information sharing among the members and with others, such as regulatory, funding, and decision-making entities. The group will advocate for issues of common interest.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: CALCOG, What We Do



WHAT WE DO

We work for and on behalf of regional governments in California. We serve our regional members so that they can better serve their local cities and counties.

We recognize that each region in California is unique. But all can learn from the experience of others. We are dedicated to ensuring the success of our 46 member agencies by facilitating communication and information sharing between our members, local officials, state and federal agencies, involved stakeholders, and the public.

In addition, our work program also includes:

- A consensus-based advocacy program that targets high priority Legislation in which our members have a common interest.
- Facilitate member meetings and conferences designed to share information and encourage peer-to-peer learning.
- Coordinate government-to-government communications between state, regional, and local governments as it relates to implementing policy, including transportation, housing, and climate change.
- Provide general educational information to interested stakeholders, governmental partners, and the public the structure, role, constraints, and opportunities for effective regional governance.
- As the only entity that counts all 18 of the state's Metropolitan Planning Organizations amongst its membership, focus on SB 375 (requiring regions to achieve a greenhouse gas reduction target within their transportation planning process).
- Coordinate transportation policy implementation with Caltrans, the California Transportation Commission, and California State Transportation Agency. California is a leader in devolving authority to make decisions at the regional level. But with that duty comes a responsibility to work with the state to assure that state goals are met.

Regardless of the issue, our members are all public agencies striving to deliver high quality, cost effective services to their own member local governments. But there are commonalities in their organization responsibilities—like public education related to regional roles and responsibilities, effective board governance, staff, and understanding new developments and technologies. CALCOG was founded to facilitate these discussions among members so that all could provide better service to their own constituencies.

BUSINESS ITEM**STAFF REPORT**

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: FISCAL YEAR 2021/2022 DRAFT OVERALL WORK PROGRAM, BUDGET,
AND GOALS AND OBJECTIVES

REQUESTED ACTION

Authorize staff to release the Draft Overall Work Program and Budget (OWP) to Caltrans for circulation, review, and comment.

BACKGROUND

The Overall Work Program (OWP) and Budget is the primary management tool for El Dorado County Transportation Commission (EDCTC) and contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with the California Department of Transportation (Caltrans) guidance for Regional Transportation Planning Agencies and has been reviewed by the Technical Advisory Committee. It is expected that the draft OWP will undergo continued refinement as staff receives comments from the Commission and Caltrans. The Draft OWP also includes the goals and objectives for the coming fiscal year. These high-level overarching goals and objectives are often carried forward from year to year but may be amended, changed, or replaced at the pleasure of the Commission.

DISCUSSION

The work elements in the OWP include on-going operations and grant funded projects. The total Draft Fiscal Year (FY) 2021/2022 OWP and Budget is \$1,826,015.

The Goals and Objectives are presented for consideration as part of the FY 2021/2022 Draft OWP to provide high-level direction and consensus for EDCTC staff and Commissioners. The goals and objectives are focused on issues and opportunities presented over the past year and expected to continue through this upcoming and future fiscal years.

The Final OWP and Budget will be reviewed in detail with the Chair and Vice Chair in May and presented for adoption at the June 2021 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: Draft FY 2021/2022 Overall Work Program, Budget, and Goals and Objectives

BUSINESS ITEM**STAFF REPORT**

DATE: FEBRUARY 4, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM PROGRAMMING

REQUESTED ACTION

Adopt Resolution 20/21.20 (Attachment A) approving the programming of \$1,175,350 in Urban Surface Transportation Block Grant Program (STBGP) funds to the following projects:

1. Merrychase Drive - Country Club Drive Bicycle and Pedestrian Improvements: \$562,000
2. Silva Valley Parkway - Harvard Way Intersection Improvements: \$613,350

BACKGROUND

As the Regional Transportation Planning Agency (RTPA) charged with programming federal and state transportation funding to investments across the West Slope of El Dorado County, El Dorado County Transportation Commission (EDCTC) is responsible for the programming of Urban STBGP funds to various transportation projects or programs. Urban STBGP funds are reimbursable federal aid funds, subject to all the requirements of Title 23, United States Code. Eligible costs include program planning, preliminary engineering (including environmental studies), right-of-way acquisition, capital costs, and construction costs associated with an eligible activity. Urban STBGP funds can only be utilized in the portion of El Dorado County that is within the contiguous Sacramento Urbanized area, consistent with US Census data. Attachment B are maps of the Sacramento Urbanized area of El Dorado County for which STBGP funds can be applied.

DISCUSSION

On January 13, 2021, the El Dorado County Department of Transportation (DOT) requested Urban STBGP funding to be programmed by EDCTC to support the delivery of two projects. Projects for which DOT is requesting funding are as follows:

- Merrychase Drive - Country Club Drive Bicycle and Pedestrian Improvements
 - Total Updated Project Cost = \$1,459,000
 - CMAQ Funding = \$897,000
 - Urban STBGP Needed = \$562,000
- Silva Valley Parkway - Harvard Way Intersection Improvements
 - Total Updated Project Cost = \$1,394,850
 - CMAQ Funding = \$322,653
 - STBGP Funding = \$458,847
 - Remaining Urban STBGP Needed = \$613,350

Each of the two projects seeking funding were anticipated to go out to construction in 2021. However, DOT recently identified cost increases presenting challenges to timely project delivery. Increased costs were realized when DOT updated their estimates to reflect the latest unit prices, which have increased over the past year. The increased unit prices combined with increased costs associated with environmental review and utility coordination have resulted in higher-than-expected project delivery costs. Furthermore, as DOT refined the design of each project, additional critical project elements were identified to include extended driveway alignments, paving resurface limits, and proper drainage requirements.

Any unutilized Urban STBGP funds remaining at the completion of the proposed project will return to EDCTC for future programming.

The current unprogrammed balance available in Fiscal Year 2020/2021 of \$4,248,992 will be reduced to \$3,073,642 as a result of this programming action.

The EDCTC Urban STBGP Fund Spreadsheet in Attachment C shows the programming history and available future funds.

Approved for Agenda:

Woodrow Deloria, Executive Director

- Attachments: A) EDCTC Resolution 20/21.20
B) Urban STBGP Area Map
C) EDCTC Urban STBGP Fund Spreadsheet



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 20/21.20

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING PROJECTS TO BE FUNDED WITH URBAN SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Urban Surface Transportation Block Grant Program (Urban STBGP) funds; and

WHEREAS, on January 13, 2021 El Dorado County Community Development Services Department of Transportation submitted a request to EDCTC to consider the programming of Urban STBGP funding to two projects within the Sacramento Urbanized Area of El Dorado County that conform with the funding requirements therein; and

WHEREAS, El Dorado County Department of Transportation determined the estimated amount to complete the projects included in the request to be \$1,175,350; and

WHEREAS, as of February 4, 2021 the available Urban STBGP fund balance is \$4,248,992 in Fiscal Year 2020/2021; and

WHEREAS, the projects submitted for consideration for programming has been determined to be Urban STBGP Eligible; and

WHEREAS, any Urban STBGP funds remaining at the completion of the programmed project will be returned to EDCTC for re-programming to an Urban STBGP Eligible project.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$1,175,350 in Urban STBGP funds as follows:

Project Sponsor	Project Title	Urban STBGP Funding Requested
El Dorado County Community Development Services Department of Transportation	Merrychase Drive - Country Club Drive Bicycle and Pedestrian Improvements	\$562,000
El Dorado County Community Development Services Department of Transportation	Silva Valley Parkway - Harvard Way Intersection Improvements	\$613,350

BE IT FURTHER RESOLVED, that the projects shall be submitted to SACOG for amendment into the Metropolitan Transportation Improvement Program.

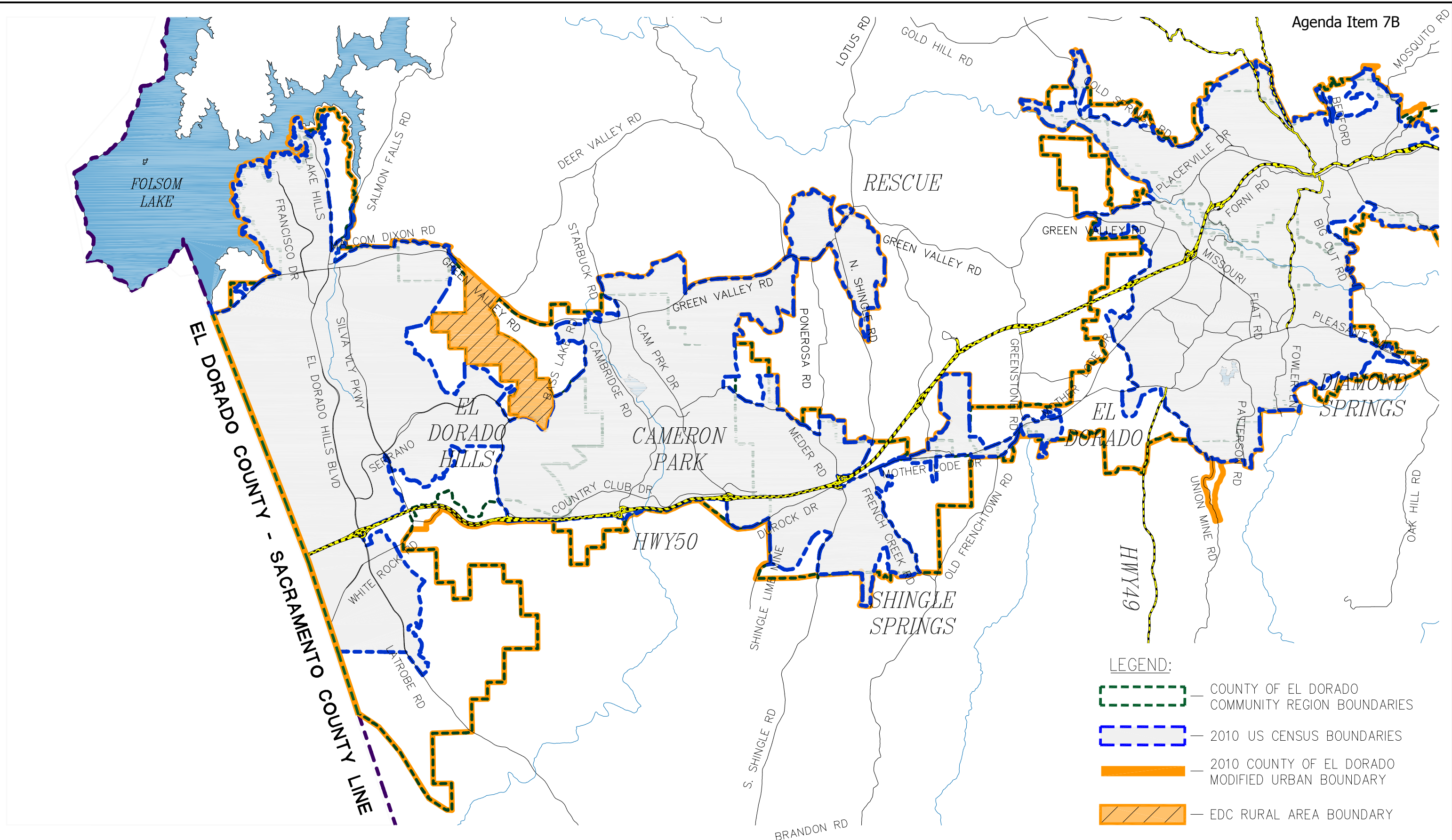
PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on February 4, 2021 by the following vote:

Vote Pending

Attest:

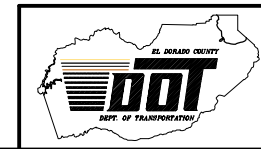
, Chairperson

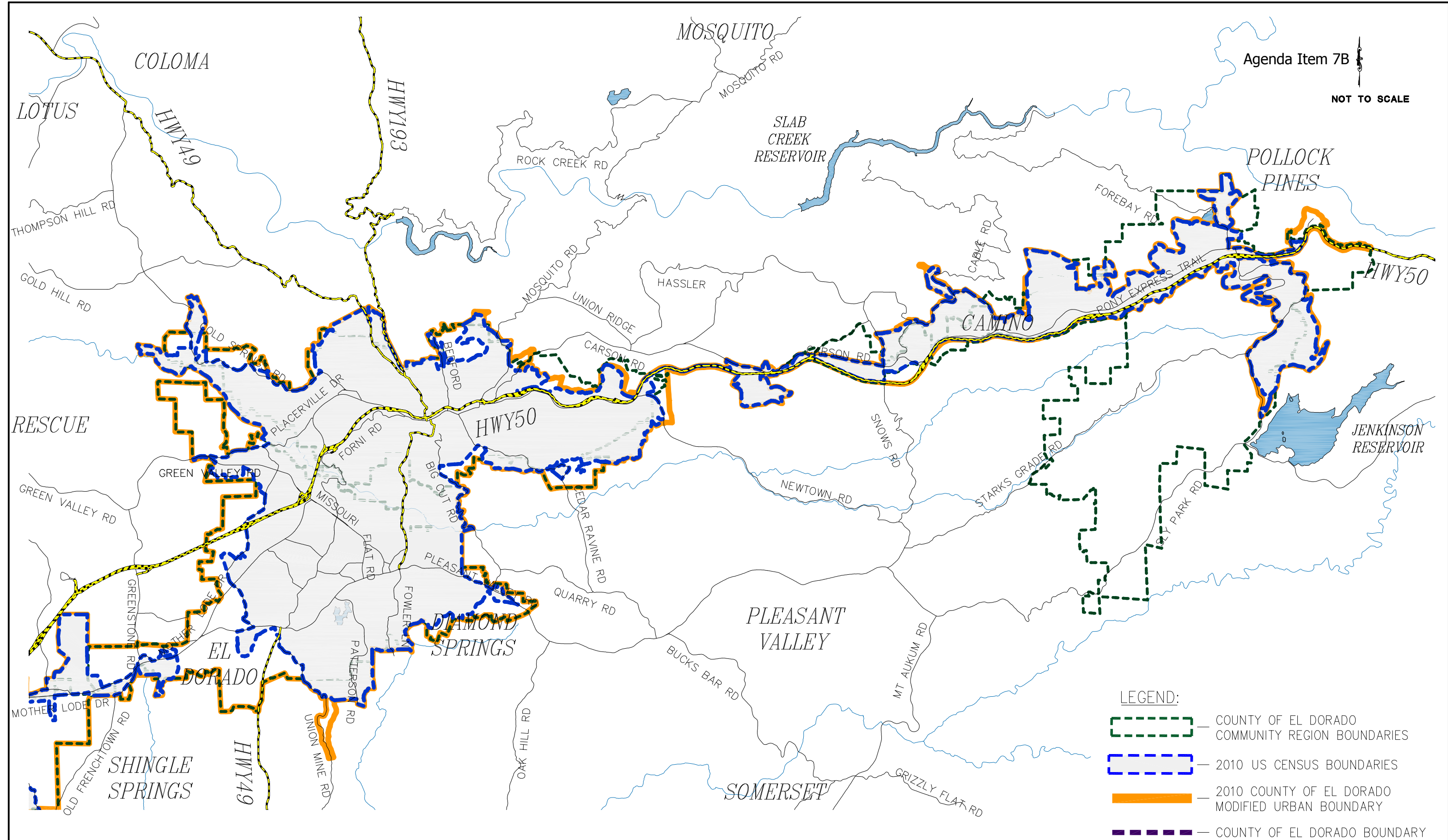
Dana Keffer, Secretary to the Commission



- LEGEND:**
- COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
 - 2010 US CENSUS BOUNDARIES
 - 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
 - EDC RURAL AREA BOUNDARY
 - COUNTY OF EL DORADO BOUNDARY

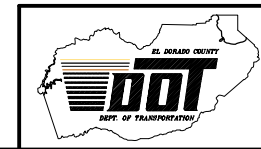
2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B



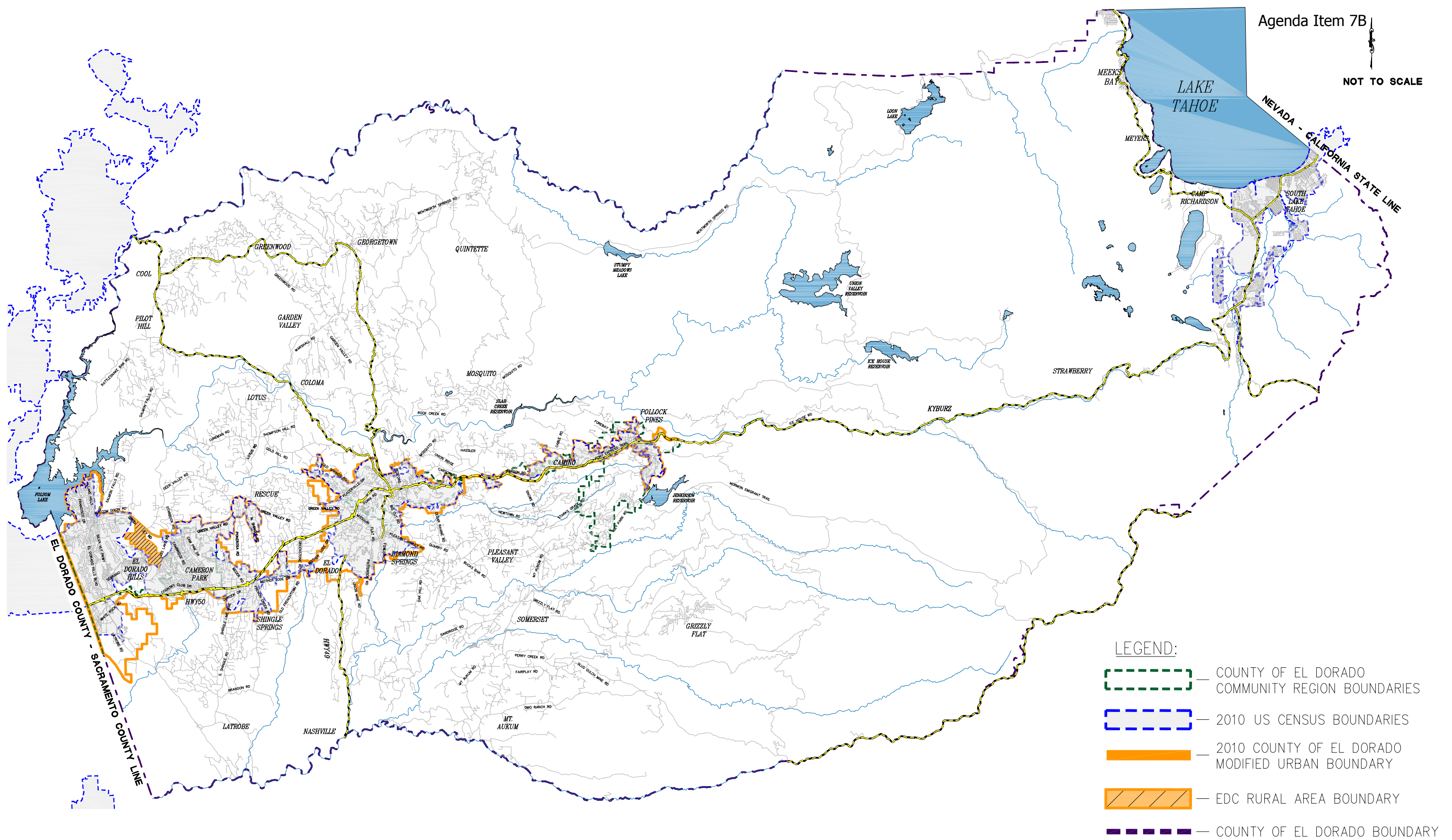


- LEGEND:**
- COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
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 - COUNTY OF EL DORADO BOUNDARY

2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B



NOT TO SCALE



- LEGEND:**
- COUNTY OF EL DORADO COMMUNITY REGION BOUNDARIES
 - 2010 US CENSUS BOUNDARIES
 - 2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY
 - EDC RURAL AREA BOUNDARY
 - COUNTY OF EL DORADO BOUNDARY

2010 COUNTY OF EL DORADO MODIFIED URBAN BOUNDARY ATTACHMENT B

